

November 20, 2013

The Washington Local Board of Education met in regular session pursuant to the rules in the Administration Building, 3505 West Lincolnshire Boulevard on November 20, 2013, at 6:00 p.m. The following members were present:

Mr. John Adler	Also, Mr. Patrick Hickey, Superintendent,
Mr. Frank Erme	Mrs. Cherie Mourlam, Assistant Superintendent,
Mr. Dave Hunter	Mr. Dave Bringman, Director of Business Services,
Mr. Tom Ilstrup	and Mr. Jeffery Fouke, Treasurer.
Mr. Steve Zuber	

Board Delegations:

- Tim Schloz: 5059 Avonhurst Rd. Toledo, Ohio 43623
- Mr. Schloz expressed his thanks to the Board for the employment opportunity in his new position as bus driver.

Board  
Delegations

Superintendent Hickey and the Board members gave recognition to nurse, Julie Worstell and teacher, Adam Pickard, who acted as first responders to the student accident at Whitmer's Career Tech Center.

Special  
Recognition

It was moved by Mr. Ilstrup and seconded by Mr. Zuber to accept the Treasurer's recommendation to approve the minutes of the regular meeting of October 16, 2013 as presented.

Minutes  
063-11/13

Yes: Mr. Erme, Mr. Ilstrup, Mr. Adler, Mr. Hunter, Mr. Zuber (5)

The Board of Education was presented with the following reports for the month of October:

Financial  
Report and  
Investments  
064-11/13

1. Summary of Cash Balances, Revenue, General Fund Revenue Detail and Expenses for the Month
2. Cash Report of All Funds
3. Schedule of Checks Written
4. Summary of Investments and Earnings

It was moved by Mr. Zuber and seconded by Mr. Erme to accept the Treasurer's recommendation to approve the financial report and investments as presented.

Yes: Mr. Ilstrup, Mr. Adler, Mr. Hunter, Mr. Zuber, Mr. Erme (5)

It was moved by Mr. Hunter and seconded by Mr. Zuber to accept the Treasurer's recommendation to approve payment of legal fees billed by Bricker & Eckler in the amount of \$1,457.50 and Spengler Nathanson in the amount of \$2,961.05.

Legal Fees  
065-11/13

Yes: Mr. Adler, Mr. Hunter, Mr. Zuber, Mr. Erme, Mr. Ilstrup (5)

Purchases  
over \$25,000  
066-11/13

It was moved by Mr. Zuber and seconded by Mr. Erme to accept the Treasurer's recommendation to approve the following request for purchases over \$25,000 per Policy 6320 as presented:

**A. Ports Petroleum: Purchase of Fleet Fuel**

Request from John Bettis, Transportation Supervisor dated 10/11/13  
Purchase Total with Delivery .....\$25,290.75

**B. Ports Petroleum: Purchase of Fleet Fuel**

Request from John Bettis, Transportation Supervisor dated 11/1/13  
Purchase Total with Delivery .....\$25,330.01

**C. Northern Buckeye Education Council:**

FY 2014 NWOCA Membership and Services Fees  
Estimated Cost.....\$150,000.00

Yes: Mr. Hunter, Mr. Zuber, Mr. Erme, Mr. Ilstrup, Mr. Adler (5)

Request for  
Advance of  
Taxes Collected:  
067-11/13

It was moved by Mr. Erme and seconded by Mr. Zuber to accept the Treasurer's recommendation to approve the Request for Advance of Taxes Collected as presented.

Yes: Mr. Zuber, Mr. Erme, Mr. Ilstrup, Mr. Adler, Mr. Hunter (5)

2013/2014  
Student  
Activity  
Budgets:  
068-11/13

It was moved by Mr. Ilstrup and seconded by Mr. Zuber to accept the Superintendent's recommendation to approve the 2013/2014 Student Activity Budgets as presented.

Yes: Mr. Erme, Mr. Ilstrup, Mr. Adler, Mr. Hunter, Mr. Zuber (5)

Gifts &  
Donations:  
069-11/13

It was moved by Mr. Hunter and seconded by Mr. Zuber to accept the Superintendent's recommendation to accept the gifts and donations as presented:

**A. Snyders-Lance, Inc.**

Mark Nadolny, 1602 Holland Road, Maumee, Ohio 43537  
• Donated 66 cases of individual bags of pretzels for the Community Halloween event.

**B. Phyllis Spencer**

5316 Fern Drive, Toledo, Ohio 43613  
• Donated a 1999 Ford Escort to Whitmer CTC Automotive Technology Program.

**C. The Andersons, Inc.**

Tamara Sparks, V.P. Corporate Relations & Business Analysis  
480 W. Dussel Drive, Maumee, Ohio 43537

- Monetary donation of \$790.00 to the Whitmer CTC Marketing Program to purchase ten DECA blazers and gift cards totaling \$500 to purchase items for the program.

**D. Susan Dubendorfer**

5704 Douglas Road, Toledo, Ohio 43613

- Monetary donation of \$6,150 in memory of Jay Dubendorfer to be used for the pavilion or related expenses.

**E. Paramount Health Care**

1901 Indian Wood Circle, Maumee, Ohio 43537-4068

- Monetary donation of \$20,000 to be used for Challenge Day.

Yes: Mr. Ilstrup, Mr. Adler, Mr. Hunter, Mr. Zuber, Mr. Erme (5)

The Superintendent recommended the Board hold first reading on the following Board of Education policies:

First Reading  
of Board  
Policies:

- A. 0160 – Meetings
- B. 6320 – Purchases
- C. 6440 – Cooperative Purchasing
- D. 7230 – Gifts, Donations and Bequests
- E. 7310 – Disposition of Surplus or Obsolete Property
- F. 7410 – Maintenance of Fixed Assets
- G. 7450 – Property Inventory
- H. 7455 – Accounting Systems for Fixed Assets
- I. 7510 – Use of District Facilities
- J. 7530.01 – Staff Use of Board-Owned Cellular Telephones
- K. 8431 – Preparedness for Toxic Hazard & Asbestos Hazard
- L. 8710 – Insurance
- M. 2271 – Post Secondary Enrollment Programs - REVISED
- N. 2623.02 – Third Grade Guarantee - REPLACEMENT
- O. 5111 – Eligibility of Resident / Non-resident Students
- P. 5430 – Class Rank
- Q. 5513 – Care of School Property
- R. 5517.01 – Bullying
- S. 6152 – Student Fees, Fines & Charges
- T. 9270 – Home Schooling

CTC  
Advisory  
Committees:  
 070-11/13

It was moved by Mr. Erme and seconded by Mr. Hunter to accept the Superintendent's recommendation to approve the Whitmer Career & Technology Center Advisory Committee Members for 2013-2014 as presented:

#### **ADMINISTRATIVE**

*Debra Heban*

- Bert Bernhardt; Whitmer High School, Curriculum Principal
- Brian Davis; Washington Local Schools, Curriculum Director
- Greg Heban; Executive Title Agency
- Sara Hoffman; Whitmer High School, Counselor
- David Hunter; WLS Board of Education, Board Member
- Pamala W. Mohler; Toledo Regional Chamber of Commerce, Administrative Manager
- Rachael Novak; Whitmer High School, Assoc. Principal
- Jenny Nowacki; Whitmer High School, Option IV Coordinator
- Nancy Pietras; NW Ohio Tech Prep, Director
- Don Palmer; Whitmer CTC, Instructor
- Debbie Sumner; Parent
- Heather Steer; Whitmer High School, Instructor

#### **AUTOMOTIVE TECHNOLOGY**

*Instructors - Paul Kruthaup & Mark White*

- Colin Binkley; Owens Community College
- Clay Campbell; Tireman Auto Service Center
- Tracy Campbell; Owens Community College
- Tony Chorney; AJ Chorney Home Improvement
- Drew Conkle; Brondes Ford
- Bob Hoyer; Brown Automotive
- Ray Jeffers; Ray's Service Center, Owner
- Terry Layton; Charlie's Dodge
- David Marrufo; Tireman Auto Service Center
- Ed Meggitt; Tom's Tire and Auto
- Dan Price; Hunter Engineering Company
- Keith L. Solomon; Vin Devers Autohaus
- Tom Start; Start's Auto Parts Inc., Owner

#### **COMPUTER NETWORKING TECHNOLOGY**

*Instructors - Tadek Stadniczuk & Adam Pickard*

- Chris Berry; Modern Data, Inc., Systems Engineer
- Doug Kohler; Bedford Public Schools, Chief District Data Technician
- Jeff Ostheimer; University of Toledo - Computer Science Engineering, Professor
- Paul Shryock; Buckeye Cablesystem, Director of IT
- Jay Taylor; Owens Community College, Professor

## CONSTRUCTION TECHNOLOGY

*Instructor - Phil Kraus*

- Mike Ball; NWO Carpenters, Training Coordinator
- Bill Brennan; Home Builders Assoc. of Greater Toledo, Exec. Vice President
- Debra Heban; Whitmer CTC, Director
- Kevin Mariucci; Willson Builders, General Superintendent
- Tim Moran; Ohio & Vicinity Reg. Council of Carpenters, Organizer
- Colleen Thornton; NWO Construction Education Center, Executive Director

## COSMETOLOGY

*Instructors - Cynthia Coci & Kimberlee Farnham*

- Calisha Bryant-Bey; Great Clips, Assistant Manager
- Merinda Jarchow; Creative Excellence, Owner
- Chris Mack; Maly's, Account Representative
- Lori Suydam; Great Clips, Assistant Manager

## CRIMINAL JUSTICE

*Instructors - Don Palmer & Kristin Blochowski*

- John Arnsby; City of Maumee, Prosecutor
- Jake Beck; Maumee Police Dept., Patrol Officer
- David Edgell; U.S. Border Patrol, Agent
- Clay Hildebrand; Continental Secret Service Bureau, Director of Operations
- Thomas Ilstrup; WLS Board Member/Attorney
- Mr. Dale Lanigan; Lourdes University, Sociology & Justice Studies Chairperson
- Jeff Lingo; Lucas County, Chief Prosecutor - Criminal
- Amy Natyshak; Marshall and Melhorn, Attorney
- Randy Sehl; Whitmer High School, WLS Director of Police, Security and Safety
- John Tharp; Lucas County Sheriff's Office
- Dr. Lois Ventura; University of Toledo, Professor
- John Wagner; FBI, Special Agent
- David Ybarra; Army National Guard, Sergeant

## CULINARY ARTS

*Instructors - Michael DuShane & Stephen Zampardo*

- Maggie Brazeau; Lionbridge Contractors, parent/server/contractor
- Jeff Dew; Gordon Food Service, General Manager
- Gretchen Fayerweather; Owens Community College, Chef Instructor
- Jackie Frisch; Parent
- Jeff Gibbs; Potbelly, Owner

CTC  
Advisory  
Committees  
Continued

- Herminio Hernandez; First Solar. Training & Organizational Development
- Bill Kline; The Blarney, General Manager
- Cindy Leighton; Williams Sonoma, General Manager
- Paul Mathews; Biaggi's, Chef
- Brett McIntosh; Treo, Chef
- Bill D. Powell; Owens Community College, Culinary Director/Chef
- Michael Rosendaul; Toledo Club, Chef
- Kevin Thomas; Monroe County Community College, Chef

### **DIGITAL GRAPHIC DESIGN**

*Instructor - Brian Anderson*

- Karin Cassavar; Hart Associates - Designer
- Laura Jakes; LJ Creative
- Rich Kretz; Hart Associates - Vice President - Video Services
- John Luscombe; Metzger's Printing - Sales Representative
- Jeff Payden; Hart Associates - Senior Art Director
- Brian Williams; Advanced Incentives
- Jim Williams; Advanced Incentives

### **ENGINEERING/PLTW**

*Instructor - Jamie Squibb;*

- James Adams; Republic Services, Inc.
- Reis Baidel; Whitmer CTC
- Debra Heban; Whitmer CTC
- Dr. Brian Randolph; University of Toledo, Office of Engineering Undergrad Studies
- Mike Rymer; Concept Solutions
- Roger Thomas; T & S Tool Supply

### **FAMILY & CONSUMER SCIENCE**

*Instructors - Teri Nodine & Colleen Florkowski*

- Debra Everett; Pregnancy Center, Educator
- Laurie Ewing; Parent
- Liz Mitchell; Former Grads Student
- Felicia Page; Former FCS Instructor
- Christina Reisinger; Champion Credit Union, Former Vice President (retired); Working on Education Degree in Spec. Ed
- Susan Schneider; Whitmer High School, Counselor
- Deborah Gay Wooldridge, Director; Bowling Green State University, School of FCS

**HEALTH INFORMATION MANAGEMENT***Instructors - Justin Johnson & Teresa Crozier*

- Barbara Arnold; The Toledo Hospital, Volunteer Services
- Carla Brown; Wheeler Orthodontics, Office Assistant
- Angie Hart; Anders Dermatology, RN
- Bonnie Hemp; Owens Community College, Health Information Technology Chairperson
- Amanda Huffman; Westgate Dental Arts, Office Manager
- Bonnie Mitchell; Shoreland Animal Hospital, Office Manager
- Michele Patton; Interim Healthcare, Vice President
- Terri Pratt; Owens Community College, Assist. Professor - School of Bus. & Information Systems

CTC  
Advisory  
Committees  
Continued

**MARKETING***Instructor - Laura Ulrich*

- William Brown; Former DECA Advisor
- Jennifer Compton; Sun Federal Credit Union, Manager
- John Daney; ProComp Risk Advisors, Co-Owner
- Jen Homier; Hart Inc., Sales Executive
- Ron Kleinfelter; Maritz Research, Senior Project Director
- Robert Minsel; Mr. Specialty, Owner
- Tamara Sparks; The Andersons, Vice President
- Darlene Stevens; University of Toledo, Enrollment Specialist
- Molly Wyrick; Hickory Farms, Buyer

**MEDICAL TECHNOLOGY I & II***Instructors - Karon O'Sullivan & Bradley Tolly*

- Heather Chupp, CPC; Promedica Center For Health Services
- Michelle Ngo, LPN; Sylvania Care and Rehab
- Pam Roberts, CDA, AQP; Drs. Zouhary & Fisher
- Deb Sepanski, RTR, CV, FAVIR; Toledo Hospital - Interventional Radiology
- Bernie Terry; Whitmer High School, Teacher
- Rosalie Weber, RN; Owens Community College

**OPTION IV***Instructors - Jennifer Nowacki & Tammy Mansfield*

- Barb Arnold; Toledo Hospital, Director of Volunteer Services
- Michelle Bobo; TARTA, Mobility Specialist
- Lisa Comes; Lucas County Board of Developmental Disabilities
- Paula Follis; Toledo Public Schools
- Debbie Goldsworthy; Lucas County Board of Developmental Disabilities
- Leslie Groth; Flower Hospital, Volunteer Services
- Debra Heban; Whitmer CTC, Director

CTC  
Advisory  
Committees  
Continued

- Ann Kruse; TARTA, Paratransit
- Eric Landversicht; Ohio Department of Education, Job Training Coordinator
- Julie Linch; Directions Community Credit Union, Vice President
- Kelly Schuck; Bridges to Transition
- Gail Lance McKee; TARTA, Mobility Specialist
- Brandon Miller; Directions Community Credit Union
- Holly Miller; Parent Representative
- Neil Rochotte; Washington Local Schools, Student Services Director
- Al Umali; ESC of Lake Erie West, Student Services Supervisor
- Marci Watson; Former Job Training Coordinator
- Judy Winder; Former Job Training Coordinator

### **TEACHING PROFESSIONS**

*Instructors - Angela Hetrick-Goff & Jodie Tucker*

- Dr. Jenny Denyer; University of Toledo - Dept. of Curriculum & Instruction, Assistant Professor
- Dr. Mary Ellen Edwards; University of Toledo - Foundations of Education, Educational Psychology
- Dr. Susanna Hapgood; Dept. of Curr. & Ins., Judith Herb College of Educ. - Assoc. Professor
- Deb Heban; Whitmer CTC, Director
- Virginia Keil; University of Toledo, Assoc. Dean of Education
- Sansanee Longbrake; BGSU, School of Education and Learning, Instructor
- Cindy Pfeifer; Parent
- Deb Rathbun; Lourdes University, Academic Advisor
- Cynthia Richard, M.A.; Judith Herb College of Education, University of Toledo
- Karen Roadruck; Lourdes University, Assoc. Professor, Early Childhood Education
- Joyce Slusher; Libbey Inc., Director of Information Technology
- Elizabeth Snell; Former Student/Current Instructor at Winterfield Venture Academy

### **WELDING**

*Instructor - Craig Donnell*

- Dan Bunce; Ironworkers Local #55, President
- Phil Gluza; Ironworkers Local #55, Training Coordinator
- Terry Lowe; Spec-Weld Technologies, President
- Greg Morgan; Owens Community College, Welding Technician
- Mark Scalise; O. E. Meyer, Sales Representative

Yes: Mr. Hunter, Mr. Zuber, Mr. Erme, Mr. Ilstrup, Mr. Adler (5)



It was moved by Mr. Erme and seconded by Mr. Zuber to accept the Superintendent's recommendation to approve the addition of two schools to the Transportation Resolution for 2013-2014 as presented:

2013-2014  
Transportation  
Resolution:  
071-11/13

**TRANSPORTATION RESOLUTION**  
**2013/2014**

The Washington Local Board of Education having established that certain district pupils are eligible for transportation in accordance with the Ohio Revised Code, State Board Standards, and District Board Policy, and after considering the time and distance required to provide such transportation; the cost of providing transportation in terms of equipment, maintenance, personnel, and administration; the number of pupils to be transported; whether the Board provides similar or equivalent service to public school pupils; whether and to what extent the additional service to non-public school pupils unavoidably disrupts current transportation schedules; the availability of State Board of Education approved alternatives to Board-owned and operated school buses, including contractor-owned and operated school buses, public utility conveyances, Board-owned vehicles other than school buses, and privately owned vehicles other than school buses; and, whether or not public school pupils would be transported in similar circumstances, passes the following Resolution:

RESOLVED, the Washington Local Board of Education finds that, given the numbers of District pupils identified as attending these schools, the transportation of District pupils attending the following non-public and community schools is impractical for the **2013-2014** school year. Said non-public and community schools are as follows:

- |  |   |
|--|---|
| 1. All Saints                            | 20. Lial Catholic School                          |
| 2. Aurora Academy                        | 21. Life Skills of Toledo                         |
| 3. Bennett Venture Academy               | 22. Maumee Valley Country Day School              |
| 4. Bridge & Central Academies            | 23. Monclova Christian Academy                    |
| 5. Business/Parent/Community Schools     | 24. Natural Science Technology Center             |
| 6. Calvary Christian School              | 25. Northwest Ohio Building Trades Academy        |
| 7. Cathedral Christian                   | 26. Ohio Virtual Academy                          |
| 8. Dunbar Academy                        | 27. Queen of Apostles                             |
| 9. Englewood Peace Academy               | 28. OLPH  |
| 10. First Church of God Christian Church | 29. P.A.S.S.                                      |
| 11. George A. Phillips Academy           | 30. Performing Arts School of Metropolitan Toledo |
| 12. Gesu School                          | 31. Rosary Cathedral                              |
| 13. Glass City Academy                   | 32. Shuer Center                                  |
| 14. Glendale Feilbach School             | 33. St. Benedict School                           |
| 15. Holy Cross                           | 34. St. Catherine School                          |
| 16. <b>Hope Learning Academy</b>         | 35. St. Joan of Arc                               |
| 17. Horizons Science Academy             | 36. St. Johns High School                         |
| 18. Islamic School of Greater Toledo     |   |
| 19. Knight Academy                       |   |

- |   |   |
|---|---|
| 37. St. Joseph's (Sylvania)                 | 46. Toledo Junior Academy                 |
| 38. St. Patrick of Heatherdowns             | 47. Toledo Public Schools Aviation Center |
| 39. St. Pius School                         | 48. Toledo Public Schools Tech Center     |
| 40. St. Rose                                | 49. Toledo School for the Arts            |
| 41. Summit Academy                          | 50. Toledo Seventh-Day Adventist          |
| 42. Toddler Tech                            | 51. Toledo Village Shule                  |
| 43. Toledo Academy of Learning              | 52. West Side Montessori Center           |
| 44. Toledo Christian                        | 53. Wildwood Environmental Academy        |
| <b>45. Toledo Early College High School</b> |   |

FURTHER RESOLVED, the Washington Local Board of Education finds that the transportation of district pupils to the following schools is impractical for the **2013/2014** school year if the students live outside of the non-public or community school attendance area established by transportation:

- |                                      |  |
|--------------------------------------|--|
| 1. Alternate Learning Center         | 6. Regina Coeli School                 |
| 2. Blessed Sacrament School          | 7. Franciscan Academy of Lourdes Univ. |
| 3. Christ the King School            | 8. St. John the Baptist School         |
| 4. Emmanuel Baptist Christian School | 9. Toledo Islamic Academy              |
| 5. Good Shepherd Lutheran School     |  |

Yes: Mr. Zuber, Mr. Erme, Mr. Ilstrup, Mr. Adler, Mr. Hunter (5)

Parental  
Contracts  
1 of 2:  
072-11/13

It was moved by Mr. Ilstrup and seconded by Mr. Hunter to accept the Superintendent's recommendation one (1) of two (2) to approve additional parental contracts in lieu of school bus transportation for the 2013-2014 school year as presented:

**Franciscan Academy of Lourdes Univ.**  
Robinson, Eoghan

**Hope Learning Academy**  
Tribett, Cameron

**Summit Academy**  
Goodfriend, Evan  
Reil, Chandler

**Toledo Early College High School**  
Hamze, Nadine

**Toledo School for the Arts**  
Johnson, Nolan  
Martinez, Trinidad

Yes: Mr. Erme, Mr. Ilstrup, Mr. Adler, Mr. Hunter, Mr. Zuber (5)

It was moved by Mr. Hunter and seconded by Mr. Ilstrup to accept the Superintendent's second recommendation to approve additional parental contracts in lieu of school bus transportation for the 2013-2014 school year as presented:

Parental Contracts  
2 of 2:  
073-11/13

St. Pius

Adler, Alexandra  
Adler, Robert

Yes: Mr. Erme, Mr. Ilstrup, Mr. Hunter, Mr. Zuber (4)  
Abstain: Mr. Adler (1)

It was moved by Mr. Erme and seconded by Mr. Ilstrup to accept the Superintendent's recommendation to approve a contract for the asbestos removal project for the Department of Information Services (DIS) space at Whitmer's CTC as presented:

Awarding of Contract:  
074-11/13

- A. Global Green Service Group, L.L.C.
  - \$126,000.00

Yes: Mr. Ilstrup, Mr. Adler, Mr. Hunter, Mr. Zuber, Mr. Erme (5)

It was moved by Mr. Hunter and seconded by Mr. Ilstrup to accept the Superintendent's recommendation to approve final payment, including all change orders, for the Whitmer science wing asbestos project as presented:

Final Payment:  
075-11/13

- A. Utopia Construction, Inc.
  - \$8,753.53

Original Contract Sum	159,650.00
Net Changes by Change Order	5,920.53
Contract Sum to Date	165,570.53
Total Completed & Stored to Date	165,570.53
Retainage	0.00
Total Earned Less Retained	165,570.53
Less Previous Certificates for Payment	156,817.00
Current Payment Due	8,753.53

Yes: Mr. Adler, Mr. Hunter, Mr. Zuber, Mr. Erme, Mr. Ilstrup (5)

It was moved by Mr. Erme and seconded by Mr. Ilstrup to accept the Superintendent's recommendation to approve change orders for the Whitmer HVAC project as presented:

Change Order:  
076-11/13

- A. Midwest Contracting, Inc.
  - \$8,701.32
- B. Lake Erie Electric of Toledo, Inc.
  - \$548.00

Yes: Mr. Hunter, Mr. Zuber, Mr. Erme, Mr. Ilstrup, Mr. Adler (5)

Purchases  
Over \$25,000:  
 077-11/13

It was moved by Mr. Ilstrup and seconded by Mr. Erme to accept the Superintendent's recommendation to approve the following request for purchases over \$25,000 per Policy 6320 as presented:

Requests from Neil Rochotte, Director of Student Services

- A. Educational Service Center of Lake Erie West
- \$3,677,043.10

Estimated Cost	Service
\$3,316,518.12	Agreement Expenses
\$91,000.00	Interpreter for two students
\$205,800.00	Related Services
\$37,292.00	ALC East
\$26,432.98	Parochial (WLS acts as fiscal agent for Christ the King)

- B. Toledo Hearing and Speech
- \$40,000
  - Interpreter services for one student at a rate of \$35.00 per hour

Request from Deb Heban, Director of CTC

- C. Lincoln Electric
- \$49,000
  - Virtual Welder for the Whitmer Career & Technology Welding program

Request from Carma Donati, Yearbook Advisor

- D. Jostens
- \$39,000.00
  - Work-in-Progress deposit for yearbook

Yes: Mr. Zuber, Mr. Erme, Mr. Ilstrup, Mr. Adler, Mr. Hunter (5)

First Reading  
on Job  
Descriptions

The Superintendent recommended the Board hold first reading on the following job descriptions:

**TAWLS**

- A. Library Media Specialist – REVISED  
 B. Psychologist – NEW  
 C. Social Worker – REVISED

**EDI (TAWLS)**

- D. Activities Coordinator – REVISED  
 E. Equipment Manager – REVISED  
 F. Ticket Manager – REVISED  
 G. Weight Room Supervisor – NEW

It was moved by Mr. Ilstrup and seconded by Mr. Erme to accept the Superintendent's recommendation to enter into Executive Session to consider the appointment of a public employee or official, to consider the employment of a public employee or official, to consider the promotion of a public employee or official, to consider the compensation of a public employee or official, to consider information that concerns a dispute which is or may become subject to litigation or other legal proceeding, and would be harmful to the interests of the school district if disclosed to any opposing party or parties, to consider matters required to be kept confidential by federal law or regulations or state statutes, and to discuss details relative to the security arrangements and emergency response protocols for the Board of Education.

Executive  
Session:  
078-11/13

Yes: Mr. Ilstrup, Mr. Adler, Mr. Hunter, Mr. Zuber, Mr. Erme (5)

The Board entered into Executive Session at 8:47 p.m. The meeting was reconvened at 9:39 p.m. and the Board did, in fact, consider the appointment of a public employee or official, consider the employment of a public employee or official, consider the promotion of a public employee or official, consider the compensation of a public employee or official, consider information that concerns a dispute which is or may become subject to litigation or other legal proceeding, and would be harmful to the interests of the school district if disclosed to any opposing party or parties, consider matters required to be kept confidential by federal law or regulations or state statutes, and discuss details relative to the security arrangements and emergency response protocols for the Board of Education. All five board members are still in attendance.

It was moved by Mr. Hunter and seconded by Mr. Erme to accept the Superintendent's recommendation to approve, via consent motion, personnel item one (1) of three (3) as presented:

Personnel  
1 of 3:  
079-11/13

## 1. RESIGNATIONS

### A. Classified Personnel

1. Shirlene Dressel	Secretary Whitmer	12/31/2013 Retirement 27 yrs.
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### B. Extra Duty Personnel

1. James Riddle, III	#10-2b Football-Jr High Coach (20%)	06/30/2013
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## 2. DISABILITY

### A. Classified Personnel

1. Brenda Brown	Transportation – Bus Driver	09/30/2013
2. Pearl Tomesek	Custodian – Shoreland	08/31/2013

<b>3. LEAVE OF ABSENCE</b>
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**A. Classified Personnel**

1. Jeffery Jackson                      Military Leave                      11/05/2013 – 11/06/2013

<b>4. NOMINATIONS – 2013/14</b>
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**A. Classified Personnel**

1. Kimberlee Peart\*      Safety Aide – Meadowvale                      10/15/2013  
2 Hrs./day  
Sched. K, step 0 @ \$14.55/hr.

\*Currently employed as a Bus Driver, making her a two (2) position employee

**B. Extra Duty Personnel**

- |                         |                                       |             |
|-------------------------|---------------------------------------|-------------|
| 1. Benjamin Allen**     | #48-8 Cross Country Elem Coach-Wern   | \$ 349.00   |
| 2. Constance Baidel**   | #48-7 Cross Country Elem Coach-Shore  | \$ 349.00   |
| 3. Kelly Bandfield**    | #45a Cross Country Elem Coord.        | \$ 697.00   |
| 4. Matthew Bodeman**    | #10-3e Football-Jr. High Coach (20%)  | \$ 907.00   |
| 5. Jeffrey Christoffers | #48-6 Cross Country Elem Coach-Monac  | \$ 366.00   |
| 6. Heather Dorn**       | #45b Cross Country Elem Coord.        | \$ 697.00   |
| 7. Seth Ewearitt        | #48-4 Cross Country Elem Coach-McG    | \$ 349.00   |
| 8. Wendy Flemmings      | #48-3 Cross Country Elem Coach-Jckmn  | \$ 349.00   |
| 9. James Jordan         | #170L-17a Activities Director-Wernert | \$ 349.00   |
| 10. David Laser**       | #10-2b Football-Jr. High Coach (20%)  | \$ 906.00   |
| 11. Douglas LeFevers    | #170L-17b Activities Director-Wernert | \$ 349.00   |
| 12. Marissa Rex         | #48-2 Cross Country Elem Coach-Hiaw   | \$ 349.00   |
| 13. Christine Rupp      | #48-1 Cross Country Elem Coach-Grnwd  | \$ 349.00   |
| 14. Steven Sumner**     | #10-3c Football-Jr. High Coach (25%)  | \$ 1,133.00 |
| 15. Roxanne Ward        | #48-5 Cross Country Elem Coach-Mdwvl  | \$ 349.00   |

\*\*Consultants

**C. Substitute Certified Personnel**

- |                          |                      |
|--------------------------|----------------------|
| 1. Steven Brown          | 12. Renee Lutz       |
| 2. Beverly Case          | 13. Sue Anne Mathews |
| 3. William Cranston, III | 14. Sandra Miller    |
| 4. Helena Darah          | 15. James Morrison   |
| 5. Sarah Davis           | 16. Marla Nejvara    |
| 6. James Foos            | 17. Amanda Puckett   |
| 7. Penny Ganchou         | 18. Denise Sawan     |
| 8. Jeremy Holloway       | 19. Elizabeth Ulmer  |
| 9. Julie Howe            | 20. Patricia Weaver  |
| 10. Evelyn Kluczynski    | 21. Mitzi Winzeler   |
| 11. Mark Longley         |                      |

**D. Substitute Classified Personnel**

- |                        |                    |
|------------------------|--------------------|
| 1. Matthew Bodeman     | 5. David Kraft     |
| 2. Jessica Cole        | 6. Alex Palicki    |
| 3. Rebecca Heminger    | 7. Cosette Stalker |
| 4. Ronald Hetherington |                    |

Personnel  
1 of 3  
Continued

**E. Creation and Layout of Various Programs**

**2013 Hall of Fame Program**  
**2013 Fall Sports Program**  
**2012-13 Winter Sports Program**

- |                 |            |
|-----------------|------------|
| 1. Carma Donati | \$1,250.00 |
|-----------------|------------|

**F. O.G.T. Proctors – Loss of Planning/Fall 2013 @ \$25.56/hr.**

- |                      |                    |
|----------------------|--------------------|
| 1. Eric Brown        | 8. Sean Murray     |
| 2. Marisa Crespo     | 9. Ruth Nastal     |
| 3. Leslie Elendt     | 10. Heidi Rao      |
| 4. Amanda Kosakowski | 11. Karen Singer   |
| 5. Matthew LaPoint   | 12. KaSandra Spain |
| 6. April McNamara    | 13. Karen Wolf     |
| 7. Susan McPhail     | 14. Carrie Wray    |

**G. Curriculum Work (outside regular work hours) @ \$25.56/hr.**

1. Anne Ross

**H. Bus Driver Recertification @ \$100.00**

1. Laura Sharp

**I. Stagehands @ \$7.25/hr.**

1. Dakota Jadlocki

**J. Home Instruction Personnel @ \$25.56/hr.**

1. Gina Kasper

**K. Outdoor Education @ \$75.00 per night**

McGregor – September 9, 10, 11, and 12, 2013

- |                               |          |
|-------------------------------|----------|
| 1. Shanna Huebner             | 4 nights |
| 2. Andrew Page (sub)          | 4 nights |
| 3. Tera Sakowski              | 4 nights |
| 4. Timothy Shroyer, Jr. (sub) | 4 nights |

**L. District Police and Safety Personnel**

- |                |             |           |
|----------------|-------------|-----------|
| 1. Brian Meyer | \$19.50/hr. | 1/06/2014 |
|----------------|-------------|-----------|

**M. After School Tutoring @ \$25.56/hr.**

1. Mark Figliomeni

Personnel  
1 of 3  
Continued

**N. Panther + (After School Tutoring) @ \$25.56/hr.**  
**High Schools That Work Grant**

- |                    |                        |
|--------------------|------------------------|
| 1. Regina Chadwick | 5. Nicholas Jakutowicz |
| 2. Desiree Eidson  | 6. Joy Krajewski       |
| 3. Mark Figliomeni | 7. James Markowiak     |
| 4. Tracy Hovest    | 8. Harry R. Snodgrass  |

<b>5. CHANGE OF CONTRACT</b>
------------------------------

**A. Administrative Personnel**

- |                              |   |
|------------------------------|---|
| 1. Rachael Novak             | From Associate Principal – Whitmer,<br>Sched. 5.3, step 1 @ \$85,347 + Educational<br>Stipend (SPEC) \$4,500 = \$89,847 to<br>Director of Human Resources, Sched. 6.4,<br>Step 0 for days worked between July 1,<br>2014 through July 31, 2014 – Partial<br>Limited Contract to be figured on per diem<br>@ 230 days (\$433.77)<br>Sched. 6.4, step 0 @ \$95,266 + Educational<br>Stipend (SPEC) \$4,500 = \$99,766<br><b>Effective: July 1, 2014</b> |
| 2. Cassandra Studnicha-Kusic | From Associate Principal – Whitmer,<br>Sched. 5.3, step 4 @ \$91,626 + Educational<br>Stipend (MA+36) \$3,600 = \$95,226 to<br>Associate Principal – Whitmer, Sched. 5.3,<br>Step 6 @ \$95,812 + Educational Stipend<br>(MA+36) \$3,600 = \$99,412<br>To correct hiring at wrong step<br><b>Effective: August 1, 2013</b>   |

**B. Classified Personnel**

- |                   |   |
|-------------------|---|
| 1. Kelley Merritt | From Secretary – Director of Student<br>Services – Central Office (8 hrs./day),<br>Sched. A, step 9 @ \$24.12/hr. + \$ .65/hr.<br>Longevity = \$24.77/hr. to Secretary –<br>Whitmer – 12 month (8 hrs./day), Sched. C,<br>Step 9 @ \$22.16/hr. + \$ .65/hr. Longevity =<br>\$22.81/hr.<br><b>Effective: January 2, 2014</b> |
|-------------------|---|



**C. Extra Duty Personnel**

1. Susan Krecioch From Supplemental Contract #169L-15b  
Elementary After School Activities – Shoreland @  
\$1,743 to Supplemental Contract #169L-15b  
Elementary After School Activities – Shoreland  
@ \$872  
**Effective: October 28, 2013**

**6. NOMINATIONS – 2014/15****A. Administrative Personnel**

1. Rachael Novak Director of Human Resources  
Sched. 6.4, step 0 @ \$95,266 +  
Educational Stipend (SPEC) \$4,500 =  
\$99,766  
**Effective: August 1, 2014**  
**2 yr. Contract**

Yes: Mr. Adler, Mr. Hunter, Mr. Zuber, Mr. Erme, Mr. Ilstrup (5)

It was moved by Mr. Ilstrup and seconded by Mr. Zuber to accept the Superintendent's recommendation to approve, via consent motion, personnel item two (2) of three (3) as presented:

Personnel  
2 of 3:  
080-11/13

**1. NOMINATIONS – 2013/14****A. O.G.T. Proctors – Loss of Planning/Fall 2013 @ \$25.56/hr.**

1. Julie Hunter

Yes: Mr. Zuber, Mr. Erme, Mr. Ilstrup, Mr. Adler (4)  
Abstain: Mr. Hunter (1)

It was moved by Mr. Ilstrup and seconded by Mr. Hunter to accept the Superintendent's recommendation to approve, via consent motion, personnel item three (3) of three (3) as presented:

Personnel  
3 of 3:  
081-11/13

**1. NOMINATIONS – 2013/14****A. Substitute Certified Personnel**

1. James Foos

Yes: Mr. Hunter, Mr. Zuber, Mr. Erme, Mr. Ilstrup (4)  
Abstain: Mr. Adler (1)

Adjournment  
082-11/13

It was moved by Mr. Hunter and seconded by Mr. Ilstrup that this meeting be adjourned at 9:43 p.m.

Yes: Mr. Zuber, Mr. Erme, Mr. Ilstrup, Mr. Adler, Mr. Hunter (5)

Let the record show that an audio recording of this meeting has been made and is on file in the Office of the Treasurer.

Approved: \_\_\_\_\_  
(President)

Attest: \_\_\_\_\_  
(Treasurer)