

March 20, 2013
Lincolnshire / 6:00 PM



This is a meeting of the Washington Local Board of Education in public for the purpose of conducting school district business and is not to be considered a public community meeting. The time for public participation during this meeting is indicated on the agenda as Delegations and Communications. R.C. 121.22, 3313.15

1. Opening
 - A. Call to Order by the President
 - B. Roll Call by the Treasurer
 - C. Pledge of Allegiance
 - D. Delegations and Communications

RECOGNITIONS AND PRESENTATIONS

- Whitmer Cheerleaders
- Marquise Moore
- Coach Mark Waddell
- Department of Information Services

TREASURER'S REPORTS AND RECOMMENDATIONS

2. Minutes
3. Financial Reports and Investments
4. Authorization for Payment of Legal Fees
5. Purchases Over \$25,000
6. Acceptance of Tax Rates

BOARD COMMUNICATION

ADMINISTRATOR REPORTS

SUPERINTENDENT'S REPORT

SUPERINTENDENT'S RECOMMENDATIONS

7. Gifts and Donations
8. Board of Education Policy
9. Personnel
10. Executive Session
11. Adjournment

1. Opening

A. Call to Order by the President

The March 20, 2013 meeting of the Board of Education of Washington Local Schools will come to order. It is now _____ P.M.

B. Roll Call by the Treasurer

Mr. Erme _____ Mr. Ilstrup _____ Mr. Adler _____
Mr. Hunter _____ Mr. Zuber _____

Also present:

_____ Mr. Hickey, Superintendent
_____ Mr. Bringman, Director of Business Services
_____ Mrs. Mourlam, Assistant Superintendent
_____ Mr. Fouke, Treasurer

C. Pledge of Allegiance

D. Delegations and Communications

The purpose of the Board of Education meeting is to conduct official Board business. The opportunity for people to address the Board of Education is a privilege that Boards of Education need not grant. This Board of Education has been interested in receiving information from the community. However, in order to provide time for the Board to carry on regular Board business, it becomes necessary to establish certain rules to be followed by those persons wishing to address the Board during Delegations and Communications.

PROCEDURE FOR DELEGATIONS AND COMMUNICATIONS

1. Person addressing the Board should state his/her full name and address.
2. The number of delegates speaking on a particular topic should be limited to one whenever possible.
3. Person addressing the Board should limit his/her remarks to three minutes unless the presentation is of an unusual nature.
4. Questions pertaining to the school operation should be directed to the administration at a time other than during Delegations and Communications.
5. Person addressing the Board should not engage in remarks that could be interpreted as libelous or inflammatory to a particular individual.
6. The Board of Education will attempt to complete the item of Delegations and Communications within thirty minutes.

Adopted by the Washington Local Board of Education ~ July 8, 1976

2. Minutes

The Treasurer recommends that the Board approve the minutes of the special meeting of February 25, the regular meeting of February 27, and the regular meeting of March 9, 2013, as presented.

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____

February 25, 2013

The Washington Local Board of Education met in special session pursuant to the rules in the Administration Building, 3505 West Lincolnshire Boulevard on February 25, 2013, at 6:00 p.m. The following members were present:

- Mr. John Adler
- Mr. Frank Erme
- Mr. Dave Hunter
- Mr. Tom Ilstrup
- Mr. Steve Zuber

Also, Mr. Jeffery Fouke, Treasurer.

Executive Session
597-2/13

It was moved by Mr. Zuber and seconded by Mr. Erme to accept the Treasurer's recommendation to enter into Executive Session to consider the employment of a public employee or official, to consider the compensation of a public employee or official, and to consider matters required to be kept confidential by federal law or regulations or state statutes.

Yes: Mr. Adler, Mr. Hunter, Mr. Zuber, Mr. Erme, Mr. Ilstrup (5)

The Board entered into Executive Session at 6:01 p.m. The meeting was reconvened at 7:03 p.m. and did, in fact, consider the employment of a public employee or official, consider the compensation of a public employee or official, and consider matters required to be kept confidential by federal law or regulations or state statutes. All five board members are still in attendance.

Adjournment
598-2/13

It was moved by Mr. Zuber and seconded by Mr. Ilstrup that this meeting be adjourned at 7:04 p.m.

Yes: Mr. Hunter, Mr. Zuber, Mr. Erme, Mr. Ilstrup, Mr. Adler (5)

Let the record show that an audio recording of this meeting has been made and is on file in the Office of the Treasurer.

Approved: _____
(President)

Attest: _____
(Treasurer)

February 27, 2013

The Washington Local Board of Education met in regular session pursuant to the rules in the Administration Building, 3505 West Lincolnshire Boulevard on February 27, 2013, at 4:00 p.m. The following members were present:

Mr. John Adler	Also, Mr. Patrick Hickey, Superintendent,
Mr. Frank Erme	Mrs. Cherie Mourlam, Assistant Superintendent,
Mr. Dave Hunter	Mr. Dave Bringman, Director of Business Services,
Mr. Tom Ilstrup	and Mr. Jeffery Fouke, Treasurer.
Mr. Steve Zuber	

Superintendent Hickey honored Marisela Trevino through a memorial video.

Memorial
Recognition

Superintendent Hickey recognized the Digital Graphic Design Class with their assistance with the Infinite Opportunities Olympics (IOO).

Special
Recognition

It was moved by Mr. David Hunter and seconded by Mr. Erme to establish a budget for the IOO in the amount of \$15,000. It was noted that the money would come from the Golf Outing Fund.

Infinite
Opportunities
Olympics
Budget
Established
599-2/13

Yes: Mr. Erme, Mr. Ilstrup, Mr. Adler, Mr. Hunter, Mr. Zuber (5)

It was moved by Mr. Zuber and seconded by Mr. Hunter to accept the Treasurer's recommendation to approve the minutes of the Organizational meeting of January 9, the regular meeting of January 16, and the special meeting of February 6, 2013 as presented.

Minutes
600-2/13

Yes: Mr. Adler, Mr. Hunter, Mr. Zuber, Mr. Erme, Mr. Ilstrup (5)

The Board of Education was presented with the following reports for the month of January:

Financial
Report and
Investments
601-2/13

1. Summary of Cash Balances, Revenue, General Fund Revenue Detail and Expenses for the Month
2. Cash Report of All Funds
3. Schedule of Checks Written
4. Summary of Investments and Earnings

It was moved by Mr. Erme and seconded by Mr. Zuber to accept the Treasurer's recommendation to approve the financial report and investments as presented.

Yes: Mr. Hunter, Mr. Zuber, Mr. Erme, Mr. Ilstrup, Mr. Adler (5)

Legal Fees
602-2/13

It was moved by Mr. Ilstrup and seconded by Mr. Zuber to accept the Treasurer's recommendation to approve payment of legal fees billed by Bricker & Eckler in the amount of \$5,965.80 and Spengler Nathanson in the amount of \$2,039.85.

Yes: Mr. Zuber, Mr. Erme, Mr. Ilstrup, Mr. Adler, Mr. Hunter (5)

Purchases
over \$25,000
603-2/13

It was moved by Mr. Hunter and seconded by Mr. Erme to accept the Treasurer's recommendation to approve the following request for purchases over \$25,000 per Policy 6320 as presented:

- a) Request from Dave Bringman, Director of Business Services
Guardian Alarm: Security Alarm Monitoring Contract
January 1 – December 31, 2013
Purchase Total.....\$37,613.88

- b) Request from Dave Bringman, Director of Business Services
Guardian Alarm: Security Cameras Contract
January 1 – December 31, 2013
Purchase Total.....\$36,553.00

- c) Request from John Bettis, Transportation Supervisor
Brahier Oil: Fleet fuel purchase
Purchase Total.....Not to Exceed \$26,800
(Actual w/ delivery \$26,527.00)

- d) **Payment to Ohio High School Athletic Association:**
Investigative Costs
Total Payment.....\$50,000.00

Yes: Mr. Erme, Mr. Ilstrup, Mr. Adler, Mr. Hunter, Mr. Zuber (5)

Appropriation
Modifications
604-2/13

It was moved by Mr. Zuber and seconded by Mr. Erme to accept the Treasurer's recommendation to approve the following appropriation modifications at fund level as presented:

		CURRENT	AMENDED
003	Permanent Improvement	3,135,000.00	3,885,000.00
009	Uniform School Supplies	187,033.00	187,283.00
200	Student Managed Activity	302,890.00	303,290.00
300	District Managed Activity	802,420.00	890,936.00
516	IDEA Part B	1,938,556.12	1,933,895.44
533	Title II-D Technology	2,000.00	0.00
572	Title I Disadvantaged	2,517,098.81	2,499,086.36
590	Improving Teacher Quality	362,255.23	362,375.60

Yes: Mr. Ilstrup, Mr. Adler, Mr. Hunter, Mr. Zuber, Mr. Erme (5)

It was moved by Mr. Ilstrup and seconded by Mr. Erme to accept the Treasurer's recommendation to approve the following Life Insurance rates:

Life Insurance
605-2/13

The Lincoln National Life Insurance Company
Effective: March 1, 2013 to February 29, 2016

<u>Benefit</u>	<u>Rate</u>
Basic Life	\$.08 per \$1,000
Basic AD&D	\$.02 per \$1,000

Yes: Mr. Adler, Mr. Hunter, Mr. Zuber, Mr. Erme, Mr. Ilstrup (5)

It was moved by Mr. Hunter and seconded by Mr. Zuber to accept the Superintendent's recommendation to accept the gifts and donations as presented:

Gifts & Donations
606-2/13

A. Columbia Gas of Ohio

Chris Kozak

2901 East Manhattan Boulevard, Toledo, Ohio 43611; 419-704-1231

- \$1,000 cash donation for the Wernert Book Tree Project

B. BP Fabric of America Fund

P.O. Box 8449, Princeton, JN 08543-8449

- \$300 cash donation to Washington Junior High. Donation was recommended by BP employee Clifford Stricker of 2332 Newport, Toledo, Ohio 43613

C. Vin Devers Autohaus of Sylvania

Jason Perry

5570 Monroe Street, Sylvania, Ohio 43560

- Donated assorted new automotive parts to the CTC Automotive Technology Program.

D. Evelyn Lockhart

5435 Douglas Road, Toledo, Ohio 43613

- Donated two large tool boxes full of tools, three electronic diagnostic tools, oil drain pans and two floor jacks to the CTC Automotive Technology Program.

Yes: Mr. Hunter, Mr. Zuber, Mr. Erme, Mr. Ilstrup, Mr. Adler (5)

It was moved by Mr. Erme and seconded by Mr. Zuber to accept the Superintendent's recommendation to approve elementary and junior high school fees for 2013-2014 as presented:

2013 -2014 School Fees
607-2/13

- Grades K-6: \$20.00
- Grades 7-8: \$35.00

Yes: Mr. Zuber, Mr. Erme, Mr. Ilstrup, Mr. Adler, Mr. Hunter (5)

Cisco
Academy of
NW Ohio
608-2/13

It was moved by Mr. Ilstrup and seconded by Mr. Zuber to approve the resolution authorizing termination of the agreement establishing the Management Council of the Cisco Academy of Northwest Ohio as presented:

**Resolution Authorizing Termination of the Agreement Establishing the
Management Council of Cisco Academy of Northwest Ohio**

WHEREAS, the Board of Education of the Washington Local Schools is a Member of the Management Council of CANWO; and

WHEREAS, the Board of Education has determined that it is in the best interests of the Washington Local Schools to terminate the Agreement Establishing the Management Council of CANWO;

THEREFORE, BE IT RESOLVED that the Board of Education of the Washington Local Schools hereby authorizes and approves the termination of the Agreement Establishing the Management Council of CANWO (the "Agreement") in accordance with the terms of the Agreement; and

BE IT FURTHER RESOLVED that the Treasurer is hereby authorized and directed to deliver a certified copy of this resolution to the Membership of CANWO.

Yes: Mr. Erme, Mr. Ilstrup, Mr. Adler, Mr. Hunter, Mr. Zuber (5)

Parental
Contract in
Lieu of
Transportation
609-2/13

It was moved by Mr. Erme and seconded by Mr. Ilstrup to approve a parental contract in lieu of school bus transportation for the 2012-2013 school year as presented:

A. Vincent Campbell to Summit Academy

Yes: Mr. Ilstrup, Mr. Adler, Mr. Hunter, Mr. Zuber, Mr. Erme (5)

Final
Payment
610- 2/13

It was moved by Mr. Erme and seconded by Mr. Zuber to approve Final Payment including all change orders to Lake Erie Technologies, Inc. in the amount of \$7,723.00 for the 2012 clock systems project at Whitmer, Washington, and Jefferson as follows:

Original Contract Amount:	\$96,547.00
Net Change by Change Order:	\$4,250.00
Total Contract Amount:	\$100,797.00
Retainage:	\$7,723.00
Total Completed Less Retainage:	\$88,824.00
Less Previous Applications:	\$88,824.00
Current Payment Due:	\$7,723.00

Yes: Mr. Adler, Mr. Hunter, Mr. Zuber, Mr. Erme, Mr. Ilstrup (5)

It was moved by Mr. Zuber and seconded by Mr. Erme to accept the Superintendent's recommendation to award bids for the Whitmer HVAC system as presented:

Bids
Awards –
Whitmer
HVAC
System
611- 2/13

Company	Contract	Amount
A. Total Environmental Services	Asbestos	\$ 167,152.00
B. Lake Erie Electric of Toledo	Electrical	\$ 697,885.00
C. Industrial Power Systems	Mechanical	\$6,082,000.00
D. Midwest Contracting	General	\$1,525,500.00

Yes: Mr. Hunter, Mr. Zuber, Mr. Erme, Mr. Ilstrup, Mr. Adler (5)

It was moved by Mr. Zuber and seconded by Mr. Ilstrup to accept the Superintendent's recommendation to approve, via consent motion, personnel items as presented:

Personnel
612- 2/13

1. RESIGNATIONS

A. Certified Personnel

1. Patricia Carmean	Reading Wernert	06/30/2013 Retirement 14 yrs.
2. Mark Gallagher	Intern Psychologist Greenwood/Shoreland	08/10/2013 Resignation
3. Nancy Hattner	Music Monac/Wernert	06/30/2013 Retirement 30 yrs.
4. Sharon Jacobs	6 th Grade Greenwood	06/30/2013 Retirement 35 yrs.
5. Diane Langhals	Social Studies Washington	06/30/2013 Retirement 35 yrs.
6. Jeri Madsen	Art Hiawatha/Jackman	06/30/2013 Retirement 26 yrs.
7. Lynnette Olnhausen	Intern Psychologist Jackman/Monac	08/10/2013 Resignation

Personnel
Continued

8. Sharon Sheline	Counselor Washington	06/30/2013 Retirement 15 yrs.
9. Bruce Smith	Math Whitmer	06/30/2013 Retirement 22 yrs.
10. Rebecca Strand	2 nd Grade Meadowvale	06/30/2013 Retirement 34 yrs.

B. Extended Time

1. Sharon Sheline	Counselor	7 days	06/30/2013
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C. Extra Duty Personnel

1. Matthew Berman	#73L-1 Student Council Asst. Advisor	06/30/2013
2. Michael Colyer**	#33-1 Softball-Associate Coach	01/25/2013
3. Chad Goney**	#10-2c Football-Jr. High Coach(20%)	06/30/2013
4. Isiah Gonzales**	#41-3b Soccer-Associate Coach	06/30/2013
5. Sharon Jacobs	#101L-14c Elem After School Act-Greenwd	06/30/2013
6. Sharon Jacobs	#140L-14 Elem Head Teacher-Greenwood	06/30/2013
7. Jean Kornowa	#72L-1 Student Council Asst Advisor	06/30/2013
8. Amy Nagle**	#34-b Softball-Freshman Coach (25%)	02/07/2013
9. Bruce Smith	#12-1 Basketball-Head Coach-Boys	06/30/2013
10. Beth Snell**	#36-1a Golf-Associate Coach	06/30/2013
11. Jeffery Spencer**	#16-9a Basketball-Elem Coach-Jackman	06/30/2013
12. Rebecca Strand	#136L-12b Elem Dept Chair-Meadowvale	06/30/2013
13. Laura Ulrich	#73L-2 Student Council Asst. Advisor	06/30/2013

**Consultants

D. Substitute Certified Personnel

1. Linda Szymczak

E. Home Instruction Personnel

1. Linda Szymczak

2. LEAVE OF ABSENCE**A. Certified Personnel**

1. Jessica Mahaney	Maternity Leave	01/22/2013 – 03/07/2013
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B. Classified PersonnelPersonnel
Continued

- | | | |
|-------------------------|--------------------|-------------------------|
| 1. Brenda Brown | Ext. Medical Leave | 02/19/2013 – 03/14/2013 |
| 2. Jeffrey Jackson | Military Leave | 02/25/2013 – 03/01/2013 |
| 3. Kathy Merriman | Ext. Medical Leave | 02/04/2013 – 08/19/2014 |
| 4. Conni Urbanski-Brown | Medical Leave | 02/15/2013 – 04/26/2013 |

3. NOMINATIONS – 2012/13**A. Classified Personnel**

- | | | |
|-----------------------|-----------------------------------------------------------------------------|------------|
| 1. Theresa Gronbach | Bus Driver – Transportation
4 Hrs./day
Sched. L, step 0 @ \$16.18/hr. | 02/28/2013 |
| 2. Kenneth Kania, Jr. | Bus Driver – Transportation
4 Hrs./day
Sched. L, step 0 @ \$16.18/hr. | 02/28/2013 |
| 3. Lynda Mazzurco | Classroom Aide – Washington
4 Hrs./day
Sched. J, step 0 @ \$13.74/hr. | 03/04/2013 |
| 4. Judy McCawley | Bus Driver – Transportation
4 Hrs./day
Sched. L, step 0 @ \$16.18/hr. | 02/28/2013 |
| 5. Tami Perry | Classroom Aide – Wernert
7 hrs./day
Sched. J, step 0 @ \$13.74/hr. | 02/28/2013 |
| 6. Jamie Purvis | Bus Driver – Transportation
4 Hrs./day
Sched. L, step 0 @ \$16.18/hr. | 02/28/2013 |

B. Substitute Certified Personnel

- | | |
|---------------------|--------------------|
| 1. Andrea Areddy | 11. David Hodulik |
| 2. Bradley Bigelow | 12. Monica Linares |
| 3. Richard Bigras | 13. Andrea Mihalko |
| 4. Maralee Demorest | 14. Jamie Miller |
| 5. Katie Exton | 15. Jennifer Nowak |
| 6. Kasey Fenton | 16. Nicole Pozzie |
| 7. Jessica Geysler | 17. Megan Reinsel |
| 8. Gary Gorton, II | 18. Shannon Schoen |
| 9. Cheryl Hannigan | 19. Susan Townsend |
| 10. Shayne Hays | |

Personnel
Continued

C. Substitute Classified Personnel

- | | |
|---------------------|---------------------------|
| 1. April Anthony | 10. Karen Harrison |
| 2. Christian Battle | 11. Victoria Hetherington |
| 3. Diana Beazley | 12. Susan Kutz |
| 4. Mary Byram | 13. Jennifer Loomis |
| 5. Mary Cook | 14. Kayla Smith |
| 6. Amy Cox | 15. Patricia Snare |
| 7. Amanda Dunne | 16. Jeanne Sparks |
| 8. Stephanie Ewing | 17. Linda Zmudzinsk |
| 9. Cheryl Hannigan | |

D. Extra Duty Personnel

- | | | |
|--------------------|-------------------------------------|-------------|
| 1. James Terry** | #33-1 Softball – Associate Coach | \$ 4,738.00 |
| 2. Laura Windsor** | #34-b Softball-Freshman Coach (25%) | \$ 1,100.00 |
- **Consultants

E. Elementary Music Program

- | | | | |
|------------------------|---------|-------------------|-----------|
| 1. Ann Augustin | Wernert | December 10, 2012 | \$ 200.00 |
| 2. Michelle Brunkhorst | Jackman | December 12, 2012 | \$ 200.00 |

**F. Extra Duty Index Volunteers
Accepting Services for Coaching**

- | | |
|-----------------------|-----------|
| 1. John Frank | Hockey |
| 2. Jeremy Ginter | Wrestling |
| 3. David Harris | Baseball |
| 4. Mark Rabbitt | Baseball |
| 5. Richard Schoenrock | Hockey |
| 6. Alex Timofeev | Baseball |
| 7. Darren Wagner | Baseball |

**G. All TAWLS and OAPSE members for Fiscal Year 2012/13 are
approved to be paid \$20.00/hr. for the after school Tech Academy
offered by the Dept. of Information Systems.**

H. One-Tenth Additional Salary – Second Semester 2012/13

- | | | |
|-----------------------|-------------|-------------|
| 1. Kimberly Blankerts | Special Ed. | \$ 7,851.60 |
|-----------------------|-------------|-------------|

I. After School Tutoring @ \$25.56/hr.

- | |
|-----------------------|
| 1. Sarah Ropiek (sub) |
|-----------------------|

J. Whitmer's Work Study Program

Rate of \$3.08/hr.

- | |
|-------------------|
| 1. Micaela Gartin |
|-------------------|

4. CHANGE OF CONTRACT

A. Certified Personnel

- | | |
|-------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Carolyn DeStazio | Greenwood
From 4.5 yrs. Trng. (B.A.+18),
Step 3 @ \$41,965 to 5 yrs. Trng.
(M.A.), step 3 @ \$43,996
Effective: 2nd Semester |
| 2. Brian Kahl | Whitmer
From 5 yrs. Trng. (M.A.), step 10
@ \$58,210 to 5.5 yrs. Trng.
(M.A.+18), step 10 @ \$60,241
Effective: 2nd Semester |
| 3. Mark Rabbitt | Whitmer
From 4 yrs. Trng. (B.A.), step 5 @
\$43,996 to 5 yrs. Trng. (M.A.),
step 5 @ \$48,057
Effective: 2nd Semester |
| 4. Friedrich Schermbeck | Jefferson
From 4 yrs. Trng. (B.A.), step 10
@ \$54,149 to 4.5 yrs. Trng.
(B.A.+18), step 10 @ \$56,179
Effective: 2nd Semester |
| 5. Aaron Wolfe | Whitmer
From 4 yrs. Trng. (B.A.), step 6
@ \$46,026 to 4.5 yrs. Trng.
(B.A.+18), step 6 @ \$48,057
Effective: 2nd Semester |

B. Proficiency Tutor – One Year Limited Contract

- | | |
|---------------------|-------------------------------------------------------------------------------------------------|
| 1. Kerri Drabek | Meadowvale
Days worked changed from
09/04/2012 – 05/10/2013
To 09/04/2012 – 05/23/2013 |
| 2. Danielle Kessler | Meadowvale
Days worked changed from
09/04/2012 – 05/10/2013
To 09/04/2012 – 05/31/2013 |

Personnel
Continued

C. Classified Personnel

1. Thomas Crahan From Nutrition Service Worker – Floater (2 hrs./day), Sched. O, Step 0 @ \$12.51/hr. to Custodian – Whitmer (8 hrs./day), Sched. D, Step 0 @ \$16.75/hr.
Effective: February 19, 2013

2. Tricia Pakulski From Secretary – Central Office (4 hrs./day) – 12 month to Secretary – Whitmer (8 hrs./day) – 200 work days.
No change in Schedule, Step or Hourly Rate
Effective: February 13, 2013

3. Julie Rafferty-Eddy From Secretary – Whitmer (8 hrs./day), 200 work days to Secretary – Whitmer (8 hrs./day), 12 month
No change in Schedule, Step or Hourly Rate
Effective: February 13, 2013

4. Patrick Smith From Bus Driver (4.5 hrs./day), Sched. L, Step 3 @ \$17.74/hr. to Custodian (8 hrs./day), Sched. D, step 0 @ \$16.75/hr.
Effective: February 19, 2013

5. Dorothy Yates From Safety Aide – Hiawatha (2 hrs./day), Sched. K, step 6 @ \$15.57/hr. to Custodian – 3 way Split (8 hrs./day), Sched. D, Step 0 @ \$16.75/hr.
Effective: February 19, 2013

Yes: Mr. Zuber, Mr. Erme, Mr. Ilstrup, Mr. Adler, Mr. Hunter (5)

Executive
Session
613- 2/13

It was moved by Mr. Hunter and seconded by Mr. Ilstrup to accept the Superintendent's recommendation to enter into Executive Session to consider the compensation of a public employee or official, to consider investigation of charges or complaints against a public employee, official, licensee, or student, to consider information that concerns a dispute which is or may become subject to litigation or other legal proceedings, and would be harmful to the interests of the School District if disclosed to any opposing party or parties, to prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment, to review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment, and to consider matters required to be kept confidential by federal law or regulations or state statutes.

Yes: Mr. Erme, Mr. Ilstrup, Mr. Hunter, Mr. Adler, Mr. Zuber (5)

The Board entered into Executive Session at 5:38 p.m. The meeting was reconvened at 6:18 p.m. and did, in fact, consider the compensation of a public employee or official, consider investigation of charges or complaints against a public employee, official, licensee, or student, consider information that concerns a dispute which is or may become subject to litigation or other legal proceedings, and would be harmful to the interests of the School District if disclosed to any opposing party or parties, prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment, review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment, and consider matters required to be kept confidential by federal law or regulations or state statutes. All five board members are still in attendance.

It was moved by Mr. Zuber and seconded by Mr. Erme to accept the Superintendent's recommendation to approve the contract for re-employment of the Superintendent, Patrick C. Hickey, effective February 27, 2013 through July 31, 2018 as presented.

Superintendent's
Contract
614- 2/13

Yes: Mr. Ilstrup, Mr. Adler, Mr. Hunter, Mr. Zuber, Mr. Erme (5)

It was moved by Mr. Zuber and seconded by Mr. Ilstrup that this meeting be adjourned at 6:20 p.m.

Adjournment
615- 2/13

Yes: Mr. Adler, Mr. Hunter, Mr. Zuber, Mr. Erme, Mr. Ilstrup (5)

Let the record show that an audio recording of this meeting has been made and is on file in the Office of the Treasurer.

Approved: _____
(President)

Attest: _____
(Treasurer)

March 9, 2013

The Washington Local Board of Education met in regular session pursuant to the rules in the Administration Building, 3505 West Lincolnshire Boulevard on March 9, 2013, at 8:01 a.m. The following members were present:

Mr. John Adler	Also, Mr. Patrick Hickey, Superintendent,
Mr. Frank Erme	Mrs. Cherie Mourlam, Assistant Superintendent,
Mr. Dave Hunter	Mr. Dave Bringman, Director of Business Services,
Mr. Tom Ilstrup	and Mr. Jeffery Fouke, Treasurer.
Mr. Steve Zuber	

Presentations

Debra Warren, Supervisor of Nutrition Services reviewed the annual compliance report which states that Washington Local has met all standard requirements Senate Bill 210.

Items for Discussion

Superintendent Hickey spoke about the OHSAA public/private vote. Both Mr. Hickey and Mrs. Mourlam updated the Board on the professional development opportunities with the Ron Clark Academy. There was discussion about what is changing in Ohio education, parental transportation contracts, football season competition, red light cameras, ESC funding reduction within the state budget, location of the Department of Information Services, and the Whitmer Master Plan.

Executive Session
616- 3/13

It was moved by Mr. Zuber and seconded by Mr. Hunter to enter into Executive Session to consider the employment of public employees or official, to prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment, and to discuss details relative to the security arrangements and emergency response protocols for the Board of Education.

Yes: Mr. Hunter, Mr. Zuber, Mr. Erme, Mr. Ilstrup, Mr. Adler (5)

The Board entered into Executive Session at 10:10 a.m. The meeting was reconvened at 11:22 a.m. and did, in fact, consider the employment of public employees or official, prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment, and discuss details relative to the security arrangements and emergency response protocols for the Board of Education. All board of education members returned to the meeting.

Adjournment
617- 3/13

It was moved by Mr. Zuber and seconded by Mr. Hunter that this meeting be adjourned at 11:23 a.m.

Yes: Mr. Zuber, Mr. Erme, Mr. Ilstrup, Mr. Adler, Mr. Hunter (5)

Let the record show that an audio recording of this meeting has been made and is on file in the Office of the Treasurer.

Approved: _____
(President)

Attest: _____
(Treasurer)

3. Financial Reports and Investments

Each month the Board is presented with the following Financial Reports:

- (1) Summary of Cash Balances, Revenue, General Fund Revenue Detail and Expenses for the Month
- (2) Cash Report of All funds
- (3) Schedule of Checks Written
- (4) Summary of Investments and Earnings

The Treasurer will give a brief summary and answer any questions.

The Treasurer recommends that the Board approve the Financial Report and Investments for the month of February as presented.

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____

SUMMARY OF CASH BALANCE BY FUND

02/28/2013

ACCOUNT TITLE	THIS MONTH ACTIVITY	FY BEGINNING BALANCE	YEAR TO DATE ACTIVITY	END OF MONTH CASH BALANCE
GENERAL	12,172,767.81	32,940,084.91	11,463,137.31	44,403,222.22
BOND RETIREMENT	0.00	0.00	0.00	0.00
PERMANENT IMPROVEMENT	1,038,342.41	4,500,701.91	1,096,340.57	5,597,042.48
BUILDING	-258,360.97	0.00	9,607,214.49	9,607,214.49
FOOD SERVICE	19,012.35	282,922.72	60,104.35	343,027.07
SPECIAL TRUST	-2,113.98	81,887.84	-3,938.71	77,949.13
ENDOWMENT	3.00	46,500.19	5,027.41	51,527.60
UNIFORM SCHOOL SUPPLIES	-2,155.07	116,770.91	17,692.48	134,508.39
ROTARY-SPECIAL SERVICES	-2,166.76	28,976.68	-2,685.36	26,291.32
ADULT EDUCATION	0.00	0.00	0.00	0.00
PUBLIC SCHOOL SUPPORT	-4,063.36	108,460.89	-11,600.57	96,860.32
OTHER GRANT	-372.89	3,471.90	-372.89	3,099.01
EMPLOYEE BENEFITS SELF INS.	-7,329.53	1,001,911.64	-56,648.46	945,263.18
UNDERGROUND STORAGE TANK FUND	0.00	55,000.00	0.00	55,000.00
STUDENT MANAGED ACTIVITY	116.88	132,691.35	29,444.10	162,135.45
DISTRICT MANAGED ACTIVITY	-9,821.27	278,506.91	19,755.14	298,262.05
AUXILIARY SERVICES	387,672.48	160,819.81	450,861.93	611,681.74
MANAGEMENT INFORMATION SYSTEM	0.00	0.00	0.00	0.00
DATA COMMUNICATION FUND	0.00	0.00	9,900.00	9,900.00
OHIO READS	0.00	0.00	0.00	0.00
VOCATIONAL EDUC. ENHANCEMENTS	128.81	27,786.27	-2,156.19	25,630.08
POVERTY AID	0.00	0.00	0.00	0.00
MISCELLANEOUS STATE GRANT FUND	0.00	26,589.62	-1,200.55	25,389.07
ADULT BASIC EDUCATION	0.00	0.00	0.00	0.00
EDUCATION JOBS FUND	0.00	65,000.00	-65,000.00	0.00
IDEA PART B GRANTS	6,449.66	31,764.08	64,422.19	96,186.27
VOC ED: CARL D. PERKINS - 1984	1,674.19	22,438.85	-7,001.69	15,437.16
FISCAL STABILIZATION FUND	0.00	0.00	0.00	0.00
TITLE II D - TECHNOLOGY	0.00	0.00	0.00	0.00
TITLE I SCHOOL IMPROVEMENT A	-1,914.93	3,908.21	6,281.65	10,189.86
TITLE I SCHOOL IMPROVEMENT G	0.00	0.00	0.00	0.00
LIMITED ENGLISH PROFICIENCY	-4,010.99	10,462.55	-3,604.11	6,858.44
TITLE I DISADVANTAGED CHILDREN	-102,642.79	85,897.39	-52,006.83	33,890.56
DRUG FREE SCHOOL GRANT FUND	0.00	0.00	0.00	0.00
IMPROVING TEACHER QUALITY	95.43	36,285.23	4,256.51	40,541.74
MISCELLANEOUS FED. GRANT FUND	0.00	0.00	0.00	0.00
REPORT TOTAL:	13,231,310.48	40,048,839.86	22,628,222.77	62,677,107.63

Summary of Revenue By Fund

02/28/2013

ACCOUNT TITLE	MONTH ACTUAL RECEIPTS	FISCAL YEAR EST. RECEIPTS	FYTD ACTUAL RECEIPTS	FYTD BALANCE UNCOLLECTED
GENERAL	17,712,721.84	70,394,455.00	57,379,639.63	13,014,815.37
BOND RETIREMENT	0.00	818,771.90	818,771.90	0.00
PERMANENT IMPROVEMENT	815,948.23	1,989,112.00	1,753,583.34	235,528.66
BUILDING	567.92	10,000,000.00	10,001,143.38	(1,143.38)
FOOD SERVICE	253,994.05	2,711,000.00	1,800,747.33	910,252.67
SPECIAL TRUST	211.02	45,115.00	19,444.08	25,670.92
ENDOWMENT	3.00	5,720.00	5,527.41	192.59
UNIFORM SCHOOL SUPPLIES	1,985.80	104,425.00	75,448.35	28,976.65
ROTARY-SPECIAL SERVICES	9,303.26	81,800.00	47,572.58	34,227.42
ADULT EDUCATION	0.00	0.00	0.00	0.00
PUBLIC SCHOOL SUPPORT	(1,142.18)	65,100.00	45,083.81	20,016.19
OTHER GRANT	0.00	0.00	0.00	0.00
EMPLOYEE BENEFITS SELF INS.	41,357.69	490,225.00	326,846.50	163,378.50
STUDENT MANAGED ACTIVITY	9,895.35	286,845.00	121,781.74	165,063.26
DISTRICT MANAGED ACTIVITY	40,820.07	856,000.00	520,373.79	335,626.21
AUXILIARY SERVICES	457,118.52	904,411.00	911,492.01	(7,081.01)
MANAGEMENT INFORMATION SYSTEM	0.00	0.00	0.00	0.00
DATA COMMUNICATION FUND	0.00	19,800.00	9,900.00	9,900.00
OHIO READS	0.00	0.00	0.00	0.00
VOCATIONAL EDUC. ENHANCEMENTS	737.61	61,081.14	27,899.30	33,181.84
MISCELLANEOUS STATE GRANT FUND	4,324.94	119,813.42	63,292.47	56,520.95
ADULT BASIC EDUCATION	0.00	0.00	0.00	0.00
EDUCATION JOBS FUND	0.00	0.00	0.00	0.00
IDEA PART B GRANTS	118,700.00	2,011,326.70	1,130,064.13	881,262.57
VOC ED: CARL D. PERKINS - 1984	11,237.03	168,575.08	100,437.55	68,137.53
FISCAL STABILIZATION FUND	0.00	0.00	0.00	0.00
TITLE II D - TECHNOLOGY	0.00	2,940.09	940.09	2,000.00
TITLE I SCHOOL IMPROVEMENT A	3,400.00	82,669.90	43,848.68	38,821.22
TITLE I SCHOOL IMPROVEMENT G	0.00	0.00	0.00	0.00
LIMITED ENGLISH PROFICIENCY	1,100.00	29,575.00	20,512.48	9,062.52
TITLE I DISADVANTAGED CHILDREN	82,900.00	2,638,251.46	1,153,123.72	1,485,127.74
DRUG FREE SCHOOL GRANT FUND	0.00	0.00	0.00	0.00
IMPROVING TEACHER QUALITY	18,500.00	365,970.00	216,040.69	149,929.31
MISCELLANEOUS FED. GRANT FUND	0.00	0.00	0.00	0.00
REPORT TOTAL	19,583,684.15	94,252,982.69	76,593,514.96	17,659,467.73

Fnd Rcpt	Sec	Subjt	OPU	Description	FYTD Receivable	FYTD Actual Receipts	MTD Actual Receipts	FYTD Balance Receivable	Pct. Rcvd	
001	1111	0000	000000	000	GEN.PROP.TAX-REAL ESTATE	34,050,000.00	33,193,486.32	14,000,000.00	856,513.68	97.5%
001	1121	0000	000000	000	TANG. PERS.PROP.TAX	5,000.00	197.21	.00	4,802.79	3.9%
001	1211	0000	000000	000	TUITION - DAY SCHOOL	.00	.00	.00	.00	0.0%
001	1212	0000	000000	000	TUITION-SUMMER SCHOOL	10,000.00	340.00	.00	9,660.00	3.4%
001	1221	0000	000000	000	TUITION SF-14	380,000.00	137,218.87	.00	242,781.13	36.1%
001	1223	0000	000000	000	SPECIAL ED./EXCESS COST	195,000.00	72,070.11	914.36	122,929.89	37.0%
001	1344	0000	000000	000	TRANSPORTATION FEES	150,000.00	100,170.93	10,794.62	49,829.07	66.8%
001	1410	0000	000000	000	INTEREST ON INVESTMENTS	60,000.00	42,851.53	4,896.43	17,148.47	71.4%
001	1740	0000	000000	030	CLASS FEES - WHITMER	5,200.00	725.00	40.00	4,475.00	13.9%
001	1740	0000	000000	055	CLASS FEES GREENWOOD	2,700.00	2,635.00	235.00	65.00	97.6%
001	1740	0000	000000	060	CLASS FEES HIAWATHA	2,800.00	2,105.00	45.00	695.00	75.2%
001	1740	0000	000000	090	CLASS FEES JACKMAN	2,900.00	2,730.00	210.00	170.00	94.1%
001	1740	0000	000000	110	CLASS FEES MCGREGOR	3,600.00	3,663.00	50.00	63.00	101.8%
001	1740	0000	000000	120	CLASS FEES MEADOWVALE	4,700.00	4,530.00	80.00	170.00	96.4%
001	1740	0000	000000	130	CLASS FEES MONAC	3,000.00	2,941.00	.00	59.00	98.0%
001	1740	0000	000000	150	CLASS FEES SHORELAND	4,900.00	5,325.00	.00	425.00	108.7%
001	1740	0000	000000	160	CLASS FEES TRILBY	.00	.00	.00	.00	0.0%
001	1740	0000	000000	170	CLASS FEES WERNERT	2,200.00	2,160.00	.00	40.00	98.2%
001	1790	0000	000000	000	SET ASIDE ADJUSTMENT TRANSFER	1,000,000.00	3,081,956.45	.00	4,081,956.45	0.0%
001	1810	0000	000000	000	RENTALS	95,000.00	68,971.00	.00	26,029.00	72.6%
001	1820	0000	000000	000	CONTRIBUTIONS/DONATIONS	.00	.00	.00	.00	0.0%
001	1830	0000	000000	000	OTHER LOCAL REIMBURSEMENT	.00	.00	.00	.00	0.0%
001	1880	0000	000000	000	ABATEMENT PAYMENTS	225,000.00	220,248.81	66,666.99	4,751.19	97.9%
001	1890	0000	000000	000	OTHER RECEIPTS-LOCAL	50,000.00	79,856.26	88.22	29,856.26	159.7%
001	1890	0000	000000	030	MISC. WHITMER FEES ADJUSTMENT	.00	.00	.00	.00	0.0%
001	1933	0000	000000	000	SALE & LOSS OF ASSETS	2,000.00	1,075.00	.00	925.00	53.8%
001	2400	0000	000000	000	PAYMENT IN LIEU OF TAXES - TIF	3,700,000.00	3,745,105.08	1,899,242.48	45,105.08	101.2%
001	3110	0000	000000	000	SCHOOL FOUND.-BASIC ALLOW	20,000,000.00	13,507,574.63	1,686,390.28	6,492,425.37	67.5%
001	3131	0000	000000	000	10% AND 2.5% ROLLBACK	2,600,000.00	1,362,712.75	.00	1,237,287.25	52.4%
001	3132	0000	000000	000	HOMESTEAD EXEMPTION	1,400,000.00	734,855.23	.00	665,144.77	52.5%
001	3133	0000	000000	000	\$10,000 PERSONAL PROPERTY TAX EXEMPTIO	.00	.00	.00	.00	0.0%
001	3134	0000	000000	000	ELECTRIC DEREGULATION PROP TAX REPLACE	.00	.00	.00	.00	0.0%
001	3135	0000	000000	000	TANGIBLE PERSONAL PROPERTY TAX LOSS	6,144,455.00	3,072,227.53	.00	3,072,227.47	50.0%
001	3139	0000	000000	000	OTHER PROPERTY TAX ALLOCATIONS/CASINO	.00	.00	.00	.00	0.0%
001	3190	0000	000000	000	CASINO TAX REVENUE	145,000.00	143,330.08	.00	1,669.92	98.8%
001	3219	0000	000000	000	RESTRICTED CAREER TECH./SPECIAL EDUCAT	515,000.00	304,060.80	38,007.60	210,939.20	59.0%
001	4220	0000	000000	000	COMMUNITY ALTERNATIVE FUNDING SYSTEM (148,000.00	79,236.99	5,237.30	68,763.01	53.5%
001	5220	0000	000000	000	GEN.FUND ADVANCES - IN	485,000.00	485,000.00	.00	.00	100.0%
001	5300	0000	000000	000	REFUND PRIOR YEAR EXPEND.	3,000.00	2,236.50	.00	763.50	74.6%
** Fund 001 Sec 0000 Totals					69,394,455.00	60,461,596.08	17,712,721.84	8,932,858.92	87.1%	
001	1790	9190	000000	000	SET ASIDE ADJUSTMENT TRANSFER	.00	.00	.00	.00	0.0%
001	5100	9190	000000	000	TRANSFERS IN	.00	.00	.00	.00	0.0%

Processing Month: February 2013

(REVSEL)

Washington Local

Fnd Rcpt	Sc	Subj	OPU	Description	FYTD Receivable	FYTD Actual Receipts	MTD Actual Receipts	FYTD Balance Receivable	Pct. Rcvd
	** Fund 001	Sc	9190	Totals	.00	.00	.00	.00	0.0%
001	1790	9192	000000 000	SET ASIDE ADJUSTMENT TRANSFER	1,000,000.00	1,143,826.89	.00	143,826.89-	114.4%
	** Fund 001	Sc	9192	Totals	1,000,000.00	1,143,826.89	.00	143,826.89-	114.4%
001	1790	9193	000000 000	GENERAL OTHER CLASSRM MATERIAL/FEE	.00	4,225,783.34-	.00	4,225,783.34	0.0%
001	1890	9193	000000 000	OTHER RECEIPTS-LOCAL	.00	.00	.00	.00	0.0%
001	2400	9193	000000 000	PAYMENT IN LIEU OF TAXES	.00	.00	.00	.00	0.0%
	** Fund 001	Sc	9193	Totals	.00	4,225,783.34-	.00	4,225,783.34	0.0%
001	1790	9194	000000 000	BUS FUND ADJUSTMENT	.00	.00	.00	.00	0.0%
001	3212	9194	000000 000	BUS RESTRICTED GRANT	.00	.00	.00	.00	0.0%
	** Fund 001	Sc	9194	Totals	.00	.00	.00	.00	0.0%
001	1790	9196	000000 000	BUDGET RESERVE ADJUSTMENT	.00	.00	.00	.00	0.0%
	** Fund 001	Sc	9196	Totals	.00	.00	.00	.00	0.0%
Grand Total All Funds					70,394,455.00	57,379,639.63	17712,721.84	13,014,815.37	81.5%

Summary of Expenditures by Fund

02/28/2013

ACCOUNT ITEM	FYTD APPROPRIATION	FYTD ACTUAL EXPENDITURES	MONTH TO DATE EXPENDITURES	CURRENT ENCUMBRANCES	FYTD UNENCUM. BALANCE	FYTD % EXP OR ENCUM.
GENERAL	75,005,359.04	45,916,502.32	5,539,954.03	1,330,336.94	27,758,519.78	62.99
BOND RETIREMENT	818,771.90	818,771.90	0.00	0.00	0.00	100.00
PERMANENT IMPROVEMENT	4,425,214.33	657,242.77	(222,394.18)	587,737.74	3,180,233.82	28.13
BUILDING	10,000,000.00	393,928.89	258,928.89	352,458.66	9,253,612.45	7.46
FOOD SERVICE	2,665,944.00	1,740,642.98	234,981.70	169,253.25	756,047.77	71.64
SPECIAL TRUST	32,800.00	23,382.79	2,325.00	0.00	9,417.21	71.29
ENDOWMENT	1,000.00	500.00	0.00	0.00	500.00	50.00
UNIFORM SCHOOL SUPPLIES	194,442.46	57,710.87	4,140.87	10,542.64	126,188.95	35.10
ROTARY-SPECIAL SERVICES	109,172.29	50,257.94	11,470.02	9,195.00	49,719.35	54.46
ADULT EDUCATION	0.00	0.00	0.00	0.00	0.00	
PUBLIC SCHOOL SUPPORT	123,990.72	56,684.38	2,921.18	6,894.07	60,412.27	51.28
OTHER GRANT	3,471.90	372.89	372.89	821.60	2,277.41	34.40
EMPLOYEE BENEFITS SELF INS.	575,000.00	383,494.96	48,687.22	0.00	191,505.04	66.69
STUDENT MANAGED ACTIVITY	312,557.64	92,337.64	9,778.47	34,759.21	185,460.79	40.66
DISTRICT MANAGED ACTIVITY	937,598.21	500,618.65	50,641.34	101,466.32	335,513.24	64.22
AUXILIARY SERVICES	1,023,349.54	460,630.08	69,446.04	300,322.92	262,396.54	74.36
MANAGEMENT INFORMATION SYSTEM	0.00	0.00	0.00	0.00	0.00	
DATA COMMUNICATION FUND	19,800.00	0.00	0.00	0.00	19,800.00	
OHIO READS	0.00	0.00	0.00	0.00	0.00	
VOCATIONAL EDUC. ENHANCEMENTS	76,417.41	30,055.49	608.80	408.56	45,953.36	39.87
POVERTY AID	0.00	0.00	0.00	0.00	0.00	
MISCELLANEOUS STATE GRANT FUND	119,090.58	64,493.02	4,324.94	0.00	54,597.56	54.15
ADULT BASIC EDUCATION	0.00	0.00	0.00	0.00	0.00	
EDUCATION JOBS FUND	65,000.00	65,000.00	0.00	0.00	0.00	100.00
IDEA PART B GRANTS	1,948,090.78	1,065,641.94	112,250.34	15,653.14	866,795.70	55.51
VOC ED: CARL D. PERKINS - 1984	166,013.93	107,439.24	9,562.84	9,179.57	49,395.12	70.25
FISCAL STABILIZATION FUND	0.00	0.00	0.00	0.00	0.00	
TITLE II D - TECHNOLOGY	940.09	940.09	0.00	0.00	0.00	100.00
TITLE I SCHOOL IMPROVEMENT A	76,578.11	37,567.03	5,314.93	0.00	39,011.08	49.06
TITLE I SCHOOL IMPROVEMENT G	0.00	0.00	0.00	0.00	0.00	
LIMITED ENGLISH PROFICIENCY	30,037.55	24,116.59	5,110.99	0.00	5,920.96	80.29
TITLE I DISADVANTAGED CHILDREN	2,611,664.93	1,205,130.55	185,542.79	13,587.75	1,392,946.63	46.66
DRUG FREE SCHOOL GRANT FUND	0.00	0.00	0.00	0.00	0.00	
IMPROVING TEACHER QUALITY	362,375.60	211,784.18	18,404.57	0.00	150,591.42	58.44
MISCELLANEOUS FED. GRANT FUND	0.00	0.00	0.00	0.00	0.00	
	101,704,681.01	53,965,247.19	6,352,373.67	2,942,617.37	44,796,816.45	55.95

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
001 0000	GENERAL FUND, COST CENTER							
25,264,301.57	17,712,721.84	60,461,596.08	5,396,589.35	44,093,140.16	41,632,757.49	970,542.89	40,662,214.60	
001 9190	GENERAL FUND, TEXT/INSTR.MAT.SET-ASIDE							
0.00	0.00	0.00	56,423.79	578,078.82	578,078.82-	93,476.03	671,554.85-	
001 9192	GENERAL FUND, CAP.IMPR./MAINT.SET-ASIDE							
0.00	0.00	1,143,826.89	86,940.89	1,245,283.34	101,456.45-	266,318.02	367,774.47-	
001 9193	GENERAL FUND, TAX ABATEMENT							
4,225,783.34	0.00	4,225,783.34-	0.00	0.00	0.00	0.00	0.00	
001 9194	GENERAL FUND, SCHOOL BUS FUND							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
001 9196	GENERAL FUND, HB 412-BUDGET RESERVE							
3,450,000.00	0.00	0.00	0.00	0.00	3,450,000.00	0.00	3,450,000.00	
TOTAL FOR Fund 001 - GENERAL:								
32,940,084.91	17,712,721.84	57,379,639.63	5,539,954.03	45,916,502.32	44,403,222.22	1,330,336.94	43,072,885.28	
002 9602	BOND RETIREMENT, DEBT SERVICE-PERM.IMP.TAN							
0.00	0.00	628,736.00	0.00	628,736.00	0.00	0.00	0.00	
002 9613	BOND RETIREMENT, DEBT SERVICE - COPS							
0.00	0.00	190,035.90	0.00	190,035.90	0.00	0.00	0.00	
002 9699	BOND RETIREMENT, HB 264-WW ENERGY MNGT.PLA							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL FOR Fund 002 - BOND RETIREMENT:								
0.00	0.00	818,771.90	0.00	818,771.90	0.00	0.00	0.00	
003 9001	PERMANENT IMPROVEMENT, HORACE MANN P.I. FUND							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
003 9006	PERMANENT IMPROVEMENT - STADIUM RENOVATION							
146,466.72	11.17	45,089.40	0.00	0.00	191,556.12	0.00	191,556.12	
003 9013	PERMANENT IMPROVEMENT-TRILBY PROPERTY							
0.00	12.81	219,653.40	0.00	0.00	219,653.40	0.00	219,653.40	
003 9099	PI LEVY FUND							
4,354,235.19	815,924.25	1,488,840.54	222,394.18-	657,242.77	5,185,832.96	587,737.74	4,598,095.22	
TOTAL FOR Fund 003 - PERMANENT IMPROVEMENT:								
4,500,701.91	815,948.23	1,753,583.34	222,394.18-	657,242.77	5,597,042.48	587,737.74	5,009,304.74	

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
004	9613 BUILDING FUND							
	0.00	567.92	10,001,143.38	258,928.89	393,928.89	9,607,214.49	352,458.66	9,254,755.83
	TOTAL FOR Fund 004 - BUILDING:							
	0.00	567.92	10,001,143.38	258,928.89	393,928.89	9,607,214.49	352,458.66	9,254,755.83
006	0000 CAFETERIA, COST CENTER							
	282,922.72	253,994.05	1,800,747.33	234,981.70	1,740,642.98	343,027.07	169,253.25	173,773.82
	TOTAL FOR Fund 006 - FOOD SERVICE:							
	282,922.72	253,994.05	1,800,747.33	234,981.70	1,740,642.98	343,027.07	169,253.25	173,773.82
007	9013 WHITMER CAREER & TECHNOLOGY CTR SCHOLARSHIP							
	0.00	0.00	7,500.00	2,000.00	2,000.00	5,500.00	0.00	5,500.00
007	9067 TRUST FUNDS, EMPLOYEE RECOGNITION FUND							
	14,459.55	0.00	2,200.00	0.00	13,155.61	3,503.94	0.00	3,503.94
007	9083 TRUST FUNDS, EMP.MEM.SCHOLARSHIP FUND							
	34,008.39	211.02	7,501.14	0.00	6,739.76	34,769.77	0.00	34,769.77
007	9088 TRUST FUNDS, STALE CHECKS							
	33,419.90	0.00	2,242.94	325.00	1,487.42	34,175.42	0.00	34,175.42
	TOTAL FOR Fund 007 - SPECIAL TRUST:							
	81,887.84	211.02	19,444.08	2,325.00	23,382.79	77,949.13	0.00	77,949.13
008	9011 JODI FRANCIS EDUCATION SCHOLARSHIP							
	10,504.01	0.90	5,506.41	0.00	500.00	15,510.42	0.00	15,510.42
008	9082 TRUST FUNDS, TRILBY SPORTSMEN SCHOLARSHIP							
	24,819.75	1.45	14.48	0.00	0.00	24,834.23	0.00	24,834.23
008	9085 TRUST FUNDS, K. E. BISHOP SCHOLARSHIP							
	6,150.66	0.36	3.58	0.00	0.00	6,154.24	0.00	6,154.24
008	9086 TRUST FUNDS, LA POINT SCHOLARSHIP							
	5,025.77	0.29	2.94	0.00	0.00	5,028.71	0.00	5,028.71
	TOTAL FOR Fund 008 - ENDOWMENT:							
	46,500.19	3.00	5,527.41	0.00	500.00	51,527.60	0.00	51,527.60
009	9700 SUPPLY RESALE/ART DISTRICT							
	2,896.08	509.00	7,938.65	2,446.62	7,317.14	3,517.59	1,454.93	2,062.66
009	9702 SUPPLY RESALE/ART JEFFERSON							
	195.85-	0.00	1,564.29	209.40	948.52	419.92	0.00	419.92

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
009 9703	SUPPLY RESALE/ART WASHINGTON							
	293.94-	0.00	1,596.57	0.00	850.36	452.27	0.00	452.27
009 9704	MALCOLM-BAIN CENTER							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9705	SUPPLY RESALE/BUSINESS WHITMER							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9706	SUPPLY RESALE/CAREER PATHWAYS							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9707	SUPPLY RESALE/COMPUTER TECH JEFFERSON							
	7,476.77	0.00	5.00	0.00	0.00	7,481.77	0.00	7,481.77
009 9708	COMPUTER TECH WASHINGTON							
	3,821.33	0.00	0.00	0.00	0.00	3,821.33	0.00	3,821.33
009 9710	SUPPLY RESALE/ENGLISH JEFFERSON							
	5,833.44	0.00	1,877.14	0.00	1,426.74	6,283.84	0.00	6,283.84
009 9711	SUPPLY RESALE/ENGLISH WASHINGTON							
	704.42	0.00	1,963.89	0.00	51.24	2,617.07	0.00	2,617.07
009 9712	SUPPLY RESALE/ENGLISH WHITMER							
	8,762.24	162.00	3,838.70	0.00	5,016.90	7,584.04	150.00	7,434.04
009 9713	SUPPLY RESALE/FAMILY & CONSUMER SCIENCE							
	374.76	83.50	1,339.00	381.90	1,124.34	589.42	1,600.00	1,010.58-
009 9715	SUPPLY RESALE/FOREIGN LANGUAGE WHITMER							
	6,940.95	72.00	3,111.00	436.56	9,844.03	207.92	262.00	54.08-
009 9717	SUPPLY RESALE/ID'S HIGH SCHOOL							
	7,607.66	70.00	207.00	0.00	0.00	7,814.66	0.00	7,814.66
009 9719	SUPPLY RESALE/GATEWAY TO TECHNOLOGY- JEFFERSON							
	1,854.59	0.00	3,118.57	0.00	868.94	4,104.22	616.06	3,488.16
009 9720	SUPPLY RESALE/GATEWAY TO TECHNOLOGY-WASHINGTON							
	2,440.00	0.00	3,215.14	0.00	171.62	5,483.52	50.00	5,433.52
009 9721	SUPPLY RESALE/INDUSTRIAL TECH WHITMER							
	2,137.13	41.00	1,969.55	0.00	2,636.02	1,470.66	1,372.68	97.98
009 9722	SUPPLY RESALE/MATH JEFFERSON							
	2,784.82	0.00	1,564.29	0.00	2,981.76	1,367.35	0.00	1,367.35

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
		MTD Receipts						
009 9723	SUPPLY RESALE/MATH WASHINGTON							
	3,461.33	0.00	1,639.57	0.00	0.00	5,100.90	0.00	5,100.90
009 9724	SUPPLY RESALE/MATH WHITMER							
	11,530.25	9.00	107.00	0.00	0.00	11,637.25	0.00	11,637.25
009 9725	SUPPLY RESALE/MUSIC DISTRICT							
	606.13	86.00	1,330.20	206.00	457.74	1,478.59	159.60	1,318.99
009 9726	SUPPLY RESALE/OTHER DISTRICT							
	548.53	0.00	0.00	0.00	0.00	548.53	0.00	548.53
009 9727	SUPPLY RESALE/PHYSICAL EDUCATION JR HIGH							
	3,328.02	0.00	10.00	30.00-	45.00-	3,383.02	1,291.65	2,091.37
009 9728	SUPPLY RESALE/PHYSICAL EDUCATION WHITMER							
	191.32	14.00	211.00	0.00	0.00	402.32	0.00	402.32
009 9729	SUPPLY RESALE/SCIENCE JEFFERSON							
	874.11	0.00	2,351.00	0.00	420.13	2,804.98	150.00	2,654.98
009 9730	SUPPLY RESALE/SCIENCE WASHINGTON							
	1,216.86	0.00	2,291.20	126.24	465.07	3,042.99	833.90	2,209.09
009 9731	SUPPLY RESALE/SCIENCE WHITMER							
	14,197.47	358.80	7,954.25	157.32	3,989.65	18,162.07	1,109.90	17,052.17
009 9732	SUPPLY RESALE/SOCIAL STUDIES JEFFERSON							
	69.50-	0.00	623.71	0.00	282.25	271.96	0.00	271.96
009 9733	SUPPLY RESALE/SOCIAL STUDIES WHITMER							
	61.70	0.00	0.00	0.00	0.00	61.70	0.00	61.70
009 9734	SUPPLY RESALE/SOCIAL STUDIES WASHINGTON							
	0.00	0.00	624.63	0.00	0.00	624.63	0.00	624.63
009 9738	SUPPLY RESALE/INTRO TO HEALTH INFO MGMT							
	0.06	0.00	145.50	0.00	0.00	145.56	0.00	145.56
009 9739	SUPPLY RESALE/HEALTH INFORMATION MGMT II							
	808.23	0.00	105.00	0.00	0.00	913.23	0.00	913.23
009 9740	SUPPLY RESALE/INTRO TO DIGITAL GRAPHIC DESIGN							
	179.37	0.00	95.00	0.00	0.00	274.37	0.00	274.37
009 9741	SUPPLY RESALE/EXPLORING HEALTHCARE							
	1,742.19	10.00	470.00	0.00	407.00	1,805.19	0.00	1,805.19

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
		MTD Receipts						
009 9742	SUPPLY RESALE/INTRO TO AQUATIC ENVIRONMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9743	SUPPLY RESALE/INTRO TO AUTO TECH	55.38	12.00	205.00	0.00	131.00	129.38	0.00
009 9744	SUPPLY RESALE/INTRO TO COMPUTER NETWORK	417.94	0.00	133.00	0.00	0.00	550.94	523.52
009 9745	SUPPLY RESALE/INTRO TO HUMAN SERVICES	63.50	30.00	219.00	0.00	0.00	282.50	205.40
009 9746	SUPPLY RESALE/EXPLORING CAREERS IN EDUCATION	704.77	0.00	400.00	0.00	0.00	1,104.77	0.00
009 9747	SUPPLY RESALE/INTRO TO WELDING	153.76	0.00	310.00	206.83	403.18	60.58	0.00
009 9750	SUPPLY RESALE/PRE-ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9751	SUPPLY RESALE/STREET LAW	45.97	0.00	360.00	0.00	0.00	405.97	0.00
009 9752	SUPPLY RESALE - LAW & ORDER I	115.06	0.00	733.00	0.00	791.06	57.00	0.00
009 9753	SUPPLY RESALE - YOUR LEGAL RIGHTS	11.62	0.00	60.00	0.00	0.00	71.62	0.00
009 9754	SUPPLY RESALE/AUTO MAINTENANCE	57.83	0.00	90.00	0.00	265.00	117.17-	0.00
009 9755	SUPPLY RESALE/AUTO TECH I	309.78-	65.00	910.00	0.00	420.00	180.22	0.00
009 9756	SUPPLY RESALE/AUTO TECH II	551.65	0.00	390.00	0.00	900.00	41.65	0.00
009 9757	SUPPLY RESALE/BUS-COMP TECH I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9758	SUPPLY RESALE/BUS-COMP TECH II	27.71-	0.00	0.00	0.00	0.00	27.71-	0.00
009 9759	SUPPLY RESALE/CULINARY ARTS I	101.56	0.00	500.00	0.00	654.00	52.44-	0.00

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
009 9760	SUPPLY RESALE/COM-BUS ACADEMY	3,592.03	80.00	2,280.00	0.00	0.00	5,872.03	0.00	5,872.03
009 9761	SUPPLY RESALE/COMPUTER NETWORK TECH I	357.67	0.00	80.00	0.00	0.00	437.67	0.00	437.67
009 9762	SUPPLY RESALE/COMPUTER NETWORK TECH II	343.74	0.00	100.00	0.00	0.00	443.74	0.00	443.74
009 9764	SUPPLY RESALE/CONSTRUCTION TECH I	1,373.17	0.00	1,220.00	0.00	0.00	2,593.17	0.00	2,593.17
009 9765	SUPPLY RESALE/CONSTRUCTION TECH II	141.88	0.00	210.00	0.00	0.00	351.88	0.00	351.88
009 9766	SUPPLY RESALE/COSMETOLOGY I	1,126.11	0.00	1,589.50	0.00	1,858.57	857.04	0.00	857.04
009 9767	SUPPLY RESALE/COSMETOLOGY II	1,020.26	220.00	1,190.00	0.00	1,472.75	737.51	0.00	737.51
009 9768	SUPPLY RESALE/CRIMINAL SCIENCE I	1.20	0.00	1,350.00	0.00	1,075.00	276.20	0.00	276.20
009 9769	SUPPLY RESALE/CRIMINAL SCIENCE II	394.35	0.00	930.00	0.00	960.00	364.35	0.00	364.35
009 9770	SUPPLY RESALE/TEACHING PROFESSIONS II	284.93	0.00	728.00	0.00	0.00	1,012.93	368.00	644.93
009 9772	SUPPLY RESALE/DIGITAL GRAPHIC DESIGN I	385.12	0.00	840.00	0.00	563.81	661.31	0.00	661.31
009 9773	SUPPLY RESALE/DIGITAL GRAPHIC DESIGN II	272.73	0.00	385.00	0.00	379.21	278.52	0.00	278.52
009 9774	SUPPLY RESALE/ENVIRONMENTAL SYSTEMS I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9775	SUPPLY RESALE/ENVIRONMENTAL SYSTEMS II	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9777	SUPPLY RESALE/TEACHING PROFESSIONS I	428.79	0.00	330.00	0.00	0.00	758.79	0.00	758.79
009 9781	SUPPLY RESALE/ ENGINEERING I	602.92	0.00	495.00	0.00	0.00	1,097.92	0.00	1,097.92

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
009 9782	SUPPLY RESALE/ENGINEERING DESIGN & DEVELOPMEN	1,359.94	0.00	500.00	0.00	1,358.10	501.84	0.00	501.84
009 9783	SUPPLY RESALE/INTRO TO ENGINEERING DESIGN	2,201.54	0.00	345.00	0.00	0.00	2,546.54	0.00	2,546.54
009 9784	SUPPLY RESALE/PRINCIPLES OF ENGINEERING	1,018.79	0.00	630.75	0.00	0.00	1,649.54	0.00	1,649.54
009 9785	SUPPLY RESALE/MARKETING E-COMM I	311.37-	0.00	0.00	0.00	0.00	311.37-	0.00	311.37-
009 9786	SUPPLY RESALE/MARKETING/E-BUSINESS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9787	SUPPLY RESALE/MARKETING FOR SENIORS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9790	SUPPLY RESALE/MED TECH I-PATIENT CARE	187.75	0.00	1,471.00	0.00	1,036.61	622.14	0.00	622.14
009 9791	SUPPLY RESALE/MED TECH II	1,339.97	0.00	414.00	0.00	0.00	1,753.97	0.00	1,753.97
009 9794	SUPPLY RESALE/MED TECH I-INTRO TO DENTAL CARE	120.04	0.00	25.00	0.00	0.00	145.04	0.00	145.04
009 9795	UNIFORM SCHL SUPPLIES- BIOMEDICAL INNOVATIONS	30.00	0.00	60.00	0.00	0.00	90.00	0.00	90.00
009 9799	SUPPLY RESALE/PRECISION MACHINE I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9801	SUPPLY RESALE/WELDING I	90.50	0.00	790.00	0.00	1,096.86	216.36-	0.00	216.36-
009 9802	SUPPLY RESALE/WELDING II	123.71	0.00	200.00	0.00	247.04	76.67	0.00	76.67
009 9805	SUPPLY RESALE/INTRO TO CONSTRUCT. TECHNOLOGY	919.93	30.00	375.00	0.00	755.04	539.89	267.38	272.51
009 9808	SUPPLY RESALE/SPORTS & ENTERTAINMENT MARKETIN	250.44	7.00	147.00	0.00	220.71	176.73	0.00	176.73
009 9811	SUPPLY RESALE/MARKETING MGMT & RESEARCH I	437.15	10.00	90.50	0.00	428.62	99.03	0.00	99.03

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
009 9814	SUPPLY RESALE/MARKETING MGMT. & RESEARCH II	168.97	0.00	48.00	0.00	112.22	104.75	0.00	104.75
009 9817	SUPPLY RESALE/ MEDICAL ACADEMY	121.55	0.00	161.00	0.00	417.29	134.74-	0.00	134.74-
009 9820	SUPPLY RESALE/HEALTH INFORMATION MGMT I	197.44	0.00	70.00	0.00	0.00	267.44	0.00	267.44
009 9823	SUPPLY RESALE/MEDICAL TERMINOLOGY	236.52	0.00	680.00	0.00	814.53	101.99	0.00	101.99
009 9824	SUPPLY RESALE/MEDICAL TECH I DIAGNOSTICS CARE	336.46	0.00	39.00	0.00	0.00	375.46	0.00	375.46
009 9830	SUPPLY RESALE/INTRO TO CULINARY ARTS	45.81	0.00	308.75	0.00	415.00	60.44-	0.00	60.44-
009 9831	SUPPLY RESALE/BIOMEDICAL SCIENCES	1,797.83	0.00	60.00	0.00	0.00	1,857.83	0.00	1,857.83
009 9832	SUPPLY RESALE/HUMAN BODY SYSTEMS	165.00	0.00	85.00	0.00	0.00	250.00	0.00	250.00
009 9833	SUPPLY RESALE/MEDICAL INTERVENTIONS	165.00	0.00	0.00	0.00	0.00	165.00	0.00	165.00
009 9834	SUPPLY RESALE/LAW & ORDER II	297.76	0.00	775.00	0.00	784.00	288.76	0.00	288.76
009 9835	SUPPLY RESALE/INTRO TO VIDEO PROD&V-PROD II	1,017.72	0.00	0.00	0.00	115.82	901.90	127.62	774.28
009 9836	SUPPLY/RESALE WASHINGTON	0.00	0.00	220.00	0.00	0.00	220.00	0.00	220.00
009 9837	SUPPLY RESALE - JEFFERSON	0.00	111.50	399.00	0.00	0.00	399.00	0.00	399.00
009 9880	CULINARY ARTS II	365.54	5.00	250.00	0.00	821.00	205.46-	0.00	205.46-
TOTAL FOR Fund 009 - UNIFORM SCHOOL SUPPLIES:									
		116,770.91	1,985.80	75,448.35	4,140.87	57,710.87	134,508.39	10,542.64	123,965.75
011 9754	CUSTOMER SERVICE/AUTO MAINTENANCE	446.71	0.00	0.00	0.00	0.00	446.71	0.00	446.71

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
		MTD Receipts							
012	9877 GM POWERTRAIN - TRAINING INTEGRATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	TOTAL FOR Fund 012 - ADULT EDUCATION:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
018	9002 PUBLIC SCHOOL FUNDS, OLYMPICS OF THE MIND	77.36	0.00	0.00	0.00	77.36	0.00	77.36	
018	9035 PUBLIC SCHOOL FUNDS, GREENWOOD ROTARY FUND	2,996.13	85.41	351.10	0.00	107.94	3,239.29	900.00	2,339.29
018	9036 PUBLIC SCHOOL FUNDS, HIAWATHA ROTARY FUND	5,816.90	103.84	2,021.31	1,236.68	2,942.19	4,896.02	610.63	4,285.39
018	9037 PUBLIC SCHOOL FUNDS, JACKMAN ROTARY FUND	3,455.78	35.47	374.57	619.50	1,114.47	2,715.88	0.00	2,715.88
018	9038 PUBLIC SCHOOL FUNDS, MCGREGOR ROTARY FUND	3,977.74	36.02	293.58	29.50	29.50	4,241.82	900.00	3,341.82
018	9039 PUBLIC SCHOOL FUNDS, MEADOWVALE ROTARY FUND	2,670.96	29.73	368.74	0.00	0.00	3,039.70	900.00	2,139.70
018	9040 PUBLIC SCHOOL FUNDS, MONAC ROTARY FUND	792.37	2,757.33-	2,813.99	0.00	2,698.90	907.46	134.00	773.46
018	9041 PUBLIC SCHOOL FUNDS, SHORELAND ROTARY FUND	3,042.37	42.87	1,310.15	0.00	0.00	4,352.52	900.00	3,452.52
018	9042 PUBLIC SCHOOL FUNDS, TRILBY ROTARY FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
018	9043 PUBLIC SCHOOL FUNDS, WERNERT ROTARY FUND	1,063.63	79.82	837.84	0.00	788.84	1,112.63	985.21	127.42
018	9044 PUBLIC SCHOOL FUNDS, JEFFERSON ROTARY FUND	2,287.41	66.19	365.27	0.00	302.19	2,350.49	597.81	1,752.68
018	9045 PUBLIC SCHOOL FUNDS, WASHINGTON ROTARY FUND	4,347.21	90.00	2,101.91	0.00	387.92	6,061.20	700.01	5,361.19
018	9046 PUBLIC SCHOOL FUNDS, WHITMER ROTARY FUND	6.63	0.00	0.00	0.00	0.00	6.63	0.00	6.63
018	9047 PUBLIC SCHOOL FUNDS, WHITMER/CTC ROTARY FUND	10,978.22	55.80	6,611.83-	0.00	0.00	4,366.39	0.00	4,366.39

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
018 9048	PUBLIC SCHOOL FUNDS, DISTRICT ROTARY FUND							
	7,996.34	0.00	20,000.00	0.00	18,461.74	9,534.60	0.00	9,534.60
018 9049	PUBLIC SCHOOL FUNDS, AUTO TECH ROTARY FUND							
	616.06	0.00	197.83	0.00	203.45	610.44	0.00	610.44
018 9050	PUBLIC SCHOOL FUNDS, RUNNING CLUB							
	152.98	0.00	0.00	0.00	0.00	152.98	0.00	152.98
018 9068	PUBLIC SCHOOL FUNDS, KIDS IN ACTION FUND							
	2,420.09	990.00	0.00	0.00	1,800.00	620.09	0.00	620.09
018 9070	PUBLIC SCHOOL FUNDS, WASH.J.H.YOUTH TO YOUTH							
	4,006.44	0.00	744.35	0.00	464.59	4,286.20	210.41	4,075.79
018 9071	PUBLIC SCHOOL FUNDS, JEFF J.H. YOUTH TO YOUTH							
	1,350.13	0.00	0.00	0.00	0.00	1,350.13	0.00	1,350.13
018 9080	PUBLIC SCHOOL FUNDS, WLS ANNUAL GOLF OUTING							
	50,406.14	0.00	19,915.00	1,035.50	27,382.65	42,938.49	56.00	42,882.49
	TOTAL FOR Fund 018 - PUBLIC SCHOOL SUPPORT:							
	108,460.89	1,142.18-	45,083.81	2,921.18	56,684.38	96,860.32	6,894.07	89,966.25
019 9022	GRANTS, DISABILITY INCLUS. GRANT							
	460.75	0.00	0.00	0.00	0.00	460.75	400.00	60.75
019 9024	GRANTS, TECH PREP-MARKETING							
	593.19	0.00	0.00	0.00	0.00	593.19	0.00	593.19
019 9061	GRANTS, OWENS CORNING GRANT/WERN.							
	832.94	0.00	0.00	372.89	372.89	460.05	349.55	110.50
019 9062	GRANTS, SCHOOL BUS CARD GRANT							
	897.56	0.00	0.00	0.00	0.00	897.56	0.00	897.56
019 9063	GRANTS, SHORELAND HIGH RISK GRANT							
	512.00	0.00	0.00	0.00	0.00	512.00	0.00	512.00
019 9066	GRANTS, RPDC GRANT							
	175.46	0.00	0.00	0.00	0.00	175.46	72.05	103.41
019 9128	MIDDLE SCHOOLS THAT WORK							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL FOR Fund 019 - OTHER GRANT:							
	3,471.90	0.00	0.00	372.89	372.89	3,099.01	821.60	2,277.41

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
024 9072	EMPLOYEE BENEFITS, HEALTH RESERVE/TERM.LIAB.	422,151.55	24.64	246.31	0.00	0.00	422,397.86	0.00	422,397.86
024 9089	EMPLOYEE BENEFITS, HEALTH CARE-ROTARY FUND	370,244.44	0.00	0.00	0.00	0.00	370,244.44	0.00	370,244.44
024 9090	EMPLOYEE BENEFITS, SELF-FUNDED DENTAL	209,515.65	41,333.05	326,600.19	48,687.22	383,494.96	152,620.88	0.00	152,620.88
TOTAL FOR Fund 024 - EMPLOYEE BENEFITS SELF INS.:									
		1,001,911.64	41,357.69	326,846.50	48,687.22	383,494.96	945,263.18	0.00	945,263.18
031 0000	UNDERGROUND STORAGE TANK, COST CENTER	55,000.00	0.00	0.00	0.00	0.00	55,000.00	0.00	55,000.00
TOTAL FOR Fund 031 - UNDERGROUND STORAGE TANK FUND									
		55,000.00	0.00	0.00	0.00	0.00	55,000.00	0.00	55,000.00
200 9007	STUDENT MANAGED ACTIVITY, FFA-ENVIROMENTAL SY	390.00	0.00	390.00-	0.00	0.00	0.00	0.00	0.00
200 9008	STUDENT MANAGED ACTIVITY, PLTW ENGINEERING	54.53	0.00	3,010.00	0.00	2,418.50	646.03	600.00	46.03
200 9200	STUDENT MANAGED ACTIVITY, CLASS REUNION FUND	486.44	0.00	0.00	0.00	0.00	486.44	0.00	486.44
200 9201	STUDENT MANAGED ACTIVITY, JAPAN CULTURE CLUB	50.00	0.00	0.00	0.00	0.00	50.00	0.00	50.00
200 9203	STUDENT MANAGED ACTIVITY, BUSINESS PROF. OF A	2,198.41	0.00	1,681.67	0.00	1,440.00	2,440.08	1,420.00	1,020.08
200 9204	STUDENT MANAGED ACTIVITY, WHITMER CHEERLEADER	2,991.08	0.00	17,983.39	1,145.65	15,003.07	5,971.40	914.50	5,056.90
200 9205	STUDENT MANAGED ACTIVITY, CLASSICAL HONOR SOC	116.79	0.00	0.00	0.00	0.00	116.79	0.00	116.79
200 9206	STUDENT MANAGED ACTIVITY, DECA I	8,286.61	665.00	6,372.00	0.00	3,087.02	11,571.59	4,557.48	7,014.11
200 9208	STUDENT MANAGED ACTIVITY, FAM CAREER COMM LEA	4,528.57	0.00	0.00	0.00	0.00	4,528.57	0.00	4,528.57
200 9210	STUDENT MANAGED ACTIVITY, MED TECH	5,065.74	0.00	2,756.72	1,008.00	2,328.00	5,494.46	300.00	5,194.46

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
		MTD Receipts						
200 9211	STUDENT MANAGED ACTIVITY, FUTURE TEACHERS	0.00	0.00	849.50	5,935.99	0.00	5,935.99	
		5,470.49	1,315.00					
200 9212	STUDENT MANAGED ACTIVITY, FRENCH CLUB	0.00	0.00	0.00	377.76	0.00	377.76	
		297.76	80.00					
200 9214	STUDENT MANAGED ACTIVITY, GERMAN CLUB	59.00	0.00	0.00	1,959.85	0.00	1,959.85	
		1,885.85	74.00					
200 9215	STUDENT MANAGED ACTIVITY, LATINO CLUB	0.00	0.00	50.00	37.46	0.00	37.46	
		87.46	0.00					
200 9216	STUDENT MANAGED ACTIVITY, DECA II	0.00	0.00	0.00	0.00	0.00	0.00	
		0.00	0.00					
200 9217	STUDENT MANAGED ACTIVITY, WASHINGTON NJHS	561.40	299.30	525.27	1,413.15	0.00	1,413.15	
		1,198.42	740.00					
200 9218	STUDENT MANAGED ACTIVITY, JEFF.JR.NAT.HONOR S	0.00	0.00	180.00	1,350.57	0.00	1,350.57	
		1,530.57	0.00					
200 9219	STUDENT MANAGED ACTIVITY, NATIONAL HONOR SOCI	0.00	0.00	863.02	3,053.89	811.58	2,242.31	
		2,408.66	1,508.25					
200 9223	STUDENT MANAGED ACTIVITY, WHITMER PUBLIC FORU	0.00	0.00	0.00	75.00-	0.00	75.00-	
		75.00-	0.00					
200 9224	STUDENT MANAGED ACTIVITY, WHITMER PANTHEON	0.00	0.00	0.00	122.79-	0.00	122.79-	
		122.79-	0.00					
200 9229	STUDENT MANAGED ACTIVITY, SPANISH CLUB	0.00	0.00	49.00	40.24	0.00	40.24	
		89.24	0.00					
200 9230	STUDENT MANAGED ACTIVITY, SPANISH HONORARY SO	0.00	0.00	0.00	148.40	0.00	148.40	
		148.40	0.00					
200 9231	STUDENT MANAGED ACTIVITY, WHITMER STUDENT COU	5,835.00	3,432.02	13,778.83	15,627.35	1,300.00	14,327.35	
		12,497.18	16,909.00					
200 9232	STUDENT MANAGED ACT, PEP CLUB	0.00	117.00	117.00	4,832.77	1,350.00	3,482.77	
		663.77	4,286.00					
200 9233	STUDENT MANAGED ACTIVITY, OPTION IV	0.00	0.00	0.00	125.95	0.00	125.95	
		125.95	0.00					
200 9234	STUDENT MANAGED ACTIVITY, VOCATIONAL CLUBS-VI	0.00	2,090.00	6,695.00	1,574.65	504.50	1,070.15	
		1,721.55	6,548.10					

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
200 9235	STUDENT MANAGED ACTIVITY, LAW ENFORCEMENT II	617.33-	0.00	275.00	0.00	342.33-	0.00	342.33-	
200 9236	STUDENT MANAGED ACTIVITY, LAW ENFORCEMENT I	983.90	300.00	1,364.00	566.50	1,057.80	1,290.10	0.00	1,290.10
200 9237	STUDENT MANAGED ACTIVITY, SCIENCE CLUB	413.15	0.00	0.00	0.00	413.15	0.00	413.15	
200 9239	STUDENT MANAGED ACTIVITY, ACCOUNTING & BUS SP	192.90-	0.00	0.00	0.00	192.90-	0.00	192.90-	
200 9241	STUDENT MNG. ACTIVITY, NATIONAL TECH HONOR SO	124.64	0.00	1,086.00	0.00	0.00	1,210.64	0.00	1,210.64
200 9242	STUDENT MANAGED ACTIVITY, JEFFERSON STUDENT C	2,783.96	106.00	9,999.43	0.00	4,312.90	8,470.49	390.00	8,080.49
200 9244	STUDENT MANAGED ACTIVITY, WASH. MAIZE CHEERLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 9245	STUDENT MANAGED ACTIVITY, JR. HI.CHEERLEADERS	2,089.16	1,500.00	2,749.59	0.00	2,202.30	2,636.45	360.00	2,276.45
200 9246	STUDENT MANAGED ACTIVITY, WASH. JR FCCLA CLUB	28.26	0.00	0.00	0.00	0.00	28.26	0.00	28.26
200 9247	STUDENT MANAGED ACTIVITY, BUSINESS/COMPUTER T	46.85	0.00	0.00	0.00	0.00	46.85	0.00	46.85
200 9248	STUDENT MANAGED ACTIVITY, COMPUTER NETWORKING	403.53	0.00	0.00	0.00	0.00	403.53	0.00	403.53
200 9249	STUDENT MANAGED ACTIVITY, WHITMER WELDING	85.82	0.00	346.75	0.00	473.50	40.93-	0.00	40.93-
200 9250	STUDENT MANAGED ACTIVITY, WHITMER MACHINE TRA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 9251	STUDENT MANAGED ACTIVITY, WHITMER AUTO TECH I	388.34	300.00-	2,928.00	0.00	2,421.90	894.44	0.00	894.44
200 9252	STUDENT MANAGED ACTIVITY, WHITMER HEATING & A	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 9253	STUDENT MANAGED ACTIVITY, WHITMER COSMETOLOGY	518.27-	0.00	663.50	0.00	0.00	145.23	0.00	145.23

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
200 9255	STUDENT MANAGED ACTIVITY, WHITMER AM.WELDING	109.97-	0.00	300.00	0.00	435.00	244.97-	0.00	244.97-
200 9256	STUDENT MANAGED ACTIVITY, DIGITAL GRAPHIC DES	2,213.22	0.00	125.00	0.00	0.00	2,338.22	0.00	2,338.22
200 9257	STUDENT MANAGED ACTIVITY, WHITMER AUTO TECH I	790.01-	0.00	0.00	0.00	0.00	790.01-	0.00	790.01-
200 9258	STUDENT MANAGED ACTIVITY, WHITMER RES.CONSTRU	182.42-	0.00	0.00	0.00	0.00	182.42-	0.00	182.42-
200 9260	STUDENT MANAGED ACTIVITY, WASHINGTON STUDENT	3,228.95	241.95	1,712.30	0.00	1,789.80	3,151.45	150.00	3,001.45
200 9261	STUDENT MANAGED ACTIVITY, WHITMER FINE ARTS	1,628.37	0.00	25.00	0.00	245.64	1,407.73	300.00	1,107.73
200 9264	STUDENT MANAGED ACTIVITY, PANTHERETTES	307.84	50.00	4,954.50	0.00	3,774.20	1,488.14	763.90	724.24
200 9269	STUDENT MANAGED ACTIVITY, FRENCH HONORARY	643.91	0.00	0.00	0.00	0.00	643.91	0.00	643.91
200 9270	STUDENT MANAGED ACTIVITY, WHITMER AFRO AMERIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 9271	STUDENT MANAGED ACTIVITY, WHITMER SKI CLUB	504.61	0.00	0.00	0.00	0.00	504.61	0.00	504.61
200 9279	STUDENT MANAGED ACTIVITY, CHESS CLUB	194.51	0.00	0.00	0.00	0.00	194.51	0.00	194.51
200 9280	STUDENT MANAGED ACTIVITY, MATH HONORARY	703.81	418.00	1,450.00	0.00	250.00	1,903.81	500.00	1,403.81
200 9281	STUDENT MANAGED ACTIVITY, GERMAN HONORARY	3,755.85	182.00	182.00	0.00	0.00	3,937.85	85.00	3,852.85
200 9284	STUDENT MANAGED ACTIVITY, HOME EC RELATED OCC	292.37	0.00	0.00	0.00	0.00	292.37	0.00	292.37
200 9285	STUDENT MANAGED ACTIVITY, OFFICE TECHNOLOGY	332.05	0.00	0.00	0.00	0.00	332.05	0.00	332.05
200 9288	STUDENT MANAGED ACTIVITY, CHRISTIAN FELLOWSHI	134.60	50.00	50.00	0.00	0.00	184.60	0.00	184.60

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
200 9289	STUDENT MANAGED ACTIVITY, NEW DRAMA FUND	5,251.72	0.00	12,111.00	520.00	5,526.22	11,836.50	180.00	11,656.50
200 9290	STUDENT MANAGED ACTIVITY, WHITMER MUSICAL	15,253.82	0.00	0.00	600.00	5,310.00	9,943.82	3,595.00	6,348.82
200 9291	STUDENT MANAGED ACTIVITY, DRAMA CLUB	3,946.69	0.00	0.00	0.00	0.00	3,946.69	0.00	3,946.69
200 9292	STUDENT MANAGED ACTIVITY, VIDEO PRODUCTION	177.55	0.00	0.00	0.00	0.00	177.55	0.00	177.55
200 9293	STUDENT MANAGED ACTIVITY, OCCUPATIONAL WORK E	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 9294	STUDENT MNGT ACTIVITY-AMERICAN RED CROSS CLUB	569.21	0.00	0.00	0.00	71.86	497.35	0.00	497.35
200 9295	STUDENT MANG. ACTIVITY, WHITMER FILM PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 9297	STUDENT MANAGED ACTIVITY, SENIOR AUTO BODY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 9299	STUDENT MANAGED ACTIVITY, C.D.E.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 9300	STUDENT MANAGED ACTIVITY, HARRY POTTER CLUB	10.71	0.00	0.00	0.00	0.00	10.71	0.00	10.71
200 9301	STUDENT MANAGED ACTIVITY- WILDLIFE CLUB	54.44	0.00	571.00	0.00	0.00	625.44	200.00	425.44
200 9310	STUDENT MANAGED ACTIVITY, SOCIAL STUDIES CLUB	2,364.87	69.00	5,737.54	0.00	6,133.96	1,968.45	0.00	1,968.45
200 9312	STUDENT MANAGED ACTIVITY - CULINARY ARTS CLUB	170.09-	0.00	0.00	0.00	0.00	170.09-	0.00	170.09-
200 9350	STUDENT MANAGED ACTIVITY, CLASS OF 1999	34.85	0.00	0.00	0.00	0.00	34.85	0.00	34.85
200 9351	STUDENT MANAGED ACTIVITY, CLASS OF 2000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 9352	STUDENT MANAGED ACTIVITY, CLASS OF 2001	1,463.77	0.00	0.00	0.00	0.00	1,463.77	0.00	1,463.77

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
200 9353	STUDENT MANAGED ACTIVITY, CLASS OF 2002	2,633.05	0.00	0.00	0.00	2,633.05	0.00	2,633.05	
200 9354	STUDENT MANAGED ACTIVITY, CLASS OF 2003	7,644.35	0.00	0.00	0.00	7,644.35	0.00	7,644.35	
200 9355	STUDENT MANAGED ACTIVITY, CLASS OF 2004	363.64	0.00	0.00	0.00	363.64	0.00	363.64	
200 9356	STUDENT MANAGED ACTIVITY, CLASS OF 2005	181.57	0.00	0.00	0.00	181.57	0.00	181.57	
200 9357	STUDENT MANAGED ACTIVITY, CLASS OF 2006	627.21	0.00	0.00	0.00	627.21	0.00	627.21	
200 9358	STUDENT MANAGED ACTIVITY, CLASS OF 2007	3,200.20	0.00	0.00	0.00	3,200.20	0.00	3,200.20	
200 9359	WHITMER CLASS OF 2008	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
200 9360	WHITMER CLASS OF 2009	834.85	0.00	0.00	0.00	834.85	0.00	834.85	
200 9361	WHITMER CLASS OF 2010	86.95	0.00	0.00	0.00	86.95	0.00	86.95	
200 9362	CLASS OF 2011	4,445.90	0.00	0.00	0.00	4,445.90	0.00	4,445.90	
200 9363	CLASS OF 2012	3,704.90	0.00	0.00	0.00	3,704.90	0.00	3,704.90	
200 9364	STUDENT MANAGED ACT - BROOMBALL CLUB	1,167.71	158.00	6,097.00	0.00	5,055.60	2,209.11	0.00	2,209.11
200 9365	CLASS OF 2013	5,887.00	0.00	180.00	0.00	5,892.75	174.25	16,477.25	16,303.00-
200 9366	CLASS OF 2014	1,519.00	0.00	6,000.00	0.00	0.00	7,519.00	0.00	7,519.00
200 9367	STUDENT MANAGED ACT- CLASS OF 2015	465.00	0.00	0.00	0.00	0.00	465.00	0.00	465.00
TOTAL FOR Fund 200 - STUDENT MANAGED ACTIVITY:		132,691.35	9,895.35	121,781.74	9,778.47	92,337.64	162,135.45	34,759.21	127,376.24

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
300 9220	ACTIVITIES-SPEC.REV.-NEWSPAPER/PANTHERS PAUSE	2.95	0.00	0.00	0.00	2.95	0.00	2.95	
300 9221	ACTIVITIES-SPEC.REV.-NATIONAL FORENSIC LEAGUE	789.17	0.00	4,000.00	0.00	3,716.93	1,072.24	560.88	511.36
300 9222	ACTIVITIES-SPEC.REV. , WHS YEARBOOK/YEAR VIDEO	16,697.06-	4,570.00	40,922.80	23,094.70	23,144.70	1,081.04	41,905.30	40,824.26-
300 9227	WHITMER SCHOOL STORE	577.08	20.00	35.00	48.00	322.64	289.44	0.00	289.44
300 9254	ACTIVITIES-SPEC.REV. , WASHINGTON GEN. ACTIVIT	10,444.63	0.00	5,184.00	130.10	5,972.57	9,656.06	1,185.62	8,470.44
300 9275	ACTIVITIES-SPEC.REV. , JEFFERSON GEN. ACTIVITY	5,707.37	486.24	12,037.83	98.00	7,520.84	10,224.36	1,410.57	8,813.79
300 9300	ACTIVITIES-SPEC.REV. , WHITMER BAND FUND	1,535.78	910.00	17,720.95	1,985.66	15,904.75	3,351.98	2,478.66	873.32
300 9301	ACTIVITIES-SPEC.REV. , WHITMER ORCHESTRA FUND	1,103.35	118.00	4,591.25	1,107.07	2,897.67	2,796.93	220.00	2,576.93
300 9302	ACTIVITIES-SPEC.REV. , JEFFERSON CHOIR	614.75	0.00	0.00	0.00	0.00	614.75	0.00	614.75
300 9304	ACTIVITIES-SPEC.REV.-WHITMER GENERAL ACTIVITY	7,790.77	39.55	6,176.08	218.00	1,224.89	12,741.96	4,996.30	7,745.66
300 9305	ACTIVITIES-SPEC.REV. , WHITMER WRESTLING CLUB	3,167.15	0.00	4,310.00	0.00	3,970.19	3,506.96	100.00	3,406.96
300 9306	ACTIVITIES - WHITMER AFTER PROM	2,206.57	305.00	305.00	0.00	224.59	2,286.98	0.00	2,286.98
300 9311	ACTIVITIES-SPEC.REV. , VOCAL MUSIC	4,159.22-	1,454.00	25,236.94	8,465.33	18,068.73	3,008.99	189.00	2,819.99
300 9316	ACTIVITIES-SPEC.REV. , WASHINGTON CHOIR	105.12	0.00	0.00	0.00	0.00	105.12	0.00	105.12
300 9330	ACTIVITIES-SPEC.REV. , JEFFERSON DRAMA	1,859.34	0.00	0.00	0.00	0.00	1,859.34	0.00	1,859.34
300 9500	ACTIVITIES-SPEC.REV. , DISTRICT ATHLETICS	109,696.29	22,149.91	246,061.22	5,278.98	269,731.56	86,025.95	11,157.71	74,868.24

Fund #	Fund Description		FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
300	9503 BASEBALL CLUB								
	11,262.46	0.00	6,042.00	0.00	7,034.61	10,269.85	600.00	9,669.85	
300	9506 BOYS BASKETBALL CLUB								
	7,329.45	748.25	7,314.25	3,141.00	8,355.38	6,288.32	3,940.00	2,348.32	
300	9509 BOYS SOCCER CLUB								
	3,579.37	0.00	590.00	0.00	513.87	3,655.50	0.00	3,655.50	
300	9512 FOOTBALL CLUB								
	26,040.29	300.00	43,482.75	513.83	55,937.83	13,585.21	4,952.00	8,633.21	
300	9515 BOYS CROSS COUNTRY CLUB								
	150.00	0.00	231.00	0.00	138.35	242.65	0.00	242.65	
300	9518 BOYS TENNIS CLUB								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
300	9521 WRESTLING CLUB								
	2,460.30	0.00	4,311.70	0.00	2,769.95	4,002.05	700.30	3,301.75	
300	9524 BOYS GOLF CLUB								
	75.19	0.00	1,247.07	0.00	1,337.67	15.41-	0.00	15.41-	
300	9527 DISTRICT ATHLETICS CLUB								
	500.00	0.00	0.00	0.00	0.00	500.00	0.00	500.00	
300	9530 GIRLS BASKETBALL CLUB								
	10,987.70	302.00	5,160.00	3,484.42	10,409.13	5,738.57	1,307.81	4,430.76	
300	9533 GIRLS SOCCER CLUB								
	1,934.18	0.00	2,600.54	0.00	2,154.51	2,380.21	98.00	2,282.21	
300	9536 SOFTBALL CLUB								
	135.35-	1,072.91	4,534.16	0.00	2,798.99	1,599.82	79.63	1,520.19	
300	9539 VOLLEYBALL CLUB								
	2,513.26	0.00	12,728.50	0.00	8,511.71	6,730.05	3,210.00	3,520.05	
300	9542 GIRLS CROSS COUNTRY CLUB								
	4,490.92	0.00	2,361.00	0.00	5,846.68	1,005.24	533.00	472.24	
300	9545 GIRLS GOLF CLUB								
	533.18	0.00	1,155.23	0.00	1,047.93	640.48	0.00	640.48	
300	9548 GYMNASTICS CLUB								
	216.17	0.00	0.00	0.00	0.00	216.17	0.00	216.17	

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	MTD	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
Balance	Receipts								
300 9551	GIRLS TENNIS CLUB	0.00	0.00	0.00	0.00	0.00	0.00		
300 9554	GIRLS TRACK CLUB	6,497.31	0.00	4,672.39	80.00	2,863.42	8,306.28	595.00	7,711.28
300 9557	BOYS TRACK CLUB	2,740.09	0.00	323.31	67.00	292.00	2,771.40	848.53	1,922.87
300 9560	ATHLETIC CONCESSIONS CLUB	5,335.73	4,429.51	14,584.72	722.70	2,339.25	17,581.20	2,831.32	14,749.88
300 9563	ELEMENTARY BASKETBALL	2,775.47	0.00	5,707.71	798.00	5,830.46	2,652.72	2,120.50	532.22
300 9805	ACTIVITIES-SPEC.REV., GREENWOOD STUDENT ACTIV	17,492.31	387.00	8,773.06	16.00	7,561.16	18,704.21	1,650.85	17,053.36
300 9806	ACTIVITIES-SPEC.REV., HIAWATHA STUDENT ACTIVI	408.33	0.00	0.00	0.00	742.19	333.86-	860.81	1,194.67-
300 9809	ACTIVITIES-SPEC.REV., JACKMAN STUDENT ACTIVIT	1,980.07	500.00	2,221.00	0.00	34.50	4,166.57	1,940.50	2,226.07
300 9811	ACTIVITIES-SPEC.REV., MCGREGOR STUDENT ACTIVI	22,188.28	86.00	12,800.15	989.55	11,209.52	23,778.91	3,896.32	19,882.59
300 9812	ACTIVITIES-SPEC.REV., MEADOWVALE STUDENT ACT.	3,172.48	447.00	4,465.38	205.00	2,494.52	5,143.34	2,900.18	2,243.16
300 9813	ACTIVITIES-SPEC.REV., MONAC STUDENT ACTIVITY	3,978.46	2,141.20	2,452.20	0.00	3,797.34	2,633.32	1,344.02	1,289.30
300 9815	ACTIVITIES-SPEC.REV., SHORELAND STUDENT ACTIV	4,586.80	0.00	2,445.00	0.00	1,075.57	5,956.23	514.43	5,441.80
300 9816	ACTIVITIES-SPEC.REV., TRILBY STUDENT ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
300 9817	ACTIVITIES-SPEC.REV., WERNERT STUDENT ACTIVIT	9,300.30	353.50	3,589.60	198.00	2,822.05	10,067.85	2,339.08	7,728.77
300 9826	TRILBY OUTDOOR ED/6TH GR ACTIVITIES	1,370.12	0.00	0.00	0.00	0.00	1,370.12	0.00	1,370.12
TOTAL FOR Fund 300 - DISTRICT MANAGED ACTIVITY:									
		278,506.91	40,820.07	520,373.79	50,641.34	500,618.65	298,262.05	101,466.32	196,795.73

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
TOTAL FOR Fund 494 - POVERTY AID:								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
499 9107	MISC. GRANTS							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
499 9108	MISC. GRANTS							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
499 9109	SCHOOL PSYCHOLOGY INTERN							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
499 9110	SCHOOL PSYCHOLOGY INTERN							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
499 9111	SCHOOL PSYCHOLOGY INTERN							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
499 9112	SCHOOL PSYCHOLOGY INTERN							
	25,000.00	0.00	0.00	0.00	25,000.00	0.00	0.00	0.00
499 9113	SCHOOL PSYCHOLOGY INTERN							
	0.00	0.00	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00
499 9116	SCHOOL PSYCHOLOGY INTERNS							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
499 9118	SCHOOL PSYCHOLOGY INTERN							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
499 9123	MISC. STATE GRANT							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
499 9128	LITERACY IMPROVEMENT GRANT							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
499 9129	BUSINESS & INDUSTRY CREDENTIALING							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
499 9130	CRITICAL FRIENDS - WASHINGTON							
	1,589.63	0.00	0.00	0.00	1,200.56	389.07	0.00	389.07
499 9131	PSYCHOLOGIST INTERN							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
499 9132	PSYCHOLOGIST INTERN							
	0.01-	0.00	11,381.80	0.00	11,381.79	0.00	0.00	0.00

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	MTD	Receipts	Expenditures	Expenditures	Fund	Encumbrances	Fund	Code
Balance	Receipts				Balance		Balance	
524 9111	PERKINS VOCATIONAL GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
524 9112	PERKINS VOCATIONAL GRANT	22,438.85	0.00	25,858.51	0.00	48,297.36	0.00	0.00
524 9113	PERKINS VOCATIONAL GRANT	0.00	11,237.03	74,579.04	9,562.84	59,141.88	15,437.16	9,179.57
TOTAL FOR Fund 524 - VOC ED: CARL D. PERKINS - 198		22,438.85	11,237.03	100,437.55	9,562.84	107,439.24	15,437.16	9,179.57
532 932N	FISCAL STABILIZATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532 932O	FISCAL STABILIZATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR Fund 532 - FISCAL STABILIZATION FUND:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
533 9110	STIM TITLE II-TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00
533 9111	STIM TITLE II-TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00
533 9112	STIM TITLE II-TECH	0.00	0.00	940.09	0.00	940.09	0.00	0.00
533 9113	TITLE II D-TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR Fund 533 - TITLE II D - TECHNOLOGY:		0.00	0.00	940.09	0.00	940.09	0.00	0.00
536 9110	TITLE I SUB A	0.00	0.00	0.00	0.00	0.00	0.00	0.00
536 9111	TITLE I SUB A	0.00	0.00	0.00	0.00	0.00	0.00	0.00
536 9112	TITLE I SUB A	3,908.21	0.00	10,348.68	0.00	14,256.89	0.00	0.00
536 9113	TITLE I SUB A	0.00	3,400.00	33,500.00	5,314.93	23,310.14	10,189.86	0.00

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
		Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
536	9122 TITLE I SCH IMP A	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL FOR Fund 536 - TITLE I SCHOOL IMPROVEMENT A:	3,908.21	3,400.00	43,848.68	5,314.93	37,567.03	10,189.86	0.00
							10,189.86	
537	9110 TITLE I SUB G	0.00	0.00	0.00	0.00	0.00	0.00	0.00
537	9111 TITLE I SUB G	0.00	0.00	0.00	0.00	0.00	0.00	0.00
537	9112 TITLE I SUB G	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL FOR Fund 537 - TITLE I SCHOOL IMPROVEMENT G:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
551	9108 TITLE III LIMITED ENG. PROF. FISCAL YEAR 2008	0.00	0.00	0.00	0.00	0.00	0.00	0.00
551	9109 TITLE III LIMITED ENG. PROF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
551	9110 TITLE III LIMITED ENG. PROF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
551	9111 TITLE III LIMITED ENG. PROF.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
551	9112 TITLE III LIMITED ENG. PROF.	10,462.55	0.00	462.55-	0.00	10,000.00	0.00	0.00
551	9113 TITLE III LIMITED ENG. PROF.	0.00	1,100.00	20,975.03	5,110.99	14,116.59	6,858.44	0.00
							6,858.44	
551	9159 LIMITED ENG/ IMMIGRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
551	9160 LIMITED ENG/ IMMIGRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
551	9161 LIMITED ENG PROF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL FOR Fund 551 - LIMITED ENGLISH PROFICIENCY:	10,462.55	1,100.00	20,512.48	5,110.99	24,116.59	6,858.44	0.00
							6,858.44	

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
590 9112	TITLE II-A TEACHER QUALITY							
36,285.23	0.00	55,879.29	0.00	92,164.52	0.00	0.00	0.00	
590 9113	TITLE II-A TEACHER QUALITY							
0.00	18,500.00	160,161.40	18,404.57	119,619.66	40,541.74	0.00	40,541.74	
TOTAL FOR Fund 590 - IMPROVING TEACHER QUALITY:								
36,285.23	18,500.00	216,040.69	18,404.57	211,784.18	40,541.74	0.00	40,541.74	
599 9111	TITLE II-D TECHNOLOGY FND							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
599 9112	TITLE II-D TECHNOLOGY FND							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
599 9113	TITLE II-D TECHNOLOGY FND							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL FOR Fund 599 - MISCELLANEOUS FED. GRANT FUND								
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
GRAND TOTALS:								
40,048,839.86	19,583,684.15	76,593,514.96	6,352,373.67	53,965,247.19	62,677,107.63	2,942,617.37	59,734,490.26	

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116835	W	02/07/2013	ADAMS STREET PUBLISHING	002249	RECONCILED:02/28/2013		1,405.00
117038	W	02/27/2013	ADAMS STREET PUBLISHING	002249			800.00
116877	W	02/08/2013	ADAMSON PRINTING, INC.	004677	RECONCILED:02/28/2013		2,094.13
116836	W	02/07/2013	ADORAMA CAMERA, INC.	002289	RECONCILED:02/28/2013		447.70
116885	W	02/08/2013	ADVANCED INCENTIVES	001381	RECONCILED:02/28/2013		1,107.07
117039	W	02/27/2013	ADVANCED INCENTIVES	001381			1,035.50
117040	W	02/27/2013	AIRGAS	000056			22.94
116886	W	02/08/2013	AJ GRAPHICS ASHLEY HARRIS	014279	RECONCILED:02/28/2013		10,186.10
117041	W	02/27/2013	ALLEN COUNTY BD. OF EDUCATION	000002			205.00
116837	W	02/07/2013	ALLIED SUPPLY CO. INC.	001275	RECONCILED:02/28/2013		752.93
117042	W	02/27/2013	ALLIED SUPPLY CO. INC.	001275			117.33
116901	W	02/13/2013	ALLSHRED SERVICES, INC.	004251	RECONCILED:02/28/2013		145.75
116902	W	02/13/2013	ALRO STEEL CORP. DEPT. 771478	011095	RECONCILED:02/28/2013		206.83
001498	W	02/05/2013	AMERICAN FIDELITY CORP.	000883	RECONCILED:02/28/2013		1,490.60
001499	W	02/05/2013	AMERICAN FIDELITY CORPORATION	000731	RECONCILED:02/28/2013		1,039.30
117019	W	02/25/2013	AMERICAN RED CROSS	000137			125.00
117043	W	02/27/2013	AMERICAN RENT ALL INC.	001226			598.00
116903	W	02/13/2013	AMERICAN WELDING SOCIETY	003278	RECONCILED:02/28/2013		246.00
116904	W	02/13/2013	AMES LOCKSMITH COMPANY MARK VERNON AMES	004341	RECONCILED:02/28/2013		429.00
117005	W	02/20/2013	ANDERSON'S EVENTS	003134	RECONCILED:02/28/2013		170.93
117045	W	02/27/2013	ANDERSONS NW 6172	000206			973.53
117044	W	02/27/2013	ANDERSONS MOWER CENTER	012264			2,079.45
117046	W	02/27/2013	ANNE GRADY SERVICES DBA COMMUNITY TRANSIT SERVICE	013804			10,295.78

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116838	W	02/07/2013	APPERSON LISA HANICH	012871	RECONCILED:02/28/2013		695.11
116905	W	02/13/2013	APPLE INC.	013592	RECONCILED:02/28/2013		2,664.00
116873	W	02/07/2013	ASKKOW DESIGNS KATHY ASKINS	013117			96.00
116839	W	02/07/2013	AT & T	000013	RECONCILED:02/28/2013		1,412.94
116906	W	02/13/2013	AT & T	000013	RECONCILED:02/28/2013		3,848.27
117047	W	02/27/2013	AUTO-JET MUFFLER CORPORATION S.L."ANDY" ANDERSON"	000195			160.34
117006	W	02/20/2013	BACON, TRICIA	014274			49.65
116907	W	02/13/2013	BAGEL PLACE INC. BARRY GREENBLATT	003030	RECONCILED:02/28/2013		381.65
116887	W	02/08/2013	BAKER COLLEGE OF MUSKEGON FINANCIAL AID OFFICE	014295	RECONCILED:02/28/2013		1,000.00
901006	M	02/05/2013	BANK MEMO VENDOR	950000			23,708.90
901009	M	02/12/2013	BANK MEMO VENDOR	950000			23,950.60
116908	W	02/13/2013	BARNES & NOBLE BOOKSTORE	003018	RECONCILED:02/28/2013		501.63
117048	W	02/27/2013	BAUGHMAN, RANDY WHITMER HIGH SCHOOL	001730			276.11
116909	W	02/13/2013	BAZ GROUP, INC.	004489	RECONCILED:02/28/2013		1,065.00
117032	W	02/26/2013	BELL, GERALD E. JEFFERSON, JR.	002715			178.00
117037	W	02/26/2013	BELL, GERALD E. JEFFERSON, JR.	002715	VOID: 02/27/2013		343.09
117147	W	02/28/2013	BELL, GERALD E. JEFFERSON, JR.	002715			335.83
117049	W	02/27/2013	BELLE TIRE	002472			5,024.37
116910	W	02/13/2013	BELNICK INC.	014230	RECONCILED:02/28/2013		208.99
116911	W	02/13/2013	BEVERAGE DISPENSING SYSTEMS MULTI-FLOW DISPENS OF TOLEDO	012495	RECONCILED:02/28/2013		116.17
116840	W	02/07/2013	BOILERS, CONTROLS EQUIPMENT,	001030	RECONCILED:02/28/2013		2,470.66

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			INC.				
117007	W	02/20/2013	BOSCH, LORI BETH C/O WASHINGTON	005037			299.30
116841	W	02/07/2013	BRAHIER OIL INC.	011774	RECONCILED:02/28/2013		26,527.00
117050	W	02/27/2013	BRAHIER OIL INC.	011774			28,026.07
117051	W	02/27/2013	BRONDES FORD	000032			559.98
116878	W	02/08/2013	BUCKEYE CABLESYSTEM	002962	RECONCILED:02/28/2013		265.00
116912	W	02/13/2013	BUCKEYE TELESYSTEM	004170	RECONCILED:02/28/2013		63.42
117052	W	02/27/2013	BUCKEYE TRUCK CTR. INTERSTATE BILLING SERVICE	014165			2,202.37
116913	W	02/13/2013	BUNDE SALES, INC.	000033			1,838.25
116842	W	02/07/2013	CAPITAL TIRE, INC.	012204	RECONCILED:02/28/2013		1,092.82
116914	W	02/13/2013	CAPITAL TIRE, INC.	012204	RECONCILED:02/28/2013		926.70
116915	W	02/13/2013	CARDINAL BUS SALES & SERV.	002260	RECONCILED:02/28/2013		2,356.41
117008	W	02/20/2013	CARYER, JODI WERNERT ELEMENTARY	002905	RECONCILED:02/28/2013		99.00
117053	W	02/27/2013	CDW (COMPUTER DISCOUNT WHSE)	003977			1,829.78
116916	W	02/13/2013	CENTRAL RESTAURANT PRODUCTS	002330	RECONCILED:02/28/2013		79.51
117033	W	02/26/2013	CENTURY RESOURCES	000553	RECONCILED:02/28/2013		5,836.81
117054	W	02/27/2013	CINTAS CORP.	002805			1,502.44
117055	W	02/27/2013	CINTAS FIRST AID AND SAFETY	011115			2,679.05
001497	W	02/05/2013	CITY OF TOLEDO BUILDING INSPECTION	013305	RECONCILED:02/28/2013		5,010.60
116917	W	02/13/2013	CLAPPER, JENNIFER CTC	012614	RECONCILED:02/28/2013		456.21
116843	W	02/07/2013	CLEAR IMAGES LLC	004333	RECONCILED:02/28/2013		885.17
116918	W	02/13/2013	COBRA TRUCK & FABRICATION	010907	RECONCILED:02/28/2013		988.32
117056	W	02/27/2013	COBRA TRUCK & FABRICATION	010907			1,100.00

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116919	W	02/13/2013	COCA COLA BOTTLING CO.	004113	RECONCILED:02/28/2013		2,294.17
116920	W	02/13/2013	COLLINGWOOD WATER CO., INC.	005338	RECONCILED:02/28/2013		6.95
117009	W	02/20/2013	COLLINGWOOD WATER CO., INC.	005338			141.75
117057	W	02/27/2013	COLLINGWOOD WATER CO., INC.	005338			13.90
117020	W	02/25/2013	COLUMBIA GAS OF OHIO	000003			17,470.05
117058	W	02/27/2013	COMMERCE PAPER COMPANY INC	000153			14,901.75
117059	W	02/27/2013	COMMERCIAL GULF COMMUNICATIONS	014154			1,982.25
116921	W	02/13/2013	COMMUNICATE INSTITUTE	014273			210.00
116922	W	02/13/2013	CONSOLIDATED AUDIO VISUAL MIKE DEITRICKSON	003288	RECONCILED:02/28/2013		2,051.60
117060	W	02/27/2013	CONSOLIDATED AUDIO VISUAL MIKE DEITRICKSON	003288			2,051.60
117061	W	02/27/2013	CONTINENTAL SECRET SERVICE BUREAU, INC.	003349			6,321.41
117062	W	02/27/2013	COUSINS WASTE CONTROL	004521			7,648.28
117063	W	02/27/2013	COY, CAL MR. C/O GREENWOOD	001842			97.00
116923	W	02/13/2013	CRAIG'S FLOWERS & GIFTS JERRY SCOTT CRAIG	002232	RECONCILED:02/28/2013		328.00
116924	W	02/13/2013	CROZIER, TERESA WHITMER/CTC BLDG.	011632			175.15
117064	W	02/27/2013	CROZIER, TERESA WHITMER/CTC BLDG.	011632			199.98
116844	W	02/07/2013	CTB/MCGRAW-HILL	004448	RECONCILED:02/28/2013		665.44
116845	W	02/07/2013	CURRY, DAVID B. WHITMER HIGH SCHOOL	005163			104.00
116881	W	02/08/2013	DAN RODGERS SPORTING GOODS INC	002011	VOID: 02/25/2013		121.00
116888	W	02/08/2013	DARLING, DANIELLE MCGREGOR ELEMENTARY	010872			47.97
116925	W	02/13/2013	DAVE WHITE CHEVROLET	000252	RECONCILED:02/28/2013		148.27

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116846	W	02/07/2013	DEDO, KIMBERLY CTC	002460	RECONCILED:02/28/2013		142.94
116926	W	02/13/2013	DEPT OF PUBLIC UTILITIES DIVISION OF WATER	000157	RECONCILED:02/28/2013		3,314.24
117021	W	02/25/2013	DEPT OF PUBLIC UTILITIES DIVISION OF WATER	000157	RECONCILED:02/28/2013		14,191.33
117065	W	02/27/2013	DONNELL, CRAIG WHITMER/CTC	004417			116.95
116927	W	02/13/2013	DUSHANE, MICHAEL CTC	012197	RECONCILED:02/28/2013		315.13
117066	W	02/27/2013	DYNALITE BATTERY	010308			169.90
116928	W	02/13/2013	EAI EDUCATION	001734	RECONCILED:02/28/2013		62.80
117067	W	02/27/2013	EDGE DOCUMENT SOLUTIONS, INC	003533			1,390.00
116847	W	02/07/2013	EDUCATIONAL SERVICE CENTER OF LAKE ERIE WEST	000234	RECONCILED:02/28/2013		64,060.36
116929	W	02/13/2013	EDUCATIONAL SERVICE CENTER OF LAKE ERIE WEST	000234	RECONCILED:02/28/2013		18,266.03
117068	W	02/27/2013	EDUCATIONAL SERVICE CENTER OF LAKE ERIE WEST	000234			8,444.65
116882	W	02/08/2013	ELLIOTT, JEREMY JEFFERSON, JR.	001455	RECONCILED:02/28/2013		67.00
117010	W	02/20/2013	ELLISON EDUCATIONAL	002502	RECONCILED:02/28/2013		633.17
116889	W	02/08/2013	ENJOY THE CITY NORTH, INC.	013211	RECONCILED:02/28/2013		2,090.00
117069	W	02/27/2013	EQUIPARTS	011235			3,562.71
116930	W	02/13/2013	ESA ENGINEERS DANIEL R. ULRICH TRUST	003552	RECONCILED:02/28/2013		13,516.00
117011	W	02/20/2013	EWING, RUSS	012294	RECONCILED:02/28/2013		800.00
117070	W	02/27/2013	FANDREY, BEVERLY MCGREGOR	003999			75.00
116931	W	02/13/2013	FARNHAM, KIM WHITMER/CTC BLDG.	013487	RECONCILED:02/28/2013		8.33
117148	W	02/28/2013	FIFTH THIRD BANK	013562	RECONCILED:02/28/2013		43,262.13

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DO NOT MAIL							
901005	C	02/01/2013	FIFTH THIRD BANK PAYROLL ACCOUNT	900001	RECONCILED:02/28/2013		1,737,274.85
901008	C	02/15/2013	FIFTH THIRD BANK PAYROLL ACCOUNT	900001	RECONCILED:02/28/2013		1,755,556.11
901013	C	02/14/2013	FIFTH THIRD BANK PAYROLL ACCOUNT	900001	RECONCILED:02/28/2013		585.00
116932	W	02/13/2013	FISHER SCIENCE EDUCATION	002799	RECONCILED:02/28/2013		126.24
117022	W	02/25/2013	FLEETPRIDE ACCT. # 386736	000106			1,232.05
116874	W	02/07/2013	FLEMMINGS, WENDY JACKMAN ELEMENTARY	001955	RECONCILED:02/28/2013		240.32
116933	W	02/13/2013	FOLLETT LIBRARY RESOURCES	005442	RECONCILED:02/28/2013		3,417.03
001502	W	02/05/2013	FORT DEARBORN LIFE INSURANCE	010002	RECONCILED:02/28/2013		5,235.38
116879	W	02/08/2013	FORT DEARBORN LIFE INSURANCE FOR WIRE USE ONLY	013535	RECONCILED:02/28/2013		48,687.22
117071	W	02/27/2013	FOUKE, JEFFERY CENTRAL OFFICE	001050			179.39
117072	W	02/27/2013	FRANCO, AMY JACKMAN ELEMENTARY	003077			1,616.78
116934	W	02/13/2013	FREESTYLE PHOTOGRAPHIC	012176	RECONCILED:02/28/2013		284.20
117073	W	02/27/2013	FUTEY, ROBERT	012846			105.94
117074	W	02/27/2013	FYR-FYTER SALES & SERVICE INC. KEVIN MOLNAR	000058			46.00
117075	W	02/27/2013	G & J BEARINGS & SUPPLY CO.	005014			259.40
116255	W	12/14/2012	GIBSON, SARA WHITMER H.S.	001431	VOID: 02/08/2013		255.34
116900	W	02/08/2013	GIBSON, SARA WHITMER H.S.	001431	RECONCILED:02/28/2013		255.34
116890	W	02/08/2013	GOLDSMITH, NICK	014285			1,000.00
116848	W	02/07/2013	GORDON FOOD SERVICES, INC.	010107	RECONCILED:02/28/2013		1,768.36
116935	W	02/13/2013	GORDON FOOD SERVICES, INC.	010107	RECONCILED:02/28/2013		50,213.63

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117076	W	02/27/2013	GORDON FOOD SERVICES, INC.	010107			142.85
116936	W	02/13/2013	GORDY, JODI L. MCGREGOR ELEMENTARY	012191			39.64
117077	W	02/27/2013	GRAINGER, INC.	000407			494.20
117078	W	02/27/2013	GRAYBAR ELECTRIC CO.	003289			514.55
117079	W	02/27/2013	GREAT LAKES BIOMEDICAL	013668			215.00
116937	W	02/13/2013	GREAT LAKES HOTEL SUPPLY CO.	013874			8,894.00
116938	W	02/13/2013	GRICE, TIM EQUIP. REPAIR CTR.	001514			195.40
117034	W	02/26/2013	GTM SPORTSWEAR	010877			585.66
117080	W	02/27/2013	GUARDIAN ALARM	000034			430.00
116939	W	02/13/2013	HABITEC	002637	RECONCILED:02/28/2013		27.95
117012	W	02/20/2013	HARTNETT, PATRICIA WERNERT	004234	RECONCILED:02/28/2013		99.00
116940	W	02/13/2013	HEBAN, DEBRA WHITMER/CTC	001012	RECONCILED:02/28/2013		580.41
117081	W	02/27/2013	HEBAN, DEBRA WHITMER/CTC	001012			361.06
117082	W	02/27/2013	HETRICK-GOFF, ANGELA WHITMER/CTC BLDG.	001882			150.49
116891	W	02/08/2013	HOEL, LUCAS WHITMER HS	013276			80.00
001504	W	02/05/2013	HOHLBEIN, KIM	014288	RECONCILED:02/28/2013		300.00
116849	W	02/07/2013	HOME DEPOT	001585	RECONCILED:02/28/2013		1,636.29
117083	W	02/27/2013	HOME DEPOT	001585			2,032.13
117084	W	02/27/2013	HONEYWELL, INC.	005417			29,410.00
117085	W	02/27/2013	HOUGHTON-MIFFLIN CO. HM RECEIVABLES	000273			392.85
117086	W	02/27/2013	HP PRODUCTS	004361			2,852.00
117087	W	02/27/2013	ID CARD SYSTEMS, INC.	010139			132.97

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117023	W	02/25/2013	IMAGINATION STATION	013503			593.75
116850	W	02/07/2013	ING LIFE INSURANCE AND ANNUITY CO. (ILIAC)	010700	RECONCILED:02/28/2013		25,748.71
117001	W	02/15/2013	ING LIFE INSURANCE AND ANNUITY CO. (ILIAC)	010700	RECONCILED:02/28/2013		23,809.18
116892	W	02/08/2013	INTER-STATE STUDIO, INC.	004563	RECONCILED:02/28/2013		285.00
116941	W	02/13/2013	INTERSTATE BATTERY	000267	RECONCILED:02/28/2013		649.54
117088	W	02/27/2013	IXL LEARNING QUIA SUBSCRIPTIONS	013866			49.00
116942	W	02/13/2013	J. E. CARSTEN CO. MARCIA CARSTEN	001522	RECONCILED:02/28/2013		11,203.92
117089	W	02/27/2013	JANNEY'S SERVICE TIM JANNEY	000175			114.99
116893	W	02/08/2013	JAZZ TEXTILE IMPRESSIONS	013670	RECONCILED:02/28/2013		608.00
001503	W	02/05/2013	JEFFERSON JR. HIGH (419-473-8438)	000050	RECONCILED:02/28/2013		1,430.00
116834	W	02/04/2013	JEFFERSON JR. HIGH (419-473-8438)	000050	VOID: 02/05/2013		1,430.00
117013	W	02/20/2013	JEFFERSON JR. HIGH (419-473-8438)	000050			1,925.00
117090	W	02/27/2013	JM DESIGNS, LLC MARYELLEN GEDERT	013810			372.89
117091	W	02/27/2013	JOHNSON, LORNA L. WHITMER HS	001117			209.82
116943	W	02/13/2013	KELLER, DOUGLAS MAINT. DEPT.	002857			4,015.42
117092	W	02/27/2013	KELLER, LISA WHITMER HS	002097			300.90
116851	W	02/07/2013	KELLERMEYER COMPANY	000367	RECONCILED:02/28/2013		887.19
116944	W	02/13/2013	KELLERMEYER COMPANY	000367	RECONCILED:02/28/2013		3,321.72
116875	W	02/07/2013	KIDS ON THE BLOCK-OHIO	010120	RECONCILED:02/28/2013		210.00
116894	W	02/08/2013	KRAJEWSKI, JOY	010577	RECONCILED:02/28/2013		87.09

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WHITMER							
116945	W	02/13/2013	KROGER COLUMBUS CUSTOMER CHARGE	003435	RECONCILED:02/28/2013		2,612.37
116946	W	02/13/2013	KRUTHAUP, PAUL CTC	005490	RECONCILED:02/28/2013		67.45
117002	B	02/20/2013	LAB FEE REFUND	003987			17.50
117003	B	02/20/2013	LAB FEE REFUND	003987	RECONCILED:02/28/2013		35.00
117004	B	02/20/2013	LAB FEE REFUND	003987			45.00
116947	W	02/13/2013	LAKESHORE LEARNING MATERIALS	000873	RECONCILED:02/28/2013		466.04
117093	W	02/27/2013	LAKESHORE LEARNING MATERIALS	000873			450.74
117094	W	02/27/2013	LAMAR ADVERTISING	012638			1,500.00
117014	W	02/20/2013	LANGHALS, DIANE WASHINGTON JR. HIGH	003631	RECONCILED:02/28/2013		100.00
117095	W	02/27/2013	LAYTART, JILL LINCOLNSHIRE BLDG.	013539			27.78
117015	W	02/20/2013	LEHMANN, DALE WERNERT/MCGREGOR	013532	RECONCILED:02/28/2013		184.09
117096	W	02/27/2013	LINDSEY, SHERI GREENWOOD	000591			15.28
116948	W	02/13/2013	LITTLE CAESARS PIZZA	001148	RECONCILED:02/28/2013		6,845.95
116725	W	01/23/2013	MAIL IT	004066	VOID: 02/06/2013		3,788.71
116852	W	02/07/2013	MAIL IT	004066	VOID: 02/07/2013		1,711.00
116880	W	02/08/2013	MAIL IT	004066	RECONCILED:02/28/2013		1,711.08
116949	W	02/13/2013	MAIL IT	004066	RECONCILED:02/28/2013		1,646.99
117097	W	02/27/2013	MELLOCRAFT CO	012241			3,941.28
116853	W	02/07/2013	MICHIGAN DEPT. OF STATE RECORD LOOKUP UNIT	010037	RECONCILED:02/28/2013		84.00
117098	W	02/27/2013	MICK ELECTRIC CO., INC.	001018			1,522.71
117099	W	02/27/2013	MIDPORT ELECTRONICS	004214			142.89
116950	W	02/13/2013	MILADY	013636	RECONCILED:02/28/2013		5,805.20

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117100	W	02/27/2013	MILLCRAFT PAPER	012840			1,386.00
116951	W	02/13/2013	MILLER, MICHAEL SABINE UND MICHAEL	003357			261.00
117101	W	02/27/2013	MITCO	011209			1,488.82
117102	W	02/27/2013	MOMAR INC.	012160			399.73
117016	W	02/20/2013	MONTERREY MGMT. LLC.	014237	RECONCILED:02/28/2013		1,400.00
117103	W	02/27/2013	MR. LIGHTBULB	011760			1,372.68
117104	W	02/27/2013	MR. PLUMBER TED TAM INC.	012777			2,175.00
116952	W	02/13/2013	MSC INDUSTRIAL SUPPLY	002317	RECONCILED:02/28/2013		119.76
117105	W	02/27/2013	MT BUSINESS TECHNOLOGIES	001656			19,090.43
116854	W	02/07/2013	NAGY BUILDING COMPANY LLC	010970	RECONCILED:02/28/2013		1,680.00
116953	W	02/13/2013	NASCO	000320	RECONCILED:02/28/2013		1,330.04
117106	W	02/27/2013	NASCO	000320			1,230.60
116954	W	02/13/2013	NCS PEARON	010032	RECONCILED:02/28/2013		287.53
117107	W	02/27/2013	NES RENTALS	003372			699.90
116955	W	02/13/2013	NICKLES BAKERY, THE	000265	RECONCILED:02/28/2013		3,152.59
116956	W	02/13/2013	NODINE, TERI WHITMER HS	006001			129.78
117108	W	02/27/2013	NOLLENBERGER TRUCK CENTER	000085			41.11
116957	W	02/13/2013	NORDMANN ROOFING RANDY CARNS	003055	VOID: 02/21/2013		41.11
117109	W	02/27/2013	NORDMANN ROOFING RANDY CARNS	003055			3,249.00
116895	W	02/08/2013	NORTHVIEW HOCKEY	014290	RECONCILED:02/28/2013		850.00
117110	W	02/27/2013	NOVIDEA HEALTHCARE	000563			5,006.27
116958	W	02/13/2013	NU CENTURY TEXTILE SERVS.	002543	RECONCILED:02/28/2013		109.28
116959	W	02/13/2013	NWO BEVERAGE, INC.	005100	RECONCILED:02/28/2013		556.80

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116960	W	02/13/2013	O E MEYER COMPANY	012478	RECONCILED:02/28/2013		7,426.80
116961	W	02/13/2013	OAEP ATTN: LISA MC CULLOUGH	003273			200.00
116883	W	02/08/2013	OASSA C/O JOANNE RUBSAM	001318	RECONCILED:02/28/2013		286.00
117111	W	02/27/2013	OASSA C/O JOANNE RUBSAM	001318			505.00
117112	W	02/27/2013	OFFICE MAX ACCT. 647086	005165			134.39
117113	W	02/27/2013	OHIO & MICHIGAN PAPER CO.	001484			540.30
116962	W	02/13/2013	OHIO ACTE	001302			1,000.00
117114	W	02/27/2013	OHIO ACTE	001302			235.00
117024	W	02/25/2013	OHIO BCI & I FISCAL SECTION	001427	RECONCILED:02/28/2013		2,190.00
117025	W	02/25/2013	OHIO BUREAU OF EMPLOYMENT SERVICES	000086	RECONCILED:02/28/2013		631.48
116963	W	02/13/2013	OHIO HOSA TREASURER BOB BUNDY	012789			600.00
116964	W	02/13/2013	OHIO SCHOOL BOARDS ASSOC. (OSBA)	000020	RECONCILED:02/28/2013		8,178.00
116855	W	02/07/2013	OHIO SCHOOLS COUNCIL - GAS	012215	RECONCILED:02/28/2013		27,193.88
117115	W	02/27/2013	OHIO STATE UNIVERSITY	001856			95.00
116965	W	02/13/2013	OHIO TURNPIKE COMMISSION	005073	RECONCILED:02/28/2013		149.48
001501	W	02/05/2013	PARAMOUNT HEALTH CARE	010000	RECONCILED:02/28/2013		672,355.12
116856	W	02/07/2013	PC MALL GOV, INC	010977	RECONCILED:02/28/2013		174,400.00
116966	W	02/13/2013	PEAKE, AL & SONS INC.	002462	RECONCILED:02/28/2013		4,192.51
116967	W	02/13/2013	PIASECKI SERVICE INC.	001760	RECONCILED:02/28/2013		102.00
116968	W	02/13/2013	PICKARD, ADAM WHITMER/CTC BLDG.	010168			19.98
117116	W	02/27/2013	POSITIVE PROMOTIONS	003713			3,394.89

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117035	W	02/26/2013	POSTMASTER	000395			46.00
116896	W	02/08/2013	PRODIGY MUSIC	002678	RECONCILED:02/28/2013		520.00
117117	W	02/27/2013	PROFESSIONAL SPORTS FIELD SERVICES, LLC	003614			3,500.00
116969	W	02/13/2013	PROGRESSIVE SWEEPING	004634	RECONCILED:02/28/2013		290.70
116857	W	02/07/2013	PSAT/NMSQT	003262	RECONCILED:02/28/2013		4,326.00
116970	W	02/13/2013	REALLY GOOD STUFF	004238	RECONCILED:02/28/2013		171.94
116971	W	02/13/2013	REITER DAIRY	005475	RECONCILED:02/28/2013		18,808.62
117118	W	02/27/2013	RETTIG MUSIC, INC.	005042			2,341.85
117119	W	02/27/2013	RHOADES, JUSTIN WHITMER H.S.	003312			348.22
117120	W	02/27/2013	RHODES, HEIDI GREENWOOD ELM.	014146			118.25
114288	W	08/09/2012	RIDDLE, JAMES	014134	VOID: 02/25/2013		65.00
117121	W	02/27/2013	RIDDLE, JAMES	014134			65.00
117122	W	02/27/2013	RIVERSIDE PUBLISHING MATT ROBINSON	013859			128.15
117123	W	02/27/2013	RUSH TRUCK CENTER INTERSTATE BILLING SERVICE	014296			1,434.98
117124	W	02/27/2013	RUTKOWSKI, DEBRA GREENWOOD	004571			78.00
117125	W	02/27/2013	SAFETY COUNCIL OF NORTHWEST OHIO	002393			25.00
117126	W	02/27/2013	SAFEWAY PEST CONTROL KEITH W. HOHENSHELL	000092			250.00
116972	W	02/13/2013	SALLY BEAUTY COMPANY	000069	RECONCILED:02/28/2013		109.60
116973	W	02/13/2013	SALVAGE, JO CENTRAL OFFICE	003333	RECONCILED:02/28/2013		239.77
117127	W	02/27/2013	SCHOLASTIC, INC.	003243			175.56
901012	M	02/22/2013	SCHOOL EMPLOYEES RETIREMENT	900003			150,886.00

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116974	W	02/13/2013	SCHOOL EMPLOYEES RETIREMENT SYSTEM OF OHIO	000606	RECONCILED:02/28/2013		9,828.10
116975	W	02/13/2013	SCHOOL HEALTH SUPPLY CO.	000232	RECONCILED:02/28/2013		692.34
116897	W	02/08/2013	SCHOOLPRIDE	003345	RECONCILED:02/28/2013		60.00
116976	W	02/13/2013	SENTINEL FLUID CONTROLS	003208	RECONCILED:02/28/2013		12.44
117128	W	02/27/2013	SEXTON, TOM & ASSOCIATES	010918			13,260.00
116977	W	02/13/2013	SIGNS & SUCH JOSEPH L. GILLEN	001535	RECONCILED:02/28/2013		37.50
117129	W	02/27/2013	SIGNS & SUCH JOSEPH L. GILLEN	001535			571.50
117017	W	02/20/2013	SKILLS USA NATIONAL MEMBERSHIP	013033	RECONCILED:02/28/2013		566.50
116978	W	02/13/2013	SMART SYSTEMS STANDARDIZED FOOD SERVICE	013860			2,981.00
117026	W	02/25/2013	SMART SYSTEMS STANDARDIZED FOOD SERVICE	013860			2,981.00
117130	W	02/27/2013	SMART SYSTEMS STANDARDIZED FOOD SERVICE	013860			2,981.00
116979	W	02/13/2013	SMITH, KRISTIN JEFFERSON, JR.	011889			30.51
117027	W	02/25/2013	SNOOK, THOMAS WHITMER H.S.	000271	RECONCILED:02/28/2013		715.71
116876	W	02/07/2013	SOUTHWYCK LANES	014004	RECONCILED:02/28/2013		120.00
116980	W	02/13/2013	SPR CORPORATION, LLC	010466			154.00
116981	W	02/13/2013	STADNICZUK, TADEK WHITMER/CTC BLDG.	012375			19.78
116858	W	02/07/2013	STANDARD STATIONERY SUPPLY CO.	002211			1,476.44
117131	W	02/27/2013	STAPLES ADVANTAGE	001017			2,446.04
116859	W	02/07/2013	STARTS AUTO PARTS	001948	RECONCILED:02/28/2013		1,076.92
116982	W	02/13/2013	STARTS AUTO PARTS	001948	RECONCILED:02/28/2013		2,042.70

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901011	M	02/22/2013	STATE TEACHERS RETIREMENT	900002			405,208.00
001496	W	02/01/2013	STATE TEACHERS RETIREMENT SYSTEM	000605	RECONCILED:02/28/2013		11,738.32
116983	W	02/13/2013	STATE TEACHERS RETIREMENT SYSTEM	000605	RECONCILED:02/28/2013		10,838.04
117036	W	02/26/2013	STEELE, KELLY	004862			300.00
117132	W	02/27/2013	STEINER, VICKIE TRANSPORTATION DEPT.	003673			7.50
116860	W	02/07/2013	STEVENS DISPOSAL & RECYCLING	002147	RECONCILED:02/28/2013		4,432.70
116861	W	02/07/2013	SUPERIOR LAMP, INC.	013108	RECONCILED:02/28/2013		626.84
117133	W	02/27/2013	SUPERIOR LAMP, INC.	013108			628.58
116984	W	02/13/2013	TAC ATTN: BRIAN YODER	013374	RECONCILED:02/28/2013		663.11
117134	W	02/27/2013	TANNER SUPPLY COMPANY	005154			1,472.21
116862	W	02/07/2013	TAS INC.	001655	RECONCILED:02/28/2013		8,000.00
117135	W	02/27/2013	TERMINAL SUPPLY CO.	013617			263.07
116863	W	02/07/2013	THERMO KING OF OHIO ROGER CHRISTOFF	002342	RECONCILED:02/28/2013		640.28
116985	W	02/13/2013	TOFT'S DAIRY	002347	RECONCILED:02/28/2013		968.16
116986	W	02/13/2013	TOLEDO BLADE	011279	RECONCILED:02/28/2013		1,555.36
117136	W	02/27/2013	TOLEDO BLADE	011279			280.00
116864	W	02/07/2013	TOLEDO EDISON	000010	RECONCILED:02/28/2013		59,702.25
116987	W	02/13/2013	TOLEDO EDISON	000010	RECONCILED:02/28/2013		36.79
117028	W	02/25/2013	TOLEDO EDISON	000010	RECONCILED:02/28/2013		7,393.40
116988	W	02/13/2013	TOLEDO FREE PRESS	012811	RECONCILED:02/28/2013		350.00
117137	W	02/27/2013	TOLEDO MIRROR AND GLASS CO. TOLEDO GLASS LLC	000108			269.00
116989	W	02/13/2013	TOLEDO P.E. SUPPLY CO.	002887	RECONCILED:02/28/2013		581.75
116865	W	02/07/2013	TOLEDO SPRING SERVICE	002662	RECONCILED:02/28/2013		264.85

CHECK DATES BETWEEN 02/01/2013 AND 02/28/2013

ALL CHECKS SELECTED

CHECK	TYPE	DATE	VENDOR	VENDOR	STATUS/DATE	BANK CODE	CHECK AMOUNT
117138	W	02/27/2013	TOLEDO SPRING SERVICE	002662			169.00
116866	W	02/07/2013	TOLEDO-LUCAS COUNTY HEALTH DEPARTMENT	000505	RECONCILED:02/28/2013		3,249.23
116990	W	02/13/2013	TOLLY, BRADLEY WHITMER/CTC BLDG.	010555	RECONCILED:02/28/2013		186.00
117139	W	02/27/2013	TOLLY, BRADLEY WHITMER/CTC BLDG.	010555			179.67
116991	W	02/13/2013	TOM'S TIRE	002262	RECONCILED:02/28/2013		411.68
116992	W	02/13/2013	TPC FOOD SERVICE C/O PATRICK REID	011238	RECONCILED:02/28/2013		4,841.55
117029	W	02/25/2013	TREASURER-STATE OF OHIO DEPARTMENT OF TAXATION	000135			23.90
117140	W	02/27/2013	TRIAD TECHNOLOGIES	014205			68.34
117141	W	02/27/2013	TRIUMPH LEARNING LLC NEWARK POST OFFICE	011441			423.36
116884	W	02/08/2013	TUXEDO WHOLESALER	014186	RECONCILED:02/28/2013		2,486.77
117142	W	02/27/2013	UNITED LABORATORIES	010293			4,232.86
116867	W	02/07/2013	UNITED PARCEL SERVICES	000116	RECONCILED:02/28/2013		132.00
117143	W	02/27/2013	VANSANT, TAMMY (SUB) BUS DRIVER	010973			70.00
116898	W	02/08/2013	VARSITY SPIRIT FASHIONS ACCOUNTS RECEIVABLE	004736	VOID: 02/25/2013		397.37
116868	W	02/07/2013	VERIZON WIRELESS ACCT. #985955088-00001	012897	RECONCILED:02/28/2013		2,442.62
117030	W	02/25/2013	VERIZON WIRELESS ACCT. #985955088-00001	012897	RECONCILED:02/28/2013		2,253.17
116993	W	02/13/2013	VERONICA, MARISSA HIAWATHA ELEM.	012223			50.00
117144	W	02/27/2013	VESCO OIL CORP.	001912			1,972.70
001500	W	02/05/2013	VISION SERVICE PLAN - (OH)	010004	RECONCILED:02/28/2013		6,976.86
116869	W	02/07/2013	WARREN, JANETTE JEFFERSON	000279	RECONCILED:02/28/2013		72.65

CHECK DATES BETWEEN 02/01/2013 AND 02/28/2013

ALL CHECKS SELECTED

CHECK	TYPE	DATE	VENDOR	VENDOR	STATUS/DATE	BANK CODE	CHECK AMOUNT
901007	M	02/05/2013	WASHINGTON LOCAL DENTAL PREMIUM	950001			41,317.59
116870	W	02/07/2013	WASHINGTON LOCAL SCHOOLS NUTRITION SERVICES	003023			319.75
116899	W	02/08/2013	WASHINGTON LOCAL SCHOOLS NUTRITION SERVICES	003023			46.50
116994	W	02/13/2013	WASHINGTON LOCAL SCHOOLS NUTRITION SERVICES	003023			176.83
116871	W	02/07/2013	WHITMER / CAMPUS CAFE	012300	RECONCILED:02/28/2013		250.00
117145	W	02/27/2013	WHITMER / CAMPUS CAFE	012300			68.00
116995	W	02/13/2013	WICHMAN COMPANY	000302	RECONCILED:02/28/2013		2,331.99
116996	W	02/13/2013	WILKINSON FUND RAISING INC. PAT WILKINSON	003063	RECONCILED:02/28/2013		288.00
116997	W	02/13/2013	WILSON, WILLIAM TRANSPORTATION BLDG.	014294	RECONCILED:02/28/2013		44.75
117146	W	02/27/2013	WINZENRIED, KIMBERLY	012610			21.04
116998	W	02/13/2013	WOLF, KAREN	014289			24.42
116999	W	02/13/2013	WORLD TRADE PRESS	013552	RECONCILED:02/28/2013		337.37
117018	W	02/20/2013	WORSTELL, ROBERT ERIC C/O WHITMER HIGH SCHOOL	001638	RECONCILED:02/28/2013		600.00
116872	W	02/07/2013	WRSC RADIO MIDWEST ONLINE COMM. LLC	013387	RECONCILED:02/28/2013		375.00
117000	W	02/13/2013	YP	001319	RECONCILED:02/28/2013		112.00
117031	W	02/25/2013	YP	001319	RECONCILED:02/28/2013		186.50
V VOIDED CHECKS			9	CHECK TOTALS		8,152.62	
R RECONCILED CHECKS			167	CHECK TOTALS		5,020,562.57	
W WARRANT CHECKS			324	CHECK TOTALS		1,814,968.25	
M MEMO CHECKS			5	CHECK TOTALS		645,071.09	
B REFUND CHECKS			3	CHECK TOTALS		97.50	
I INVESTMENT CHECKS			0	CHECK TOTALS		0.00	
T TRANSFER CHECKS			0	CHECK TOTALS		0.00	
D DISTRIBUTION CHECKS			0	CHECK TOTALS		0.00	
C PAYROLL CHECKS			3	CHECK TOTALS		3,493,415.96	
MISSING CHECKS			0				

Date: 03/05/2013
Time: 11:34 am

Washington Local
SORT BY VENDOR NAME
CHECK DATES BETWEEN 02/01/2013 AND 02/28/2013
ALL CHECKS SELECTED

Page: 17
(CHEKPY)

CHECK	TYPE	DATE	VENDOR	VENDOR	STATUS/DATE	BANK CODE	CHECK AMOUNT

**	TOTAL CHECKS (LESS VOIDED)		326	**	TOTAL NET		5,945,400.18
***	TOTAL CHECKS WRITTEN		335	***	GRAND TOTALS		5,953,552.80

**WASHINGTON LOCAL SCHOOLS
SUMMARY OF INVESTMENT EARNINGS - FYTD
ALL FUNDS - ALL BANKS**

	GENERAL FUND	P.I.-STADIUM FUND	P.I.-TRILBY FUND	P.I.-BLDG. FUND	BLDG. FUND	LUNCHROOM FUND	EMPLOYEES MEMORIAL FUND	JODI FRANCIS MEMORIAL FUND	TRILBY SPORTSMAN FUND	BISHOP FUND	LAPOINT MEMORIAL FUND	EMP BENEFITS HEALTH FUND	EMP BENEFITS DENTAL FUND	AUXILIARY SERVICE FUND	TOTAL
Star Ohio	\$2,731.45	\$89.40	\$87.84	\$2,736.03	\$1,143.38	\$103.27	\$18.38	\$6.41	\$14.48	\$3.58	\$2.94	\$246.31	\$119.67	\$173.01	\$7,476.15
Fifth/Third	\$16,550.55														\$16,550.55
Fifth/Third-CD	\$25.00														\$25.00
Huntington	\$290.12														\$290.12
Huntington-CD	\$0.00														\$0.00
KeyBank	\$9,925.25														\$9,925.25
KeyBank-CD	\$0.00														\$0.00
PNC Bank	\$13,329.16														\$13,329.16
PNC Bank-CD	\$0.00														\$0.00
	\$42,851.53	\$89.40	\$87.84	\$2,736.03	\$1,143.38	\$103.27	\$18.38	\$6.41	\$14.48	\$3.58	\$2.94	\$246.31	\$119.67	\$173.01	\$47,596.23

**WASHINGTON LOCAL SCHOOLS
SUMMARY OF INVESTMENT EARNINGS POSTED IN FEBRUARY 2013
ALL FUNDS - ALL BANKS**

	GENERAL FUND	P.I.-STADIUM FUND	P.I.-TRILBY FUND	P.I.-BLDG. FUND	BLDG. FUND	LUNCHROOM FUND	EMPLOYEES MEMORIAL FUND	JODI FRANCIS MEMORIAL FUND	TRILBY SPORTSMAN FUND	BISHOP FUND	LAPOINT MEMORIAL FUND	EMP BENEFITS HEALTH FUND	EMP BENEFITS DENTAL FUND	AUXILIARY SERVICE FUND	TOTAL
Star Ohio	\$29.94	\$11.17	\$12.81	\$272.21	\$567.92	\$19.45	\$2.02	\$0.90	\$1.45	\$0.36	\$0.29	\$24.64	\$15.46	\$24.36	\$982.98
Fifth/Third	\$1,984.37														\$1,984.37
Fifth/Third-CD	\$0.00														\$0.00
Huntington	\$0.77														\$0.77
Huntington-CD	\$0.00														\$0.00
KeyBank	\$1,347.68														\$1,347.68
KeyBank-CD	\$0.00														\$0.00
PNC Bank	\$1,533.67														\$1,533.67
PNC Bank-CD	\$0.00														\$0.00
	\$4,896.43	\$11.17	\$12.81	\$272.21	\$567.92	\$19.45	\$2.02	\$0.90	\$1.45	\$0.36	\$0.29	\$24.64	\$15.46	\$24.36	\$5,849.47

4. Authorization for Payment of Legal Fees

Legal fees for January services billed by Bricker & Eckler in the amount of \$16,166.66 and Spengler Nathanson in the amount of \$1,800.00.

The Treasurer recommends that the Board approve payment of legal fees as presented.

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____

5. Purchases over \$25,000

Washington Local Schools Policy 6320—Purchases Limitations

All purchases (purchase order/contract) except utilities and emergency purchases, that are within the amount contained in the appropriation and were originally contemplated in the budgeting process may be made upon authorization of the Director of Business Services unless the contemplated purchase is for more than \$25,000, in which case prior approval is required from the Board of Education.

Per Policy 6320, the Treasurer recommends that the following requests be approved by the Board of Education:

a) Request from John Bettis, Transportation Supervisor


Brahier Oil: Fleet fuel purchase

Purchase Total.....Not to Exceed \$28,500
(Actual w/ delivery \$28,026.07)

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____

Memo

To: Jeff Fouke
From: John Bettis 
CC: Dave Bringman
Rebecca Fuller
Date: February 26, 2013
Subject: Fuel Purchase Recommendation

I am respectfully requesting the board to approve the purchase of bulk fuel for the fleet from Brahier Oil Co. for \$28,037.29. They were the lowest amount quoted.

Fuel is sold by volume, which due to delivery temperature it may fluctuate. We expect this to not exceed \$28,500.00.

The price comparison sheet should be available for your review.

Please let me know if I can provide further information.

TRANSPORTATION

Fuel Bid Sheet

Vendor	Contact	Phone	Price / Gal
Ports Petroleum	Rob Chris	1-330-264-1885	<div style="border: 1px solid black; width: 100px; height: 20px;"></div> <i>unable to provide</i>
Petroleum Traders	Zach	1-800-348-3705	<div style="border: 1px solid black; width: 100px; height: 20px;"></div> <i>unable to provide</i>
Brahier Oil	Jim / Dick	1-419-531-2218	<div style="border: 1px solid black; width: 100px; height: 20px; display: flex; align-items: center; justify-content: center;">3.738305</div>
Quality Fuels	Bud Ziehr	419-467-6028	<div style="border: 1px solid black; width: 100px; height: 20px;"></div>



Brahier Oil Inc.
P.O. Box 352017
Toledo, Ohio 43635-2017
Main 419 531 2218
Fax 419 531 3784
www.brahieroil.com

INVOICE

2/25/2013

SOLD TO: Washington Local Schools
3505 W. Lincolnshire
Toledo, OH 43606
FAX invoices to: 419-473-8441

SHIPPED TO: Same

3304699

Terms
10 DAYS

PO # DATE
SHIPPED SHIPPED BY:

<u>QUANTITY</u>	<u>DATE</u>	<u>DESCR</u>	<u>INVOICE #</u>	<u>BOL#</u>	<u>PRICE</u>	<u>EXT. PRICE</u>	<u>AMOUNT</u>
7497	2/25/2013	ULS Diesel Supreme Clear	10638	158877	3.4554	3.738305	\$28,026.07

SUBTOTAL \$28,026.07
SALES TAX
SHIPPING &
HANDLING

TOTAL DUE \$28,026.07

PLEASE MAKE ALL CHECKS PAYABLE TO: BRAHIER OIL, INC. AND MAIL TO:

BRAHIER OIL, INC.
P. O. BOX 352017
TOLEDO, OH 43635-2017

ANY QUESTIONS, PLEASE
CALL: 419-531-2218
FAX: 419-531-3784

6. Acceptance of Tax Rates

The Treasurer recommends that the Board accept the tax rates to be used for tax collection in fiscal year 2013/2014 as set by the Lucas County Budget Commission as presented:

Said tax rates to be 70.70 mills outside the 10 mill limitation and 5.30 mills inside the 10 mill limitation for the General Fund and 2.60 mills outside the 10 mill limitation for Capital Projects for a total of 78.60 mills.

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____



LUCAS COUNTY BUDGET COMMISSION

Anita Lopez
Lucas County Auditor

Julia Bates
Lucas County Prosecutor

Wade Kapszukiewicz
Lucas County Treasurer

One Government Center, Suite 600
Toledo, OH 43604-2255

Phone (419) 213-4296
Fax: (419) 213-4399

February 27, 2013

Dear Treasurer:

Enclosed find a resolution for your tax rates and their corresponding amounts for the fiscal year end 6-30-2014. Please have your legislative body pass and return a signed copy of the tax rates and amounts resolution by April 1, 2013. Once returned, the Budget Commission can list your property tax levies on the tax duplicate for the 2014 collection year. Please send the passed rates and amounts resolution to:

Anita Lopez – Lucas County Auditor
One Government Center, #600
Toledo, OH 43604
ATTN: Karla Hayes

Note that the amounts indicated on the enclosed resolution are representative of the estimated

- a) *Gross* revenue (before any fees) as listed on your tax settlements (real estate, mobile homes, manufactured homes like real estate, and tangible personal property tax); and
- b) *Gross* amount of homestead and rollback payments (before any State fees).

These amounts do NOT include estate tax, TIF payments, and any HB66 & HB 287 legacy payments distributed based on the phase out of the tangible personal property tax. Also note that current tangible personal property tax payments are phased out, and any dollars that you received from these settlements are generated from delinquent payments.

The amounts listed on the enclosed resolution represent the latest projections based upon current year collections and the 2012 tax duplicate (collected in 2013). If you wish to change the rates because your levy can be authorized at a rate other than the one listed on the enclosed resolution, please contact me as soon as possible so that accommodations can be made to officially adjust your rates and amounts resolution.

If you have any other questions, please contact me at (419)213-4324.

Sincerely,

Peter Rancatore
Chief Deputy Auditor

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR

(CITY, VILLAGE OR BOARD OF EDUCATION)
Revised Code, Secs. 5705.34, -.35.

The Board of Education of the
met in
20____,
members present:

Washington Local School District, Lucas County,
session on the _____ day of _____
at the office of _____ with the following

Mr. _____ moved the adoption of the following Resolution:

WHEREAS, The Budget Commission of Lucas County, Ohio, has certified its action
thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary
to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax
limitation; therefore, be it

RESOLVED, By the Board of Education of the Washington Local School District,
Lucas County, Ohio, that the amounts and rates, as determined
by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, that there be and is hereby levied on the tax duplicate of said School District the rate of
each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED
BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES

FUND	Amount to Be Derived from Levies Outside 10 Mill Limitation	Amount Approved By Budget Commission Inside 10 Mill Limitation	*County Auditor's Estimate of Tax Rate to Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
			V	VI
General Fund	32,200,000	3,800,000	5.30	70.70
For Capital Projects	1,800,000			2.60
TOTAL	34,000,000	3,800,000	5.30	73.30

SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to Be Levied	*County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column II)
GENERAL FUND:		
Current expense levy authorized by voters	5.00	2,978,000
	5.00	2,420,000
	5.50	2,658,000
	6.30	2,388,000
	3.50	2,785,000
	28.70	6,666,000
	4.90	3,900,000
	4.90	3,185,000
	4.00	2,910,000
	2.90	2,310,000
Total General Fund	70.70	32,200,000
Permanent Improvement	0.40	288,000
	1.20	792,000
	1.00	720,000
SubTotal PI	2.60	1,800,000

*This estimate does not include any large swings that may occur as the result of a large Board of Revision/State Tax Appeal case (such as Westfield/Franklin Park), or new changes in State funding legislation.
*Amounts reflect projected gross amounts before settlement fees - (Tax amounts from settlement statements plus rollback & homestead; not to include TIF payments in lieu of taxes).

and be it further

RESOLVED, That the Clerk of this Board be and he is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Mr. _____ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr.

Mr.

Mr.

Mr.

Mr.

Adopted the _____ day of _____, 20____.

Clerk of the Board of Education of the
Washington Local School District,
Lucas County, Ohio.

CERTIFICATE OF COPY
ORIGINAL ON FILE

The State of Ohio, Lucas County, ss.

I, _____ Clerk of the Board of Education of the School District, in said County, and in whose custody the Files and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original

now on file with said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this _____ day of _____, 20____.

Clerk of the Board of Education of the
Washington Local School District,
Lucas County, Ohio.

7. Gifts and Donations

The Superintendent recommends that the Board accept the gifts and donations as presented:

A. Brondes Ford Toledo

John Stedcke, 5545 Secor Road, Toledo, Ohio 43623

- \$1,000 cash donation for the Wernert Book Tree Project

B. BP-Husky Refining LLC

Operated by BP Products, North America, Inc.

Diane Thurber, Public Affairs Assistant to Mary Caprella

P.O. Box 696, Toledo, Ohio 43697

- Monetary donation of \$1,500 to the Engineering-Project Lead the Way Program for the Whitmer Engineering Solar Car

C. Owens Community College

Office of Information Technology

Frances O'Connor

Associate Director, Applications & Network Operations

P.O. Box 10,000, Toledo, Ohio 43699

- Donation of Cisco Catalyst switches to the Computer Networking Technology Program:

MODEL	# OF SWITCHES
2950	31
3550	3
6500	1
4500	1

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____

8. Board of Education Policy

The Superintendent recommends that the Board hold first reading on the Board of Education policies as presented.

- A. 3362 – Nondiscrimination and Anti-Harassment - Professional Staff – REPLACEMENT
- B. 4362 – Nondiscrimination and Anti-Harassment - Classified Staff – REPLACEMENT
- C. 5517 - Nondiscrimination and Anti-Harassment – Students - REPLACEMENT

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____

RECOMMENDATION IF FIRST READING IS WAIVED:

The Superintendent recommends that the Board of Education approve the Board of Education policies as presented.

- A. 3362 – Nondiscrimination and Anti-Harassment - Professional Staff – REPLACEMENT
- B. 4362 – Nondiscrimination and Anti-Harassment - Classified Staff – REPLACEMENT
- C. 5517 - Nondiscrimination and Anti-Harassment – Students - REPLACEMENT

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____



washington local schools

TO: Patrick Hickey
FROM: Nancy Brenton
DATE: 3/1/2013
RE: Nondiscrimination and Anti-Harassment Policies

In September 2010, the Office of Civil Rights (OCR) initiated an investigation into complaints of possible sexual and racial harassment during the 2009-10 Whitmer Boys Basketball Program. After months of investigation, OCR concluded that, "there was insufficient evidence to conclude that the District subjected the students to a racially and/or sexually hostile environment, as alleged."

During the investigation, OCR reviewed district policies and procedures related to sexual and racial harassment/discrimination. In July, 2011, the District agreed to certain OCR recommendations in a Resolution Agreement. One recommendation was to update and expand our Board of Education Policies. You will notice that our current policies are brief – only three or four paragraphs. The new replacement policies are 14 pages long in order to meet all the requirements of the Resolution Agreement.

All three policies are identical in content. They are listed as three policies because NEOLA organizes our policies into separate sections for Professional Staff, Classified Staff, and Students.

I recommend the Board adopt the following three replacement policies as approved by OCR on February 5, 2013, and reviewed by the District Policy Committee on February 28, 2013.

3362 – Nondiscrimination and Anti-Harassment - Professional Staff - REPLACEMENT
4362 – Nondiscrimination and Anti-Harassment - Classified Staff - REPLACEMENT
5517 - Nondiscrimination and Anti-Harassment – Students - REPLACEMENT

individual attention. infinite opportunities.

Washington Local School District

Bylaws & Policies

3362 - HARASSMENT AND DISCRIMINATION

The Board of Education recognizes that professional staff members have the right to work in an environment untainted by sexual or other forms of harassment or discrimination. Offensive conduct which has the purpose or effect of unreasonably interfering with work performance or creating an intimidating, hostile, discriminatory, or offensive educational environment disrupts the educational process and impedes the legitimate concerns of the District. Sexual and other forms of harassment will not be tolerated.

Sexual harassment includes all unwelcome sexual advances, requests for sexual favors, and verbal or physical contacts of a sexual nature whenever submission to such conduct is made a condition of employment or a basis for an employment decision. Other prohibited harassment includes conduct which has the purpose or effect of creating an intimidating, hostile, discriminatory, or offensive educational environment on the basis of gender, religion, race, color, national origin or ancestry, age, disability, marital status, and/or any other legally protected characteristic.

The harassment of a staff member or student of this District, or third party (visiting speaker, athletic team member, volunteer, parent, etc.) is strictly forbidden. Any professional staff member or agent of the Board who is found to have harassed a professional staff member, student, or third party will be subject to discipline in accordance with law and/or the terms of any applicable collective bargaining agreement.

R.C. 4112.02
42 U.S.C. 2000d et seq
42 U.S.C. 2000e et seq
29 U.S.C. 621 et seq
29 U.S.C. 794
42 U.S.C. 12101 et seq
20 U.S.C. 1681 et seq
Civil Rights Act, 42 U.S.C. 1983

NONDISCRIMINATION AND ANTI-HARASSMENT

The Board of Education does not discriminate on the basis of race, color, national origin, sex, disability, age (except as authorized by law), religion, military status, ancestry, or genetic information (collectively, "Protected Classes") in its employment policies and practices or access to educational opportunities, programs and activities, and will enforce prohibitions against unlawful discrimination or harassment of any kind.

Definitions

1. Sexual Harassment

Pursuant to Title VII of the Civil Rights Act of 1964 and Title IX of the Educational Amendments of 1972, sexual harassment is defined as:

Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature, when:

- A. Submission to such conduct is made either implicitly or explicitly a term or condition of an individual's employment, or status in a class, educational program, or activity.
- B. Submission or rejection of such conduct by an individual is used as the basis for employment or educational decisions affecting such individual.
- C. Such conduct has the purpose or effect of interfering with the individual's work or educational opportunity/performance; of creating an intimidating, hostile, or offensive working, and/or learning environment; or of interfering with one's ability to participate in or benefit from a class or an educational program or activity.

Sexual harassment may involve the behavior of a person of either gender against a person of the same or opposite gender.

Not all behavior with sexual connotations constitutes unlawful sexual harassment. Conduct must be sufficiently severe, pervasive, and persistent such that it adversely affects an individual's employment or education, or such that it creates a hostile or abusive employment or educational environment.

Prohibited acts that constitute sexual harassment may take a variety of forms. Examples of the kinds of conduct that may constitute sexual harassment include, but are not limited to:

- A. Unwelcome sexual propositions, invitations, solicitations, and flirtations.
- B. Physical assault.
- C. Threats or insinuations that a person's employment, wages, academic grade, promotion, classroom work or assignments, academic status, participation in athletics or extra-curricular programs or events, or other conditions of employment or education may be adversely affected by not submitting to sexual advances.
- D. Unwelcome verbal expressions of a sexual nature, including graphic sexual commentaries about a person's body, dress, appearance, or sexual activities; the unwelcome use of sexually degrading language, jokes or innuendoes; unwelcome suggestive or insulting sounds or whistles; obscene telephone calls.
- E. Sexually suggestive objects, pictures, videotapes, audio recordings or literature, placed in the work or educational environment, which may embarrass or offend individuals.
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- H. Remarks speculating about a person's sexual activities or sexual history, or remarks about one's own sexual activities or sexual history.
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16. favoring certain students by inviting them to come to the classroom at non-class times
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personal problem (i.e. problems related to sexual behavior, substance abuse, mental or physical health, and/or family relationships, etc.), unless properly licensed and/or authorized to do so

19. talking to a student about problems that would normally be discussed with adults (i.e. marital issues)
20. being alone with a student behind closed doors without a legitimate educational purpose
21. telling a student "secrets" and having "secrets" with a student
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- A **Verbal:**
The making of offensive written or oral innuendoes, comments, jokes, insults, threats, or disparaging remarks concerning a person's protected class.
Nonverbal:
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Complaint Procedure

Members of the School District community are directed to promptly report incidents of possible discriminating and/or harassing conduct to a Compliance Officer or to another administrator, supervisor or other School District official so that the Board may address the conduct before it becomes severe, pervasive, or persistent.

Any Board employee who directly observes unlawful discrimination or harassment of a student is obligated, in accordance with this policy, to report such observations to one of the Compliance Officers. Thereafter, the Compliance Officer/designee must contact the complainant, if age eighteen (18) or older, or the complainant's parents if under the age eighteen (18), to advise s/he/them of the Board's intent to investigate the alleged misconduct, including the obligation of the Compliance Officer/designee to conduct an investigation following all the procedures outlined for a formal complaint.

Members of the School District community or third parties who believe they have been unlawfully discriminated against and/or harassed by another member of the School District community or a third party are entitled to utilize the Board's complaint process. Initiating a complaint, whether formally or informally, will not adversely affect the complaining individual's employment or participation in educational or extra-curricular programs. While there are no time limits for initiating complaints of harassment under this policy, individuals should make every effort to file a complaint as soon as possible after the conduct occurs while the facts are known and potential witnesses are available.

Informal Complaint Procedure

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The goal of the informal complaint procedure is to stop inappropriate behavior and to investigate and facilitate resolution through an informal means, if possible. The informal complaint procedure is provided as a less formal option for a member of the School District community or third party who believes s/he has been unlawfully harassed. This informal procedure is not required as a precursor to the filing of a formal complaint and will only be utilized where the parties (alleged target of harassment and alleged harasser(s)) agree to participate in such process.

The informal complaint procedure and mediation will not be used to resolve sexual assault complaints and may not be appropriate in all situations. For example, all complaints of harassment involving a District employee will be formally investigated, as will complaints against any other adult where a student is involved.

As an initial course of action, if a member of the School District community or third party feels that s/he is being unlawfully harassed and s/he is able and feels safe doing so, the individual should tell or otherwise inform the harasser that the conduct is unwelcome and must stop. The complaining individual should address the allegedly harassing conduct as soon after it occurs as possible. A Compliance Officer/designee is available to support and counsel individuals when taking this initial step or to intervene on behalf of the individual if requested to do so. An individual who is uncomfortable or unwilling to inform the harasser of his/her complaint is not prohibited from otherwise filing an informal or a formal complaint.

A member of the School District community or third party who believes s/he has been unlawfully harassed may make an informal complaint, either orally or in writing: (1) to a building administrator in the building where the individual is employed; (2) to a building administrator in the building where the student attends; (3) to a Compliance Officer. All informal complaints must be reported to a Compliance Officer who will either facilitate an informal resolution as described below on his/her own, or appoint another individual to facilitate an informal resolution.

The School District's informal complaint procedure is designed to provide members of the School District community and third parties who believe they are being unlawfully harassed with a range of options designed to bring about a resolution of their concerns. Depending upon the nature of the complaint and the wishes of the member of the School District community or third party claiming unlawful harassment, informal resolution may involve, but not be limited to, one or more of the following:

- A. Advising the member of the School District community or third party about how to communicate the unwelcome nature of the behavior to the alleged harasser.

- B. Distributing a copy of the Nondiscrimination and Anti-Harassment Policy as a reminder to the individuals in the school building or office where the individual whose behavior is being questioned works or attends.
- C. If both parties agree, a Compliance Officer/designee may arrange and facilitate a meeting between the member of the School District community or third party claiming harassment and the individual accused of harassment to work out a mutual resolution.

While there are no set time limits within which an informal complaint must be resolved, a Compliance Officer/designee will exercise his/her authority to attempt to resolve all informal complaints within two (2) weeks of receiving the informal complaint.

When a member of the School District community or third party is dissatisfied with the results of the informal complaint process, or when a Complainant elects to file a formal complaint, such complaint must be submitted to a Compliance Officer/designee.

Formal Complaint Procedure

If a complaint is not resolved through the informal complaint process, or if the member of the School District community or third party elects to file a formal complaint initially, the formal complaint process shall be implemented.

A member of the School District community or third party who believes s/he has been subjected to offensive conduct/harassment hereinafter referred to as the "Complainant", should file a formal complaint, either orally or in writing with the building administrator or Compliance Officer/designee. If a Complainant informs any other employee of the School District, either orally or in writing, about any complaint of harassment, that employee must immediately report such information to the building administrator or a Compliance Officer. Thereafter the assigned Compliance Officer/designee must contact the Complainant to determine whether the Complainant wishes to file a formal or an informal Complaint.

Throughout the course of the process, the Compliance Officer/designee should keep the Complainant informed of the status of the investigation and the decision making process.

All formal complaints must include the following information to the extent it is available: the identity of the individual believed to have engaged in, or be engaging in, offensive conduct/harassment; a detailed description of the facts upon which the

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complaint is based; a list of potential witnesses; and, identification of the resolution which the Complainant seeks.

If the Complainant is unwilling to provide a written statement including the information set forth above, the Compliance Officer/designee shall ask for such details in an oral interview. Thereafter the Compliance Officer/designee will prepare a written summary of the oral interview which will be presented to the Complainant for verification by signature. If the Complainant does not wish to verify or sign the document, the Compliance Officer/designee shall proceed with the investigation process regardless.

Upon receiving a formal complaint, the Compliance Officer/designee will consider whether any action should be taken in the investigatory phase to protect the Complainant from further harassment or retaliation including but not limited to, a change of job assignment or a change of class schedule. In making such a determination, the Compliance Officer/designee should consult the Complainant to assess his/her agreement to any action deemed appropriate. If the Complainant is unwilling to consent to any change which is deemed appropriate by the Complaint Coordinator/designee, the Compliance Officer/designee may still take whatever actions s/he deem appropriate in consultation with the Superintendent.

Within two (2) business days of receiving a formal complaint, the Compliance Officer/designee will inform the individual alleged to have engaged in the harassing conduct, hereinafter referred to as the "Respondent," that a complaint has been received. The Respondent will be informed about the nature of the allegations and a copy of the Board Anti-Harassment Policy shall be provided to the Respondent at that time. The Respondent must also be informed of the opportunity to submit a written response to the complaint within five (5) business days.

Within two (2) business days of receiving the complaint, the Compliance Officer/designee will initiate a formal investigation to determine whether the Complainant has been subject to offensive conduct/harassment.

Although certain cases may require additional time, the Compliance Officer/designee will attempt to complete an investigation into the allegations of harassment within fifteen (15) business days of receiving the formal complaint. The investigation will include:

- A. interviews with the Complainant;
- B. interviews with the Respondent;
- C. interviews with any other witnesses who may reasonably be expected to have any information relevant to the allegations;

- D. consideration of any documentation or other information, which is reasonably believed to be relevant to the allegations.

In determining whether the alleged conduct constitutes a violation of this policy the District will consider:

- A. the nature of the behavior;
- B. how often the conduct occurred;
- C. whether there were past incidents or past continuing patterns of behavior;
- D. the relationship between the parties involved;
- E. the race, national origin, sex, religion, age and/or disability of the victim; and in case of genetic information harassment, the genetic information of the victim;
- F. the identity of the perpetrator, including whether the perpetrator was in a position of power over the person allegedly subjected to harassment;
- G. the number of alleged harasser(s);
- H. the age of the alleged harasser(s);
- I. where the harassment occurred;
- J. whether there have been other incidents in the school involving the same or other individuals;
- K. whether the conduct adversely affected the person's work or educational opportunity/performance or environment;
- L. the context in which the alleged incidents occurred;
- M. whether or not speech or expression that is alleged to constitute harassment is protected by the First Amendment to the United States Constitution; and
- N. whether a particular action or incident constitutes a violation of Policy 5517 requires a determination based on all the facts and

surrounding circumstances.

At the conclusion of the investigation, the Compliance Officer/designee shall prepare and deliver a written report to the Superintendent which summarizes the evidence gathered during the investigation and provides recommendations based on the evidence and the definition of unlawful harassment as provided in Board policy and State and Federal law as to whether the Complainant has been subject to unlawful harassment. The Compliance Officer's/designee's recommendations must be based upon the preponderance of the evidence, taking into account the ages and maturity levels of those involved.

Absent extenuating circumstances, within five (5) business days of receiving the report of the Compliance Officer/designee, the Superintendent must either issue a final decision regarding whether the complaint of harassment has been substantiated or request further investigation. A copy of the Superintendent's final decision will be delivered to both the Complainant and the Respondent.

If the Superintendent requests additional investigation, the Superintendent must specify the additional information that is to be gathered, and such additional investigation shall, in most circumstances, be completed within five (5) business days. At the conclusion of the additional investigation, the Superintendent must issue a final written decision as described above. The decision of the Superintendent shall be final.

If the investigation results in findings of harassment or discrimination in violation of this policy, appropriate disciplinary action up to and including the discharge of an employee, or the suspension/expulsion of a student will be enforced, after applicable due process is afforded. The Superintendent/designee's final decision shall also include assurances of the steps the District will take to prevent recurrence of harassment or discrimination and steps to correct the discriminatory effects on the complainant and/or others as appropriate.

Confidentiality/Privacy

The School District will make all reasonable efforts to protect the confidentiality rights of the Complainant and the Respondent. The School District will respect the privacy of the Complainant, the Respondent, and all witnesses in a manner consistent with the School District's legal obligations under State and Federal law, as well as with the School District's obligations to investigate, to take appropriate action, and to conform with any appropriate discovery or disclosure requests. Confidentiality cannot always be guaranteed. All Complainants proceeding through the formal investigation process should be advised that their identities may be disclosed to the Respondent.

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During the course of a formal investigation, the Compliance Officer or his/her designee will instruct all members of the School District community and third parties who are interviewed about the importance of maintaining confidentiality. Any individual who is interviewed as part of a harassment investigation is expected not to disclose any information that s/he learns or that s/he provides during the course of the investigation.

Office of Civil Rights

The Informal and Formal Complaint procedures set forth in this policy are not intended to interfere with the rights of a member of the School District community or a third party to pursue a complaint of unlawful harassment or discrimination with the United States Department of Education, Office for Civil Rights. The Office for Civil Rights may be contacted at:

U.S. Department of Education Office for Civil Rights
600 Superior Avenue, East, Suite 750, Cleveland, Ohio 44114-2611
Office main line: (216) 522-4970
TTY: (800) 877-8339
Fax: (216) 522-2573
Web: www.ed.gov/OCR
Email: ocr.cleveland@ed.gov
To file a complaint: <http://www2.ed.gov/about/offices/list/ocr/complaintintro.html>

Employees of the district may also pursue a complaint with the Ohio Civil Rights Commission or the Equal Employment Opportunity Commission.

Record Retention

All public records created as a part of an investigation of a complaint of harassment will be maintained by the Compliance Officer in accordance with the Board's records retention policy. All records generated under the terms of this policy shall be maintained as confidential to the extent permitted by law. Any records which are considered student records in accordance with the *Family Educational Rights and Privacy Act* or under Ohio's student records law will be maintained in a manner consistent with the provisions of the Federal and State law.

Allegations Constituting Criminal Conduct: Child Abuse/Sexual Misconduct

State law requires any school teacher or school employee who knows or suspects that a child with a disability under the age of twenty-one (21) or that a child under the age of eighteen (18) has suffered or faces a threat of suffering a physical or

mental wound, disability or condition of a nature that reasonably indicates abuse or neglect of a child to immediately report that knowledge or suspicion to the county children's services agency. If, during the course of a harassment investigation, the Compliance Officer / designee has reason to believe or suspect that the alleged conduct reasonably indicates abuse or neglect of the Complainant, a report of such knowledge must be made in accordance with State law and Board Policy.

State law defines certain contact between a teacher and a student as "sexual battery." If the Compliance Officer / designee has reason to believe that the Complainant has been the victim of criminal conduct as defined in Ohio's Criminal Code, such knowledge should be immediately reported to local law enforcement.

Any reports made to a county children's services agency or to local law enforcement shall not terminate the Compliance Officer / designee's obligation and responsibility to continue to investigate a complaint of harassment. While the Compliance Officer or a designee may work cooperatively with outside agencies to conduct concurrent investigations, in no event shall the harassment investigation be inhibited by the involvement of outside agencies without good cause after consultation with the Superintendent.

**Allegations Involving Conduct Unbecoming the Teaching Profession/
Suspension**

The Superintendent will file a report to the Ohio Department of Education, on forms provided for that purpose, matters of misconduct on the part of licensed professional staff members convicted of sexual battery, and will, in accordance with Policy 8141, suspend such employee from all duties that concern or involve the care, custody, or control of a child during the pendency of any criminal action for which that person has been arrested, summoned and/or indicted in that regard.

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WASHINGTON LOCAL SCHOOL DISTRICT**

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ADDENDUM: 10/5/2012

The following persons are designated as the District's Civil Rights Compliance Officer(s):

Cherie Mourlam
Assistant Superintendent
3505 W. Lincolnshire Blvd.
Toledo, OH 43606
Phone: 419-473-8221
Fax: 419-473-8247
Email: cmourlam@wls4kids.org

Nancy Brenton
Director of Human Resources
3505 W. Lincolnshire Blvd.
Toledo, OH 43606
Phone: 419-473-8225
Fax: 419-473-8247
Email: nbrenton@wls4kids.org

Washington Local School District Bylaws & Policies

4362 - SEXUAL AND OTHER FORMS OF HARASSMENT

The Board of Education recognizes that a classified staff member has the right to work in an environment untainted by sexual or other forms of harassment or discrimination. Offensive conduct which has the purpose or effect of unreasonably interfering with work performance or creating an intimidating, hostile, discriminatory, or offensive working environment disrupts the educational process and impedes the legitimate pedagogical concerns of the District. Sexual and other forms of harassment will not be tolerated.

Sexual harassment includes all unwelcome sexual advances, requests for sexual favors, and verbal or physical contacts of a sexual nature whenever submission to such conduct is made a condition of employment or a basis for an employment decision. Other prohibited harassment includes conduct which has the purpose or effect of creating an intimidating, hostile, discriminatory, or offensive educational environment on the basis of gender, religion, race, color, national origin or ancestry, age, disability, marital status, and/or any other legally protected characteristic.

The harassment of a staff member or student of this District, or third party (visiting speaker, athletic team member, volunteer, parent, etc.) is strictly forbidden. Any classified staff member who is found to have harassed a classified staff member, student, or third party will be subject to discipline in accordance with law and/or the terms of any applicable collective bargaining agreement.

R.C. 4112.02
42 USC 2000d et seq
42 USC 2000e et seq
29 USC 621 et seq
29 USC 794
42 USC 12101 et seq
20 USC 1681 et seq
Civil Rights Act, 42 U.S.C. 1983

NONDISCRIMINATION AND ANTI-HARASSMENT

The Board of Education does not discriminate on the basis of race, color, national origin, sex, disability, age (except as authorized by law), religion, military status, ancestry, or genetic information (collectively, "Protected Classes") in its employment policies and practices or access to educational opportunities, programs and activities, and will enforce prohibitions against unlawful discrimination or harassment of any kind.

Definitions

1. Sexual Harassment

Pursuant to Title VII of the Civil Rights Act of 1964 and Title IX of the Educational Amendments of 1972, sexual harassment is defined as:

Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature, when:

- A. Submission to such conduct is made either implicitly or explicitly a term or condition of an individual's employment, or status in a class, educational program, or activity.
- B. Submission or rejection of such conduct by an individual is used as the basis for employment or educational decisions affecting such individual.
- C. Such conduct has the purpose or effect of interfering with the individual's work or educational opportunity/performance; of creating an intimidating, hostile, or offensive working, and/or learning environment; or of interfering with one's ability to participate in or benefit from a class or an educational program or activity.

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Members of the School District community are directed to promptly report incidents of possible discriminating and/or harassing conduct to a Compliance Officer or to another administrator, supervisor or other School District official so that the Board may address the conduct before it becomes severe, pervasive, or persistent.

Any Board employee who directly observes unlawful discrimination or harassment of a student is obligated, in accordance with this policy, to report such observations to one of the Compliance Officers. Thereafter, the Compliance Officer/designee must contact the complainant, if age eighteen (18) or older, or the complainant's parents if under the age eighteen (18), to advise s/he/them of the Board's intent to investigate the alleged misconduct, including the obligation of the Compliance Officer/designee to conduct an investigation following all the procedures outlined for a formal complaint.

Members of the School District community or third parties who believe they have been unlawfully discriminated against and/or harassed by another member of the School District community or a third party are entitled to utilize the Board's complaint process. Initiating a complaint, whether formally or informally, will not adversely affect the complaining individual's employment or participation in educational or extra-curricular programs. While there are no time limits for initiating complaints of harassment under this policy, individuals should make every effort to file a complaint as soon as possible after the conduct occurs while the facts are known and potential witnesses are available.

Informal Complaint Procedure

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The goal of the informal complaint procedure is to stop inappropriate behavior and to investigate and facilitate resolution through an informal means, if possible. The informal complaint procedure is provided as a less formal option for a member of the School District community or third party who believes s/he has been unlawfully harassed. This informal procedure is not required as a precursor to the filing of a formal complaint and will only be utilized where the parties (alleged target of harassment and alleged harasser(s)) agree to participate in such process.

The informal complaint procedure and mediation will not be used to resolve sexual assault complaints and may not be appropriate in all situations. For example, all complaints of harassment involving a District employee will be formally investigated, as will complaints against any other adult where a student is involved.

As an initial course of action, if a member of the School District community or third party feels that s/he is being unlawfully harassed and s/he is able and feels safe doing so, the individual should tell or otherwise inform the harasser that the conduct is unwelcome and must stop. The complaining individual should address the allegedly harassing conduct as soon after it occurs as possible. A Compliance Officer/designee is available to support and counsel individuals when taking this initial step or to intervene on behalf of the individual if requested to do so. An individual who is uncomfortable or unwilling to inform the harasser of his/her complaint is not prohibited from otherwise filing an informal or a formal complaint.

A member of the School District community or third party who believes s/he has been unlawfully harassed may make an informal complaint, either orally or in writing: (1) to a building administrator in the building where the individual is employed; (2) to a building administrator in the building where the student attends; (3) to a Compliance Officer. All informal complaints must be reported to a Compliance Officer who will either facilitate an informal resolution as described below on his/her own, or appoint another individual to facilitate an informal resolution.

The School District's informal complaint procedure is designed to provide members of the School District community and third parties who believe they are being unlawfully harassed with a range of options designed to bring about a resolution of their concerns. Depending upon the nature of the complaint and the wishes of the member of the School District community or third party claiming unlawful harassment, informal resolution may involve, but not be limited to, one or more of the following:

- A. Advising the member of the School District community or third party about how to communicate the unwelcome nature of the behavior to the alleged harasser.

- B. Distributing a copy of the Nondiscrimination and Anti-Harassment Policy as a reminder to the individuals in the school building or office where the individual whose behavior is being questioned works or attends.
- C. If both parties agree, a Compliance Officer/designee may arrange and facilitate a meeting between the member of the School District community or third party claiming harassment and the individual accused of harassment to work out a mutual resolution.

While there are no set time limits within which an informal complaint must be resolved, a Compliance Officer/designee will exercise his/her authority to attempt to resolve all informal complaints within two (2) weeks of receiving the informal complaint.

When a member of the School District community or third party is dissatisfied with the results of the informal complaint process, or when a Complainant elects to file a formal complaint, such complaint must be submitted to a Compliance Officer/designee.

Formal Complaint Procedure

If a complaint is not resolved through the informal complaint process, or if the member of the School District community or third party elects to file a formal complaint initially, the formal complaint process shall be implemented.

A member of the School District community or third party who believes s/he has been subjected to offensive conduct/harassment hereinafter referred to as the "Complainant", should file a formal complaint, either orally or in writing with the building administrator or Compliance Officer/designee. If a Complainant informs any other employee of the School District, either orally or in writing, about any complaint of harassment, that employee must immediately report such information to the building administrator or a Compliance Officer. Thereafter the assigned Compliance Officer/designee must contact the Complainant to determine whether the Complainant wishes to file a formal or an informal Complaint.

Throughout the course of the process, the Compliance Officer/designee should keep the Complainant informed of the status of the investigation and the decision making process.

All formal complaints must include the following information to the extent it is available: the identity of the individual believed to have engaged in, or be engaging in, offensive conduct/harassment; a detailed description of the facts upon which the

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complaint is based; a list of potential witnesses; and, identification of the resolution which the Complainant seeks.

If the Complainant is unwilling to provide a written statement including the information set forth above, the Compliance Officer/designee shall ask for such details in an oral interview. Thereafter the Compliance Officer/designee will prepare a written summary of the oral interview which will be presented to the Complainant for verification by signature. If the Complainant does not wish to verify or sign the document, the Compliance Officer/designee shall proceed with the investigation process regardless.

Upon receiving a formal complaint, the Compliance Officer/designee will consider whether any action should be taken in the investigatory phase to protect the Complainant from further harassment or retaliation including but not limited to, a change of job assignment or a change of class schedule. In making such a determination, the Compliance Officer/designee should consult the Complainant to assess his/her agreement to any action deemed appropriate. If the Complainant is unwilling to consent to any change which is deemed appropriate by the Complaint Coordinator/designee, the Compliance Officer/designee may still take whatever actions s/he deem appropriate in consultation with the Superintendent.

Within two (2) business days of receiving a formal complaint, the Compliance Officer/designee will inform the individual alleged to have engaged in the harassing conduct, hereinafter referred to as the "Respondent," that a complaint has been received. The Respondent will be informed about the nature of the allegations and a copy of the Board Anti-Harassment Policy shall be provided to the Respondent at that time. The Respondent must also be informed of the opportunity to submit a written response to the complaint within five (5) business days.

Within two (2) business days of receiving the complaint, the Compliance Officer/designee will initiate a formal investigation to determine whether the Complainant has been subject to offensive conduct/harassment.

Although certain cases may require additional time, the Compliance Officer/designee will attempt to complete an investigation into the allegations of harassment within fifteen (15) business days of receiving the formal complaint. The investigation will include:

- A. interviews with the Complainant;
- B. interviews with the Respondent;
- C. interviews with any other witnesses who may reasonably be expected to have any information relevant to the allegations;

- D. consideration of any documentation or other information, which is reasonably believed to be relevant to the allegations.

In determining whether the alleged conduct constitutes a violation of this policy the District will consider:

- A. the nature of the behavior;
- B. how often the conduct occurred;
- C. whether there were past incidents or past continuing patterns of behavior;
- D. the relationship between the parties involved;
- E. the race, national origin, sex, religion, age and/or disability of the victim; and in case of genetic information harassment, the genetic information of the victim;
- F. the identity of the perpetrator, including whether the perpetrator was in a position of power over the person allegedly subjected to harassment;
- G. the number of alleged harasser(s);
- H. the age of the alleged harasser(s);
- I. where the harassment occurred;
- J. whether there have been other incidents in the school involving the same or other individuals;
- K. whether the conduct adversely affected the person's work or educational opportunity/performance or environment;
- L. the context in which the alleged incidents occurred;
- M. whether or not speech or expression that is alleged to constitute harassment is protected by the First Amendment to the United States Constitution; and
- N. whether a particular action or incident constitutes a violation of Policy 5517 requires a determination based on all the facts and

surrounding circumstances.

At the conclusion of the investigation, the Compliance Officer/designee shall prepare and deliver a written report to the Superintendent which summarizes the evidence gathered during the investigation and provides recommendations based on the evidence and the definition of unlawful harassment as provided in Board policy and State and Federal law as to whether the Complainant has been subject to unlawful harassment. The Compliance Officer's/designee's recommendations must be based upon the preponderance of the evidence, taking into account the ages and maturity levels of those involved.

Absent extenuating circumstances, within five (5) business days of receiving the report of the Compliance Officer/designee, the Superintendent must either issue a final decision regarding whether the complaint of harassment has been substantiated or request further investigation. A copy of the Superintendent's final decision will be delivered to both the Complainant and the Respondent.

If the Superintendent requests additional investigation, the Superintendent must specify the additional information that is to be gathered, and such additional investigation shall, in most circumstances, be completed within five (5) business days. At the conclusion of the additional investigation, the Superintendent must issue a final written decision as described above. The decision of the Superintendent shall be final.

If the investigation results in findings of harassment or discrimination in violation of this policy, appropriate disciplinary action up to and including the discharge of an employee, or the suspension/expulsion of a student will be enforced, after applicable due process is afforded. The Superintendent/designee's final decision shall also include assurances of the steps the District will take to prevent recurrence of harassment or discrimination and steps to correct the discriminatory effects on the complainant and/or others as appropriate.

Confidentiality/Privacy

The School District will make all reasonable efforts to protect the confidentiality rights of the Complainant and the Respondent. The School District will respect the privacy of the Complainant, the Respondent, and all witnesses in a manner consistent with the School District's legal obligations under State and Federal law, as well as with the School District's obligations to investigate, to take appropriate action, and to conform with any appropriate discovery or disclosure requests. Confidentiality cannot always be guaranteed. All Complainants proceeding through the formal investigation process should be advised that their identities may be disclosed to the Respondent.

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During the course of a formal investigation, the Compliance Officer or his/her designee will instruct all members of the School District community and third parties who are interviewed about the importance of maintaining confidentiality. Any individual who is interviewed as part of a harassment investigation is expected not to disclose any information that s/he learns or that s/he provides during the course of the investigation.

Office of Civil Rights

The Informal and Formal Complaint procedures set forth in this policy are not intended to interfere with the rights of a member of the School District community or a third party to pursue a complaint of unlawful harassment or discrimination with the United States Department of Education, Office for Civil Rights. The Office for Civil Rights may be contacted at:

U.S. Department of Education Office for Civil Rights
600 Superior Avenue, East, Suite 750, Cleveland, Ohio 44114-2611
Office main line: (216) 522-4970
TTY: (800) 877-8339
Fax: (216) 522-2573
Web: www.ed.gov/OCR
Email: ocr.cleveland@ed.gov
To file a complaint: <http://www2.ed.gov/about/offices/list/ocr/complaintintro.html>

Employees of the district may also pursue a complaint with the Ohio Civil Rights Commission or the Equal Employment Opportunity Commission.

Record Retention

All public records created as a part of an investigation of a complaint of harassment will be maintained by the Compliance Officer in accordance with the Board's records retention policy. All records generated under the terms of this policy shall be maintained as confidential to the extent permitted by law. Any records which are considered student records in accordance with the *Family Educational Rights and Privacy Act* or under Ohio's student records law will be maintained in a manner consistent with the provisions of the Federal and State law.

Allegations Constituting Criminal Conduct: Child Abuse/Sexual Misconduct

State law requires any school teacher or school employee who knows or suspects that a child with a disability under the age of twenty-one (21) or that a child under the age of eighteen (18) has suffered or faces a threat of suffering a physical or

mental wound, disability or condition of a nature that reasonably indicates abuse or neglect of a child to immediately report that knowledge or suspicion to the county children's services agency. If, during the course of a harassment investigation, the Compliance Officer / designee has reason to believe or suspect that the alleged conduct reasonably indicates abuse or neglect of the Complainant, a report of such knowledge must be made in accordance with State law and Board Policy.

State law defines certain contact between a teacher and a student as "sexual battery." If the Compliance Officer / designee has reason to believe that the Complainant has been the victim of criminal conduct as defined in Ohio's Criminal Code, such knowledge should be immediately reported to local law enforcement.

Any reports made to a county children's services agency or to local law enforcement shall not terminate the Compliance Officer / designee's obligation and responsibility to continue to investigate a complaint of harassment. While the Compliance Officer or a designee may work cooperatively with outside agencies to conduct concurrent investigations, in no event shall the harassment investigation be inhibited by the involvement of outside agencies without good cause after consultation with the Superintendent.

**Allegations Involving Conduct Unbecoming the Teaching Profession/
Suspension**

The Superintendent will file a report to the Ohio Department of Education, on forms provided for that purpose, matters of misconduct on the part of licensed professional staff members convicted of sexual battery, and will, in accordance with Policy 8141, suspend such employee from all duties that concern or involve the care, custody, or control of a child during the pendency of any criminal action for which that person has been arrested, summoned and/or indicted in that regard.

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ADDENDUM: 10/5/2012

The following persons are designated as the District's Civil Rights Compliance Officer(s):

Cherie Mourlam
Assistant Superintendent
3505 W. Lincolnshire Blvd.
Toledo, OH 43606
Phone: 419-473-8221
Fax: 419-473-8247
Email: cmourlam@wls4kids.org

Nancy Brenton
Director of Human Resources
3505 W. Lincolnshire Blvd.
Toledo, OH 43606
Phone: 419-473-8225
Fax: 419-473-8247
Email: nbrenton@wls4kids.org

Washington Local School District

Bylaws & Policies

5517 - SEXUAL AND OTHER FORMS OF HARASSMENT

The Board of Education recognizes that all students have the right to learn in an environment untainted by any form of harassment or discrimination. Offensive conduct which has the purpose or effect of unreasonably interfering with learning or which creates an intimidating, hostile, discriminatory, or offensive learning environment disrupts the educational process and impedes the legitimate concerns of the District.

Sexual harassment includes all unwelcome sexual advances, requests for sexual favors, and verbal or physical contacts of a sexual nature. Other prohibited harassment includes conduct which has the purpose or effect of creating an intimidating, hostile, discriminatory, or offensive learning environment on the basis of gender, religion, race, color, national origin or ancestry, age, disability, marital status, and/or any other legally protected characteristic.

The harassment by a student of a staff member, or fellow student of this District, or third party (e.g. visiting speaker, athletic team member, volunteer, parents, etc.) is strictly forbidden. Any student found to have harassed a staff member, third party, or student will be subject to discipline in accordance with law and the Code of Conduct.

Administrative guidelines shall address the conduct prohibited by this policy and describe a reporting procedure. The administration shall ensure that explanations of the prohibited conduct and reporting procedures are available to all students and are posted in appropriate places throughout the District.

42 U.S.C. 2000d et seq
42 U.S.C. 2000e et seq
29 U.S.C. 621 et seq
29 U.S.C. 794
42 U.S.C. 12101 et seq
20 U.S.C. 1681 et seq
Civil Rights Act, 42 U.S.C. 1983
R.C. 4112.02

NONDISCRIMINATION AND ANTI-HARASSMENT

The Board of Education does not discriminate on the basis of race, color, national origin, sex, disability, age (except as authorized by law), religion, military status, ancestry, or genetic information (collectively, "Protected Classes") in its employment policies and practices or access to educational opportunities, programs and activities, and will enforce prohibitions against unlawful discrimination or harassment of any kind.

Definitions

1. Sexual Harassment

Pursuant to Title VII of the Civil Rights Act of 1964 and Title IX of the Educational Amendments of 1972, sexual harassment is defined as:

Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature, when:

- A. Submission to such conduct is made either implicitly or explicitly a term or condition of an individual's employment, or status in a class, educational program, or activity.
- B. Submission or rejection of such conduct by an individual is used as the basis for employment or educational decisions affecting such individual.
- C. Such conduct has the purpose or effect of interfering with the individual's work or educational opportunity/performance; of creating an intimidating, hostile, or offensive working, and/or learning environment; or of interfering with one's ability to participate in or benefit from a class or an educational program or activity.

Sexual harassment may involve the behavior of a person of either gender against a person of the same or opposite gender.

Not all behavior with sexual connotations constitutes unlawful sexual harassment. Conduct must be sufficiently severe, pervasive, and persistent such that it adversely affects an individual's employment or education, or such that it creates a hostile or abusive employment or educational environment.

Prohibited acts that constitute sexual harassment may take a variety of forms. Examples of the kinds of conduct that may constitute sexual harassment include, but are not limited to:

- A. Unwelcome sexual propositions, invitations, solicitations, and flirtations.
- B. Physical assault.
- C. Threats or insinuations that a person's employment, wages, academic grade, promotion, classroom work or assignments, academic status, participation in athletics or extra-curricular programs or events, or other conditions of employment or education may be adversely affected by not submitting to sexual advances.
- D. Unwelcome verbal expressions of a sexual nature, including graphic sexual commentaries about a person's body, dress, appearance, or sexual activities; the unwelcome use of sexually degrading language, jokes or innuendoes; unwelcome suggestive or insulting sounds or whistles; obscene telephone calls.
- E. Sexually suggestive objects, pictures, videotapes, audio recordings or literature, placed in the work or educational environment, which may embarrass or offend individuals.
- F. Unwelcome and inappropriate touching, patting, or pinching; obscene gestures.
- G. A pattern of conduct, which can be subtle in nature, that has sexual overtones and is intended to create or has the effect of creating discomfort and/or humiliation to another.
- H. Remarks speculating about a person's sexual activities or sexual history, or remarks about one's own sexual activities or sexual history.
- I. Inappropriate and/or unwelcome boundary invasions by a District employee or other adult member of the School District community into a student's personal space and personal life. Examples of inappropriate boundary invasions could include, but are not limited to the following:
 - 1. hugging, kissing, or other physical contact with a student
 - 2. telling sexual jokes to students

3. engaging in talk containing sexual innuendo or banter with students
4. talking about sexual topics that are not related to curriculum
5. showing pornography to a student
6. taking an undue interest in a student (i.e. having a "special friend" or a "special relationship")
7. initiating or extending contact with students beyond the school day for personal purposes
8. using e-mail, text-messaging or websites to discuss personal topics or interests with students
9. giving students rides in the staff member's personal vehicle or taking students on personal outings without administrative approval
10. invading a student's privacy (e.g. walking in on the student in the bathroom, locker-room, asking about bra sizes or previous sexual experiences)
11. going to a student's home for non-educational purposes
12. inviting students to the staff member's home without proper chaperones (i.e. another staff member or parent of student)
13. giving gifts or money to a student for no legitimate educational purpose
14. accepting gifts or money from a student for no legitimate educational purpose
15. being overly "touchy" with students
16. favoring certain students by inviting them to come to the classroom at non-class times
17. getting a student out of class to visit with the staff member
18. providing advice to or counseling a student regarding a

personal problem (i.e. problems related to sexual behavior, substance abuse, mental or physical health, and/or family relationships, etc.), unless properly licensed and/or authorized to do so

19. talking to a student about problems that would normally be discussed with adults (i.e. marital issues)
20. being alone with a student behind closed doors without a legitimate educational purpose
21. telling a student "secrets" and having "secrets" with a student
22. other similar activities or behavior:

NOTE: Sexual conduct/relationships with students by District employees or any other adult member of the School District community is prohibited, and any teacher, administrator, coach, or other school authority who engages in sexual conduct with a student may also be guilty of the criminal charge of "sexual battery" as set forth in Ohio Revised Code 2907.03. The issue of consent is irrelevant in regard to such criminal charge and/or with respect to the application of this policy to District employees or other adult members of the School District community.

2. Harassment - Protected Classes

Conduct constituting harassment on the basis of race, color, national origin, disability, age (except as authorized by law), religion, military status, ancestry, or genetic information may take different forms, including, but not limited to, the following:

- A **Verbal:**
The making of offensive written or oral innuendoes, comments, jokes, insults, threats, or disparaging remarks concerning a person's protected class.
Nonverbal:
- B Placing offensive objects, pictures, or graphic commentaries in the school environment or making insulting or threatening gestures based upon a person's protected class.
Physical:
- C Any intimidating or disparaging action such as hitting, pushing, shoving, hissing, or spitting on or by a fellow staff member,

student, or other person associated with the District, or third parties, based upon the person's protected class.

3. Discrimination - Protected Classes

Prohibited discrimination occurs when an individual's access to employment opportunities or educational programs are based illegally upon an individual's protected class and when the conduct has the purpose or effect of interfering with the individual's work or educational opportunity/performance; of creating an intimidating, hostile, or offensive working, and/or learning environment; or of interfering with one's ability to participate in or benefit from an employment opportunity or an educational program or activity.

Such discrimination may occur where conduct is directed at the characteristics of a person's protected class or where access to employment, or educational programs is illegally restricted or denied based on an individual's protected class. Discrimination may also include conduct related to race, color, national origin, sex, disability, age (except as authorized by law), religion, military status, ancestry, or genetic information such as slurs, nicknames implying stereotypes, epithets, and/or negative references relative to customs, traditions, clothing, manner of speaking, language, surnames and the like; or based on an individual's disabling condition, such as negative comments about speech patterns, movement, physical impairments or defects/appearances, or the like.

4. School District Community

For purposes of this policy, "School District community" means students, administrators, teachers, staff, and all other school personnel, including Board members, agents, volunteers, contractors, or other persons subject to the control and supervision of the Board.

5. Third Parties

For purposes of this policy, "third parties" include, but are not limited to, guests and/or visitors on School District property (e.g., visiting speakers, participants on opposing athletic teams, parents), vendors doing business with, or seeking to do business with, the Board, and other individuals who come in contact with members of the School District community at school-related events/activities (whether on or off School District property).

Compliance Officers

The Superintendent shall appoint the Assistant Superintendent and the Director of Human Resources to serve as compliance officers. The compliance officers' names and contact information will be published annually in the parent and staff handbooks, on the School District's web site, posted in each building and distributed as an addendum to this policy upon request.

The Compliance Officers are responsible for coordinating the District's efforts to comply with applicable Federal and State laws and regulations, including the District's duty to address in a prompt and equitable manner any inquiries or complaints regarding discrimination or denial of equal access. The Compliance Officers shall also verify that proper notice of nondiscrimination for Title II of Americans with Disabilities Act (as amended), Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendment Act of 1972, Section 504 of the Rehabilitation Act of 1973 (as amended), and the Age Discrimination Act of 1975 is provided to students, their parents, staff members, and the general public.

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Any Board employee who directly observes unlawful discrimination or harassment of a student is obligated, in accordance with this policy, to report such observations to one of the Compliance Officers. Thereafter, the Compliance Officer/designee must contact the complainant, if age eighteen (18) or older, or the complainant's parents if under the age eighteen (18), to advise s/he/them of the Board's intent to investigate the alleged misconduct, including the obligation of the Compliance Officer/designee to conduct an investigation following all the procedures outlined for a formal complaint.

Members of the School District community or third parties who believe they have been unlawfully discriminated against and/or harassed by another member of the School District community or a third party are entitled to utilize the Board's complaint process. Initiating a complaint, whether formally or informally, will not adversely affect the complaining individual's employment or participation in educational or extra-curricular programs. While there are no time limits for initiating complaints of harassment under this policy, individuals should make every effort to file a complaint as soon as possible after the conduct occurs while the facts are known and potential witnesses are available.

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The informal complaint procedure and mediation will not be used to resolve sexual assault complaints and may not be appropriate in all situations. For example, all complaints of harassment involving a District employee will be formally investigated, as will complaints against any other adult where a student is involved.

As an initial course of action, if a member of the School District community or third party feels that s/he is being unlawfully harassed and s/he is able and feels safe doing so, the individual should tell or otherwise inform the harasser that the conduct is unwelcome and must stop. The complaining individual should address the allegedly harassing conduct as soon after it occurs as possible. A Compliance Officer/designee is available to support and counsel individuals when taking this initial step or to intervene on behalf of the individual if requested to do so. An individual who is uncomfortable or unwilling to inform the harasser of his/her complaint is not prohibited from otherwise filing an informal or a formal complaint.

A member of the School District community or third party who believes s/he has been unlawfully harassed may make an informal complaint, either orally or in writing: (1) to a building administrator in the building where the individual is employed; (2) to a building administrator in the building where the student attends; (3) to a Compliance Officer. All informal complaints must be reported to a Compliance Officer who will either facilitate an informal resolution as described below on his/her own, or appoint another individual to facilitate an informal resolution.

The School District's informal complaint procedure is designed to provide members of the School District community and third parties who believe they are being unlawfully harassed with a range of options designed to bring about a resolution of their concerns. Depending upon the nature of the complaint and the wishes of the member of the School District community or third party claiming unlawful harassment, informal resolution may involve, but not be limited to, one or more of the following:

- A. Advising the member of the School District community or third party about how to communicate the unwelcome nature of the behavior to the alleged harasser.

- B. Distributing a copy of the Nondiscrimination and Anti-Harassment Policy as a reminder to the individuals in the school building or office where the individual whose behavior is being questioned works or attends.
- C. If both parties agree, a Compliance Officer/designee may arrange and facilitate a meeting between the member of the School District community or third party claiming harassment and the individual accused of harassment to work out a mutual resolution.

While there are no set time limits within which an informal complaint must be resolved, a Compliance Officer/designee will exercise his/her authority to attempt to resolve all informal complaints within two (2) weeks of receiving the informal complaint.

When a member of the School District community or third party is dissatisfied with the results of the informal complaint process, or when a Complainant elects to file a formal complaint, such complaint must be submitted to a Compliance Officer/designee.

Formal Complaint Procedure

If a complaint is not resolved through the informal complaint process, or if the member of the School District community or third party elects to file a formal complaint initially, the formal complaint process shall be implemented.

A member of the School District community or third party who believes s/he has been subjected to offensive conduct/harassment hereinafter referred to as the "Complainant", should file a formal complaint, either orally or in writing with the building administrator or Compliance Officer/designee. If a Complainant informs any other employee of the School District, either orally or in writing, about any complaint of harassment, that employee must immediately report such information to the building administrator or a Compliance Officer. Thereafter the assigned Compliance Officer/designee must contact the Complainant to determine whether the Complainant wishes to file a formal or an informal Complaint.

Throughout the course of the process, the Compliance Officer/designee should keep the Complainant informed of the status of the investigation and the decision making process.

All formal complaints must include the following information to the extent it is available: the identity of the individual believed to have engaged in, or be engaging in, offensive conduct/harassment; a detailed description of the facts upon which the

complaint is based; a list of potential witnesses; and, identification of the resolution which the Complainant seeks.

If the Complainant is unwilling to provide a written statement including the information set forth above, the Compliance Officer/designee shall ask for such details in an oral interview. Thereafter the Compliance Officer/designee will prepare a written summary of the oral interview which will be presented to the Complainant for verification by signature. If the Complainant does not wish to verify or sign the document, the Compliance Officer/designee shall proceed with the investigation process regardless.

Upon receiving a formal complaint, the Compliance Officer/designee will consider whether any action should be taken in the investigatory phase to protect the Complainant from further harassment or retaliation including but not limited to, a change of job assignment or a change of class schedule. In making such a determination, the Compliance Officer/designee should consult the Complainant to assess his/her agreement to any action deemed appropriate. If the Complainant is unwilling to consent to any change which is deemed appropriate by the Complaint Coordinator/designee, the Compliance Officer/designee may still take whatever actions s/he deem appropriate in consultation with the Superintendent.

Within two (2) business days of receiving a formal complaint, the Compliance Officer/designee will inform the individual alleged to have engaged in the harassing conduct, hereinafter referred to as the "Respondent," that a complaint has been received. The Respondent will be informed about the nature of the allegations and a copy of the Board Anti-Harassment Policy shall be provided to the Respondent at that time. The Respondent must also be informed of the opportunity to submit a written response to the complaint within five (5) business days.

Within two (2) business days of receiving the complaint, the Compliance Officer/designee will initiate a formal investigation to determine whether the Complainant has been subject to offensive conduct/harassment.

Although certain cases may require additional time, the Compliance Officer/designee will attempt to complete an investigation into the allegations of harassment within fifteen (15) business days of receiving the formal complaint. The investigation will include:

- A. interviews with the Complainant;
- B. interviews with the Respondent;
- C. interviews with any other witnesses who may reasonably be expected to have any information relevant to the allegations;

- D. consideration of any documentation or other information, which is reasonably believed to be relevant to the allegations.

In determining whether the alleged conduct constitutes a violation of this policy the District will consider:

- A. the nature of the behavior;
- B. how often the conduct occurred;
- C. whether there were past incidents or past continuing patterns of behavior;
- D. the relationship between the parties involved;
- E. the race, national origin, sex, religion, age and/or disability of the victim; and in case of genetic information harassment, the genetic information of the victim;
- F. the identity of the perpetrator, including whether the perpetrator was in a position of power over the person allegedly subjected to harassment;
- G. the number of alleged harasser(s);
- H. the age of the alleged harasser(s);
- I. where the harassment occurred;
- J. whether there have been other incidents in the school involving the same or other individuals;
- K. whether the conduct adversely affected the person's work or educational opportunity/performance or environment;
- L. the context in which the alleged incidents occurred;
- M. whether or not speech or expression that is alleged to constitute harassment is protected by the First Amendment to the United States Constitution; and
- N. whether a particular action or incident constitutes a violation of Policy 5517 requires a determination based on all the facts and

surrounding circumstances.

At the conclusion of the investigation, the Compliance Officer/designee shall prepare and deliver a written report to the Superintendent which summarizes the evidence gathered during the investigation and provides recommendations based on the evidence and the definition of unlawful harassment as provided in Board policy and State and Federal law as to whether the Complainant has been subject to unlawful harassment. The Compliance Officer's/designee's recommendations must be based upon the preponderance of the evidence, taking into account the ages and maturity levels of those involved.

Absent extenuating circumstances, within five (5) business days of receiving the report of the Compliance Officer/designee, the Superintendent must either issue a final decision regarding whether the complaint of harassment has been substantiated or request further investigation. A copy of the Superintendent's final decision will be delivered to both the Complainant and the Respondent.

If the Superintendent requests additional investigation, the Superintendent must specify the additional information that is to be gathered, and such additional investigation shall, in most circumstances, be completed within five (5) business days. At the conclusion of the additional investigation, the Superintendent must issue a final written decision as described above. The decision of the Superintendent shall be final.

If the investigation results in findings of harassment or discrimination in violation of this policy, appropriate disciplinary action up to and including the discharge of an employee, or the suspension/expulsion of a student will be enforced, after applicable due process is afforded. The Superintendent/designee's final decision shall also include assurances of the steps the District will take to prevent recurrence of harassment or discrimination and steps to correct the discriminatory effects on the complainant and/or others as appropriate.

Confidentiality/Privacy

The School District will make all reasonable efforts to protect the confidentiality rights of the Complainant and the Respondent. The School District will respect the privacy of the Complainant, the Respondent, and all witnesses in a manner consistent with the School District's legal obligations under State and Federal law, as well as with the School District's obligations to investigate, to take appropriate action, and to conform with any appropriate discovery or disclosure requests. Confidentiality cannot always be guaranteed. All Complainants proceeding through the formal investigation process should be advised that their identities may be disclosed to the Respondent.

During the course of a formal investigation, the Compliance Officer or his/her designee will instruct all members of the School District community and third parties who are interviewed about the importance of maintaining confidentiality. Any individual who is interviewed as part of a harassment investigation is expected not to disclose any information that s/he learns or that s/he provides during the course of the investigation.

Office of Civil Rights

The Informal and Formal Complaint procedures set forth in this policy are not intended to interfere with the rights of a member of the School District community or a third party to pursue a complaint of unlawful harassment or discrimination with the United States Department of Education, Office for Civil Rights. The Office for Civil Rights may be contacted at:

U.S. Department of Education Office for Civil Rights
600 Superior Avenue, East, Suite 750, Cleveland, Ohio 44114-2611
Office main line: (216) 522-4970
TTY: (800) 877-8339
Fax: (216) 522-2573
Web: www.ed.gov/OCR
Email: ocr.cleveland@ed.gov
To file a complaint: <http://www2.ed.gov/about/offices/list/ocr/complaintintro.html>

Employees of the district may also pursue a complaint with the Ohio Civil Rights Commission or the Equal Employment Opportunity Commission.

Record Retention

All public records created as a part of an investigation of a complaint of harassment will be maintained by the Compliance Officer in accordance with the Board's records retention policy. All records generated under the terms of this policy shall be maintained as confidential to the extent permitted by law. Any records which are considered student records in accordance with the *Family Educational Rights and Privacy Act* or under Ohio's student records law will be maintained in a manner consistent with the provisions of the Federal and State law.

Allegations Constituting Criminal Conduct: Child Abuse/Sexual Misconduct

State law requires any school teacher or school employee who knows or suspects that a child with a disability under the age of twenty-one (21) or that a child under the age of eighteen (18) has suffered or faces a threat of suffering a physical or

mental wound, disability or condition of a nature that reasonably indicates abuse or neglect of a child to immediately report that knowledge or suspicion to the county children's services agency. If, during the course of a harassment investigation, the Compliance Officer / designee has reason to believe or suspect that the alleged conduct reasonably indicates abuse or neglect of the Complainant, a report of such knowledge must be made in accordance with State law and Board Policy.

State law defines certain contact between a teacher and a student as "sexual battery." If the Compliance Officer / designee has reason to believe that the Complainant has been the victim of criminal conduct as defined in Ohio's Criminal Code, such knowledge should be immediately reported to local law enforcement.

Any reports made to a county children's services agency or to local law enforcement shall not terminate the Compliance Officer / designee's obligation and responsibility to continue to investigate a complaint of harassment. While the Compliance Officer or a designee may work cooperatively with outside agencies to conduct concurrent investigations, in no event shall the harassment investigation be inhibited by the involvement of outside agencies without good cause after consultation with the Superintendent.

**Allegations Involving Conduct Unbecoming the Teaching Profession/
Suspension**

The Superintendent will file a report to the Ohio Department of Education, on forms provided for that purpose, matters of misconduct on the part of licensed professional staff members convicted of sexual battery, and will, in accordance with Policy 8141, suspend such employee from all duties that concern or involve the care, custody, or control of a child during the pendency of any criminal action for which that person has been arrested, summoned and/or indicted in that regard.

**BOARD OF EDUCATION
WASHINGTON LOCAL SCHOOL DISTRICT**

STUDENTS
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ADDENDUM: 10/5/2012

The following persons are designated as the District's Civil Rights Compliance Officer(s):

Cherie Mourlam
Assistant Superintendent
3505 W. Lincolnshire Blvd.
Toledo, OH 43606
Phone: 419-473-8221
Fax: 419-473-8247
Email: cmourlam@wls4kids.org

Nancy Brenton
Director of Human Resources
3505 W. Lincolnshire Blvd.
Toledo, OH 43606
Phone: 419-473-8225
Fax: 419-473-8247
Email: nbrenton@wls4kids.org

9. Personnel

The Superintendent recommends that the Board approve, via consent motion, personnel items as presented:

Submitted by HR Department

1. RESIGNATIONS

A. Administrative Personnel

1. Lynita Bigelow	Elementary Principal Hiawatha	06/30/2013 Retirement 20 yrs.
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B. Classified Personnel

1. John Eisenhauer	Bus Driver Transportation	06/30/2013 Retirement 12 yrs.
2. Sandra Konz	Bus Driver Transportation	06/30/2013 Retirement 23 yrs.

C. Extra Duty Personnel

1. Frank Avenelle**	#15-4 Basketball-Jr.High Coach	06/30/2013
2. Irshad Bannister**	#10-3f Football-Jr.High Coach(10%)	06/30/2013
3. Christian Battle**	#14-2a Basketball-Fresh.Coach(90%)	06/30/2013
4. Robert Brown**	#13-2b Basketball-Assoc.Coach(60%)	06/30/2013
5. Robert Brown**	#14-2b Basketball-Fresh.Coach(10%)	06/30/2013
6. Ryan Brown	#13-3 Basketball-Assoc.Coach	06/30/2013
7. Constantine Chrysochoos**	#3-b Equipment Manager	06/30/2013
8. Kevin Fansler**	#10-3b Football-Jr.High Coach(15%)	06/30/2013
9. Kevin Fansler**	#15-3 Basketball-Jr.High Coach	06/30/2013
10. Kevin Garverick**	#3-e Equipment Manager	06/30/2013
11. Wondell Hills**	#3-c Equipment Manager	06/30/2013
12. Brett Keller**	#9-3d Football-Fresh.Coach(20%)	06/30/2013
13. Justin Keller	#13-2a Basketball-Assoc.Coach(40%)	06/30/2013
14. Thomas Nolan**	#9-2d Football-Fresh.Coach(10%)	06/30/2013
15. Michael Parker**	#15-6 Basketball-Jr.High Coach	06/30/2013
16. Chad Pennywitt	#9-1a Football-Fresh.Coach(50%)	06/30/2013
17. Mikel Pfaff**	#8-4b Football-Assoc.Coach(15%)	06/30/2013
18. Steve Sumner**	#10-4a Football-Jr. High Coach(15%)	06/30/2013
19. William Syroka**	#15-8 Basketball-Jr.High Coach	06/30/2013

**Consultants

2. LEAVE OF ABSENCE

A. Certified Personnel

1. Kelly McCullough Maternity Leave 03/20/2013 – 04/26/2013

B. Classified Personnel

1. Brenda Brown Ext. Medical Leave 03/15/2013 – 04/12/2013
2. Patrick Watras Medical Leave 02/14/2013 – 03/19/2013

C. Workers Compensation

1. Idella Halley Unpaid Leave 02/18/2013 – 04/29/2013

3. NOMINATIONS – 2012/13

A. Classified Personnel

1. Michael Gillespie Safety Aide – Greenwood 03/21/2013
2 Hrs./day
Sched. K, step 0 @ \$14.13/hr.
2. Laura Tabb Classroom – Greenwood 03/21/2013
4 Hrs./day
Sched. J, step 0 @ \$13.74/hr.

B. Substitute Certified Personnel

1. Jeffrey Kern
2. Whitney Osborne
3. Brenda Robinson

C. Substitute Classified Personnel

1. Kristy Kasch
2. Christopher Marquis
3. Ronald Monhollen
4. Timothy Schloz
5. Ava Yates

D. Professional Support Staff Mentor (PACE) @ \$325.00 per semester

1. Wendy McCall

E. O.G.T. Tutors and Test Proctors @ \$25.56/hr. March 4 – March 15, 2013

1. Regina Chadwick
2. Jodi Fryman-Reed
3. Jill Hearst
4. Kelly Heinl
5. Nicholas Jakutowicz
6. Brian Kaser
7. Amanda Kosakowski
8. Matthew Mullan
9. Michelle Nakashima
10. Marie Wetzel

F. After School Tutoring @ \$25.56/hr.

- | | |
|-------------------|-----------------------|
| 1. Toni Czajka | 3. Rachael Schmidt |
| 2. Stephanie Eyre | 4. Danielle Zielinski |

**G. Extra Duty Index Volunteers
Accepting Services for Coaching**

- | | |
|------------------|-------|
| 1. Ronald Martin | Track |
|------------------|-------|

4. CHANGE OF CONTRACT

A. Classified Personnel

- | | |
|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Elizabeth Pohl | From Secretary – Administrative/Treasurer’s Office, (8 Hrs./day), Sched. B, Step 0 @ \$19.09/hr. to Secretary – 12 month, (4 Hrs./day), Sched. C, Step 0 @ \$18.63/hr.
Effective: March 14, 2013 |
|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

5. NOMINATIONS – EFFECTIVE 2013/14

A. Administrative Personnel

1. Two-Year Contract

NAME	POSITION	STEP	BASE	STIPEND	TOTAL
Schedule 1 - 200 Days					
Leone, Suzanna	Special Ed. Case Manager	6	74,466	5,000	79,466
Schedule 2 - 210 Days					
Franco, Amy	Elementary Principal	10	96,873	4,500	101,373
Magginis, Jr., William	Elementary Principal	10	96,873	3,600	100,473
Scharf, Scott	Elementary Principal	10	96,873	3,600	100,473
Spenthoff, Katherine	Elementary Principal	5	86,713	1,800	88,513
Schedule 5.2 - 12 Months					
Martin, Kristine	Junior High Principal	10	102,980	1,800	104,780
Schedule 5.3 - 12 Months					
Novak, Rachael	Associate Principal - HS	1	82,861	4,500	87,361
Schedule 6.4 - 12 Months					
Bringman, David	Dir Business Services	10	112,811	1,800	114,611
Davis, Brian	Dir Curriculum & Instr. K-12	5	102,651	1,800	104,451
Rochotte, Neil	Dir Student Services	5	102,651	4,500	107,151

2. Three-Year Contract

NAME	POSITION	STEP	BASE	STIPEND	TOTAL
Schedule 6.5 - 12 Months					
Mourlam, Cheryl	Asst. Superintendent	10	117,163	4,500	121,663

3. Annual Notice of Salary

NAME	POSITION	STEP	BASE	STIPEND	TOTAL
Schedule 1 - 200 Days					
Studnicha-Kusic, Cassandra	Special Ed. Case Manager	10	82,594	3,600	86,194
Schedule 2 - 210 Days					
Colon, William	Elementary Principal	10	96,873	3,600	100,473
Perry, Stephen	Elementary Principal	1	78,585	3,600	82,185
Williams, Christine	Elementary Principal	5	86,713	0	86,713
Schedule 3.2 - 210 Days					
Kreft, Christopher	Associate Principal - JH	6	85,622	3,600	89,222
Schedule 5.1 - 12 Months					
Wilkie, Hughana	Special Ed. Coordinator	10	92,005	4,500	96,505
Schedule 5.2 - 12 Months					
Bernhardt, Albert	Junior High Principal	7	96,884	3,600	100,484
Schedule 5.3 - 12 Months					
Dedo, Kimberly	Associate Principal - HS	10	101,149	1,800	102,949
Smith, Elberta	Associate Principal - HS	1	82,861	4,500	87,361
Snook, Thomas	Associate Principal - HS	10	101,149	3,600	104,749
Schedule 6.4 - 12 Months					
Brenton, Nancy	Dir Human Resources	10	112,811	3,600	116,411
Gulick, Robert	Dir Technology	3	98,587	5,000	103,587
Heban, Debra	Director of CTC	10	112,811	1,800	114,611
Welch, Kelly	High School Principal	1	94,523	1,800	96,323

B. Classified Supervisory Personnel

1. Two-Year Contract

TWO-YEAR CONTRACT – 12 MONTHS

NAME	POSITION	SCHEDULE	STEP	STIPEND	TOTAL
Warren, Debra	Supv Nutrition Services	6.1	10		75,811

2. Annual Notice of Salary

NAME	POSITION	SCHEDULE	STEP	STIPEND	TOTAL
Bettis, John	Transportation Supervisor	6.1.1	10		80,481
Fuller, Rebecca	Asst. Supervisor Transportation	6.2	7		64,737
Keller, Douglas	Asst. Supv of Facilities	6.2	10		70,833
Maly, Keith	Information Technology Manager	6.2	3		56,609
Merritt, Richard	Supv Facility/Tech Services	6.1	10		75,811
Williams, Judith	EMIS Coordinator	6.1.1	6	1,850	74,203

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____

10. Executive Session

The Superintendent recommends that the Board of Education enter into Executive Session to:

1. Consider the **APPOINTMENT** of a public employee or official.
2. Consider the **EMPLOYMENT** of a public employee or official.
3. Consider the **DISMISSAL** of a public employee or official.
4. Consider the **DISCIPLINE** of a public employee or official.
5. Consider the **PROMOTION** of a public employee or official.
6. Consider the **DEMOTION** of a public employee or official.
7. Consider the **COMPENSATION** of a public employee or official.
8. Consider the **INVESTIGATION OF CHARGES OR COMPLAINTS** against a public employee, official, licensee, or student.
9. Consider the **PURCHASE OF PROPERTY** for public purposes.
10. Consider the **SALE OF PROPERTY** at competitive bidding.
11. **CONFER WITH AN ATTORNEY** for the Board of Education concerning disputes involving the Board that are the subject of pending or imminent court action.
12. **CONSIDER INFORMATION THAT CONCERNS A DISPUTE** which is or may become subject to litigation or other legal proceeding, and would be harmful to the interests of the School District if disclosed to any opposing party or parties.
13. **CONSIDER INFORMATION THAT CONCERNS A PROPOSED NEGOTIATION AND/OR CONTRACTUAL AGREEMENT** with a person, firm, labor organization, or governmental entity, and would impair the School District's position with respect to such negotiations or agreement(s) if such information were to be disclosed publicly.
14. **PREPARE FOR NEGOTIATIONS OR BARGAINING SESSIONS** with public employees concerning their compensation or other terms and conditions of employment.
15. **CONDUCT NEGOTIATIONS OR BARGAINING SESSIONS** with public employees concerning their compensation or other terms and conditions of employment.
16. **REVIEW NEGOTIATIONS OR BARGAINING SESSIONS** with public employees concerning their compensation or other terms and conditions of employment.
17. **CONSIDER MATTERS REQUIRED TO BE KEPT CONFIDENTIAL** by federal law or regulations or state statutes.
18. **DISCUSS DETAILS RELATIVE TO THE SECURITY ARRANGEMENTS** and emergency response protocols for the Board of Education.

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ DH _____ JA _____ SZ _____

TIME ENTERED INTO EXECUTIVE SESSION: _____ P.M.

Let the minutes reflect that at _____ P.M., the Washington Local Board of Education **RETURNED FROM** Executive Session and did, in fact:

- # _____ (list numbers from above list as appropriate)
- All board of education members returned to the meeting.
- The following board member(s) did not return to the meeting: _____

11. Adjournment

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____

Motion to adjourn carried _____ Yes _____ No
_____ Absent _____ Abstention

Let the record show that an audio recording of this meeting has been made and is on file in the Office of the Treasurer.

The meeting stands adjourned at _____ P.M.