

November 20, 2013
Lincolnshire / 6:00 PM



This is a meeting of the Washington Local Board of Education in public for the purpose of conducting school district business and is not to be considered a public community meeting. The time for public participation during this meeting is indicated on the agenda as Delegations and Communications. R.C. 121.22, 3313.15

1. Opening
 - A. Call to Order by the President
 - B. Roll Call by the Treasurer
 - C. Pledge of Allegiance
 - D. Delegations and Communications

SPECIAL RECOGNITION – JULIE WORSTELL AND ADAM PICKARD

TREASURER’S REPORTS AND RECOMMENDATIONS

2. Minutes
3. Financial Reports and Investments
4. Authorization for Payment of Legal Fees
5. Purchases Over \$25,000
6. Request for Advance of Taxes Collected
7. Approval of 2013/14 Student Activity Budgets

SUPERINTENDENT’S REPORT

BOARD COMMUNICATION

ADMINISTRATOR REPORTS

SUPERINTENDENT’S RECOMMENDATIONS

8. Gifts and Donations
9. Board of Education Policy
10. CTC Advisory Committee Members for 2013-2014
11. Transportation Resolution
12. Parental Contracts in Lieu of Transportation for 2013-14
13. Awarding of Contract
14. Final Payment
15. Change Orders
16. Purchases Over \$25,000
17. Job Descriptions
18. Executive Session
19. Personnel
20. Adjournment

1. Opening

A. Call to Order by the President

The November 20, 2013 meeting of the Board of Education of Washington Local Schools will come to order. It is now _____ P.M.

B. Roll Call by the Treasurer

Mr. Erme _____ Mr. Ilstrup _____ Mr. Adler _____
Mr. Hunter _____ Mr. Zuber _____

Also present:

_____ Mr. Hickey, Superintendent
_____ Mr. Bringman, Director of Business Services
_____ Mrs. Mourlam, Assistant Superintendent
_____ Mr. Fouke, Treasurer

C. Pledge of Allegiance

D. Delegations and Communications

The purpose of the Board of Education meeting is to conduct official Board business. The opportunity for people to address the Board of Education is a privilege that Boards of Education need not grant. This Board of Education has been interested in receiving information from the community. However, in order to provide time for the Board to carry on regular Board business, it becomes necessary to establish certain rules to be followed by those persons wishing to address the Board during Delegations and Communications.

PROCEDURE FOR DELEGATIONS AND COMMUNICATIONS

1. Person addressing the Board should state his/her full name and address.
2. The number of delegates speaking on a particular topic should be limited to one whenever possible.
3. Person addressing the Board should limit his/her remarks to three minutes unless the presentation is of an unusual nature.
4. Questions pertaining to the school operation should be directed to the administration at a time other than during Delegations and Communications.
5. Person addressing the Board should not engage in remarks that could be interpreted as libelous or inflammatory to a particular individual.
6. The Board of Education will attempt to complete the item of Delegations and Communications within thirty minutes.

Adopted by the Washington Local Board of Education ~ July 8, 1976

2. Minutes

The Treasurer recommends that the Board approve the minutes of the regular meeting of October 16, 2013 as presented.

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____

October 16, 2013

The Washington Local Board of Education met in regular session pursuant to the rules in the Administration Building, 3505 West Lincolnshire Boulevard on October 16, 2013, at 6:00 p.m. The following members were present:

Mr. John Adler	Also, Mr. Patrick Hickey, Superintendent,
Mr. Frank Erme	Mrs. Cherie Mourlam, Assistant Superintendent,
Mr. Dave Hunter	Mr. Dave Bringman, Director of Business Services,
Mr. Tom Ilstrup	and Mr. Jeffery Fouke, Treasurer.
Mr. Steve Zuber	

Board Delegations:

Board
Delegations

- Mystie Meis: 1628 Primrose, Toledo, OH
Ms. Meis spoke of concerns regarding the district's bullying policy.

Principal, Katie Spenthoff was recognized for outstanding leadership and for receiving the "20 Under 40" Leadership Award. Also, Matt Kizaur, Language Arts teacher at Whitmer was recognized for being named The Blade's Teacher of the Month. Because the honorees exemplify the district purpose, Superintendent Hickey read the Mission Statement.

Special
Recognition

It was moved by Mr. Hunter and seconded by Mr. Zuber to accept the Superintendent's recommendation approve the revised Mission Statement as presented:

Mission
Statement
049-10/13

At Washington Local Schools, we exist to provide excellent education and individual attention, as we unconditionally love all kids and families, fuel passion, define purpose, and lead all to infinite opportunities

Yes: Mr. Erme, Mr. Ilstrup, Mr. Adler, Mr. Hunter, Mr. Zuber (5)

It was moved by Mr. Ilstrup and seconded by Mr. Erme to accept the Treasurer's recommendation to approve the minutes of the regular meetings of September 18 and September 21, 2013 as presented.

Minutes
050-10/13

Yes: Mr. Zuber, Mr. Erme, Mr. Ilstrup, Mr. Adler, Mr. Hunter (5)

The Board of Education was presented with the following reports for the month of September:

Financial
Report and
Investments
051-10/13

1. Summary of Cash Balances, Revenue, General Fund Revenue Detail and Expenses for the Month
2. Cash Report of All Funds
3. Schedule of Checks Written
4. Summary of Investments and Earnings

It was moved by Mr. Erme and seconded by Mr. Zuber to accept the Treasurer's recommendation to approve the financial report and investments as presented.

Yes: Mr. Erme, Mr. Ilstrup, Mr. Adler, Mr. Hunter, Mr. Zuber (5)

Legal Fees
052-10/13

It was moved by Mr. Zuber and seconded by Mr. Ilstrup to accept the Treasurer's recommendation to approve payment of legal fees billed by Bricker & Eckler in the amount of \$2,463.50 and Spengler Nathanson in the amount of \$4,949.95

Yes: Mr. Ilstrup, Mr. Adler, Mr. Hunter, Mr. Zuber, Mr. Erme (5)

Purchases over \$25,000
053-10/13

It was moved by Mr. Erme and seconded by Mr. Zuber to accept the Treasurer's recommendation to approve the following request for purchases over \$25,000 per Policy 6320 as presented:

A. Ports Petroleum: Purchase of Fleet Fuel

Request from John Bettis, Transportation Supervisor
Purchase Total with Delivery\$25,485.00

B. Educational Service Center of Lake Erie West:

2013 – 2014 Auxiliary Services Personnel – Estimated Cost
Christ the King..... Total: \$195,809.30
Regina Coeli..... Total: \$123,549.82
Notre Dame Academy..... Total: \$253,707.46
Total: \$573,066.58

C. Brondes Ford: Purchase of Patrol Vehicle

Request from Randy Sehl, Director of Police Security and Safety
2014 AWD Interceptor Utility\$25,991.00

Yes: Mr. Adler, Mr. Hunter, Mr. Zuber, Mr. Erme, Mr. Ilstrup (5)

Adoption of the Five Year Forecast:
054-10/13

It was moved by Mr. Zuber and seconded by Mr. Ilstrup to accept the Treasurer's recommendation to approve the adoption of the Five Year Forecast as presented.

(See pages 13857 – 13864)

Yes: Mr. Hunter, Mr. Zuber, Mr. Erme, Mr. Ilstrup, Mr. Adler (5)

It was moved by Mr. Hunter and seconded by Mr. Erme to accept the Superintendent's recommendation to approve accept the gifts and donations as presented:

Gifts &
Donations:
055-10/13

- A. Richard Ostermeier
4256 Emory Lane, West University Place, Texas 77005-1923
- Cash donation of \$200 to Jefferson Junior High School for student activities on behalf of Cassidy Anne Wilson.

The following donations were made to Whitmer Career & Technology Center's Automotive Technology Program Car Show:

- B. Brondes Ford
Drew Conkle, 5545 Secor Road, Toledo, Ohio 43623
- Monetary donation of \$500.00
- C. Cintas Corporation
Darrin Good, 28140 Cedar Park Blvd., Perrysburg, Ohio 43551
- Five \$50 gift cards to Cintas products
- D. A. J. Chorney Co.
J. Chorney, 4603 Rambo Lane, Toledo, Ohio 43623
- Four \$25 gas cards
- E. UAW Local 14
Raymond Woods, 5411 Jackman Road, Toledo, Ohio 43613
- Monetary donation of \$100.00
- F. Tom's Tire & Auto
Ed Meggitt, 1630 W. Alexis Road, Toledo, Ohio 43612
- Monetary donation of \$50.00, free oil change, free two-wheel alignment
- G. Strategic Exposure Exhibits & Displays
Rick Wyatt, 8000 Yankee Road, Ottawa Lake, Michigan 49267
- Laser etching of show trophies
- H. Bomar Glass
Mrs. Bomar, 4032 Secor Road, Toledo, Ohio 43623
- Glass plates for trophies
- I. Q-Zar
Lesley E. McRitchie, 5836 Monroe Street, Sylvania, Ohio 43560
- Five \$25 gift certificates & one birthday party package

The following donations were made to Greenwood Elementary for the 2013 Survival Race:

- J. Miracle Lanes
Chuck Faller, 5030 Jackman Road, Toledo, OH 43613
 - Monetary donation of \$500

- K. Interstate Studios
William and Erika Fields
4751 W. Central Avenue, Ottawa Hills, OH 43615
 - Monetary donation of \$500

Yes: Mr. Zuber, Mr. Erme, Mr. Ilstrup, Mr. Adler, Mr. Hunter (5)

Parental
Contract:
056-10/13

It was moved by Mr. Erme and seconded by Mr. Hunter to accept the Superintendent's recommendation to approve a parental contract to the parents of Anastasia Michalak as presented.

Yes: Mr. Ilstrup, Mr. Adler, Mr. Hunter, Mr. Zuber, Mr. Erme (5)

Final
Payment
057-10/13

It was moved by Mr. Erme and seconded by Mr. Ilstrup to accept the Superintendent's recommendation to approve Final Payment, including all Change Orders, as presented:

- **TAS, Inc. - \$5,629.40**
WHS Science wing asbestos removal project

Original Contract Sum	52,451.00
Net Changes by Change Order	3,843.00
Contract Sum to Date	56,294.00
Total Completed & Stored to Date	56,294.00
Retainage	0.00
Total Earned Less Retained	56,294.00
Less Previous Certificates for Payment	50,664.60
Current Payment Due	5,629.40

- **Industrial Power Systems - \$3,812.50**
WHS Science wing asbestos removal project

Original Contract Sum	77,400.00
Net Changes by Change Order	-1,150.00
Contract Sum to Date	76,250.00
Total Completed & Stored to Date	76,250.00
Retainage	3,812.50
Total Earned Less Retained	72,437.50
Less Previous Certificates for Payment	72,437.50
Current Payment Due	3,812.50

- **Van Tassel Construction Corporation - \$6,374.21**
Painting of CTC panels and remodeling in the Washington JH basement

Original Contract Sum	63,000.00
Net Changes by Change Order	742.15
Contract Sum to Date	63,742.15
Total Completed & Stored to Date	63,742.15
Retainage	0.00
Total Earned Less Retained	63,742.15
Less Previous Certificates for Payment	57,367.94
Current Payment Due	6,374.21

Yes: Mr. Adler, Mr. Hunter, Mr. Zuber, Mr. Erme, Mr. Ilstrup (5)

It was moved by Mr. Ilstrup and seconded by Mr. Zuber to accept the Superintendent's recommendation to approve change orders for the Whitmer HVAC project as presented:

Change
Orders:
058-10/13

- A. Industrial Power Systems, Inc.
• \$33,326.00

Yes: Mr. Hunter, Mr. Zuber, Mr. Erme, Mr. Ilstrup, Mr. Adler (5)

It was moved by Mr. Ilstrup and seconded by Mr. Zuber to accept the Superintendent's recommendation to approve, via consent motion, personnel item one of three as presented:

Personnel
1 of 3:
059-10/13

1. RESIGNATIONS

A. Administrative Personnel

- | | | |
|------------------|---|------------------------------------|
| 1. Nancy Brenton | Director of Human Resources
Central Office | 07/31/2014
Retirement
7 yrs. |
|------------------|---|------------------------------------|

B. Classified Personnel

- | | | |
|------------------|---------------------------------------|------------------------------------|
| 1. Seth Ellis | Nutrition Service Worker
Jefferson | 10/17/2013
Resignation |
| 2. Idella Halley | Nutrition Service Worker
Whitmer | 12/31/2013
Retirement
8 yrs. |

C. Extra Duty Personnel

- | | | |
|-------------------|----------------------------------|------------|
| 1. Justin Johnson | #129L-1a CTSO Chapter Advisor | 08/27/2013 |
| 2. Jodie Tucker | #133 National Tech Honor Society | 06/30/2013 |

D. Substitute Certified Personnel

1. James Foos

2. LEAVE OF ABSENCE**A. Certified Personnel**

1. Elizabeth Grimm Maternity Leave 10/1/2013 – 12/20/2013

B. Classified Personnel

1. Brenda Brown Medical Leave 10/02/2013 – 10/31/2013
2. Tawye Casburne Medical Leave 09/12/2013 – 09/30/2013*
*changed from Board Meeting 09/18/2013 which
approved leave for 9/12/13 to 10/31/13

C. Workers Compensation

1. Vickie Steiner Unpaid Leave 10/05/2013 – 11/22/2013*
*changed from Board Meeting 09/18/2013 which
approved leave for 9/13/13 to 10/11/13

3. NOMINATIONS – 2013/14**A. Classified Personnel**

1. James Busch Bus Driver – Transportation 10/17/2013
4 Hrs./day
Sched. L, step 0 @ \$16.67/hr.
2. Kristy Kasch Bus Driver – Transportation 10/17/2013
4 Hrs./day
Sched. L, step 0 @ \$16.67/hr.
3. Holly Martin Bus Driver – Transportation 10/17/2013
4 Hrs./day
Sched. L, step 0 @ \$16.67/hr.
4. Timothy Schloz Bus Driver – Transportation 10/17/2013
4 Hrs./day
Sched. L, step 0 @ \$16.67/hr.

B. Extra Duty Personnel

1. Crystal Anderson #2S KIA Bldg. Rep – Hiawatha \$ 150.00
2. Kristina Ansara #2S KIA Bldg. Rep – Monac \$ 300.00
3. Reis Baidel #40-1 Track-Assoc Coach-Girls \$ 5,229.00

4. Brandon Bosch	#41-2b Track-Jr Hi Coach-Girls(25%)	\$ 1,133.00
5. Brandon Bosch	#41-3b Track-Jr Hi Coach-Girls(25%)	\$ 1,133.00
6. Brandon Bosch	#41-4b Track-Jr Hi Coach-Girls(25%)	\$ 1,133.00
7. Charles Bott	#20-6a Bsktbl-Jr Hi Coach-Boys(75%)	\$ 3,399.00
8. Troy Boze**	#67 Hockey – Head Coach	\$ 5,926.00
9. Robert Brown**	#18-3a Bsktbl-Assoc Coach-Boys(90%)	\$ 5,333.00
10. Katie Cornachione	#2S KIA Bldg. Rep – Jefferson	\$ 150.00
11. Bradley Densmore	#53-1 Baseball-Assoc Coach	\$ 5,124.00
12. Charles Diehl	#2S KIA Bldg. Rep – Meadowvale	\$ 150.00
13. Nick Distel**	#80-3 Gymnastics-Assoc Coach	\$ 700.00
14. Seth Ewearitt	#41-3a Track-Jr Hi Coach-Girls(75%)	\$ 3,569.00
15. Erin Fansler	#2S KIA Bldg. Rep – Jefferson	\$ 150.00
16. Melissa Fitzgerald	#109L Speech Team Asst Coach(70%)	\$ 1,952.00
17. Rachel Geha	#2S KIA Bldg. Rep – Shoreland	\$ 300.00
18. Sara Gibson	#2S KIA Bldg. Rep – Whitmer	\$ 300.00
19. Linda Good	#2S KIA Bldg. Rep – CTC	\$ 300.00
20. Timothy Gose**	#20-5 Bsktbl-Jr High Coach-Boys	\$ 4,532.00
21. Adam Graves	#54-1a Baseball-Fresh Coach(90%)	\$ 4,283.00
22. Amy Hannan	#2S KIA Bldg. Rep – Greenwood	\$ 150.00
23. Curt Hartman	#41-6a Track Jr Hi Coach-Boys(75%)	\$ 3,569.00
24. Amanda Heban	#41-7a Track Jr Hi Coach-Boys(75%)	\$ 3,399.00
25. Stephen Hottmann**	#108L Speech Team-Assoc Coach	\$ 3,486.00
26. Ahren Jacobs	#40-4 Track-Assoc Coach-Boys	\$ 5,752.00
27. Nicholas Jacobs**	#41-5b Track-Jr Hi Coach-Boys(75%)	\$ 3,399.00
28. Justin Keller	#20-6b Bsktbl-Jr Hi Coach-Boys(25%)	\$ 1,246.00
29. Justin Keller	#20-7b Bsktbl-Jr Hi Coach-Boys(25%)	\$ 1,246.00
30. Justin Keller	#20-8b Bsktbl-Jr Hi Coach-Boys(25%)	\$ 1,246.00
31. Matthew King**	#18-3b Bsktbl-Assoc Coach-Boys(10%)	\$ 593.00
32. Matthew King**	#18-4b Bsktbl-Assoc Coach-Boys(10%)	\$ 593.00
33. Matthew King**	#19-2b Bsktbl-Fresh Coach-Boys(10%)	\$ 453.00
34. Tyler Klem**	#20-8a Bsktbl-Fresh Coach-Boys(75%)	\$ 3,399.00
35. Donna Kolodziejczyk	#2S KIA Bldg. Rep – Wernert	\$ 150.00
36. Amanda Kosakowski	#80-1 Gymnastics-Assoc Coach	\$ 2,625.00
37. Susan Krecioch	#169L-15b Elem After Sch Act-Shrlnd	\$ 1,743.00
38. Gregory Kubicki	#40-6 Track-Assoc Coach-Boys	\$ 6,275.00
39. Earl Kynard**	#20-7a Bsktbl-Jr Hi Coach-Boys(75%)	\$ 3,399.00
40. Gabrielle Lopez**	#110L Speech Team-Asst Coach(50%)	\$ 1,395.00
41. Bartley Lydy**	#75-2b Soccer – Associate Coach-Boys	\$ 2,266.00
42. Nicole Macut**	#41-1b Track-Jr Hi Coach-Girls(33%)	\$ 1,496.00
43. Ann Manley	#2S KIA Bldg. Rep – Meadowvale	\$ 150.00
44. Ronald Martin**	#41-5a Track-Jr Hi Coach-Boys(25%)	\$ 1,133.00
45. Deanne Meinen	#2S KIA Bldg. Rep – Washington	\$ 300.00
46. Stanley Meinen	#41-1a Track-Jr Hi Coach-Girls(67%)	\$ 3,491.00
47. Derek Meyer	#53-2a Baseball-Assoc Coach(75%)	\$ 3,660.00
48. Laura Missler	#2S KIA Bldg. Rep – Greenwood	\$ 150.00
49. Mary Anne Morelli	#2S KIA Bldg. Rep – Hiawatha	\$ 150.00

Personnel
1 of 3
Continued

Personnel
1 of 3
Continued

50. Donna O'Neal**	#80-2 Gymnastics-Assoc Coach	\$ 1,332.00
51. Michael Parker**	#19-2a Bsktbl-Fresh Coach-Boys(90%)	\$ 4,079.00
52. Mark Rabbitt	#53-3b Baseball-Assoc Coach(50%)	\$ 2,440.00
53. Robert Redd**	#169L-15a Elem After Sch Act-Shrlnd	\$ 1,743.00
54. Austin Ritson**	#53-3a Baseball-Assoc Coach(50%)	\$ 2,440.00
55. Austin Ritson**	#54-1b Baseball-Fresh Coach(10%)	\$ 453.00
56. Joshua Scholl	#41-2a Track-Jr Hi Coach-Girls(75%)	\$ 3,569.00
57. Tony Scott	#41-4a Track-Jr Hi Coach-Girls(75%)	\$ 3,399.00
58. Courtney Siebenaller**	#40-3 Track-Assoc Coach-Girls	\$ 5,229.00
59. Jordan Simmons**	#40-5 Track-Assoc Coach-Boys	\$ 5,229.00
60. Brett Smith	#41-8a Track-Jr Hi Coach-Boys(75%)	\$ 3,569.00
61. Sarah Snell	#2S KIA Bldg. Rep – Wernert	\$ 150.00
62. Tadek Stadniczuk	#129L-1a CTSO Chapter Advisor	\$ 1,194.00
63. William Syroka**	#18-4a Bsktbl-Assoc Coach-Boys(90%)	\$ 5,333.00
64. Laura Ulrich	#133 National Tech Honor Society	\$ 1,046.00
65. Marie Wetzel	#107L Speech Team-Head Coach	\$ 5,229.00
66. Karen Wilhelm	#2S KIA Bldg. Rep – Jackman	\$ 300.00

**Consultants

C. Substitute Certified Personnel

1. Jeffrey Iffland
2. Alisa Rowland

D. Substitute Classified Personnel

- | | |
|--------------------|------------------|
| 1. Randi Henning | 4. Diana Palicki |
| 2. Jonathan Landis | 5. Deana Parks |
| 3. Tammy Madlinski | 6. Carol Sommers |

E. Detention Monitor @ \$15.23/hr.

1. Kelly Heintl

F. After School Tutoring @ \$25.56/hr.

- | | |
|------------------------|------------------------|
| 1. Brandon Bosch | 7. Joy Krajewski |
| 2. Desiree Eidson | 8. James Markowiak |
| 3. Karen Herrera | 9. Erin Popovich |
| 4. Tracy Hovest | 10. Eric Puffenberger |
| 5. Nicholas Jakutowicz | 11. Gayle Sharp |
| 6. Tiffany Koprowski | 12. Harry R. Snodgrass |

G. Outdoor Education @ \$75.00 per night

Greenwood – September 3, 4, and 5, 2013

- | | |
|-------------------------|----------|
| 1. Cal Coy | 3 nights |
| 2. Lisa Gunther | 3 nights |
| 3. Kenneth Hayes (sub) | 3 nights |
| 4. John Rybarczyk (sub) | 3 nights |
| 5. Nicole Shadle | 3 nights |

Jackman – September 9, 10, 11, and 12, 2013

- | | |
|-------------------------------|----------|
| 1. Ronnie Nelson (classified) | 4 nights |
| 2. Karen Stack | 4 nights |
| 3. Beverly Stormer | 4 nights |
| 4. Jennifer Vellequette | 2 nights |
| 5. Karen Wilhelm | 2 nights |

H. Tuition Calculation Stipend

- | | |
|-------------------|-----------|
| 1. Tammera Conlan | \$ 500.00 |
|-------------------|-----------|

I. Stagehands @ \$7.25/hr.*

*Hourly rate changed from Board Meeting 9/18/2013

- | | |
|------------------|---------------------|
| 1. Evan Back | 7. Troy LeFevre |
| 2. Mara Chio | 8. Jacob LaPointe |
| 3. Katie Ewing | 9. Danny Peron |
| 4. Jocelynn Buck | 10. Jenna O'Brian |
| 5. Eleanor Kosek | 11. Hunter Worstell |
| 6. Emma Kosek | |

J. Bus Driver Recertification @ \$100.00 each

- Debra Babel-Pounds
- Linda Taylor

K. Credit Recovery Class Monitors @ \$25.56/hr.

- | | |
|---------------------|-------------------|
| 1. Eric Brown | 6. Joy Krajewski |
| 2. Heather Densmore | 7. Matthew Mullan |
| 3. Mark Figliomeni | 8. Marie Wetzel |
| 4. Jodi Fryman-Reed | 9. Aaron Wolfe |
| 5. Brian Kaser | 10. Rhea Young |

L. Football Commercial Film Project

- | | |
|--------------------|-----------|
| 1. Matthew LaPoint | \$ 800.00 |
| 2. Matthew Mullan | \$ 200.00 |

4. CHANGE OF CONTRACT

A. Administrative Personnel

1. Brian Davis Director of Curriculum
From Sched. 6.4, step 5 @ \$105,731 +
Educational Stipend (M.A.+18) \$1,800 =
\$107,531 to Sched. 6.4, step 5 @ \$105,731
+ Educational Stipend (M.A.+36)
\$3,600 = \$109,331
Effective: 2013/14 school year

B. Certified Personnel

1. Brian Kaser Whitmer
From 4 yrs. Trng. (B.A.), step 4 @
\$43,224 to 4.5 yrs. Trng. (B.A.+18),
step 4 @ \$45,315
Effective: 2013/14 school year
2. Joshua Scholl Whitmer
From 5 yrs. Trng. (M.A.), step 6 @
\$51,590 to 5.5 yrs. Trng. (M.A.+18),
step 6 @ \$53,681
Effective: 2013/14 school year
3. Jamie Squibb CTC
From 5 yrs. Trng. (M.A.), step 12 @
\$64,139 to 5.5 yrs. Trng. (M.A.+18),
step 12 @\$66,230
Effective: 2013/14 school year
4. Jamie Squibb CTC
From One-Tenth Additional Salary –
One Semester Only @ \$6,413.90 to
One-Tenth Additional Salary – One
Semester Only @ \$6,623.00
Due to Educational Contract Change
Effective: 2013/14 school year
5. Karen Wilhelm Jackman
From 5.5 yrs. Trng. (M.A.+18), step
8 @ \$57,864 to 6 yrs. Trng. (SPEC),
Step 8 @ \$59,956
Effective: 2013/14 school year

C. Classified Personnel

1. Brenda Crosson From Safety Aide – Greenwood (2 hrs./day),
Sched. K, step 0 @ \$14.55/hr. to Library
Media/Clerk – Monac (8 hrs./day), Sched. J,
step 0 @ \$14.15/hr.
Effective: Sept. 23, 2013

2. Brian McCue From Fireman/Head Custodian –
Meadowvale (8 hrs./day), Sched. E, step 6
@ \$21.95/hr. + \$.80/hr. Longevity =
\$22.75/hr. to Maintenance (8 hrs./day),
Sched. G, step 5 @ \$22.07/hr. + \$.80/hr.
Longevity = \$22.87/hr.
Effective: Sept. 17, 2013

3. Patrick Watras ***TEMPORARY BID***
From Custodian – Whitmer (8 hrs./day),
Sched. D, step 8 @ \$19.43/hr. to High
Pressure Fireman – Maintenance
(8hrs./day), Sched. G, step 0 @ \$19.86/hr.
Effective: Sept. 11, 2013

Yes: Mr. Zuber, Mr. Erme, Mr. Ilstrup, Mr. Adler, Mr. Hunter (5)

It was moved by Mr. Zuber and seconded by Mr. Ilstrup to accept the Superintendent's recommendation to approve, via consent motion, personnel item two of three as presented:

Personnel
2 of 3
060-10/13

1. NOMINATIONS – 2013/14
A. Extra Duty Personnel

- | | | |
|------------------|----------------------------------|-------------|
| 1. Daniel Hunter | #53-2b Baseball-Assoc Coach(25%) | \$ 1,220.00 |
| 2. Julie Hunter | #40-2 Track-Assoc Coach-Girls | \$ 5,490.00 |
| 3. Shauna Hunter | #2S KIA Bldg. Rep – McGregor | \$ 300.00 |

Yes: Mr. Erme, Mr. Ilstrup, Mr. Adler, Mr. Zuber (4)

Abstain: Mr. Hunter (1)

Personnel
3 of 3
061-10/13

It was moved by Mr. Zuber and seconded by Mr. Hunter to accept the Superintendent's recommendation to approve, via consent motion, personnel item three of three as presented:

1. NOMINATIONS - 2013/14

A. Substitute Classified Personnel

1. Jacob Erme

Yes: Mr. Ilstrup, Mr. Adler, Mr. Zuber, Mr. Hunter (4)

Abstain: Mr. Erme (1)

Adjournment
062-10/13

It was moved by Mr. Zuber and seconded by Mr. Ilstrup that this meeting be adjourned at 8:43 p.m.

Yes: Mr. Adler, Mr. Hunter, Mr. Zuber, Mr. Erme, Mr. Ilstrup (5)

Let the record show that an audio recording of this meeting has been made and is on file in the Office of the Treasurer.

Approved: _____
(President)

Attest: _____
(Treasurer)

**WASHINGTON LOCAL SCHOOL DISTRICT
FIVE-YEAR FORECAST – OCTOBER 2013 - ASSUMPTIONS**

REVENUE

Real Estate Taxes

2013 and future years does reflect an entire year's collection from the November 2011 levy. However in calendar year 2012 (for calendar year 2013 tax collections) the six-year county-wide appraisal took place. **Our residential valuation decreased by 19% and our commercial valuation decreased by 4%. Previously, in 2009, residential valuation was decreased by 15% and commercial valuation was unchanged.**

We received \$31.1 million in 2011, \$33.0 million in 2012, and \$34.0 million in 2013. 2012 real estate revenue reflects one-half year's collection of the 4.9 mill property tax passed in November 2011. We are forecasting \$31.9 million in 2014, \$32.7 million in 2015 and future years. 2014 reflects a full year of tax collection of the valuation decrease from the 2012 reappraisal and in addition 2014 also reflects larger than usual taxpayer refunds (\$1.0 million).

Another concern going forward is the significant number of foreclosed properties and delinquent taxpayers which may reduce the real estate tax revenue and property valuation even further. Generally delinquent taxes are paid through County collection efforts or when the property is sold. The estimating of delinquent taxes to be paid is difficult to forecast and payments will fluctuate year to year. Washington Local is still experiencing significant successful commercial tax appeals. These successful tax appeals not only cause tax refunds but also lower future property tax collections.

Our total assessed valuation has decreased from \$1.25 billion in calendar year 2006 to \$908 million in calendar year 2011 to \$778 million in calendar year 2012. **This not only reduces our annual real estate tax revenue but also will require an increase in future millage requests to raise the same amount of revenue that our previous levy requests raised.** Assessed valuations continue to decline throughout Lucas County and our region.

Personal Property Taxes

Personal property tax revenue was \$11.8 million in 2005, \$10 million in 2006, \$8.9 million in 2007, \$7.3 million in 2008, \$3.3 million in 2009, \$119,000 in 2010, \$136,000 in 2011, \$8,833 in 2012, and \$30,870 in 2013. The significant decline in personal property tax payments is directly due to the affects of HB 66. Companies paid only 75 percent of taxes owed in June 2006, 50 percent in June 2007 and paid 25 percent of taxes owed in June 2008. In 2011 personal property revenue was received from the telecommunication businesses, personal property taxes due (last current payments expected), and delinquent personal property tax payments. We are projecting \$0 in 2014 and future years for delinquent personal property tax collections.

Property Tax Allocation

Property tax allocation includes the personal property tax loss (hold harmless) payments being made to the district from the State. These payments are **only partially** replacing the personal property taxes we would have received prior to HB 66. These personal property tax loss payments are based on the calendar year 2004 personal property tax values. Any personal property put in use in calendar year 2005 or later is not taxable and therefore personal property tax revenue and personal property tax loss payments will not be received for these purchases. As our personal property tax revenue was significant, the personal property tax loss payments are also significant. We received \$8.7 million in 2011. HB 1 extended the hold harmless provisions of HB 66 until 2013 and we were expected to receive \$8.7 million in 2012 and 2013. **However, due to legislative changes, these payments were reduced to \$7.4 million in 2012 and \$6.1 million in 2013. This was an unexpected reduction of \$3.9 over the two years (2012 and 2013).** New legislation will maintain these payments at current levels. However, these payments may be changed (likely lowered) again by future state legislatures. Current state budget forecasts have frozen these payments at the 2013 amount of \$6.1 million and we have maintained our payments at \$6.1 million throughout the forecast. **Therefore we will be receiving \$2.6 million less each year than what was previously promised.**

Homestead exemption and rollback receipts are recorded in Property Tax Allocation. The homestead and rollback in 2012 was \$3.9 million, \$4.1 million in 2013 (full year of new tax levy) and \$4.2 million in 2014 and all future years.

State Aid

Our ADM increased the past three years; increasing from 6,569 in 2010, to 6,669 in 2011, 6,738 in 2012, 6,836 in 2013. We expect our ADM to be unchanged in 2014.

Under past school funding legislation, these additional students combined with the decreasing assessed valuation would have resulted in a significant increase in state aid revenue. However as the State was developing a new school funding model our state aid was less than if a school funding formula was being utilized. There is a new school funding formula in 2014 for public schools in Ohio that recognizes our increasing enrollment and significant property valuation decreases. We have been provided estimates by the State for 2014 and 2015. We are capped at 6.25% in 2014 and 10.5% in 2015. **The effect of the cap in 2014 reduced our state aid by \$11.1 million from what we would have received in 2014 if there was not a cap.**

State Aid (continued)

In 2010 and future years the poverty based assistance was eliminated and a new school funding system was in effect for 2010 and 2011. In 2010 and 2011 our state aid was also subsidized by federal funds. These federal funds were called state fiscal subsidy funds (SFSF) and were \$1.3 million in 2010 and \$1.6 million in 2011. **These state fiscal subsidy funds were eliminated in 2012.** Our combined state aid/state fiscal subsidy funds were \$21.1 million in 2010, \$20.5 million in 2011, \$20.8 million in 2012, and \$20.9 million in 2013 (includes casino revenue).

In 2014, based on ODE's estimates, we are forecasting to receive \$22.3 million in state aid and \$24.6 million in 2015 and all future years. Based on our steady or even increasing enrollment the past few years and the significant decline in WLS' property values, with the annual diminishing effect of the cap, **AND IF** the current funding systems continues, it is likely we will receive continual increases in our state aid in 2016 and future years. However based on the newness of the new funding system (will not receive first payment on new funding system until 10/11/2013), we have kept our state funding unchanged in 2016 from 2015. **In fact, based on the lateness of the new funding payments (likely to have continual adjustments to our funding until January 2014) and other changes that have been made (ESC funding), it may be necessary to update our forecast prior to May 2014.**

Casino revenue is also recorded as State aid. Two casinos began operating in Ohio in the spring of 2012, another casino began operating in October 2012, and the fourth casino began operation in March 2013. The public school districts' share of this revenue is distributed in January and August of each year; the first payment was made in January 2013. The payment is based on the public school's enrollment. Until all four casinos are in operation for a length of time, it is difficult to forecast the exact payment will be for each public school student.

We received casino revenue of \$143,330 in 2013 and are forecasting \$350,000 in 2014 and future years based on estimates that we have received. Again, this revenue is very difficult to forecast and is expected to fluctuate until the casino market matures. Racinos (new casinos at race tracks) and internet sweepstakes cafes will affect the casino revenue in future years. New racinos will begin operations in future years which will reduce the casino revenue. However recent legislation has been passed to decrease the effect internet sweepstakes cafes will have on state authorized gambling.

Education Jobs –Federal Funds

These are funds provided by the federal government similar to Title I and IDEIA grants. However, unlike those major grants, this grant allowed and was used to supplant General Fund expenditures. We received \$1,038,830 in 2012 and these funds were fully expended in 2012.

Other Revenue**Abatement Revenue**

Due to the elimination of the personal property tax, abatement revenue pertaining to personal property was also eliminated. Abatement revenue was \$3.3 million (\$1.9 million from DaimlerChrysler) in 2005, \$2.7 million (\$1.7 million from DaimlerChrysler) in 2006, \$1.8 (\$1.2 million from DaimlerChrysler) in 2007, \$1.1 million in 2008, \$646,000 in 2009, \$404,000 in 2010, \$297,000 in 2011, \$430,000 in 2012 and \$230,000 in 2013. In 2012 we did receive a delinquent payment of \$180,000. Abatement revenue is forecasted to be \$224,000 in 2014 and future years. The majority of abatement payments we received were previously based on personal property. As the personal property tax has been eliminated, less abatement payments are being made. **The State is not reimbursing for these lost abatement payments.**

Tax Increment Financing (TIF) Payments

We receive payments for the DaimlerChrysler plant expansion and Westfield Franklin Park Mall for Tax Increment Financing (TIF) abatements. We received \$3.2 million in 2009 and 2010. In 2011 we received \$3.4 (back payment of new parcel) and received \$3.5 million in 2012 (new levy – half year), \$3.75 million in 2013 (new levy - full year) and forecasting \$3.8 million in 2014 and future years.

EXPENDITURES

We continue to make reductions in personnel and non-personnel budgets to reflect our decline in revenue and forecasted budget deficits. In 2011 we closed Trilby Elementary which resulted in the reduction of a principal, certified and classified staff. We have annually reduced purchased services, supplies, and capital outlay and continue to monitor and reduce further throughout the year. **In fact, the 2011 expenditures were less than the 2010 expenditures and the 2012 expenditures were even lower than the 2011 expenditures. 2013 expenditures was slightly higher (\$310,000) than the 2012 expenditures. However, the personal services in 2013 were less than the personal services in 2012 (\$14,000).** We have maintained 2018 expenditures unchanged from 2017 based upon the difficulty of forecasting expenditures four years from 2014.

Personal Services

The 2012 and 2013 payroll included a 0.0% wage increase. In 2014 we are forecasting an increase of 5.5%, which includes include a 3.00% wage increase and a 2.5% step increase. 2015 Personal Services includes a 2.5% increase (0% wage increase and a 2.5% step increase) based on our current negotiated agreements. Also in 2015, OAPSE members will receive a one-time stipend of \$250 (\$75,000). 2016 and future years include a 3.75% increase (1.25% wage increase a step increase of 2.5%).

We are forecasting a decrease in General Fund staffing with the elimination of one junior high teaching team in 2014 (4 certified staff members), one junior high teaching team in 2015 (4 certified staff members), business manager, Power Plant Operators (2), and reduction in classroom aides' hours.

Benefits

Healthcare costs were stable the past few years; however in 2013, we had a 6.5 percent increase in healthcare. **Based on renewal premium quotes we received from Paramount and the impact of the Affordable Care Act will have on fully insured premiums, we became partially self-funded for our healthcare in 2014.** We established a premium increase of 13.8% in 2014 and are forecasting a 5 percent increase in 2015 and 7.5 percent increase in 2016 and future years.

We incurred a 10 percent increase in dental premiums for 2013 and 20 percent increase in 2014, and are forecasting an increase of 5 percent in 2015 and future years. We are self-funded for dental insurance.

The Workers' Compensation projected expenditures had a significant decrease in 2013 for our retrospective paid claims. Our retrospective paid claims were \$218,000 in 2012, \$232,000 in 2011, and \$366,163 in 2010. In 2013 our paid claims were only \$75,000. We have been very proactive with our workers' compensation in the past few years and it appears our efforts are beginning to show savings to the district.

The payments made to Bureau of Workers' Compensation have been steadily declining the past few years. Our total worker's compensation costs were \$804,676 in 2010, \$454,584 in 2011, \$427,302 in 2012, and \$283,484 in 2013. We are forecasting our workers' compensation costs at \$400,000 in 2014 and future years. We also received \$153,298 (all funds) for a one-time rebate in 2014 for past workers' compensation costs. This has been recorded as other revenue.

Benefits (continued)

School Employee Retirement System (SERS) charges were always paid in arrears. SERS will have the arrears brought to current levels. This annual payment is estimated to be approximately an additional \$136,000 and will be completed in 2017.

Purchased Services

Our charter school costs, which are deducted from our state aid, were \$2.3 million in 2009, 2010 and in 2011. Charter school expenditures were \$2.4 million in 2012 and \$2.6 million in 2013. We forecasted charter school expenditures to be \$2.8 million in 2014, \$3.0 million in 2015, and \$3.2 million in 2016 and future years.

Electric and natural gas charges were \$1.9 million in 2009, \$1.4 million in 2010, \$1.1 million in 2011, \$1.0 million in 2012, and \$950,000 in 2013. We are forecasting electric and natural gas charges of \$1.25 million in 2014, \$1.65 million in 2015 (high school air conditioning), and future years.

Supplies

We continue to review and/ or reduce our budgets each year which has resulted in lower actual expenditures. In 2013 we reduced our budgets again and continue to expend less of these budgets each year. Our instructional supplies were \$746,000 in 2010, \$627,000 in 2011, \$544,000 in 2012, and \$546,000 in 2013. Our software expenditures were \$362,000 in 2010, \$182,000 in 2011, \$179,000 in 2012, and \$144,000 in 2013. Our maintenance supplies were \$746,000 in 2010, \$743,000 in 2011, \$714,000 in 2012, and \$634,000 in 2013. Bus maintenance and bus fuel was \$420,000 in 2010, \$521,000 in 2011, \$577,000 in 2012, and \$539,000 in 2013. Our textbooks were \$449,000 in 2010, \$162,000 in 2011, \$75,000 in 2012, and \$496,000 in 2013. We are forecasting our textbook expenditures to be \$450,000 in 2014, \$600,000 in 2015, and \$500,000 in 2016 and future years.

Capital Outlay

Capital outlay expenditures on this forecast are used for technology equipment and career-technical equipment. Our capital outlay was \$792,000 in 2011, \$690,000 in 2012, and \$558,000 in 2013. We have forecasted \$611,000 in 2014 and \$622,000 in 2015 and future years.

Due to the current and future projected budget deficits, buses, motor vehicles, and all other equipment purchases have been moved to the Permanent Improvement Fund. Current capital outlay expenditures are being monitored and may be moved to the Permanent Improvement Fund in future years due to our ongoing budget deficits and declining fund balance. In previous years, all building and site improvements were moved to our Permanent Improvement Fund. **The movement of other capital outlay (buses, vehicles, and equipment) from the General Fund to the Permanent Improvement Fund reduced the amount of funds available for district building projects and site improvements.** Our district does not have bonded debt and we have been improving and repairing our buildings instead of replacing our buildings. We did borrow \$10 million in FY 2013 for the replacement of the Whitmer High School HVAC system. The debt service on this debt will be repaid from the Permanent Improvement Fund.

Other Objects

These are mainly Lucas County auditor/treasurer fees and Lake Erie West Educational Service Center charges that are deducted from our State foundation payments.

Our auditor/treasurer fees were \$563,000 in 2010, \$596,000 in 2011, \$648,000 in 2012 (new levy – half year), and \$628,000 in 2013. We have forecasted that these fees will be \$630,000 in 2014 and future years.

The Education Service Center charges were \$2.4 million in 2010, \$2.3 million in 2011, and \$2.1 million in 2012 and in 2013. Based on changes in state funding that reduced funding to ESCs in Ohio, our ESC charges increased significantly in 2014. We are forecasting \$3.3 million in 2014, \$3.5 million in 2015, and \$3.6 million in 2016 and future years. Administration is reviewing these ESC charges and we anticipate changes will occur in 2015 and future years.

Other Financing Uses

The Food Service Fund was previously experiencing annual losses but it appears the Food Service Fund's finances have stabilized even though they ended 2013 with a loss (\$53,000) but still maintained a fund balance of \$80,000. In the past we have made annual advances (loan) of \$150,000 from the General Fund to the Food Service Fund. Based on the increase in food service revenue, due to the significant increase in free and reduced lunches being served (reimbursed by the Federal Government), we were able to reduce that advance to \$75,000 in 2013 and kept it unchanged in 2014 and future years.

We also make advances to Grant Funds to maintain a positive fund balance in these funds.

Budget Reserve (Rainy Day Fund)

The Board of Education has previously authorized a Budget Reserve in the amount of \$1,800,000. **After the passage of our November 2011 levy, the Board increased the Budget Reserve to \$3,450,000 in 2012.** This Budget Reserve is maintained for all future years.

WASHINGTON LOCAL SCHOOL DISTRICT
LUCAS COUNTY

Schedule of Revenues, Expenditures and Changes in Fund Balances
For the Fiscal Years Ended June 30, 2011, 2012 and 2013 Actual;
Forecasted Fiscal Years Ending June 30, 2014 Through 2018

	Actual				Forecasted				
	Fiscal Year 2011	Fiscal Year 2012	Fiscal Year 2013	Average Change	Fiscal Year 2014	Fiscal Year 2015	Fiscal Year 2016	Fiscal Year 2017	Fiscal Year 2018
Revenues									
1.010 General Property Tax (Real Estate)	\$31,087,889	\$32,967,712	\$34,027,089	4.6%	\$31,900,000	\$32,665,000	\$32,665,000	\$32,665,000	\$32,665,000
1.020 Tangible Personal Property Tax	135,982	8,833	30,870	78.0%					
1.030 Income Tax									
1.035 Unrestricted State Grants-in-Aid	18,901,235	19,773,503	20,868,106	5.1%	22,647,933	24,989,216	24,989,216	24,989,216	24,989,216
1.040 Restricted State Grants-in-Aid	525,257	515,736	559,902	3.4%	530,000	530,000	530,000	530,000	530,000
1.045 Restricted Federal Grants-in-Aid - SFSF	1,619,145	1,038,830		-67.9%					
1.050 Property Tax Allocation	12,339,380	11,321,224	10,282,487	-8.7%	10,314,455	10,314,455	10,314,455	10,314,455	10,314,455
1.060 All Other Revenues	2,103,474	1,514,084	1,105,421	-27.5%	1,285,726	1,108,726	1,108,726	1,108,726	1,108,726
1.070 Total Revenues	66,712,362	67,139,922	66,873,875	0.1%	66,678,114	69,607,397	69,607,397	69,607,397	69,607,397
Other Financing Sources									
2.010 Proceeds from Sale of Notes									
2.020 State Emergency Loans and Advancements (Approved)									
2.040 Operating Transfers-In									
2.050 Advances-In	500,000	550,000	485,000	-0.9%	400,000	400,000	400,000	400,000	400,000
2.060 All Other Financing Sources	3,678,663	3,938,123	3,975,284	4.0%	4,046,000	4,046,000	4,046,000	4,046,000	4,046,000
2.070 Total Other Financing Sources	4,178,663	4,488,123	4,460,284	3.4%	4,446,000	4,446,000	4,446,000	4,446,000	4,446,000
2.080 Total Revenues and Other Financing Sources	70,891,025	71,628,045	71,334,159	0.3%	71,124,114	74,053,397	74,053,397	74,053,397	74,053,397
Expenditures									
3.010 Personal Services	41,885,692	42,057,010	42,043,336	0.2%	43,149,590	43,733,111	45,060,492	46,614,574	46,614,574
3.020 Employees' Retirement/Insurance Benefits	15,370,919	14,916,998	14,995,514	-1.2%	15,819,245	16,427,533	17,231,299	18,055,765	18,055,765
3.030 Purchased Services	7,980,729	8,081,937	8,268,212	1.8%	8,632,960	9,361,299	9,670,050	9,670,050	9,670,050
3.040 Supplies and Materials	2,579,999	2,499,864	2,723,511	2.9%	2,877,525	3,019,275	2,924,775	2,924,775	2,924,775
3.050 Capital Outlay	791,595	689,880	557,781	-16.0%	611,000	622,000	622,000	622,000	622,000
3.060 Intergovernmental Debt Service:									
4.010 Principal-All (Historical Only)									
4.020 Principal-Notes									
4.030 Principal-State Loans									
4.040 Principal-State Advancements									
4.050 Principal-HB 264 Loans									
4.055 Principal-Other									
4.060 Interest and Fiscal Charges									
4.300 Other Objects	3,075,357	2,913,032	2,887,064	-3.1%	4,073,370	4,287,010	4,367,370	4,367,370	4,367,370
4.500 Total Expenditures	71,684,291	71,158,721	71,475,418	-0.1%	75,163,690	77,450,228	79,875,986	82,254,534	82,254,534
Other Financing Uses									
5.010 Operating Transfers-Out	33,000	33,000	46,000	19.7%	50,000	50,000	50,000	50,000	50,000
5.020 Advances-Out	485,000	485,000	465,000	-2.1%	400,000	400,000	400,000	400,000	400,000
5.030 All Other Financing Uses									
5.040 Total Other Financing Uses	518,000	518,000	511,000	-0.7%	450,000	450,000	450,000	450,000	450,000
5.050 Total Expenditures and Other Financing Uses	72,202,291	71,676,721	71,986,418	-0.1%	75,613,690	77,900,228	80,325,986	82,704,534	82,704,534
6.010 Excess of Revenues and Other Financing Sources over (under) Expenditures and Other Financing Uses	1,311,266	48,676	652,259	571.9%	4,489,576	3,846,831	6,272,589	8,651,137	8,651,137
7.010 Cash Balance July 1 - Excluding Proposed Renewal/Replacement and New Levies	34,365,026	33,053,760	33,005,084	-2.0%	32,352,825	27,863,249	24,016,418	17,743,829	9,092,692
7.020 Cash Balance June 30	33,053,760	33,005,084	32,352,825	-1.1%	27,863,249	24,016,418	17,743,829	9,092,692	441,555
8.010 Estimated Encumbrances June 30	1,086,647	963,396	967,492	-5.5%	950,000	950,000	950,000	950,000	950,000
Reservation of Fund Balance									
9.010 Textbooks and Instructional Materials									
9.020 Capital Improvements									
9.030 Budget Reserve	1,800,000	3,450,000	3,450,000	45.8%	3,450,000	3,450,000	3,450,000	3,450,000	3,450,000
9.040 PBA									
9.045 Fiscal Stabilization									
9.050 Debt Service									
9.060 Property Tax Advances									
9.070 Bus Purchases									
9.080 Subtotal	1,800,000	3,450,000	3,450,000	45.8%	3,450,000	3,450,000	3,450,000	3,450,000	3,450,000
10.010 Fund Balance June 30 for Certification of Appropriations	30,167,113	28,591,688	27,935,333	-3.8%	23,463,249	19,616,418	13,343,829	4,692,692	3,958,445
Revenue from Replacement/Renewal Levies									
11.010 Income Tax - Renewal									
11.020 Property Tax - Renewal or Replacement									
11.300 Cumulative Balance of Replacement/Renewal Levies									
12.010 Fund Balance June 30 for Certification of Contracts, Salary Schedules and Other Obligations	30,167,113	28,591,688	27,935,333	-3.8%	23,463,249	19,616,418	13,343,829	4,692,692	3,958,445
Revenue from New Levies									
13.010 Income Tax - New									
13.020 Property Tax - New									
13.030 Cumulative Balance of New Levies									
14.010 Revenue from Future State Advancements									
15.010 Unreserved Fund Balance June 30	30,167,113	28,591,688	27,935,333	-3.8%	23,463,249	19,616,418	13,343,829	4,692,692	3,958,445
ADM Forecasts									
20.010 Kindergarten - October Count	524	539	572	4.5%	515	515	515	515	515
20.015 Grades 1-12 - October Count	6,145	6,199	6,264	1.0%	6,321	6,321	6,321	6,321	6,321
State Fiscal Stabilization Funds									
21.010 Personal Services SFSF									
21.020 Employees Retirement/Insurance Benefits SFSF									
21.030 Purchased Services SFSF	1,367,725								
21.040 Supplies and Materials SFSF	251,420								
21.050 Capital Outlay SFSF									
21.060 Total Expenditures - SFSF	1,619,145								

See accompanying summary of significant forecast assumptions and accounting policies
Includes: General fund, Emergency Levy fund, DPIA fund, Textbook fund and any portion of Debt Service fund related to General fund debt

3. Financial Reports and Investments

Each month the Board is presented with the following Financial Reports:

- (1) Summary of Cash Balances, Revenue, General Fund Revenue Detail and Expenses for the Month
- (2) Cash Report of All funds
- (3) Schedule of Checks Written
- (4) Summary of Investments and Earnings

The Treasurer will give a brief summary and answer any questions. The Treasurer recommends that the Board approve the Financial Report and Investments for the month of October as presented.

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____

SUMMARY OF CASH BALANCE BY FUND

10/31/2013

ACCOUNT TITLE	THIS MONTH ACTIVITY	FY BEGINNING BALANCE	YEAR TO DATE ACTIVITY	END OF MONTH CASH BALANCE
GENERAL	-3,251,865.31	32,352,827.07	1,685,102.58	34,037,929.65
BOND RETIREMENT	0.00	0.00	0.00	0.00
PERMANENT IMPROVEMENT	-63,010.82	5,374,674.56	-165,733.02	5,208,941.54
BUILDING	-365,662.71	8,825,517.21	-5,687,289.25	3,138,227.96
FOOD SERVICE	99,939.39	154,549.28	65,245.86	219,795.14
SPECIAL TRUST	2,591.61	96,389.70	-10,141.73	86,247.97
ENDOWMENT	8.62	52,209.22	-449.37	51,759.85
UNIFORM SCHOOL SUPPLIES	-13,258.35	133,226.38	-5,604.14	127,628.59
ROTARY-SPECIAL SERVICES	3,391.29	33,550.67	5,540.17	39,090.84
ADULT EDUCATION	0.00	0.00	0.00	0.00
PUBLIC SCHOOL SUPPORT	-809.50	102,458.89	16,477.96	118,936.85
OTHER GRANT	0.00	1,934.26	-277.50	1,656.76
EMPLOYEE BENEFITS SELF INS.	138,505.69	930,984.65	905,546.10	1,836,530.75
UNDERGROUND STORAGE TANK FUND	0.00	55,000.00	0.00	55,000.00
STUDENT MANAGED ACTIVITY	23,950.28	161,123.18	39,509.08	200,632.26
DISTRICT MANAGED ACTIVITY	-3,477.39	272,651.49	15,009.62	287,661.11
AUXILIARY SERVICES	-158,705.49	169,536.16	-94,142.74	77,264.44
MANAGEMENT INFORMATION SYSTEM	0.00	0.00	0.00	0.00
DATA COMMUNICATION FUND	0.00	0.00	0.00	0.00
OHIO READS	0.00	0.00	0.00	0.00
VOCATIONAL EDUC. ENHANCEMENTS	23.83	24,572.27	810.15	25,402.55
POVERTY AID	0.00	0.00	0.00	0.00
MISCELLANEOUS STATE GRANT FUND	2,166.66	24,684.03	267.45	24,951.48
ADULT BASIC EDUCATION	0.00	0.00	0.00	0.00
EDUCATION JOBS FUND	0.00	0.00	0.00	0.00
IDEA PART B GRANTS	122,362.05	68,883.20	20,657.34	89,540.54
VOC ED: CARL D. PERKINS - 1984	1,173.75	483.66	14,487.22	14,970.88
FISCAL STABILIZATION FUND	0.00	0.00	0.00	0.00
TITLE II D - TECHNOLOGY	0.00	0.00	0.00	0.00
TITLE I SCHOOL IMPROVEMENT A	2.53	7,820.45	2,179.55	10,000.00
TITLE I SCHOOL IMPROVEMENT G	0.00	0.00	0.00	0.00
LIMITED ENGLISH PROFICIENCY	225.39	9,430.74	166.70	9,597.44
TITLE I DISADVANTAGED CHILDREN	23,083.25	(220,599.49)	249,177.52	28,578.03
DRUG FREE SCHOOL GRANT FUND	0.00	0.00	0.00	0.00
IMPROVING TEACHER QUALITY	20,908.69	35,000.79	5,681.44	40,682.23
MISCELLANEOUS FED. GRANT FUND	0.00	0.00	0.00	0.00
REPORT TOTAL:	-3,418,456.54	48,666,908.37	-2,937,779.01	45,731,026.86

Summary of Revenue By Fund

10/31/2013

ACCOUNT TITLE	MONTH ACTUAL RECEIPTS	FISCAL YEAR EST. RECEIPTS	FYTD ACTUAL RECEIPTS	FYTD BALANCE UNCOLLECTED
GENERAL	2,479,114.85	71,841,826.03	27,002,596.32	44,839,229.71
BOND RETIREMENT	0.00	0.00	0.00	0.00
PERMANENT IMPROVEMENT	3,019.24	2,284,012.00	904,063.73	1,379,948.27
BUILDING	555.19	2,500.00	3,542.91	(1,042.91)
FOOD SERVICE	362,409.58	2,735,150.00	803,739.02	1,931,410.98
SPECIAL TRUST	8,548.05	33,525.00	10,345.15	23,179.85
ENDOWMENT	8.62	7,240.00	50.63	7,189.37
UNIFORM SCHOOL SUPPLIES	2,184.00	92,152.00	29,763.04	62,388.96
ROTARY-SPECIAL SERVICES	10,080.35	77,736.00	15,879.56	61,856.44
ADULT EDUCATION	0.00	0.00	0.00	0.00
PUBLIC SCHOOL SUPPORT	4,499.35	91,966.00	50,906.66	41,059.34
OTHER GRANT	0.00	0.00	0.00	0.00
EMPLOYEE BENEFITS SELF INS.	793,105.33	9,775,450.00	3,930,660.09	5,844,789.91
STUDENT MANAGED ACTIVITY	40,947.31	320,505.00	81,470.44	239,034.56
DISTRICT MANAGED ACTIVITY	63,758.53	740,120.00	251,621.17	488,498.83
AUXILIARY SERVICES	23.23	950,000.00	225,684.02	724,315.98
MANAGEMENT INFORMATION SYSTEM	0.00	0.00	0.00	0.00
DATA COMMUNICATION FUND	0.00	19,800.00	0.00	19,800.00
OHIO READS	0.00	0.00	0.00	0.00
VOCATIONAL EDUC. ENHANCEMENTS	23.83	72,001.84	25,854.11	46,147.73
MISCELLANEOUS STATE GRANT FUND	5,978.27	118,744.36	44,260.26	74,484.10
ADULT BASIC EDUCATION	0.00	0.00	0.00	0.00
EDUCATION JOBS FUND	0.00	0.00	0.00	0.00
IDEA PART B GRANTS	243,942.51	1,914,974.81	618,542.51	1,296,432.30
VOC ED: CARL D. PERKINS - 1984	10,437.87	176,024.81	73,843.86	102,180.95
FISCAL STABILIZATION FUND	0.00	0.00	0.00	0.00
TITLE II D - TECHNOLOGY	0.00	0.00	0.00	0.00
TITLE I SCHOOL IMPROVEMENT A	2.53	28,777.95	13,839.99	14,937.96
TITLE I SCHOOL IMPROVEMENT G	0.00	0.00	0.00	0.00
LIMITED ENGLISH PROFICIENCY	1,800.00	22,853.48	12,969.26	9,884.22
TITLE I DISADVANTAGED CHILDREN	185,388.73	2,657,934.00	822,478.55	1,835,455.45
DRUG FREE SCHOOL GRANT FUND	0.00	0.00	0.00	0.00
IMPROVING TEACHER QUALITY	37,326.43	304,583.19	125,426.43	179,156.76
MISCELLANEOUS FED. GRANT FUND	0.00	0.00	0.00	0.00
REPORT TOTAL	4,253,153.80	94,267,876.47	35,047,537.71	59,220,338.76

Fnd Rcpt	Sc	Subj	OPU	Description	FYTD Receivable	FYTD Actual Receipts	MTD Actual Receipts	FYTD Balance Receivable	Pct. Rcvd	
001	1111	0000	000000	000	GEN.PROP.TAX-REAL ESTATE	32,765,000.00	15,550,511.55	30,426.95	17,214,488.45	47.5%
001	1121	0000	000000	000	TANG. PERS.PROP.TAX	.00	1,324.97	1,324.97	1,324.97-	0.0%
001	1211	0000	000000	000	TUITION - DAY SCHOOL	.00	.00	.00	.00	0.0%
001	1212	0000	000000	000	TUITION-SUMMER SCHOOL	10,000.00	1,455.00	.00	8,545.00	14.6%
001	1221	0000	000000	000	TUITION SF-14	265,000.00	216,874.50	182,790.26	48,125.50	81.8%
001	1223	0000	000000	000	SPECIAL ED./EXCESS COST	240,000.00	32,387.74	.00	207,612.26	13.5%
001	1344	0000	000000	000	TRANSPORTATION FEES	150,000.00	38,213.76	17,903.68	111,786.24	25.5%
001	1410	0000	000000	000	INTEREST ON INVESTMENTS	40,000.00	12,640.91	3,575.47	27,359.09	31.6%
001	1740	0000	000000	030	CLASS FEES - WHITMER	5,671.00	870.00	697.00	4,801.00	15.3%
001	1740	0000	000000	055	CLASS FEES GREENWOOD	2,635.00	2,190.00	10.00	445.00	83.1%
001	1740	0000	000000	060	CLASS FEES HIAWATHA	2,135.00	3,123.00	260.00-	988.00-	146.3%
001	1740	0000	000000	090	CLASS FEES JACKMAN	2,790.00	3,131.00	159.00-	341.00-	112.2%
001	1740	0000	000000	110	CLASS FEES MCGREGOR	3,693.00	4,475.00	45.00	782.00-	121.2%
001	1740	0000	000000	120	CLASS FEES MEADOWVALE	4,650.00	4,450.00	290.00-	200.00	95.7%
001	1740	0000	000000	130	CLASS FEES MONAC	2,941.00	4,300.00	130.00-	1,359.00-	146.2%
001	1740	0000	000000	150	CLASS FEES SHORELAND	5,325.00	3,880.00	250.00-	1,445.00	72.9%
001	1740	0000	000000	160	CLASS FEES TRILBY	.00	.00	.00	.00	0.0%
001	1740	0000	000000	170	CLASS FEES WERNERT	2,160.00	2,060.00	60.00	100.00	95.4%
001	1790	0000	000000	000	SET ASIDE ADJUSTMENT TRANSFER	.00	1,160,166.89-	.00	1,160,166.89	0.0%
001	1810	0000	000000	000	RENTALS	95,000.00	41,572.50	20,175.00	53,427.50	43.8%
001	1820	0000	000000	000	CONTRIBUTIONS/DONATIONS	.00	.00	.00	.00	0.0%
001	1830	0000	000000	000	OTHER LOCAL REIMBURSEMENT	.00	.00	.00	.00	0.0%
001	1880	0000	000000	000	ABATEMENT PAYMENTS	224,000.00	63,728.69	.00	160,271.31	28.5%
001	1890	0000	000000	000	OTHER RECEIPTS-LOCAL	50,000.00	35,864.20	16,877.98	14,135.80	71.7%
001	1890	0000	000000	030	MISC. WHITMER FEES ADJUSTMENT	.00	.00	.00	.00	0.0%
001	1933	0000	000000	000	SALE & LOSS OF ASSETS	1,000.00	.00	.00	1,000.00	0.0%
001	2400	0000	000000	000	PAYMENT IN LIEU OF TAXES - TIF	3,800,000.00	1,910,976.47	.00	1,889,023.53	50.3%
001	3110	0000	000000	000	SCHOOL FOUND.-BASIC ALLOW	21,645,876.00	7,336,533.54	2,150,536.46	14,309,342.46	33.9%
001	3131	0000	000000	000	10% AND 2.5% ROLLBACK	2,510,000.00	.00	.00	2,510,000.00	0.0%
001	3132	0000	000000	000	HOMESTEAD EXEMPTION	1,560,000.00	11,101.67	11,101.67	1,548,898.33	0.7%
001	3133	0000	000000	000	\$10,000 PERSONAL PROPERTY TAX EXEMPTIO	.00	.00	.00	.00	0.0%
001	3134	0000	000000	000	ELECTRIC DEREGULATION PROP TAX REPLACE	.00	.00	.00	.00	0.0%
001	3135	0000	000000	000	TANGIBLE PERSONAL PROPERTY TAX LOSS	6,144,455.00	.00	.00	6,144,455.00	0.0%
001	3139	0000	000000	000	OTHER PROPERTY TAX ALLOCATIONS/CASINO	.00	.00	.00	.00	0.0%
001	3190	0000	000000	000	CASINO TAX REVENUE	350,000.00	169,332.86	.00	180,667.14	48.4%
001	3219	0000	000000	000	RESTRICTED CAREER TECH./SPECIAL EDUCAT	530,000.00	152,030.40	38,007.60	377,969.60	28.7%
001	4220	0000	000000	000	COMMUNITY ALTERNATIVE FUNDING SYSTEM (233,726.00	18,038.54	6,671.81	215,687.46	7.7%
001	5100	0000	000000	000	TRANSFERS - IN	792,769.03	792,769.03	.00	.00	100.0%
001	5220	0000	000000	000	GEN.FUND ADVANCES - IN	400,000.00	400,000.00	.00	.00	100.0%
001	5300	0000	000000	000	REFUND PRIOR YEAR EXPEND.	3,000.00	188,760.99	.00	185,760.99-	6292.0%
** Fund 001 Sc 0000 Totals					71,841,826.03	25,842,429.43	2,479,114.85	45,999,396.60	36.0%	
001	1790	9190	000000	000	SET ASIDE ADJUSTMENT TRANSFER	.00	.00	.00	.00	0.0%
001	5100	9190	000000	000	TRANSFERS IN	.00	.00	.00	.00	0.0%

Processing Month: October 2013

(REVSEL)

Washington Local

Fnd Rcpt	Sc	Subjct	OPU	Description	FYTD Receivable	FYTD Actual Receipts	MTD Actual Receipts	FYTD Balance Receivable	Pct. Rcvd
		** Fund 001	Sc 9190	Totals	.00	.00	.00	.00	0.0%
001	1790	9192	000000 000	SET ASIDE ADJUSTMENT TRANSFER	.00	1,160,166.89	.00	1,160,166.89-	0.0%
		** Fund 001	Sc 9192	Totals	.00	1,160,166.89	.00	1,160,166.89-	0.0%
001	1790	9193	000000 000	GENERAL OTHER CLASSRM MATERIAL/FEE	.00	.00	.00	.00	0.0%
001	1890	9193	000000 000	OTHER RECEIPTS-LOCAL	.00	.00	.00	.00	0.0%
001	2400	9193	000000 000	PAYMENT IN LIEU OF TAXES	.00	.00	.00	.00	0.0%
		** Fund 001	Sc 9193	Totals	.00	.00	.00	.00	0.0%
001	1790	9194	000000 000	BUS FUND ADJUSTMENT	.00	.00	.00	.00	0.0%
001	3212	9194	000000 000	BUS RESTRICTED GRANT	.00	.00	.00	.00	0.0%
		** Fund 001	Sc 9194	Totals	.00	.00	.00	.00	0.0%
001	1790	9196	000000 000	BUDGET RESERVE ADJUSTMENT	.00	.00	.00	.00	0.0%
		** Fund 001	Sc 9196	Totals	.00	.00	.00	.00	0.0%
Grand Total All Funds					71,841,826.03	27,002,596.32	2479,114.85	44,839,229.71	37.6%

Summary of Expenditures by Fund

10/31/2013

ACCOUNT ITEM	FYTD APPROPRIATION	FYTD ACTUAL EXPENDITURES	MONTH TO DATE EXPENDITURES	CURRENT ENCUMBRANCES	FYTD UNENCUM. BALANCE	FYTD % EXP OR ENCUM.
GENERAL	76,783,696.97	25,317,493.74	5,730,980.16	1,778,263.97	49,687,939.26	35.29
BOND RETIREMENT	0.00	0.00	0.00	0.00	0.00	
PERMANENT IMPROVEMENT	2,607,403.04	1,069,796.75	66,030.06	365,969.30	1,171,636.99	55.06
BUILDING	8,822,086.74	5,690,832.16	366,217.90	3,100,863.58	30,391.00	99.66
FOOD SERVICE	2,667,686.14	738,493.16	262,470.19	181,136.10	1,748,056.88	34.47
SPECIAL TRUST	41,300.00	20,486.88	5,956.44	51.50	20,761.62	49.73
ENDOWMENT	1,000.00	500.00	0.00	0.00	500.00	50.00
UNIFORM SCHOOL SUPPLIES	198,697.28	35,360.83	15,442.35	12,360.24	150,976.21	24.02
ROTARY-SPECIAL SERVICES	105,445.09	10,339.39	6,689.06	15,708.04	79,397.66	24.70
ADULT EDUCATION	0.00	0.00	0.00	0.00	0.00	
PUBLIC SCHOOL SUPPORT	127,880.25	34,428.70	5,308.85	20,212.55	73,239.00	42.73
OTHER GRANT	1,934.26	277.50	0.00	0.00	1,656.76	14.35
EMPLOYEE BENEFITS SELF INS.	9,902,709.44	3,025,113.99	654,599.64	0.00	6,877,595.45	30.55
STUDENT MANAGED ACTIVITY	328,477.21	41,961.36	16,997.03	33,433.95	253,081.90	22.95
DISTRICT MANAGED ACTIVITY	846,341.03	236,611.55	67,235.92	71,568.66	538,160.82	36.41
AUXILIARY SERVICES	933,184.26	317,955.74	158,728.72	484,556.62	130,671.90	86.00
MANAGEMENT INFORMATION SYSTEM	0.00	0.00	0.00	0.00	0.00	
DATA COMMUNICATION FUND	19,800.00	0.00	0.00	0.00	19,800.00	
OHIO READS	0.00	0.00	0.00	0.00	0.00	
VOCATIONAL EDUC. ENHANCEMENTS	91,574.11	25,023.83	0.00	0.00	66,550.28	27.33
POVERTY AID	0.00	0.00	0.00	0.00	0.00	
MISCELLANEOUS STATE GRANT FUND	128,720.50	43,992.81	3,811.61	0.00	84,727.69	34.18
ADULT BASIC EDUCATION	0.00	0.00	0.00	0.00	0.00	
EDUCATION JOBS FUND	0.00	0.00	0.00	0.00	0.00	
IDEA PART B GRANTS	1,935,755.74	597,885.17	121,580.46	32,464.96	1,305,405.61	32.56
VOC ED: CARL D. PERKINS - 1984	151,218.82	59,356.64	9,264.12	7,400.48	84,461.70	44.15
FISCAL STABILIZATION FUND	0.00	0.00	0.00	0.00	0.00	
TITLE II D - TECHNOLOGY	0.00	0.00	0.00	0.00	0.00	
TITLE I SCHOOL IMPROVEMENT A	26,598.40	11,660.44	0.00	0.00	14,937.96	43.84
TITLE I SCHOOL IMPROVEMENT G	0.00	0.00	0.00	0.00	0.00	
LIMITED ENGLISH PROFICIENCY	27,212.22	12,802.56	1,574.61	0.00	14,409.66	47.05
TITLE I DISADVANTAGED CHILDREN	2,329,257.29	573,301.03	162,305.48	5,674.89	1,750,281.37	24.86
DRUG FREE SCHOOL GRANT FUND	0.00	0.00	0.00	0.00	0.00	
IMPROVING TEACHER QUALITY	299,332.94	119,744.99	16,417.74	0.00	179,587.95	40.00
MISCELLANEOUS FED. GRANT FUND	0.00	0.00	0.00	0.00	0.00	
	108,377,311.73	37,983,419.22	7,671,610.34	6,109,664.84	64,284,227.67	40.68

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	Balance	MTD	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
001 0000	GENERAL FUND, COST CENTER								
	28,902,827.07	2,479,114.85	25,842,429.43	5,506,753.45	24,541,542.51	30,203,713.99	1,299,533.33	28,904,180.66	
001 9190	GENERAL FUND, TEXT/INSTR.MAT.SET-ASIDE								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
001 9192	GENERAL FUND, CAP.IMPR./MAINT.SET-ASIDE								
	0.00	0.00	1,160,166.89	224,226.71	775,951.23	384,215.66	478,730.64	94,514.98-	
001 9193	GENERAL FUND, TAX ABATEMENT								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
001 9194	GENERAL FUND, SCHOOL BUS FUND								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
001 9196	GENERAL FUND, HB 412-BUDGET RESERVE								
	3,450,000.00	0.00	0.00	0.00	0.00	3,450,000.00	0.00	3,450,000.00	
	TOTAL FOR Fund 001 - GENERAL:								
	32,352,827.07	2,479,114.85	27,002,596.32	5,730,980.16	25,317,493.74	34,037,929.65	1,778,263.97	32,259,665.68	
002 9602	BOND RETIREMENT, DEBT SERVICE-PERM.IMP.TAN								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
002 9613	BOND RETIREMENT, DEBT SERVICE - COPS								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
002 9699	BOND RETIREMENT, HB 264-WW ENERGY MNGT.PLA								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	TOTAL FOR Fund 002 - BOND RETIREMENT:								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
003 9001	PERMANENT IMPROVEMENT, HORACE MANN P.I. FUND								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
003 9006	PERMANENT IMPROVEMENT - STADIUM RENOVATION								
	191,613.60	31.95	127.77	0.00	0.00	191,741.37	0.00	191,741.37	
003 9013	PERMANENT IMPROVEMENT-TRILBY PROPERTY								
	219,719.29	14.26	72.25	0.00	134,232.90	85,558.64	76,181.22	9,377.42	
003 9099	PI LEVY FUND								
	4,963,341.67	2,973.03	903,863.71	66,030.06	935,563.85	4,931,641.53	289,788.08	4,641,853.45	
	TOTAL FOR Fund 003 - PERMANENT IMPROVEMENT:								
	5,374,674.56	3,019.24	904,063.73	66,030.06	1,069,796.75	5,208,941.54	365,969.30	4,842,972.24	

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
		MTD Receipts						
004	9613 BUILDING FUND							
	8,825,517.21	555.19	3,542.91	366,217.90	5,690,832.16	3,138,227.96	3,100,863.58	37,364.38
	TOTAL FOR Fund 004 - BUILDING:							
	8,825,517.21	555.19	3,542.91	366,217.90	5,690,832.16	3,138,227.96	3,100,863.58	37,364.38
006	0000 CAFETERIA, COST CENTER							
	154,549.28	362,409.58	803,739.02	262,470.19	738,493.16	219,795.14	181,136.10	38,659.04
	TOTAL FOR Fund 006 - FOOD SERVICE:							
	154,549.28	362,409.58	803,739.02	262,470.19	738,493.16	219,795.14	181,136.10	38,659.04
007	9013 WHITMER CAREER & TECHNOLOGY CTR SCHOLARSHIP							
	5,500.00	0.00	0.00	1,000.00	1,000.00	4,500.00	0.00	4,500.00
007	9067 TRUST FUNDS, EMPLOYEE RECOGNITION FUND							
	21,363.94	2,016.00	2,478.00	4,981.44	12,803.73	11,038.21	51.50	10,986.71
007	9083 TRUST FUNDS, EMP.MEM.SCHOLARSHIP FUND							
	35,641.37	5,928.04	7,263.14	25.00-	6,683.15	36,221.36	0.00	36,221.36
007	9088 TRUST FUNDS, STALE CHECKS							
	33,884.39	604.01	604.01	0.00	0.00	34,488.40	0.00	34,488.40
	TOTAL FOR Fund 007 - SPECIAL TRUST:							
	96,389.70	8,548.05	10,345.15	5,956.44	20,486.88	86,247.97	51.50	86,196.47
008	9011 JODI FRANCIS EDUCATION SCHOLARSHIP							
	15,515.08	2.50	11.15	0.00	500.00	15,026.23	0.00	15,026.23
008	9082 TRUST FUNDS, TRILBY SPORTSMEN SCHOLARSHIP							
	24,841.68	4.14	16.56	0.00	0.00	24,858.24	0.00	24,858.24
008	9085 TRUST FUNDS, K. E. BISHOP SCHOLARSHIP							
	5,856.04	0.98	3.92	0.00	0.00	5,859.96	0.00	5,859.96
008	9086 TRUST FUNDS, LA POINT SCHOLARSHIP							
	5,996.42	1.00	19.00	0.00	0.00	6,015.42	0.00	6,015.42
	TOTAL FOR Fund 008 - ENDOWMENT:							
	52,209.22	8.62	50.63	0.00	500.00	51,759.85	0.00	51,759.85
009	9700 SUPPLY RESALE/ART DISTRICT							
	4,590.51	75.00	1,122.04	2,599.10	2,212.68	3,499.87	1,044.96	2,454.91
009	9702 SUPPLY RESALE/ART JEFFERSON							
	60.73	0.00	1,631.00	0.00	498.69	1,193.04	0.00	1,193.04

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
		MTD Receipts							
009 9703	SUPPLY RESALE/ART WASHINGTON	459.97-	0.00	1,507.22	0.00	6.35-	1,053.60	0.00	1,053.60
009 9704	MALCOLM-BAIN CENTER	11.00	0.00	0.00	0.00	0.00	11.00	0.00	11.00
009 9705	SUPPLY RESALE/BUSINESS WHITMER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9706	SUPPLY RESALE/CAREER PATHWAYS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9707	SUPPLY RESALE/COMPUTER TECH JEFFERSON	7,481.77	0.00	0.00	185.15	185.15	7,296.62	0.00	7,296.62
009 9708	COMPUTER TECH WASHINGTON	3,821.33	0.00	0.00	0.00	0.00	3,821.33	0.00	3,821.33
009 9710	SUPPLY RESALE/ENGLISH JEFFERSON	5,079.60	0.00	1,954.20	328.35	1,431.77	5,602.03	0.00	5,602.03
009 9711	SUPPLY RESALE/ENGLISH WASHINGTON	1,762.55	0.00	1,796.66	0.00	61.95	3,497.26	0.00	3,497.26
009 9712	SUPPLY RESALE/ENGLISH WHITMER	9,018.24	24.00	354.00	0.00	0.00	9,372.24	296.67	9,075.57
009 9713	SUPPLY RESALE/FAMILY & CONSUMER SCIENCE	685.60	92.00	169.00	11.24	70.23	784.37	800.00	15.63-
009 9715	SUPPLY RESALE/FOREIGN LANGUAGE WHITMER	858.92	58.00	310.00	300.56	4,775.31	3,606.39-	132.00	3,738.39-
009 9717	SUPPLY RESALE/ID'S HIGH SCHOOL	7,849.66	38.00	42.00	0.00	0.00	7,891.66	0.00	7,891.66
009 9719	SUPPLY RESALE/GATEWAY TO TECHNOLOGY- JEFFERSON	296.30-	0.00	3,265.00	0.00	0.00	2,968.70	2,967.90	0.80
009 9720	SUPPLY RESALE/GATEWAY TO TECHNOLOGY-WASHINGTON	1,342.04	0.00	2,984.43	0.00	130.13	4,196.34	0.00	4,196.34
009 9721	SUPPLY RESALE/INDUSTRIAL TECH WHITMER	1,425.68	353.50	893.50	2,066.50	2,066.50	252.68	130.00	122.68
009 9722	SUPPLY RESALE/MATH JEFFERSON	1,382.74	0.00	1,631.00	34.23	248.17	2,765.57	0.00	2,765.57

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
		MTD Receipts						
009 9723	SUPPLY RESALE/MATH WASHINGTON	0.00	336.40	788.60	5,814.57	390.00	5,424.57	
	5,105.95	1,497.22						
009 9724	SUPPLY RESALE/MATH WHITMER	0.00	0.00	0.00	11,921.13	0.00	11,921.13	
	11,869.73	51.40						
009 9725	SUPPLY RESALE/MUSIC DISTRICT	0.00	0.00	0.00	2,078.38	175.71	1,902.67	
	1,626.38	452.00						
009 9726	SUPPLY RESALE/OTHER DISTRICT	0.00	0.00	0.00	548.53	0.00	548.53	
	548.53	0.00						
009 9727	SUPPLY RESALE/PHYSICAL EDUCATION JR HIGH	0.00	0.00	1,010.00	1,086.37	0.00	1,086.37	
	2,096.37	0.00						
009 9728	SUPPLY RESALE/PHYSICAL EDUCATION WHITMER	0.00	0.00	0.00	85.96-	75.00	160.96-	
	127.96-	42.00						
009 9729	SUPPLY RESALE/SCIENCE JEFFERSON	0.00	0.00	1,395.35	2,315.42	297.45	2,017.97	
	1,427.37	2,283.40						
009 9730	SUPPLY RESALE/SCIENCE WASHINGTON	0.00	0.00	425.23	4,294.34	664.66	3,629.68	
	2,623.47	2,096.10						
009 9731	SUPPLY RESALE/SCIENCE WHITMER	94.00	4,573.20	5,411.17	14,638.52	2,615.89	12,022.63	
	19,325.69	724.00						
009 9732	SUPPLY RESALE/SOCIAL STUDIES JEFFERSON	0.00	0.00	0.00	1,003.36	0.00	1,003.36	
	270.96	732.40						
009 9733	SUPPLY RESALE/SOCIAL STUDIES WHITMER	0.00	0.00	0.00	86.70	0.00	86.70	
	76.70	10.00						
009 9734	SUPPLY RESALE/SOCIAL STUDIES WASHINGTON	0.00	0.00	0.00	1,233.51	0.00	1,233.51	
	634.63	598.88						
009 9738	SUPPLY RESALE/INTRO TO HEALTH INFO MGMT	0.00	0.00	0.00	199.56	0.00	199.56	
	199.56	0.00						
009 9739	SUPPLY RESALE/HEALTH INFORMATION MGMT II	0.00	0.00	0.00	1,128.23	0.00	1,128.23	
	1,053.23	75.00						
009 9740	SUPPLY RESALE/INTRO TO DIGITAL GRAPHIC DESIGN	0.00	0.00	0.00	146.99	0.00	146.99	
	121.99	25.00						
009 9741	SUPPLY RESALE/EXPLORING HEALTHCARE	0.00	0.00	998.50	906.69	0.00	906.69	
	1,865.19	40.00						

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
009 9742	SUPPLY RESALE/INTRO TO AQUATIC ENVIRONMENT	30.00	0.00	0.00	0.00	30.00	0.00	30.00
009 9743	SUPPLY RESALE/INTRO TO AUTO TECH	225.38	0.00	24.00	0.00	131.00	118.38	0.00
009 9744	SUPPLY RESALE/INTRO TO COMPUTER NETWORK	85.94	7.00	14.00	0.00	0.00	99.94	0.00
009 9745	SUPPLY RESALE/INTRO TO HUMAN SERVICES	168.66	0.00	30.00	0.00	0.00	198.66	0.00
009 9746	SUPPLY RESALE/EXPLORING CAREERS IN EDUCATION	1,134.77	0.00	0.00	0.00	0.00	1,134.77	0.00
009 9747	SUPPLY RESALE/INTRO TO WELDING	310.58	0.00	30.00	0.00	0.00	340.58	0.00
009 9750	SUPPLY RESALE/PRE-ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9751	SUPPLY RESALE/STREET LAW	480.97	0.00	20.00	0.00	464.87	36.10	0.00
009 9752	SUPPLY RESALE - LAW & ORDER I	171.50	0.00	45.00	0.00	0.00	216.50	0.00
009 9753	SUPPLY RESALE - YOUR LEGAL RIGHTS	76.62	0.00	0.00	0.00	71.39	5.23	0.00
009 9754	SUPPLY RESALE/AUTO MAINTENANCE	32.83	0.00	90.00	147.00	186.30	63.47-	0.00
009 9755	SUPPLY RESALE/AUTO TECH I	1,120.22	30.00	130.00	968.00	1,083.28	166.94	0.00
009 9756	SUPPLY RESALE/AUTO TECH II	366.65	0.00	130.00	847.00	936.08	439.43-	0.00
009 9757	SUPPLY RESALE/BUS-COMP TECH I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9758	SUPPLY RESALE/BUS-COMP TECH II	27.71-	0.00	0.00	0.00	0.00	27.71-	0.00
009 9759	SUPPLY RESALE/CULINARY ARTS I	97.56	0.00	150.00	394.25	394.25	146.69-	0.00

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
		MTD Receipts						
009 9760	SUPPLY RESALE/COM-BUS ACADEMY	48.00	250.42	0.00	152.80	6,782.25	0.00	6,782.25
009 9761	SUPPLY RESALE/COMPUTER NETWORK TECH I	0.00	0.00	0.00	0.00	457.67	0.00	457.67
009 9762	SUPPLY RESALE/COMPUTER NETWORK TECH II	0.00	19.00	0.00	0.00	329.82	0.00	329.82
009 9764	SUPPLY RESALE/CONSTRUCTION TECH I	0.00	180.00	0.00	0.00	3,393.17	0.00	3,393.17
009 9765	SUPPLY RESALE/CONSTRUCTION TECH II	0.00	30.00	0.00	0.00	687.38	0.00	687.38
009 9766	SUPPLY RESALE/COSMETOLOGY I	0.00	0.00	0.00	2,067.33	231.46	0.00	231.46
009 9767	SUPPLY RESALE/COSMETOLOGY II	0.00	6.00-	0.00	0.00	1,326.51	0.00	1,326.51
009 9768	SUPPLY RESALE/CRIMINAL SCIENCE I	105.00	305.00	1,446.13	1,446.13	48.57	594.00	545.43-
009 9769	SUPPLY RESALE/CRIMINAL SCIENCE II	0.00	156.00	0.00	0.00	1,480.35	1,280.00	200.35
009 9770	SUPPLY RESALE/TEACHING PROFESSIONS II	0.00	301.00	0.00	184.00	748.92	0.00	748.92
009 9772	SUPPLY RESALE/DIGITAL GRAPHIC DESIGN I	0.00	0.00	0.00	618.28	78.03	0.00	78.03
009 9773	SUPPLY RESALE/DIGITAL GRAPHIC DESIGN II	1,215.00	1,215.00	0.00	577.28	1,056.24	0.00	1,056.24
009 9774	SUPPLY RESALE/ENVIRONMENTAL SYSTEMS I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9775	SUPPLY RESALE/ENVIRONMENTAL SYSTEMS II	0.00	0.00	0.00	0.00	65.00	0.00	65.00
009 9777	SUPPLY RESALE/TEACHING PROFESSIONS I	0.00	0.00	0.00	0.00	848.79	0.00	848.79
009 9781	SUPPLY RESALE/ ENGINEERING I	0.00	30.00	0.00	0.00	407.92	0.00	407.92

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
009 9782	SUPPLY RESALE/ENGINEERING DESIGN & DEVELOPMEN	827.40	0.00	30.00	0.00	857.40	500.00	357.40
009 9783	SUPPLY RESALE/INTRO TO ENGINEERING DESIGN	1,779.39	0.00	30.00	0.00	818.74	990.65	990.65
009 9784	SUPPLY RESALE/PRINCIPLES OF ENGINEERING	1,757.54	0.00	15.00	0.00	1,772.54	0.00	1,772.54
009 9785	SUPPLY RESALE/MARKETING E-COMM I	311.37-	0.00	0.00	0.00	311.37-	0.00	311.37-
009 9786	SUPPLY RESALE/MARKETING/E-BUSINESS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9787	SUPPLY RESALE/MARKETING FOR SENIORS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9790	SUPPLY RESALE/MED TECH I-PATIENT CARE	1,022.14	0.00	0.00	0.00	1,000.00	22.14	22.14
009 9791	SUPPLY RESALE/MED TECH II	1,888.97	0.00	0.00	0.00	1,888.97	0.00	1,888.97
009 9794	SUPPLY RESALE/MED TECH I-INTRO TO DENTAL CARE	263.04	0.00	0.00	0.00	263.04	0.00	263.04
009 9795	UNIFORM SCHL SUPPLIES- BIOMEDICAL INNOVATIONS	165.00	0.00	0.00	0.00	165.00	0.00	165.00
009 9799	SUPPLY RESALE/PRECISION MACHINE I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
009 9801	SUPPLY RESALE/WELDING I	562.14	0.00	110.00	0.00	1,265.45	593.31-	593.31-
009 9802	SUPPLY RESALE/WELDING II	313.67	0.00	20.00	0.00	106.35	227.32	227.32
009 9805	SUPPLY RESALE/INTRO TO CONSTRUCT. TECHNOLOGY	442.51	9.50	69.50	0.00	0.00	512.01	512.01
009 9808	SUPPLY RESALE/SPORTS & ENTERTAINMENT MARKETIN	214.73	0.00	7.00	0.00	0.00	221.73	221.73
009 9811	SUPPLY RESALE/MARKETING MGMT & RESEARCH I	121.03	0.00	54.00	0.00	0.00	175.03	175.03

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
009 9814	SUPPLY RESALE/MARKETING MGMT. & RESEARCH II	172.75	0.00	42.00	0.00	214.75	0.00	214.75	
009 9817	SUPPLY RESALE/ MEDICAL ACADEMY	309.26	0.00	53.00	396.99	34.73-	0.00	34.73-	
009 9820	SUPPLY RESALE/HEALTH INFORMATION MGMT I	442.44	0.00	0.00	0.00	442.44	0.00	442.44	
009 9823	SUPPLY RESALE/MEDICAL TERMINOLOGY	361.99	0.00	0.00	920.00	558.01-	0.00	558.01-	
009 9824	SUPPLY RESALE/MEDICAL TECH I DIAGNOSTICS CARE	375.46	0.00	0.00	0.00	375.46	0.00	375.46	
009 9830	SUPPLY RESALE/INTRO TO CULINARY ARTS	26.06	0.00	30.00	315.25	259.19-	0.00	259.19-	
009 9831	SUPPLY RESALE/BIOMEDICAL SCIENCES	1,872.83	0.00	0.00	0.00	28.98	1,843.85	0.00	1,843.85
009 9832	SUPPLY RESALE/HUMAN BODY SYSTEMS	310.00	0.00	0.00	0.00	310.00	0.00	310.00	
009 9833	SUPPLY RESALE/MEDICAL INTERVENTIONS	195.00	0.00	0.00	0.00	195.00	0.00	195.00	
009 9834	SUPPLY RESALE/LAW & ORDER II	423.26	0.00	0.00	0.00	423.26	396.00	27.26	
009 9835	SUPPLY RESALE/INTRO TO VIDEO PROD&V-PROD II	774.28	0.00	0.00	0.00	774.28	0.00	774.28	
009 9836	SUPPLY/RESALE WASHINGTON	563.98	0.00	330.25-	0.00	0.00	233.73	0.00	233.73
009 9837	SUPPLY RESALE - JEFFERSON	165.00	35.00	151.92	0.00	0.00	316.92	0.00	316.92
009 9880	CULINARY ARTS II	74.54	0.00	50.00	493.00	493.00	368.46-	0.00	368.46-
TOTAL FOR Fund 009 - UNIFORM SCHOOL SUPPLIES:									
		133,226.38	2,184.00	29,763.04	15,442.35	35,360.83	127,628.59	12,360.24	115,268.35
011 9754	CUSTOMER SERVICE/AUTO MAINTENANCE	704.00	0.00	0.00	0.00	0.00	704.00	0.00	704.00

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	MTD	Receipts	Expenditures	Expenditures	Fund	Balance	Code
		Receipts				Balance	Encumbrances	
012	9877 GM POWERTRAIN - TRAINING INTEGRATOR							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL FOR Fund 012 - ADULT EDUCATION:							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
018	9002 PUBLIC SCHOOL FUNDS, OLYMPICS OF THE MIND							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
018	9035 PUBLIC SCHOOL FUNDS, GREENWOOD ROTARY FUND							
	3,153.69	22.61	110.70	0.00	0.00	3,264.39	900.00	2,364.39
018	9036 PUBLIC SCHOOL FUNDS, HIAWATHA ROTARY FUND							
	4,003.97	140.48	399.39	803.35	803.35	3,600.01	976.65	2,623.36
018	9037 PUBLIC SCHOOL FUNDS, JACKMAN ROTARY FUND							
	3,131.62	316.68	385.00	89.96	792.41	2,724.21	810.04	1,914.17
018	9038 PUBLIC SCHOOL FUNDS, MCGREGOR ROTARY FUND							
	4,100.37	336.50	422.10	48.87	106.72	4,415.75	882.50	3,533.25
018	9039 PUBLIC SCHOOL FUNDS, MEADOWVALE ROTARY FUND							
	3,231.79	84.73	155.50	0.00	0.00	3,387.29	900.00	2,487.29
018	9040 PUBLIC SCHOOL FUNDS, MONAC ROTARY FUND							
	312.21	218.57	549.92	262.99	262.99	599.14	890.01	290.87-
018	9041 PUBLIC SCHOOL FUNDS, SHORELAND ROTARY FUND							
	4,544.40	40.74	97.30	184.43	231.66	4,410.04	881.10	3,528.94
018	9042 PUBLIC SCHOOL FUNDS, TRILBY ROTARY FUND							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
018	9043 PUBLIC SCHOOL FUNDS, WERNERT ROTARY FUND							
	4,426.45	90.26	174.23	21.00	896.77	3,703.91	900.00	2,803.91
018	9044 PUBLIC SCHOOL FUNDS, JEFFERSON ROTARY FUND							
	2,561.53	40.06	169.65	0.00	0.00	2,731.18	900.00	1,831.18
018	9045 PUBLIC SCHOOL FUNDS, WASHINGTON ROTARY FUND							
	5,823.80	2,368.00	3,292.58	243.69	2,224.24	6,892.14	372.25	6,519.89
018	9046 PUBLIC SCHOOL FUNDS, WHITMER ROTARY FUND							
	6.63	0.00	0.00	127.75	295.75	289.12-	0.00	289.12-
018	9047 PUBLIC SCHOOL FUNDS, WHITMER/CTC ROTARY FUND							
	5,562.31	58.22	153.79	0.00	0.00	5,716.10	0.00	5,716.10

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
018 9048	PUBLIC SCHOOL FUNDS, DISTRICT ROTARY FUND							
	9,534.60	0.00	20,000.00	1,200.00	6,000.00	23,534.60	11,300.00	12,234.60
018 9049	PUBLIC SCHOOL FUNDS, AUTO TECH ROTARY FUND							
	602.70	0.00	0.00	0.00	0.00	602.70	0.00	602.70
018 9050	PUBLIC SCHOOL FUNDS, RUNNING CLUB							
	152.98	0.00	0.00	0.00	0.00	152.98	0.00	152.98
018 9068	PUBLIC SCHOOL FUNDS, KIDS IN ACTION FUND							
	520.09	0.00	0.00	0.00	0.00	520.09	0.00	520.09
018 9070	PUBLIC SCHOOL FUNDS, WASH.J.H.YOUTH TO YOUTH							
	4,286.20	782.50	782.50	175.00	175.00	4,893.70	500.00	4,393.70
018 9071	PUBLIC SCHOOL FUNDS, JEFF J.H. YOUTH TO YOUTH							
	1,350.13	0.00	0.00	0.00	0.00	1,350.13	0.00	1,350.13
018 9080	PUBLIC SCHOOL FUNDS, WLS ANNUAL GOLF OUTING							
	45,153.42	0.00	24,214.00	2,151.81	22,639.81	46,727.61	0.00	46,727.61
	TOTAL FOR Fund 018 - PUBLIC SCHOOL SUPPORT:							
	102,458.89	4,499.35	50,906.66	5,308.85	34,428.70	118,936.85	20,212.55	98,724.30
019 9022	GRANTS, DISABILITY INCLUS. GRANT							
	157.55	0.00	0.00	0.00	0.00	157.55	0.00	157.55
019 9024	GRANTS, TECH PREP-MARKETING							
	593.19	0.00	0.00	0.00	0.00	593.19	0.00	593.19
019 9061	GRANTS, OWENS CORNING GRANT/WERN.							
	110.50	0.00	0.00	0.00	0.00	110.50	0.00	110.50
019 9062	GRANTS, SCHOOL BUS CARD GRANT							
	897.56	0.00	0.00	0.00	197.00	700.56	0.00	700.56
019 9063	GRANTS, SHORELAND HIGH RISK GRANT							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
019 9066	GRANTS, RPDC GRANT							
	175.46	0.00	0.00	0.00	80.50	94.96	0.00	94.96
019 9128	MIDDLE SCHOOLS THAT WORK							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL FOR Fund 019 - OTHER GRANT:							
	1,934.26	0.00	0.00	0.00	277.50	1,656.76	0.00	1,656.76

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
024 9014	EMPLOYEE BENEFITS SELF-FUNDED HEALTH							
0.00	743,436.17	3,738,560.02	617,627.51	2,031,762.00	1,706,798.02	0.00	1,706,798.02	
024 9072	EMPLOYEE BENEFITS, HEALTH RESERVE/TERM.LIAB.							
422,524.59	0.00	0.00	0.00	422,524.59	0.00	0.00	0.00	
024 9089	EMPLOYEE BENEFITS, HEALTH CARE-ROTARY FUND							
370,244.44	0.00	0.00	0.00	370,244.44	0.00	0.00	0.00	
024 9090	EMPLOYEE BENEFITS, SELF-FUNDED DENTAL							
138,215.62	49,669.16	192,100.07	36,972.13	200,582.96	129,732.73	0.00	129,732.73	
TOTAL FOR Fund 024 - EMPLOYEE BENEFITS SELF INS.:								
930,984.65	793,105.33	3,930,660.09	654,599.64	3,025,113.99	1,836,530.75	0.00	1,836,530.75	
031 0000	UNDERGROUND STORAGE TANK, COST CENTER							
55,000.00	0.00	0.00	0.00	0.00	55,000.00	0.00	55,000.00	
TOTAL FOR Fund 031 - UNDERGROUND STORAGE TANK FUND								
55,000.00	0.00	0.00	0.00	0.00	55,000.00	0.00	55,000.00	
200 9007	STUDENT MANAGED ACTIVITY, FFA-ENVIROMENTAL SY							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
200 9008	STUDENT MANAGED ACTIVITY, PLTW ENGINEERING							
2,211.05	15.00	540.00	0.00	1,112.00	1,639.05	500.00	1,139.05	
200 9200	STUDENT MANAGED ACTIVITY, CLASS REUNION FUND							
486.44	0.00	0.00	0.00	0.00	486.44	0.00	486.44	
200 9201	STUDENT MANAGED ACTIVITY, JAPAN CULTURE CLUB							
50.00	0.00	0.00	0.00	0.00	50.00	0.00	50.00	
200 9203	STUDENT MANAGED ACTIVITY, BUSINESS PROF. OF A							
734.71	15.00	254.50	0.00	0.00	989.21	0.00	989.21	
200 9204	STUDENT MANAGED ACTIVITY, WHITMER CHEERLEADER							
6,388.26	12,572.67	22,481.90	3,077.00	9,637.95	19,232.21	3,300.95	15,931.26	
200 9205	STUDENT MANAGED ACTIVITY, CLASSICAL HONOR SOC							
116.79	0.00	0.00	0.00	0.00	116.79	0.00	116.79	
200 9206	STUDENT MANAGED ACTIVITY, DECA I							
10,238.06	588.00	1,749.00	1,286.69	1,286.69	10,700.37	2,916.31	7,784.06	
200 9208	STUDENT MANAGED ACTIVITY, FAM CAREER COMM LEA							
4,528.57	0.00	0.00	0.00	0.00	4,528.57	0.00	4,528.57	

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
200 9210	STUDENT MANAGED ACTIVITY, MED TECH	5,325.34	725.00	1,583.22	160.00	160.00	6,748.56	0.00	6,748.56
200 9211	STUDENT MANAGED ACTIVITY, FUTURE TEACHERS	5,921.95	450.00	4,470.00	1,364.00	2,243.89	8,148.06	227.00	7,921.06
200 9212	STUDENT MANAGED ACTIVITY, FRENCH CLUB	427.76	0.00	40.00	0.00	0.00	467.76	0.00	467.76
200 9214	STUDENT MANAGED ACTIVITY, GERMAN CLUB	1,959.85	0.00	0.00	0.00	0.00	1,959.85	0.00	1,959.85
200 9215	STUDENT MANAGED ACTIVITY, LATINO CLUB	141.41	0.00	0.00	0.00	0.00	141.41	0.00	141.41
200 9216	STUDENT MANAGED ACTIVITY, DECA II	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 9217	STUDENT MANAGED ACTIVITY, WASHINGTON NJHS	1,364.15	0.00	0.00	0.00	0.00	1,364.15	0.00	1,364.15
200 9218	STUDENT MANAGED ACTIVITY, JEFF.JR.NAT.HONOR S	1,448.82	0.00	0.00	0.00	180.00	1,268.82	0.00	1,268.82
200 9219	STUDENT MANAGED ACTIVITY, NATIONAL HONOR SOCI	2,730.33	855.00	855.00	388.87	388.87	3,196.46	811.13	2,385.33
200 9223	STUDENT MANAGED ACTIVITY, WHITMER PUBLIC FORU	75.00-	0.00	0.00	0.00	0.00	75.00-	0.00	75.00-
200 9224	STUDENT MANAGED ACTIVITY, WHITMER PANTHEON	122.79-	0.00	0.00	0.00	0.00	122.79-	0.00	122.79-
200 9229	STUDENT MANAGED ACTIVITY, SPANISH CLUB	40.24	0.00	0.00	0.00	0.00	40.24	0.00	40.24
200 9230	STUDENT MANAGED ACTIVITY, SPANISH HONORARY SO	156.40	0.00	0.00	0.00	0.00	156.40	0.00	156.40
200 9231	STUDENT MANAGED ACTIVITY, WHITMER STUDENT COU	10,924.28	13,359.00	15,489.00	175.29	9,617.11	16,796.17	3,105.36	13,690.81
200 9232	STUDENT MANAGED ACT, PEP CLUB	3,627.27	0.00	0.00	0.00	0.00	3,627.27	325.00	3,302.27
200 9233	STUDENT MANAGED ACTIVITY, OPTION IV	125.95	0.00	0.00	0.00	0.00	125.95	0.00	125.95

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
200 9253	STUDENT MANAGED ACTIVITY, WHITMER COSMETOLOGY	377.27-	427.00	2,262.50	0.00	0.00	1,885.23	1,054.50	830.73
200 9255	STUDENT MANAGED ACTIVITY, WHITMER AM.WELDING	10.00	300.00	450.00	420.00	420.00	40.00	0.00	40.00
200 9256	STUDENT MANAGED ACTIVITY, DIGITAL GRAPHIC DES	2,338.22	0.00	0.00	0.00	0.00	2,338.22	0.00	2,338.22
200 9257	STUDENT MANAGED ACTIVITY, WHITMER AUTO TECH I	364.51-	200.00	200.00	0.00	0.00	164.51-	0.00	164.51-
200 9258	STUDENT MANAGED ACTIVITY, WHITMER RES.CONSTRU	182.42-	0.00	0.00	0.00	0.00	182.42-	0.00	182.42-
200 9260	STUDENT MANAGED ACTIVITY, WASHINGTON STUDENT	1,986.79	6,244.00	6,254.00	0.00	187.50	8,053.29	4,180.52	3,872.77
200 9261	STUDENT MANAGED ACTIVITY, WHITMER FINE ARTS	1,364.13	0.00	15.00-	93.65	150.82	1,198.31	649.18	549.13
200 9264	STUDENT MANAGED ACTIVITY, PANTHERETTES	1,488.14	151.00	5,584.50	4,352.34	5,188.84	1,883.80	676.94	1,206.86
200 9269	STUDENT MANAGED ACTIVITY, FRENCH HONORARY	643.91	0.00	10.00	0.00	0.00	653.91	0.00	653.91
200 9270	STUDENT MANAGED ACTIVITY, WHITMER AFRO AMERIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 9271	STUDENT MANAGED ACTIVITY, WHITMER SKI CLUB	504.61	0.00	0.00	0.00	0.00	504.61	0.00	504.61
200 9279	STUDENT MANAGED ACTIVITY, CHESS CLUB	194.51	0.00	0.00	0.00	0.00	194.51	0.00	194.51
200 9280	STUDENT MANAGED ACTIVITY, MATH HONORARY	1,588.81	20.00	20.00	0.00	0.00	1,608.81	0.00	1,608.81
200 9281	STUDENT MANAGED ACTIVITY, GERMAN HONORARY	3,075.53	0.00	0.00	0.00	0.00	3,075.53	0.00	3,075.53
200 9284	STUDENT MANAGED ACTIVITY, HOME EC RELATED OCC	292.37	0.00	0.00	0.00	0.00	292.37	0.00	292.37
200 9285	STUDENT MANAGED ACTIVITY, OFFICE TECHNOLOGY	332.05	0.00	0.00	0.00	0.00	332.05	0.00	332.05

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
200 9352	STUDENT MANAGED ACTIVITY, CLASS OF 2001	1,463.77	0.00	0.00	0.00	1,463.77	0.00	1,463.77
200 9353	STUDENT MANAGED ACTIVITY, CLASS OF 2002	2,633.05	0.00	0.00	0.00	2,633.05	0.00	2,633.05
200 9354	STUDENT MANAGED ACTIVITY, CLASS OF 2003	7,644.35	0.00	0.00	0.00	7,644.35	0.00	7,644.35
200 9355	STUDENT MANAGED ACTIVITY, CLASS OF 2004	363.64	0.00	0.00	0.00	363.64	0.00	363.64
200 9356	STUDENT MANAGED ACTIVITY, CLASS OF 2005	181.57	0.00	0.00	0.00	181.57	0.00	181.57
200 9357	STUDENT MANAGED ACTIVITY, CLASS OF 2006	627.21	0.00	0.00	0.00	627.21	0.00	627.21
200 9358	STUDENT MANAGED ACTIVITY, CLASS OF 2007	3,200.20	0.00	0.00	0.00	3,200.20	0.00	3,200.20
200 9359	WHITMER CLASS OF 2008	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200 9360	WHITMER CLASS OF 2009	834.85	0.00	0.00	0.00	834.85	0.00	834.85
200 9361	WHITMER CLASS OF 2010	86.95	0.00	0.00	0.00	86.95	0.00	86.95
200 9362	CLASS OF 2011	4,445.90	0.00	0.00	0.00	4,445.90	0.00	4,445.90
200 9363	CLASS OF 2012	3,704.90	0.00	0.00	0.00	3,704.90	0.00	3,704.90
200 9364	STUDENT MANAGED ACT - BROOMBALL CLUB	1,020.11	0.00	0.00	928.00	92.11	0.00	92.11
200 9365	CLASS OF 2013	4,885.85	500.00	500.00	0.00	5,385.85	0.00	5,385.85
200 9366	CLASS OF 2014	6,919.00	280.00	280.00	0.00	7,199.00	475.00	6,724.00
200 9367	STUDENT MANAGED ACT- CLASS OF 2015	465.00	0.00	0.00	0.00	465.00	0.00	465.00

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
TOTAL FOR Fund 200 - STUDENT MANAGED ACTIVITY:								
161,123.18	40,947.31	81,470.44	16,997.03	41,961.36	200,632.26	33,433.95	167,198.31	
300 9220	ACTIVITIES-SPEC.REV.-NEWSPAPER/PANTHERS PAUSE							
2.95	0.00	0.00	141.93	141.93	138.98-	0.00	138.98-	
300 9221	ACTIVITIES-SPEC.REV.-NATIONAL FORENSIC LEAGUE							
1,289.16	0.00	0.00	322.60	322.60	966.56	100.00	866.56	
300 9222	ACTIVITIES-SPEC.REV. , WHS YEARBOOK/YEAR VIDEO							
10,792.04	3,155.00	24,200.00	50.00	18,997.17	15,994.87	2,196.20	13,798.67	
300 9227	WHITMER SCHOOL STORE							
396.74	27.45	28.67	96.00	143.78	281.63	0.00	281.63	
300 9254	ACTIVITIES-SPEC.REV. , WASHINGTON GEN. ACTIVIT							
5,257.69	468.00	4,848.00	272.49	3,702.94	6,402.75	2,102.85	4,299.90	
300 9275	ACTIVITIES-SPEC.REV. , JEFFERSON GEN. ACTIVITY							
11,023.11	2,182.25	10,489.98	1,747.37	6,549.37	14,963.72	2,853.46	12,110.26	
300 9300	ACTIVITIES-SPEC.REV. , WHITMER BAND FUND							
757.08	6,378.00	8,078.00	519.36	572.36	8,262.72	247.00	8,015.72	
300 9301	ACTIVITIES-SPEC.REV. , WHITMER ORCHESTRA FUND							
1,757.93	0.00	0.00	0.00	0.00	1,757.93	359.76	1,398.17	
300 9302	ACTIVITIES-SPEC.REV. , JEFFERSON CHOIR							
614.75	0.00	0.00	0.00	0.00	614.75	0.00	614.75	
300 9304	ACTIVITIES-SPEC.REV.-WHITMER GENERAL ACTIVITY							
12,138.24	71.16	1,209.30	291.85	1,016.17	12,331.37	4,974.00	7,357.37	
300 9305	ACTIVITIES-SPEC.REV. , WHITMER WRESTLING CLUB							
3,404.61	0.00	0.00	0.00	0.00	3,404.61	0.00	3,404.61	
300 9306	ACTIVITIES - WHITMER AFTER PROM							
1,281.21	0.00	0.00	0.00	240.00	1,041.21	0.00	1,041.21	
300 9311	ACTIVITIES-SPEC.REV. , VOCAL MUSIC							
2,757.70-	327.00	2,252.00	1,161.74	1,320.24	1,825.94-	1,228.00	3,053.94-	
300 9316	ACTIVITIES-SPEC.REV. , WASHINGTON CHOIR							
105.12	0.00	0.00	0.00	0.00	105.12	0.00	105.12	
300 9330	ACTIVITIES-SPEC.REV. , JEFFERSON DRAMA							
1,859.34	0.00	0.00	0.00	0.00	1,859.34	0.00	1,859.34	

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin	Balance	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
		MTD Receipts						
300 9500	ACTIVITIES-SPEC.REV., DISTRICT ATHLETICS							
	69,946.20	45,544.03	126,689.48	21,835.15	107,142.55	89,493.13	21,932.07	67,561.06
300 9503	BASEBALL CLUB							
	9,524.71	0.00	0.00	0.00	2,542.79	6,981.92	0.00	6,981.92
300 9506	BOYS BASKETBALL CLUB							
	10,305.55	60.00	140.00	60.00	3,403.91	7,041.64	0.00	7,041.64
300 9509	BOYS SOCCER CLUB							
	3,328.10	0.00	0.00	143.10	2,607.48	720.62	1,304.48	583.86-
300 9512	FOOTBALL CLUB							
	11,975.50	0.00	38,699.50	24,808.25	45,697.08	4,977.92	2,104.42	2,873.50
300 9515	BOYS CROSS COUNTRY CLUB							
	242.65	100.00	100.00	105.00	124.00	218.65	0.00	218.65
300 9518	BOYS TENNIS CLUB							
	112.79-	0.00	0.00	0.00	0.00	112.79-	0.00	112.79-
300 9521	WRESTLING CLUB							
	606.94	0.00	0.00	0.00	0.00	606.94	308.00	298.94
300 9524	BOYS GOLF CLUB							
	254.62	0.00	667.85	358.74	618.74	303.73	0.00	303.73
300 9527	DISTRICT ATHLETICS CLUB							
	510.00	0.00	0.00	0.00	0.00	510.00	0.00	510.00
300 9530	GIRLS BASKETBALL CLUB							
	3,919.34	0.00	2,035.00	1,208.50	2,342.95	3,611.39	0.00	3,611.39
300 9533	GIRLS SOCCER CLUB							
	3,413.38	1,055.45	1,862.45	743.31	2,101.56	3,174.27	215.00	2,959.27
300 9536	SOFTBALL CLUB							
	886.36	0.00	1,090.58	0.00	154.50	1,822.44	200.00	1,622.44
300 9539	VOLLEYBALL CLUB							
	4,109.49	182.00	8,326.44	3,533.59	9,518.94	2,916.99	2,800.00	116.99
300 9542	GIRLS CROSS COUNTRY CLUB							
	6,231.32	329.00	1,999.91	497.77	5,257.78	2,973.45	200.00	2,773.45
300 9545	GIRLS GOLF CLUB							
	1,182.39	0.00	351.30	0.00	2,191.50	657.81-	677.00	1,334.81-

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank	
Begin	MTD	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
Balance	Receipts								
461 9891	TECH PREP EXPLORING CAREERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	TOTAL FOR Fund 461 - VOCATIONAL EDUC. ENHANCEMENTS	24,572.27	23.83	25,854.11	0.00	25,023.83	25,402.55	0.00	25,402.55
494 9108	POVERTY BASED ASSISTANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
494 9109	POVERTY BASED ASSISTANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
494 9110	POVERTY BASED ASSISTANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
494 9112	P	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
494 9113	POVERTY AID	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	TOTAL FOR Fund 494 - POVERTY AID:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
499 9107	MISC. GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
499 9108	MISC. GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
499 9109	SCHOOL PSYCHOLOGY INTERN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
499 9110	SCHOOL PSYCHOLOGY INTERN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
499 9111	SCHOOL PSYCHOLOGY INTERN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
499 9112	SCHOOL PSYCHOLOGY INTERN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
499 9113	SCHOOL PSYCHOLOGY INTERN	25,000.00	0.00	0.00	0.00	25,000.00	0.00	0.00	
499 9114	SCHOOL PSYCHOLOGY INTERN	0.00	0.00	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered	Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
499 9188	PLTW - JEFFERSON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
499 9198	FORD PAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR Fund 499 - MISCELLANEOUS STATE GRANT FUN								
24,684.03	5,978.27	44,260.26	3,811.61	43,992.81	24,951.48	0.00	24,951.48	
501 9108	ADULT BASIC EDUCATION FY 2008	0.00	0.00	0.00	0.00	0.00	0.00	0.00
501 9110	ADULT BASIC EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
501 9159	ADULT BASIC EDUCATION - SECOND GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
501 9160	ADULT BASIC EDUCATION - SECOND GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR Fund 501 - ADULT BASIC EDUCATION:								
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
504 9112	EDUCATION JOBS FISCAL YEARS 2012	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR Fund 504 - EDUCATION JOBS FUND:								
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
516 9108	IDEA FISCAL YEAR 2008	0.00	0.00	0.00	0.00	0.00	0.00	0.00
516 9110	IDEA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
516 9111	IDEA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
516 9112	IDEA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
516 9113	IDEA	68,883.20	69,542.51	286,642.51	0.00	355,525.71	0.00	0.00
516 9114	IDEA	0.00	174,400.00	331,900.00	121,580.46	242,359.46	89,540.54	32,464.96
							57,075.58	

CASH REPORT - OCTOBER 2013

Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance Code
TOTAL FOR Fund 599 - MISCELLANEOUS FED. GRANT FUND							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTALS:							
48,666,908.37	4,253,153.80	35,047,537.71	7,671,610.34	37,983,419.22	45,731,026.86	6,109,664.84	39,621,362.02

Date: 11/05/2013
Time: 8:09 am

Washington Local
SORT BY VENDOR NAME
CHECK DATES BETWEEN 10/01/2013 AND 10/31/2013
ALL CHECKS SELECTED

Page: 1
(CHEKPY)

CHECK	TYPE	DATE	VENDOR	VENDOR	STATUS/DATE	BANK CODE	CHECK AMOUNT
120807	W	10/24/2013	4 IMPRINT	010550	RECONCILED:10/31/2013		612.42
120581	W	10/10/2013	577 FOUNDATION	014421	RECONCILED:10/31/2013		150.00
120613	W	10/16/2013	AC SUPPLY CO.	011133	RECONCILED:10/31/2013		357.22
120895	W	10/30/2013	ADAMS STREET PUBLISHING	002249			400.00
120723	W	10/22/2013	ADAMS, JOSH WHITMER HS	012339	RECONCILED:10/31/2013		260.58
120614	W	10/16/2013	ADAMSON PRINTING, INC.	004677	RECONCILED:10/31/2013		1,494.74
120808	W	10/24/2013	ADORAMA CAMERA, INC.	002289	RECONCILED:10/31/2013		1,159.10
120615	W	10/16/2013	ADVANCED INCENTIVES	001381	RECONCILED:10/31/2013		1,180.00
121003	W	10/31/2013	ADVANCED INCENTIVES	001381			121.24
120724	W	10/22/2013	AESCHLIMAN, KRISTY MCGREGOR	000698	RECONCILED:10/31/2013		289.24
120215	W	10/03/2013	AIRGAS	000056	RECONCILED:10/31/2013		24.49
120725	W	10/22/2013	ALDRICH, KATHRYN HIAWATHA	004005			521.16
120216	W	10/03/2013	ALLEN COUNTY BD. OF EDUCATION	000002	RECONCILED:10/31/2013		305.00
120616	W	10/16/2013	ALLEN COUNTY BD. OF EDUCATION	000002	RECONCILED:10/31/2013		150.00
120487	W	10/10/2013	ALLIED SUPPLY CO. INC.	001275	RECONCILED:10/31/2013		1,148.72
120617	W	10/16/2013	ALLIED SUPPLY CO. INC.	001275	RECONCILED:10/31/2013		217.64
120488	W	10/10/2013	ALLSBROOKS, CARRIE SHORELAND ELEM.	011349	RECONCILED:10/31/2013		165.53
120618	W	10/16/2013	ALLSHRED SERVICES, INC.	004251	RECONCILED:10/31/2013		117.35
120809	W	10/24/2013	ALRO STEEL CORP. DEPT. 771478	011095	RECONCILED:10/31/2013		72.36
120896	W	10/30/2013	AMAZON.COM	010822			207.61
120211	W	10/03/2013	AMERICAN FIDELITY CORP.	000883	RECONCILED:10/31/2013		1,464.00
120212	W	10/03/2013	AMERICAN FIDELITY CORPORATION	000731	RECONCILED:10/31/2013		1,456.00
120217	W	10/03/2013	AMERICAN RENT ALL INC.	001226	RECONCILED:10/31/2013		1,188.20

CHECK DATES BETWEEN 10/01/2013 AND 10/31/2013

ALL CHECKS SELECTED

CHECK	TYPE	DATE	VENDOR	VENDOR	STATUS/DATE	BANK CODE	CHECK AMOUNT
120489	W	10/10/2013	AMERICAN RENT ALL INC.	001226	RECONCILED:10/31/2013		321.00
120810	W	10/24/2013	AMERICAN RENT ALL INC.	001226	RECONCILED:10/31/2013		1,581.00
120897	W	10/30/2013	AMERICAN RENT ALL INC.	001226			2,035.00
120709	W	10/16/2013	AMERICAN WELDING SOCIETY	003278			420.00
120619	W	10/16/2013	AMES LOCKSMITH COMPANY MARK VERNON AMES	004341	RECONCILED:10/31/2013		48.00
120811	W	10/24/2013	ANDERSONS NW 6172	000206	RECONCILED:10/31/2013		61.35
120898	W	10/30/2013	ANDERSONS MOWER CENTER	012264			164.28
120812	W	10/24/2013	ANNE GRADY SERVICES DBA COMMUNITY TRANSIT SERVICE	013804	RECONCILED:10/31/2013		25,848.00
120726	W	10/22/2013	ANSARA, KRISTINA MONAC	010881	RECONCILED:10/31/2013		260.58
120620	W	10/16/2013	APPLAUSE LEARNING RESOURCES	000627	RECONCILED:10/31/2013		91.70
120621	W	10/16/2013	APPLE INC.	013592	RECONCILED:10/31/2013		500.00
120899	W	10/30/2013	APPLIANCE CENTER	004131			169.99
120218	W	10/03/2013	ASCD	000863	RECONCILED:10/31/2013		298.00
120219	W	10/03/2013	ASPEX SOLUTIONS	012606	RECONCILED:10/31/2013		2,461.00
120490	W	10/10/2013	AT & T	000013	RECONCILED:10/31/2013		176.89
120622	W	10/16/2013	AT & T	000013	RECONCILED:10/31/2013		2,157.49
120813	W	10/24/2013	AT & T	000013	RECONCILED:10/31/2013		405.27
120220	W	10/03/2013	AUTO-JET MUFFLER CORPORATION S.L."ANDY" " ANDERSON"	000195	RECONCILED:10/31/2013		555.33
120623	W	10/16/2013	B & B BOX COMPANY INC.	001603	RECONCILED:10/31/2013		1,476.72
120491	W	10/10/2013	B & H PHOTO-VIDEO	002291	RECONCILED:10/31/2013		315.21
120624	W	10/16/2013	B & H PHOTO-VIDEO	002291	RECONCILED:10/31/2013		372.35
120881	W	10/25/2013	B-C-S SCHOOL OAK HARBOR CHEERLEADERING INV.	003034			60.00
121004	W	10/31/2013	B-C-S SCHOOL	003034			120.00

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OAK HARBOR CHEERLEADERING INV.							
120492	W	10/10/2013	BAGEL PLACE INC. BARRY GREENBLATT	003030	RECONCILED:10/31/2013		657.25
120727	W	10/22/2013	BALWINSKI, KRISTA WHITMER HS	012825	RECONCILED:10/31/2013		521.16
901080	M	10/08/2013	BANK MEMO VENDOR	950000			24,623.55
901083	M	10/22/2013	BANK MEMO VENDOR	950000			24,886.92
120493	W	10/10/2013	BARCHARTS, INC.	014377	RECONCILED:10/31/2013		11.99
120221	W	10/03/2013	BARNES & NOBLE BOOKSTORE	003018	RECONCILED:10/31/2013		31,495.20
120494	W	10/10/2013	BARNES & NOBLE BOOKSTORE	003018	RECONCILED:10/31/2013		3,155.16
120625	W	10/16/2013	BARNES & NOBLE BOOKSTORE	003018	RECONCILED:10/31/2013		1,149.12
120814	W	10/24/2013	BARNES & NOBLE BOOKSTORE	003018			272.00
120626	W	10/16/2013	BARRIGER ELECTRIC COMPANY INC.	000478	RECONCILED:10/31/2013		2,991.47
120627	W	10/16/2013	BAUDVILLE	001478	RECONCILED:10/31/2013		160.40
120728	W	10/22/2013	BAUMGARTNER, BRENT CTC	001845	RECONCILED:10/31/2013		521.16
120628	W	10/16/2013	BAZ GROUP, INC.	004489	RECONCILED:10/31/2013		625.00
120495	W	10/10/2013	BEGIN, MELISSA	014542	RECONCILED:10/31/2013		100.00
120815	W	10/24/2013	BEHLER-YOUNG CO. DEPT. 6079	013993	RECONCILED:10/31/2013		79.43
120629	W	10/16/2013	BELLE TIRE	002472	RECONCILED:10/31/2013		16,334.00
120630	W	10/16/2013	BERMAN, MATTHEW WHITMER HS	013284	RECONCILED:10/31/2013		526.75
120729	W	10/22/2013	BERMAN, MATTHEW WHITMER HS	013284	RECONCILED:10/31/2013		1,042.32
120900	W	10/30/2013	BERNHARDT, ALBERT WHITMER HIGH SCHOOL	012226			38.44
120631	W	10/16/2013	BEVERAGE DISPENSING SYSTEMS MULTI-FLOW DISPENS OF TOLEDO	012495	RECONCILED:10/31/2013		75.24
120710	W	10/16/2013	BLACK, CASEY HIAWATHA ELEM.	012783	RECONCILED:10/31/2013		296.00

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120730	W	10/22/2013	BLANK, ANTHONY MEADOWVALE	011916	RECONCILED:10/31/2013		1,563.48
120632	W	10/16/2013	BLICK, DICK	000540	RECONCILED:10/31/2013		236.88
120816	W	10/24/2013	BLICK, DICK	000540	RECONCILED:10/31/2013		1,271.02
120817	W	10/24/2013	BLOCHOWSKI, KRISTIN WHITMER CTC	000967			794.18
121005	W	10/31/2013	BLOOD, JAMES	014548			65.00
120901	W	10/30/2013	BOHL EQUIPMENT INC.	000383			350.00
120818	W	10/24/2013	BOILERS, CONTROLS EQUIPMENT, INC.	001030	RECONCILED:10/31/2013		4,414.28
120731	W	10/22/2013	BOSCH, BRANDON JEFFERSON	013366	RECONCILED:10/31/2013		1,355.02
120732	W	10/22/2013	BOUDOURIS, CATHERINE HIAWATHA	014191	RECONCILED:10/31/2013		260.58
120733	W	10/22/2013	BOYD, DANIELLE MEADOWVALE	014192			260.58
120819	W	10/24/2013	BRICKER & ECKLER LLP	011789	RECONCILED:10/31/2013		2,463.50
120902	W	10/30/2013	BRONDES FORD	000032			9.59
120820	W	10/24/2013	BUCHER, WILLIAM INC.	001792	RECONCILED:10/31/2013		354.00
120633	W	10/16/2013	BUCKEYE CABLESYSTEM	002962	RECONCILED:10/31/2013		68.66
120222	W	10/03/2013	BUNDE SALES, INC.	000033	RECONCILED:10/31/2013		2,129.00
120634	W	10/16/2013	BUNDE SALES, INC.	000033	RECONCILED:10/31/2013		1,720.55
120734	W	10/22/2013	BURDITT, SARA WERNERT ELEMENTARY BLDG	014419	RECONCILED:10/31/2013		289.24
120735	W	10/22/2013	BURKART, ANN WHITMER HS	003658	RECONCILED:10/31/2013		260.58
120736	W	10/22/2013	BUSHROW, RON MONAC ELEMENTARY	010439	RECONCILED:10/31/2013		260.58
120223	W	10/03/2013	CALVARY BIBLE CHAPEL	013447	RECONCILED:10/31/2013		1,200.00
120583	W	10/11/2013	CAMP MICHINDOH	001403	RECONCILED:10/31/2013		5,204.21

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120737	W	10/22/2013	CAMPBELL, KAREN WASHINGTON	014202			327.00
120635	W	10/16/2013	CAMPUS AGENDAS (FOR: AGENDA BKS, MISC. SUPPLS	013304	RECONCILED:10/31/2013		916.50
120636	W	10/16/2013	CARDINAL BUS SALES & SERV.	002260	RECONCILED:10/31/2013		2,098.05
120496	W	10/10/2013	CAROLINA BIOLOGICAL	000385	RECONCILED:10/31/2013		336.81
120637	W	10/16/2013	CAROLINA BIOLOGICAL	000385	RECONCILED:10/31/2013		2,672.32
120584	W	10/11/2013	CARONE & METZGER'S	002872	RECONCILED:10/31/2013		21.00
120821	W	10/24/2013	CARSON-DELLOSA PUBLISHING LLC	000245	RECONCILED:10/31/2013		336.40
120497	W	10/10/2013	CDW (COMPUTER DISCOUNT WHSE)	003977	RECONCILED:10/31/2013		63.52
120638	W	10/16/2013	CDW (COMPUTER DISCOUNT WHSE)	003977	RECONCILED:10/31/2013		12,520.61
120822	W	10/24/2013	CDW (COMPUTER DISCOUNT WHSE)	003977	RECONCILED:10/31/2013		87.11
120903	W	10/30/2013	CDW (COMPUTER DISCOUNT WHSE)	003977			3,164.00
120498	W	10/10/2013	CENTRAL RESTAURANT PRODUCTS	002330	RECONCILED:10/31/2013		7,258.00
120823	W	10/24/2013	CENTURY BUSINESS PRODUCTS 8501 BASH STREET, STE 800	010040	RECONCILED:10/31/2013		3,997.60
120738	W	10/22/2013	CHAKA, KATHLEEN WASHINGTON	010146	RECONCILED:10/31/2013		260.58
120224	W	10/03/2013	CHAMBER THEATRE PRODUCTIONS	014529	RECONCILED:10/31/2013		1,240.00
120639	W	10/16/2013	CHARLES E. HARRIS & ASSOC.	011553	RECONCILED:10/31/2013		12,800.00
120739	W	10/22/2013	CICERELLA, DIANA JEFFERSON/WASHINGTON	014550	RECONCILED:10/31/2013		578.49
120499	W	10/10/2013	CILLEY, HAROLD	014541	RECONCILED:10/31/2013		55.00
120904	W	10/30/2013	CINTAS CORP.	002805			3,009.98
120905	W	10/30/2013	CINTAS FIRST AID AND SAFETY	011115			81.39
120906	W	10/30/2013	CLASSROOM DIRECT. COM SCHOOL SPECIALTY, INC.	005117			55.02

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120740	W	10/22/2013	CLAY, JAMES W. WHITMER	000530			1,042.32
120500	W	10/10/2013	COCA COLA BOTTLING CO.	004113	RECONCILED:10/31/2013		3,557.04
120585	W	10/11/2013	COCA-COLA BOTTLING COMPANY OF MICHIGAN	010247	RECONCILED:10/31/2013		207.29
120711	W	10/16/2013	COCA-COLA BOTTLING COMPANY OF MICHIGAN	010247	RECONCILED:10/31/2013		324.00
120501	W	10/10/2013	COLLINGWOOD WATER CO., INC.	005338	RECONCILED:10/31/2013		6.95
120586	W	10/11/2013	COLON, BILL GREENWOOD ELEM.	012208	RECONCILED:10/31/2013		1,010.88
120824	W	10/24/2013	COLUMBIA GAS OF OHIO	000003	RECONCILED:10/31/2013		2,133.53
120502	W	10/10/2013	COLUMBUS CLAY	001026	RECONCILED:10/31/2013		94.00
120640	W	10/16/2013	COMMERCE PAPER COMPANY INC	000153	RECONCILED:10/31/2013		2,755.00
120907	W	10/30/2013	COMMERCE PAPER COMPANY INC	000153			15,954.50
120908	W	10/30/2013	CONN-WEISSENBERGER POST 587 ATTN: JACK PIETRAS	010204			575.00
120641	W	10/16/2013	CONSOLIDATED AUDIO VISUAL MIKE DEITRICKSON	003288	RECONCILED:10/31/2013		376.20
120909	W	10/30/2013	CONTINENTAL SECRET SERVICE BUREAU, INC.	003349			5,913.53
120910	W	10/30/2013	COURTSMITHS	002106			3,900.00
120825	W	10/24/2013	COUSINS WASTE CONTROL	004521	RECONCILED:10/31/2013		1,187.60
120911	W	10/30/2013	COUSINS WASTE CONTROL	004521			869.75
120587	W	10/11/2013	CRAIG'S FLOWERS & GIFTS JERRY SCOTT CRAIG	002232	RECONCILED:10/31/2013		105.00
120882	W	10/25/2013	CRAIG'S FLOWERS & GIFTS JERRY SCOTT CRAIG	002232	RECONCILED:10/31/2013		138.00
120642	W	10/16/2013	CRAZYONDIGITAL CORPORATION	014394	RECONCILED:10/31/2013		5,760.00
120741	W	10/22/2013	CREIGHTON, CHERYL L. MCGREGOR ELEMENTARY	002079	RECONCILED:10/31/2013		86.86
121006	W	10/31/2013	CRESPO, MARISA	011816			93.31

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CTC							
120826	W	10/24/2013	CROZIER, TERESA WHITMER/CTC BLDG.	011632			78.72
120883	W	10/25/2013	CULINARY INSTITUTE OF AMERICA	012850			1,000.00
120912	W	10/30/2013	CUMMINS BRIDGEWAY, LLC #774494	002441			627.58
120225	W	10/03/2013	D & R TREE SERVICE	001294	RECONCILED:10/31/2013		800.00
120913	W	10/30/2013	D & R TREE SERVICE	001294			4,900.00
120588	W	10/11/2013	DAN RODGERS SPORTING GOODS INC	002011	RECONCILED:10/31/2013		349.50
121007	W	10/31/2013	DAN RODGERS SPORTING GOODS INC	002011			1,009.93
120742	W	10/22/2013	DARLING, DANIELLE MCGREGOR ELEMENTARY	010872	RECONCILED:10/31/2013		289.24
120643	W	10/16/2013	DAVE WHITE CHEVROLET	000252	RECONCILED:10/31/2013		39.11
120503	W	10/10/2013	DAY MARK	010864	RECONCILED:10/31/2013		435.03
121008	W	10/31/2013	DECA, INC.	011320			672.00
120914	W	10/30/2013	DELL COMPUTER	005160			3,200.00
120827	W	10/24/2013	DELUXE BUSINESS FORMS	004950	RECONCILED:10/31/2013		213.65
120504	W	10/10/2013	DEPT OF PUBLIC UTILITIES DIVISION OF WATER	000157	RECONCILED:10/31/2013		354.68
120644	W	10/16/2013	DEPT OF PUBLIC UTILITIES DIVISION OF WATER	000157	RECONCILED:10/31/2013		8,356.01
120226	W	10/03/2013	DMD ENVIRONMENTAL, INC.	003229	RECONCILED:10/31/2013		23,380.00
120915	W	10/30/2013	DOUBLE TREE COLUMBUS- WORTHINGTON	002377			396.00
120589	W	10/11/2013	DRAKE, CHARLEY WHITMER HIGH SCHOOL	000905	RECONCILED:10/31/2013		93.65
120712	W	10/16/2013	DRAMATISTS PLAY SERVICE	003090	RECONCILED:10/31/2013		40.70
120645	W	10/16/2013	DUSHANE, MICHAEL CTC	012197	RECONCILED:10/31/2013		476.26
120646	W	10/16/2013	DYE, KIMBERLEY TRANS. DEPT.	000242	RECONCILED:10/31/2013		44.75

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120828	W	10/24/2013	EAI EDUCATION	001734	RECONCILED:10/31/2013		164.34
120227	W	10/03/2013	EARL MECHANICAL SERVICES, INC.	002453	RECONCILED:10/31/2013		1,127.00
120505	W	10/10/2013	EARL MECHANICAL SERVICES, INC.	002453	RECONCILED:10/31/2013		14,268.68
120916	W	10/30/2013	EARL MECHANICAL SERVICES, INC.	002453			5,527.48
120590	W	10/11/2013	EASTERN MICHIGAN UNIVERSITY BURSARS OFFICE	010547	RECONCILED:10/31/2013		500.00
120743	W	10/22/2013	EDMONDS, DANA CTC	010148	RECONCILED:10/31/2013		2,084.64
120647	W	10/16/2013	EDUCATION WEEK	000124	RECONCILED:10/31/2013		84.94
120648	W	10/16/2013	EDUCATIONAL SERVICE CENTER OF LAKE ERIE WEST	000234	RECONCILED:10/31/2013		129,160.56
120829	W	10/24/2013	EDUCATIONAL SERVICE CENTER OF LAKE ERIE WEST	000234	RECONCILED:10/31/2013		507.36
120917	W	10/30/2013	EDUCATIONAL SERVICE CENTER OF LAKE ERIE WEST	000234			7,664.76
120228	W	10/03/2013	EMEDCO	013280	RECONCILED:10/31/2013		1,081.95
120591	W	10/11/2013	ENJOY THE CITY NORTH, INC.	013211	RECONCILED:10/31/2013		1,050.00
120506	W	10/10/2013	EQUIPARTS	011235	RECONCILED:10/31/2013		2,806.75
120918	W	10/30/2013	EQUIPARTS	011235			7,436.92
120830	W	10/24/2013	ESA ENGINEERS DANIEL R. ULRICH TRUST	003552			1,890.00
120229	W	10/03/2013	ESBER CASH REGISTER INC.	002569	RECONCILED:10/31/2013		22.71
120507	W	10/10/2013	ESBER CASH REGISTER INC.	002569	RECONCILED:10/31/2013		135.23
120592	W	10/11/2013	EZ FLEX SPORT MATS	013469	RECONCILED:10/31/2013		1,338.00
121009	W	10/31/2013	FAIRMONT CHORAL BOOSTERS C/O BRADY MCDONALD	013074			450.00
120919	W	10/30/2013	FAMOUS SUPPLY	004376			433.99
120744	W	10/22/2013	FANDREY, BEVERLY	003999			173.72

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MCGREGOR							
120920	W	10/30/2013	FARRAN, WENDY CENTRAL OFFICE	002629			76.44
120745	W	10/22/2013	FARTHING, HOLLY WASHINGTON	000652	RECONCILED:10/31/2013		2,345.22
120230	W	10/03/2013	FASTENAL	001052	RECONCILED:10/31/2013		826.04
120831	W	10/24/2013	FCCLA	012485	RECONCILED:10/31/2013		100.00
121010	W	10/31/2013	FIFTH THIRD BANK ***DO NOT MAIL***	013562	RECONCILED:10/31/2013		15,598.66
901079	C	10/11/2013	FIFTH THIRD BANK PAYROLL ACCOUNT	900001	RECONCILED:10/31/2013		1,788,416.77
901082	C	10/25/2013	FIFTH THIRD BANK PAYROLL ACCOUNT	900001	RECONCILED:10/31/2013		1,807,454.99
120746	W	10/22/2013	FIGLIOMENI, MARK WHITMER	003004	RECONCILED:10/31/2013		521.16
120649	W	10/16/2013	FISHER SCIENCE EDUCATION	002799	RECONCILED:10/31/2013		172.92
120231	W	10/03/2013	FLEETPRIDE ACCT. # 386736	000106	RECONCILED:10/31/2013		4,892.20
120921	W	10/30/2013	FLEETPRIDE ACCT. # 386736	000106			1,185.81
120747	W	10/22/2013	FLEISCHMAN, POLLY SUE MONAC ELEM.	000733	RECONCILED:10/31/2013		521.16
120650	W	10/16/2013	FLINN SCIENTIFIC, INC.	004588	RECONCILED:10/31/2013		489.55
120832	W	10/24/2013	FLINN SCIENTIFIC, INC.	004588	RECONCILED:10/31/2013		72.64
120508	W	10/10/2013	FLORKOWSKI, COLLEEN WHITMER	002593	RECONCILED:10/31/2013		25.00
120833	W	10/24/2013	FLORKOWSKI, COLLEEN WHITMER	002593	RECONCILED:10/31/2013		33.56
120509	W	10/10/2013	FOLDING EQUIPMENT CO. LLC. BENJAMIN F JAMES III	000416	RECONCILED:10/31/2013		1,948.95
120834	W	10/24/2013	FOLDING EQUIPMENT CO. LLC. BENJAMIN F JAMES III	000416	RECONCILED:10/31/2013		1,886.00
120232	W	10/03/2013	FOLLETT LIBRARY RESOURCES	005442	RECONCILED:10/31/2013		726.80

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120748	W	10/22/2013	FORCHE, ANDREA MONAC	000430	RECONCILED:10/31/2013		86.86
120922	W	10/30/2013	FOREMAN IRRIGATION CO.	000166			937.89
120510	W	10/10/2013	FORT DEARBORN LIFE INSURANCE FOR WIRE USE ONLY	013535	RECONCILED:10/31/2013		36,972.13
120511	W	10/10/2013	FRAME PEST CONTROL	001087	RECONCILED:10/31/2013		105.00
121011	W	10/31/2013	FUTURE EDUCATORS ASSOC.	014211			264.00
120651	W	10/16/2013	FYR-FYTER SALES & SERVICE INC. KEVIN MOLNAR	000058	RECONCILED:10/31/2013		124.75
120749	W	10/22/2013	GEHA, RACHEL SHORELAND ELEM.	012656			521.16
120884	W	10/25/2013	GENT, JENNIFER WASHINGTON, JR.	000077			67.98
120750	W	10/22/2013	GERONIMO-RIGGS, LAURA WHITMER H.S.	012017			260.58
120751	W	10/22/2013	GOA, GRADON MEADOWVALE	004689	RECONCILED:10/31/2013		260.58
120752	W	10/22/2013	GOA, KARA NICOLE MEADOWVALE ELEMENTARY	003589	RECONCILED:10/31/2013		260.58
120835	W	10/24/2013	GORDON FOOD SERVICES, INC.	010107	RECONCILED:10/31/2013		50,378.17
120923	W	10/30/2013	GORDON FOOD SERVICES, INC.	010107			2,322.36
120593	W	10/11/2013	GOSE, TIM	014527	RECONCILED:10/31/2013		65.00
120652	W	10/16/2013	GRAINGER, INC.	000407	RECONCILED:10/31/2013		1,366.73
120836	W	10/24/2013	GRAINGER, INC.	000407	RECONCILED:10/31/2013		3,686.40
120924	W	10/30/2013	GREAT AMERICAN OPPORTUNITIES DIANE SMITH	014554	VOID: 10/31/2013		2,992.50
120653	W	10/16/2013	GREAT LAKES BIOMEDICAL	013668	RECONCILED:10/31/2013		333.00
120925	W	10/30/2013	GREAT LAKES RENTAL & EQUIPMENT TIM FARTHING	013352	VOID: 10/31/2013		1,619.40
120512	W	10/10/2013	GRUNWELL-CASHERO CO.	001784	RECONCILED:10/31/2013		24,900.00
120594	W	10/11/2013	GTM SPORTSWEAR	010877	RECONCILED:10/31/2013		4,871.70

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JANELL MCCORMACK							
120837	W	10/24/2013	GUARDIAN ALARM	000034	RECONCILED:10/31/2013		9,138.45
120926	W	10/30/2013	GUARDIAN ALARM	000034			1,086.48
120927	W	10/30/2013	H & F REFRIGERATION	001498			234.25
120654	W	10/16/2013	HABITEC	002637	RECONCILED:10/31/2013		55.90
120885	W	10/25/2013	HAMEN, DAVE	013402			39.68
120753	W	10/22/2013	HARMON, CHRISTINA WERNERT	004574	RECONCILED:10/31/2013		549.82
120655	W	10/16/2013	HEBAN, DEBRA WHITMER/CTC	001012	RECONCILED:10/31/2013		61.02
120928	W	10/30/2013	HEBAN, DEBRA WHITMER/CTC	001012			61.02
120754	W	10/22/2013	HERR, BRETT JEFFERSON	012857	RECONCILED:10/31/2013		1,042.32
120755	W	10/22/2013	HETRICK-GOFF, ANGELA WHITMER/CTC BLDG.	001882	RECONCILED:10/31/2013		868.60
120513	W	10/10/2013	HOEL, LUCAS WHITMER HS	013276			228.99
120838	W	10/24/2013	HOFFMAN, SARA WHITMER	012671	RECONCILED:10/31/2013		138.43
120756	W	10/22/2013	HOGAN, JULIE JEFFERSON	005024	RECONCILED:10/31/2013		260.58
120839	W	10/24/2013	HOME DEPOT	001585	RECONCILED:10/31/2013		264.28
120514	W	10/10/2013	HONEYWELL, INC.	005417	RECONCILED:10/31/2013		5,585.49
120840	W	10/24/2013	HONEYWELL, INC.	005417	RECONCILED:10/31/2013		9,969.37
121012	W	10/31/2013	HOSA HEALTH OCC. STU OF AMERICA	011936			160.00
120515	W	10/10/2013	HOUGHTON-MIFFLIN CO. HM RECEIVABLES	000273	RECONCILED:10/31/2013		1,182.72
120886	W	10/25/2013	HOVEST, TRACY WHITMER	000264			388.87
120929	W	10/30/2013	HSTW OHIO NETWORK	011123			450.00

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THE MEETING CONNECTION							
120233	W	10/03/2013	HUGHES, JERRY L.	012618	RECONCILED:10/31/2013		25.00
120757	W	10/22/2013	HUNTER, DANIEL MEADOWVALE ELEM.	014182	RECONCILED:10/31/2013		1,042.32
120930	W	10/30/2013	IMAGESTUFF.COM	013036			103.00
120656	W	10/16/2013	INDUSTRIAL POWER SYSTEMS	010322	RECONCILED:10/31/2013		353,911.00
120841	W	10/24/2013	INDUSTRIAL POWER SYSTEMS	010322	RECONCILED:10/31/2013		3,812.50
120516	W	10/10/2013	ING LIFE INSURANCE AND ANNUITY CO. (ILIAC)	010700	RECONCILED:10/31/2013		3,231.78
120517	W	10/10/2013	INTERACTIVE EDUCATIONAL SERVICES	014420	RECONCILED:10/31/2013		780.00
120931	W	10/30/2013	INTERACTIVE EDUCATIONAL SERVICES	014420			780.00
120932	W	10/30/2013	INTERNATIONAL FUEL SYSTEMS	002329			901.00
120657	W	10/16/2013	INTERSTATE BATTERY OF GREATER TOLEDO	000267	RECONCILED:10/31/2013		6.00
120518	W	10/10/2013	IPSWITCH, INC.	014525	RECONCILED:10/31/2013		1,975.50
120658	W	10/16/2013	IXL LEARNING, INC.	012209	RECONCILED:10/31/2013		245.00
120519	W	10/10/2013	J. E. CARSTEN CO. MARCIA CARSTEN	001522	RECONCILED:10/31/2013		16,723.21
120758	W	10/22/2013	JAKUBOWSKI, MARK WASHINGTON JR. HIGH	011595	RECONCILED:10/31/2013		521.16
120659	W	10/16/2013	JANNEY'S SERVICE TIM JANNEY	000175	RECONCILED:10/31/2013		7.49
120759	W	10/22/2013	JOHNSON, MELISSA MCGREGOR	012361	RECONCILED:10/31/2013		573.28
120660	W	10/16/2013	JULIAN & GRUBE, INC.	011213	RECONCILED:10/31/2013		2,833.00
120842	W	10/24/2013	JUNIOR LIBRARY GUILD	002949	RECONCILED:10/31/2013		1,197.00
120760	W	10/22/2013	KAHL, BRIAN WHITMER	011817	RECONCILED:10/31/2013		781.74
120761	W	10/22/2013	KASER, BRIAN WHITMER	014198	RECONCILED:10/31/2013		781.74

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120595	W	10/11/2013	KEHRES, ALEXA WHITMER H.S.	012594	RECONCILED:10/31/2013		19.05
120520	W	10/10/2013	KELLERMEYER COMPANY	000367	RECONCILED:10/31/2013		24,926.78
120933	W	10/30/2013	KELLERMEYER COMPANY	000367			477.76
120934	W	10/30/2013	KENCRAFT CO. INC.	013661			2,066.50
120762	W	10/22/2013	KING, JONI WHITMER	002779	RECONCILED:10/31/2013		289.24
120763	W	10/22/2013	KIZAUR, MATT WHITMER HIGH SCHOOL	010790	RECONCILED:10/31/2013		1,563.48
120596	W	10/11/2013	KLEM, TYLER	014531	RECONCILED:10/31/2013		65.00
120234	W	10/03/2013	KNAKIEWICZ, KIMBERLY JEFFERSON, JR.	011798	RECONCILED:10/31/2013		67.94
120521	W	10/10/2013	KOLODZIEJCZYK, DONNA	014530	RECONCILED:10/31/2013		16.61
120764	W	10/22/2013	KRAJEWSKI, JOY WHITMER	010577	RECONCILED:10/31/2013		260.58
120522	W	10/10/2013	KROGER COLUMBUS CUSTOMER CHARGE	003435	RECONCILED:10/31/2013		531.92
120935	W	10/30/2013	KRUTHAUP, PAUL CTC	005490			83.62
120765	W	10/22/2013	KUBICKI, GREG C/O WHITMER	002402	RECONCILED:10/31/2013		521.16
120936	W	10/30/2013	KUHLMAN CORPORATION	011514			54.00
120661	W	10/16/2013	KURTZ BROS.	004353	RECONCILED:10/31/2013		2,212.35
120718	B	10/17/2013	LAB FEE REFUND	003987	RECONCILED:10/31/2013		35.00
120937	W	10/30/2013	LAKEFRONT LINES, INC.	011871			6,160.00
120662	W	10/16/2013	LAKESHORE LEARNING MATERIALS	000873	RECONCILED:10/31/2013		229.91
120843	W	10/24/2013	LAMAR ADVERTISING	012638	RECONCILED:10/31/2013		300.00
120663	W	10/16/2013	LAMBERTVILLE HARDWARE	012394	RECONCILED:10/31/2013		222.87
120523	W	10/10/2013	LARGO SUPPLY COMPANY RICK HEATH	002860	RECONCILED:10/31/2013		337.10

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120844	W	10/24/2013	LARGO SUPPLY COMPANY RICK HEATH	002860	RECONCILED:10/31/2013		758.40
120766	W	10/22/2013	LARSEN, KELLY SHORELAND	010151	RECONCILED:10/31/2013		264.00
120524	W	10/10/2013	LAWSON PRODUCTS, INC.	011455	RECONCILED:10/31/2013		9,992.54
120845	W	10/24/2013	LEARNING A-Z VOYAGER EXPANDED LEARNING, INC	012711			2,519.10
120664	W	10/16/2013	LEONE, SUZANNA CENTRAL OFFICE	013844	RECONCILED:10/31/2013		890.68
120938	W	10/30/2013	LEWIS, CRYSTAL	011076			100.00
120235	W	10/03/2013	LIEDEL POWER CLEANING	002059	RECONCILED:10/31/2013		1,895.00
120213	W	10/03/2013	LINCOLN FINANCIAL GROUP	014304	RECONCILED:10/31/2013		4,612.50
120525	W	10/10/2013	LITTLE CAESARS PIZZA	001148	RECONCILED:10/31/2013		11,219.55
120767	W	10/22/2013	LOPEZ, KELLY HIAWATHA	011354			260.58
120236	W	10/03/2013	LORMAN EDUCATION SERVICES DEPT. 5382	014536	RECONCILED:10/31/2013		339.00
120719	B	10/17/2013	LOST BOOK FOUND ACCOUNT	003602	RECONCILED:10/31/2013		16.00
120237	W	10/03/2013	LOWE'S COMPANIES INC.	010366	RECONCILED:10/31/2013		2,861.36
120665	W	10/16/2013	LOWE'S COMPANIES INC.	010366	RECONCILED:10/31/2013		1,014.54
120713	W	10/16/2013	LOWE'S COMPANIES INC.	010366	RECONCILED:10/31/2013		1,220.99
120526	W	10/10/2013	LRP PUBLICATIONS	002704	RECONCILED:10/31/2013		268.50
120846	W	10/24/2013	MAIL IT	004066	RECONCILED:10/31/2013		718.06
120527	W	10/10/2013	MARTIN, HOLLY TRANSPORTATION	014540	RECONCILED:10/31/2013		55.00
120939	W	10/30/2013	MARTIN, KRISTINE WHITMER HIGH SCHOOL	000228			640.80
120768	W	10/22/2013	MCCLELLAN, AMANDA MCGREGOR ELEM.	012655	RECONCILED:10/31/2013		1,244.70
120769	W	10/22/2013	MCCORKLE, KRISTIN MEADOWVALE ELEMENTARY	010879	RECONCILED:10/31/2013		521.16

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120770	W	10/22/2013	MCCULLOUGH, KELLY JACKMAN	014551	RECONCILED:10/31/2013		521.16
120238	W	10/03/2013	MCGRAW-HILL SCHOOL PUBLISHING CO.	003769	RECONCILED:10/31/2013		282.57
120528	W	10/10/2013	MCGRAW-HILL SCHOOL PUBLISHING CO.	003769	RECONCILED:10/31/2013		2,836.32
120597	W	10/11/2013	MDA NW OHIO ATTN:KRISTINA BRIONES	011136			244.00
120529	W	10/10/2013	MEL-STEVENSON U-CART REDI MIX INC.	005859	RECONCILED:10/31/2013		475.00
120530	W	10/10/2013	MELLOCRAFT CO	012241	RECONCILED:10/31/2013		339.50
120666	W	10/16/2013	METZGERS PREPRESS, INC.	002272	RECONCILED:10/31/2013		706.54
120771	W	10/22/2013	MICHAELIS, JULIE C/O MONAC	003761	RECONCILED:10/31/2013		521.16
120239	W	10/03/2013	MICHIGAN DEPT. OF STATE RECORD LOOKUP UNIT	010037	RECONCILED:10/31/2013		7.00
120940	W	10/30/2013	MICK ELECTRIC CO., INC.	001018			897.15
120240	W	10/03/2013	MIDPORT ELECTRONICS	004214	RECONCILED:10/31/2013		1,491.00
120847	W	10/24/2013	MIDPORT ELECTRONICS	004214			469.00
120941	W	10/30/2013	MIDPORT ELECTRONICS	004214			184.00
120241	W	10/03/2013	MILLCRAFT PAPER	012840	RECONCILED:10/31/2013		5,453.25
120269	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120270	B	10/07/2013	MISC. REFUND	010889			10.00
120271	B	10/07/2013	MISC. REFUND	010889			10.00
120272	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120273	B	10/07/2013	MISC. REFUND	010889			10.00
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120276	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00

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120280	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120281	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120282	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120283	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120284	B	10/07/2013	MISC. REFUND	010889			10.00
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120286	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120287	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
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120290	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120291	B	10/07/2013	MISC. REFUND	010889			10.00
120292	B	10/07/2013	MISC. REFUND	010889			10.00
120293	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120294	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120295	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120296	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120297	B	10/07/2013	MISC. REFUND	010889			10.00
120298	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120299	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120300	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120301	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120302	B	10/07/2013	MISC. REFUND	010889			10.00

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120303	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120304	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120305	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120306	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120307	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120308	B	10/07/2013	MISC. REFUND	010889			10.00
120309	B	10/07/2013	MISC. REFUND	010889			10.00
120310	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120311	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120312	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120313	B	10/07/2013	MISC. REFUND	010889			10.00
120314	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120315	B	10/07/2013	MISC. REFUND	010889			10.00
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120318	B	10/07/2013	MISC. REFUND	010889			10.00
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120320	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120321	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120322	B	10/07/2013	MISC. REFUND	010889			10.00
120323	B	10/07/2013	MISC. REFUND	010889			10.00
120324	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120325	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120326	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120327	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120328	B	10/07/2013	MISC. REFUND	010889			10.00

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120331	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120332	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120333	B	10/07/2013	MISC. REFUND	010889			10.00
120334	B	10/07/2013	MISC. REFUND	010889			10.00
120335	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120336	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120337	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120338	B	10/07/2013	MISC. REFUND	010889			10.00
120339	B	10/07/2013	MISC. REFUND	010889			10.00
120340	B	10/07/2013	MISC. REFUND	010889			10.00
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120344	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
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120346	B	10/07/2013	MISC. REFUND	010889			10.00
120347	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
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120349	B	10/07/2013	MISC. REFUND	010889			10.00
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120353	B	10/07/2013	MISC. REFUND	010889			10.00
120354	B	10/07/2013	MISC. REFUND	010889			10.00

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120356	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120357	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120358	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120359	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120360	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120361	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120362	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120363	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120364	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120365	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120366	B	10/07/2013	MISC. REFUND	010889			10.00
120367	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120368	B	10/07/2013	MISC. REFUND	010889			10.00
120369	B	10/07/2013	MISC. REFUND	010889			10.00
120370	B	10/07/2013	MISC. REFUND	010889			10.00
120371	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120372	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120373	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120374	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120375	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120376	B	10/07/2013	MISC. REFUND	010889			10.00
120377	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120378	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120379	B	10/07/2013	MISC. REFUND	010889			10.00
120380	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00

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120381	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120382	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120383	B	10/07/2013	MISC. REFUND	010889			10.00
120384	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120385	B	10/07/2013	MISC. REFUND	010889			10.00
120386	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120387	B	10/07/2013	MISC. REFUND	010889			10.00
120388	B	10/07/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120390	B	10/08/2013	MISC. REFUND	010889			10.00
120391	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120392	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120393	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120394	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120395	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120396	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120397	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120398	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120399	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120400	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120401	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120402	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120403	B	10/08/2013	MISC. REFUND	010889			10.00
120404	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120405	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120406	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120407	B	10/08/2013	MISC. REFUND	010889			10.00

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120409	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120410	B	10/08/2013	MISC. REFUND	010889			10.00
120411	B	10/08/2013	MISC. REFUND	010889			10.00
120412	B	10/08/2013	MISC. REFUND	010889			10.00
120413	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120414	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120415	B	10/08/2013	MISC. REFUND	010889			10.00
120416	B	10/08/2013	MISC. REFUND	010889			10.00
120417	B	10/08/2013	MISC. REFUND	010889			10.00
120418	B	10/08/2013	MISC. REFUND	010889			10.00
120419	B	10/08/2013	MISC. REFUND	010889			10.00
120420	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120421	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120422	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120423	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120424	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120425	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120426	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120427	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120428	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120429	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120430	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120431	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120432	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120433	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00

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120434	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120435	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120436	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120437	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120438	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120439	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120440	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120441	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120442	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120443	B	10/08/2013	MISC. REFUND	010889			10.00
120444	B	10/08/2013	MISC. REFUND	010889			10.00
120445	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120446	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120447	B	10/08/2013	MISC. REFUND	010889			10.00
120448	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120449	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120450	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120451	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120452	B	10/08/2013	MISC. REFUND	010889			10.00
120453	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120454	B	10/08/2013	MISC. REFUND	010889			10.00
120455	B	10/08/2013	MISC. REFUND	010889			10.00
120456	B	10/08/2013	MISC. REFUND	010889			10.00
120457	B	10/08/2013	MISC. REFUND	010889			10.00
120458	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120459	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00

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120460	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120461	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120462	B	10/08/2013	MISC. REFUND	010889			10.00
120463	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120464	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120465	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120466	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120467	B	10/08/2013	MISC. REFUND	010889			10.00
120468	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120469	B	10/08/2013	MISC. REFUND	010889			10.00
120470	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120471	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120472	B	10/08/2013	MISC. REFUND	010889			10.00
120473	B	10/08/2013	MISC. REFUND	010889			10.00
120474	B	10/08/2013	MISC. REFUND	010889			10.00
120475	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120476	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120477	B	10/08/2013	MISC. REFUND	010889			10.00
120478	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120479	B	10/08/2013	MISC. REFUND	010889			10.00
120480	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120481	B	10/08/2013	MISC. REFUND	010889			10.00
120482	B	10/08/2013	MISC. REFUND	010889	VOID: 10/10/2013		10.00
120483	B	10/08/2013	MISC. REFUND	010889			10.00
120484	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120485	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00

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120486	B	10/08/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		10.00
120720	B	10/17/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		13.00
120721	B	10/17/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		20.00
120722	B	10/17/2013	MISC. REFUND	010889	RECONCILED:10/31/2013		12.00
120531	W	10/10/2013	MITCO	011209	RECONCILED:10/31/2013		7,276.06
120942	W	10/30/2013	MITCO	011209			292.65
120943	W	10/30/2013	MOMAR INC.	012160			358.64
120598	W	10/11/2013	MONSTER GRAPHICS LYNN GAUTHIER II	012640	RECONCILED:10/31/2013		3,017.50
120887	W	10/25/2013	MONSTER GRAPHICS LYNN GAUTHIER II	012640	RECONCILED:10/31/2013		2,154.00
120242	W	10/03/2013	MORSE, LISA WERNERT	013127	RECONCILED:10/31/2013		159.33
120848	W	10/24/2013	MORSE, LISA WERNERT	013127	RECONCILED:10/31/2013		99.29
120944	W	10/30/2013	MORSE, LISA WERNERT	013127			29.94
120945	W	10/30/2013	MR. PLUMBER TED TAM INC.	012777			475.00
120532	W	10/10/2013	MUELLER, MOLLY WERNERT ELEMENTARY	010780	RECONCILED:10/31/2013		62.64
120772	W	10/22/2013	MULLAN, MATT WHITMER HIGH SCHOOL	012268	RECONCILED:10/31/2013		260.58
120243	W	10/03/2013	MULLIN, DAVE	013913	RECONCILED:10/31/2013		25.00
119635	W	08/21/2013	MUSIC IS ELEMENTARY	005232	VOID: 10/07/2013		143.36
120533	W	10/10/2013	MUSIC IS ELEMENTARY	005232	RECONCILED:10/31/2013		143.36
120534	W	10/10/2013	MUSICAL RESOURCES	003663	RECONCILED:10/31/2013		129.00
120946	W	10/30/2013	MUSICAL RESOURCES	003663			835.60
120244	W	10/03/2013	MYERS EQUIPMENT	004724	RECONCILED:10/31/2013		1,391.68
120667	W	10/16/2013	NAGY BUILDING COMPANY LLC	010970	RECONCILED:10/31/2013		10,400.00

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120245	W	10/03/2013	NASCO	000320	RECONCILED:10/31/2013		1,506.96
120535	W	10/10/2013	NASCO	000320	RECONCILED:10/31/2013		319.68
120668	W	10/16/2013	NASCO	000320	RECONCILED:10/31/2013		306.46
120849	W	10/24/2013	NASCO	000320	RECONCILED:10/31/2013		251.24
120947	W	10/30/2013	NASCO	000320			1,844.01
120536	W	10/10/2013	NASSP/NHS/NJHS	010539	RECONCILED:10/31/2013		127.75
120268	W	10/07/2013	NATIONAL MEDICAL EXCESS LLC	014490	RECONCILED:10/31/2013		63,136.61
120805	W	10/22/2013	NATIONAL MEDICAL EXCESS LLC	014490	RECONCILED:10/31/2013		63,847.90
120537	W	10/10/2013	NCS PEARON	010032	RECONCILED:10/31/2013		4,056.00
121013	W	10/31/2013	NEFF COMPANY, THE	000321			3,363.20
120948	W	10/30/2013	NEOLA OF OHIO	001872			550.00
120773	W	10/22/2013	NESTER, MEG JACKMAN	002314	RECONCILED:10/31/2013		521.16
120669	W	10/16/2013	NEVCO, INC.	014520	RECONCILED:10/31/2013		903.91
120538	W	10/10/2013	NICKLES BAKERY INC.	000265	RECONCILED:10/31/2013		4,582.83
120850	W	10/24/2013	NODINE, TERI WHITMER HS	006001			33.56
120851	W	10/24/2013	NORDMANN ROOFING RANDY CARNS	003055	RECONCILED:10/31/2013		801.00
120888	W	10/25/2013	NORRIS, BOB THE CLASS ACT	002217	RECONCILED:10/31/2013		175.00
120599	W	10/11/2013	NORTHWEST OHIO SOCCER OFFICIAL ASSOCIATION (NWOSOA)	001125	RECONCILED:10/31/2013		200.00
120539	W	10/10/2013	NOVAK, RACHAEL WHITMER	012252	RECONCILED:10/31/2013		182.40
120540	W	10/10/2013	NOVIDEA HEALTHCARE	000563	RECONCILED:10/31/2013		4,733.77
120852	W	10/24/2013	NPI AUDIO VISUAL SOLUTIONS	013701	RECONCILED:10/31/2013		6,110.00
120670	W	10/16/2013	NU CENTURY TEXTILE SERVS.	002543	RECONCILED:10/31/2013		129.28
120541	W	10/10/2013	NWO BEVERAGE, INC.	005100	RECONCILED:10/31/2013		525.40

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120246	W	10/03/2013	NWOASBO CARLA RICE, TREAS.	000657	RECONCILED:10/31/2013		65.00
120389	W	10/07/2013	NWOASBO CARLA RICE, TREAS.	000657	RECONCILED:10/31/2013		270.00
120949	W	10/30/2013	O E MEYER COMPANY	012478			423.58
120774	W	10/22/2013	O'CONNOR, GARY WHITMER/CTC	000246	RECONCILED:10/31/2013		521.16
120671	W	10/16/2013	OAESA	002535	RECONCILED:10/31/2013		485.00
120247	W	10/03/2013	OASSA C/O JOANNE RUBSAM	001318	RECONCILED:10/31/2013		725.00
120542	W	10/10/2013	ODENEAL, JAYNE	014518	RECONCILED:10/31/2013		31.70
120853	W	10/24/2013	ODENEAL, JAYNE	014518	RECONCILED:10/31/2013		36.95
120248	W	10/03/2013	OFFICE DEPOT, INC.	002424	RECONCILED:10/31/2013		300.00
120543	W	10/10/2013	OFFICE DEPOT, INC.	002424	RECONCILED:10/31/2013		51.64
120854	W	10/24/2013	OFFICE DEPOT, INC.	002424	RECONCILED:10/31/2013		157.07
120249	W	10/03/2013	OFFICE MAX ACCT. 647086	005165	RECONCILED:10/31/2013		564.00
120672	W	10/16/2013	OFFICE MAX ACCT. 647086	005165	RECONCILED:10/31/2013		185.15
120673	W	10/16/2013	OHIO & MICHIGAN PAPER CO.	001484	RECONCILED:10/31/2013		691.40
120544	W	10/10/2013	OHIO ACTE	001302	RECONCILED:10/31/2013		250.00
120250	W	10/03/2013	OHIO ASSOCIATION SCHOOL BUSINESS OFFICIALS-(OASBO)	000958	RECONCILED:10/31/2013		360.00
120950	W	10/30/2013	OHIO ASSOCIATION SCHOOL BUSINESS OFFICIALS-(OASBO)	000958			100.00
120855	W	10/24/2013	OHIO BUREAU OF EMPLOYMENT SERVICES	000086			956.03
120251	W	10/03/2013	OHIO DEPARTMENT OF COMMERCE DIV. OF INDUSTRIAL COMPLIANCE	004660	RECONCILED:10/31/2013		798.75
120545	W	10/10/2013	OHIO DEPARTMENT OF COMMERCE DIV. OF INDUSTRIAL COMPLIANCE	004660	RECONCILED:10/31/2013		614.25

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120951	W	10/30/2013	OHIO DEPARTMENT OF COMMERCE DIV. OF INDUSTRIAL COMPLIANCE	004660			745.50
120582	B	10/10/2013	OHIO DEPARTMENT OF EDUCATION OFFICE OF GRANTS MANAGEMENT	013888	RECONCILED:10/31/2013		20.13
901081	B	10/10/2013	OHIO DEPARTMENT OF EDUCATION OFFICE OF GRANTS MANAGEMENT	013888	VOID: 10/10/2013		20.13
121014	W	10/31/2013	OHIO FUTURE EDUCATORS OF AMERICA (OFEA)	000198			50.00
120600	W	10/11/2013	OHIO NORTHERN UNIVERSITY SPORTS CENTER	012179	RECONCILED:10/31/2013		14,320.00
120252	W	10/03/2013	OHIO PUBLIC FACILITIES MAINTENANCE ASSOCIATION	010443	RECONCILED:10/31/2013		90.00
120674	W	10/16/2013	OHIO SCHOOL BOARDS ASSOC. (OSBA)	000020	RECONCILED:10/31/2013		2,500.00
120253	W	10/03/2013	OHIO SCHOOLS COUNCIL - GAS	012215	RECONCILED:10/31/2013		29,849.73
120952	W	10/30/2013	OHIO SCHOOLS COUNCIL - GAS	012215			29,849.73
120889	W	10/25/2013	OHIO SKILLS-USA VICA	003373			2,040.00
120953	W	10/30/2013	OHIO SKILLS-USA VICA	003373			230.00
120675	W	10/16/2013	OHIO TURNPIKE & INFRASTRUCTURE COMMISSION	005073	RECONCILED:10/31/2013		113.95
120546	W	10/10/2013	ORIENTAL TRADING CO., INC.	003300	RECONCILED:10/31/2013		300.16
120254	W	10/03/2013	OWENS COMMUNITY COLLEGE	001992			35.00
120856	W	10/24/2013	OWENS COMMUNITY COLLEGE	001992	RECONCILED:10/31/2013		170.00
120954	W	10/30/2013	PAKULSKI, TRICIA CENTRAL OFFICE BLDG	014422			78.20
120775	W	10/22/2013	PALMER, CINDY WHITMER HIGH SCHOOL	003850	RECONCILED:10/31/2013		260.58
121015	W	10/31/2013	PARAMOUNT HEALTH CARE FOR WIRE USE ONLY	014500	RECONCILED:10/31/2013		490,643.00
120776	W	10/22/2013	PARQUETTE, HEATHER HIAWATHA	003861	RECONCILED:10/31/2013		521.16
120547	W	10/10/2013	PARTSMASTER	012741	RECONCILED:10/31/2013		1,428.19

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BERT SPANGENTHAL							
120548	W	10/10/2013	PEAKE, AL & SONS INC.	002462	RECONCILED:10/31/2013		3,761.02
120255	W	10/03/2013	PEARSON EDUCATION	000179	RECONCILED:10/31/2013		1,722.88
120549	W	10/10/2013	PEARSON EDUCATION	000179	RECONCILED:10/31/2013		1,306.21
120676	W	10/16/2013	PEARSON EDUCATION	000179	RECONCILED:10/31/2013		2,117.57
120857	W	10/24/2013	PEARSON EDUCATION	000179	RECONCILED:10/31/2013		1,482.84
120955	W	10/30/2013	PEARSON EDUCATION	000179			577.47
120777	W	10/22/2013	PERRY, TIM CTC BUILDING	001044	RECONCILED:10/31/2013		521.16
120956	W	10/30/2013	PIASECKI SERVICE INC.	001760			894.25
120677	W	10/16/2013	PIONEER MFG. CO. JEFF MC CORMICK	001379	RECONCILED:10/31/2013		1,496.95
120550	W	10/10/2013	PITNEY BOWES GLOBAL FINANCIAL SERVS.	013777	RECONCILED:10/31/2013		1,821.00
120551	W	10/10/2013	PLANK ROAD PUBLISHING	002902	RECONCILED:10/31/2013		107.25
120678	W	10/16/2013	POCKET NURSE	002436	RECONCILED:10/31/2013		396.99
120552	W	10/10/2013	PORTS PETROLEUM CO.	012623	RECONCILED:10/31/2013		25,485.00
120679	W	10/16/2013	PORTS PETROLEUM CO.	012623	RECONCILED:10/31/2013		8,876.43
120858	W	10/24/2013	PORTS PETROLEUM CO.	012623	RECONCILED:10/31/2013		25,290.75
120601	W	10/11/2013	POSITIVE PROMOTIONS	003713	RECONCILED:10/31/2013		284.10
120957	W	10/30/2013	POSITIVE PROMOTIONS	003713			444.76
121016	W	10/31/2013	PRESENTATION SOLUTIONS, INC.	012206			243.69
120553	W	10/10/2013	PROFESSIONAL SPORTS FIELD SERVICES, LLC	003614	RECONCILED:10/31/2013		920.00
120680	W	10/16/2013	PROGRESSIVE SWEEPING	004634	RECONCILED:10/31/2013		673.80
120554	W	10/10/2013	RACO INDUSTRIES	014336	RECONCILED:10/31/2013		150.82
120256	W	10/03/2013	RADIO ENGINEERING INDUSTRIES	013861	RECONCILED:10/31/2013		205.35
120958	W	10/30/2013	RAMADA HOTEL & CONFERENCE CTR. JENNIFER	001512			4,732.98

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121017	W	10/31/2013	RANDY KING, TREASURER, OIAAA	001900			130.00
120681	W	10/16/2013	RAWLINGS HEATING & COOLING	014077	RECONCILED:10/31/2013		1,500.00
120682	W	10/16/2013	RAY, AMY MCGREGOR ELEMENTARY	004296	RECONCILED:10/31/2013		31.37
120778	W	10/22/2013	RAY, AMY MCGREGOR ELEMENTARY	004296	RECONCILED:10/31/2013		289.24
120779	W	10/22/2013	RAYBURN, ANNIE WERNERT	012038			1,070.98
120780	W	10/22/2013	RECKNAGEL, JULIE C/O MCGREGOR	005029			260.58
120555	W	10/10/2013	REITER DAIRY	005475	RECONCILED:10/31/2013		19,049.57
120959	W	10/30/2013	RELIANCE OXYGEN & EQUIP.	000089			148.95
120960	W	10/30/2013	REVELS, HEIDI WERNERT	014555			100.00
120257	W	10/03/2013	REX, MARISSA HIAWATHA ELEM.	013072	RECONCILED:10/31/2013		25.00
120781	W	10/22/2013	REX, MARISSA HIAWATHA ELEM.	013072	RECONCILED:10/31/2013		260.58
120556	W	10/10/2013	RICHARDS, REBECCA CENTRAL OFFICE	012083	RECONCILED:10/31/2013		15.03
120961	W	10/30/2013	RICHARDS, REBECCA CENTRAL OFFICE	012083			31.64
120782	W	10/22/2013	ROBERTSON, KATHRYN JACKMAN	014552	RECONCILED:10/31/2013		781.74
120602	W	10/11/2013	ROGUE FITNESS	014515	RECONCILED:10/31/2013		1,797.72
120783	W	10/22/2013	ROOT, VICKI WASHINGTON, JR.	002022			260.58
120784	W	10/22/2013	ROSS, AMY (ANNE) MCGREGOR	003579			260.58
120785	W	10/22/2013	RUPP, CHRISTINE GREENWOOD/JACKMAN	001886			260.58
120962	W	10/30/2013	RUSH TRUCK CENTER	014296			3,280.40

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INTERSTATE BILLING SERVICE							
120963	W	10/30/2013	S/P2 SAFETY & POLLUTION PREVENTION	013990			199.00
120258	W	10/03/2013	SAFETY COUNCIL OF NORTHWEST OHIO	002393	RECONCILED:10/31/2013		25.00
120859	W	10/24/2013	SAFETY COUNCIL OF NORTHWEST OHIO	002393	RECONCILED:10/31/2013		80.00
120964	W	10/30/2013	SAFETY COUNCIL OF NORTHWEST OHIO	002393			25.00
120557	W	10/10/2013	SAFEWAY PEST CONTROL KEITH W. HOHENSHELL	000092	RECONCILED:10/31/2013		610.00
120786	W	10/22/2013	SAKOWSKI, TERA MCGREGOR ELEM.	001729	RECONCILED:10/31/2013		289.24
120860	W	10/24/2013	SALLY BEAUTY COMPANY	000069			691.74
120965	W	10/30/2013	SALLY BEAUTY COMPANY	000069			75.18
120861	W	10/24/2013	SALON CENTRIC	003315	RECONCILED:10/31/2013		348.75
120558	W	10/10/2013	SALVAGE, JO CENTRAL OFFICE	003333	RECONCILED:10/31/2013		779.21
120559	W	10/10/2013	SAMS, KATHY	014170			30.00
120787	W	10/22/2013	SATTLER, SHARON JACKMAN	001850	RECONCILED:10/31/2013		260.58
120683	W	10/16/2013	SAX ARTS & CRAFTS SCHOOL SPECIALTY, INC.	002681			223.25
120966	W	10/30/2013	SAX ARTS & CRAFTS SCHOOL SPECIALTY, INC.	002681			513.48
120259	W	10/03/2013	SCANTRON CORPORATION	002839	RECONCILED:10/31/2013		1,713.60
120862	W	10/24/2013	SCANTRON CORPORATION	002839	RECONCILED:10/31/2013		2,507.40
120967	W	10/30/2013	SCANTRON CORPORATION	002839			277.20
120788	W	10/22/2013	SCHEIBER, MATTHEW WHITMER HS	002660			1,042.32
120684	W	10/16/2013	SCHOLASTIC INC.	013574	RECONCILED:10/31/2013		328.35
120968	W	10/30/2013	SCHOLASTIC INC.	013574			246.95

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120685	W	10/16/2013	SCHOLASTIC MAGAZINES	005995	RECONCILED:10/31/2013		197.67
120789	W	10/22/2013	SCHOLL, JOSH WHITMER	012338	RECONCILED:10/31/2013		1,563.48
901085	M	10/29/2013	SCHOOL EMPLOYEES RETIREMENT	900003			149,354.00
120863	W	10/24/2013	SCHOOL EMPLOYEES RETIREMENT SYSTEM OF OHIO	000606	RECONCILED:10/31/2013		10,872.40
120969	W	10/30/2013	SCHOOL SPECIALTY	001231			642.59
120790	W	10/22/2013	SCHREINER, JASON WHITMER	010782	RECONCILED:10/31/2013		2,640.00
120686	W	10/16/2013	SELLERS, BILL STRIPPING	000087	RECONCILED:10/31/2013		625.00
120791	W	10/22/2013	SHACKELFORD, CAROLYN GREENWOOD	014193	RECONCILED:10/31/2013		521.16
120560	W	10/10/2013	SHARE CORPORATION	014474	RECONCILED:10/31/2013		414.93
120792	W	10/22/2013	SHARP, KARI WASHINGTON	013144	RECONCILED:10/31/2013		1,824.06
120687	W	10/16/2013	SHARP, LAURA	010070	RECONCILED:10/31/2013		30.00
120970	W	10/30/2013	SHERWIN-WILLIAMS	003543			413.28
121018	W	10/31/2013	SHORELINE SPORTS MEDICAL SUPPLY, INC.	013016			39.74
120603	W	10/11/2013	SIGN LADY, THE INC.	012289	RECONCILED:10/31/2013		1,716.00
120688	W	10/16/2013	SIGN LADY, THE INC.	012289	RECONCILED:10/31/2013		412.50
120971	W	10/30/2013	SIGNS & SUCH JOSEPH L. GILLEN	001535			558.50
121019	W	10/31/2013	SIGNS & SUCH JOSEPH L. GILLEN	001535			215.80
120793	W	10/22/2013	SILER, JENNIFER WHITMER HS	012298	RECONCILED:10/31/2013		955.46
120794	W	10/22/2013	SITTER, ALLISON WERNERT	013169	RECONCILED:10/31/2013		260.58
120561	W	10/10/2013	SMART SYSTEMS STANDARDIZED FOOD SERVICE	013860	RECONCILED:10/31/2013		3,146.00

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120604	W	10/11/2013	SNODGRASS, RYAN HARRY WHITMER HIGH SCHOOL	010885			29.86
120689	W	10/16/2013	SNOOK, THOMAS WHITMER H.S.	000271	RECONCILED:10/31/2013		337.87
120714	W	10/16/2013	SNOOK, THOMAS WHITMER H.S.	000271	RECONCILED:10/31/2013		855.00
120864	W	10/24/2013	SOFO FOODS	003233	RECONCILED:10/31/2013		551.10
120605	W	10/11/2013	SOLETHER, MICHELE	014538	VOID: 10/29/2013		60.00
120562	W	10/10/2013	SPARK PROGRAMS	014526	RECONCILED:10/31/2013		2,786.00
120972	W	10/30/2013	SPECIALTY GAS GROUP	012631			397.98
120690	W	10/16/2013	SPEEDSKIN, LLC	012987	RECONCILED:10/31/2013		315.43
120865	W	10/24/2013	SPENGLER NATHANSON	000436	RECONCILED:10/31/2013		4,949.95
120606	W	10/11/2013	SPENTHOFF, KATHERINE WASHINGTON JR. HIGH	011955			13.06
120607	W	10/11/2013	SPORT FAME ERIC SCHWARTZ	014417	RECONCILED:10/31/2013		3,726.00
121020	W	10/31/2013	SPORT FAME ERIC SCHWARTZ	014417			2,052.00
120795	W	10/22/2013	SQUIBB, JAMIE CTC	011779	RECONCILED:10/31/2013		1,824.06
120796	W	10/22/2013	SQUIBB, MATT WHITMER	003650	RECONCILED:10/31/2013		521.16
120973	W	10/30/2013	SQUIBB, MATT WHITMER	003650			197.69
121021	W	10/31/2013	STAGE ACCENTS INTERMEDIA INC.	000516			531.74
120260	W	10/03/2013	STANDARD STATIONERY SUPPLY CO.	002211	RECONCILED:10/31/2013		11,181.48
120563	W	10/10/2013	STARTS AUTO PARTS	001948	RECONCILED:10/31/2013		573.09
120691	W	10/16/2013	STARTS AUTO PARTS	001948	RECONCILED:10/31/2013		279.42
120866	W	10/24/2013	STARTS AUTO PARTS	001948	RECONCILED:10/31/2013		2,987.84

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120974	W	10/30/2013	STARTS AUTO PARTS	001948			2,037.99
120564	W	10/10/2013	STATE CHEMICAL MFG. CO.	000078	RECONCILED:10/31/2013		2,795.60
901084	M	10/29/2013	STATE TEACHERS RETIREMENT	900002			405,208.00
120565	W	10/10/2013	STATE TEACHERS RETIREMENT SYSTEM	000605	RECONCILED:10/31/2013		12,762.57
120867	W	10/24/2013	STATE TEACHERS RETIREMENT SYSTEM	000605	RECONCILED:10/31/2013		12,760.83
120975	W	10/30/2013	STEFANICK, THERESA CENTRAL OFFICE	003591			16.10
120797	W	10/22/2013	STEINMILLER, KENNETH CTC	014553	RECONCILED:10/31/2013		521.16
120976	W	10/30/2013	STENHOUSE PUBLISHERS	003536			47.71
120868	W	10/24/2013	STEVENS DISPOSAL & RECYCLING	002147			7,841.90
120261	W	10/03/2013	STOUGH & STOUGH ARCHITECTS	000500	RECONCILED:10/31/2013		32,463.48
120869	W	10/24/2013	SUPERIOR LAMP, INC.	013108	RECONCILED:10/31/2013		2,005.74
120692	W	10/16/2013	SUPERIOR UNIFORM	003024	RECONCILED:10/31/2013		1,252.50
120870	W	10/24/2013	SUPERIOR UNIFORM	003024	RECONCILED:10/31/2013		2,016.27
120798	W	10/22/2013	SWARTZ, JUDIE WASHINGTON, JR.	012819	RECONCILED:10/31/2013		1,302.90
120566	W	10/10/2013	SWINEFORD, DOLORES	014544	RECONCILED:10/31/2013		297.07
120693	W	10/16/2013	SWISHER, REBECCA WHITMER H.S.	003092	RECONCILED:10/31/2013		375.00
120890	W	10/25/2013	SYLVAN STUDIOS	003222	VOID: 10/29/2013		171.40
120977	W	10/30/2013	TAC ATTN: BRIAN YODER	013374			1,042.57
120978	W	10/30/2013	TANNER SUPPLY COMPANY	005154			1,262.50
120567	W	10/10/2013	TAS INC.	001655	RECONCILED:10/31/2013		7,100.00
120694	W	10/16/2013	TAS INC.	001655	RECONCILED:10/31/2013		8,000.00
120871	W	10/24/2013	TAS INC.	001655	RECONCILED:10/31/2013		5,629.40

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120608	W	10/11/2013	TEAM SPORTS, INC.	003190	RECONCILED:10/31/2013		4,290.00
120891	W	10/25/2013	TEAM SPORTS, INC.	003190	RECONCILED:10/31/2013		11,544.00
121022	W	10/31/2013	TEAM SPORTS, INC.	003190			6,432.00
120872	W	10/24/2013	TECH TOOL SUPPLY	013925	RECONCILED:10/31/2013		182.40
120568	W	10/10/2013	TECHLINE	012896	RECONCILED:10/31/2013		1,098.84
120979	W	10/30/2013	TERMINAL SUPPLY CO.	013617			462.99
120262	W	10/03/2013	THOMSON WEST WEST PUBLISHING CORP.	010948	RECONCILED:10/31/2013		902.40
120695	W	10/16/2013	THOMSON WEST WEST PUBLISHING CORP.	010948	RECONCILED:10/31/2013		558.00
120569	W	10/10/2013	TIME FOR KIDS	012505	RECONCILED:10/31/2013		1,496.48
120980	W	10/30/2013	TIME FOR KIDS	012505			736.00
120570	W	10/10/2013	TOFT'S DAIRY	002347	RECONCILED:10/31/2013		1,102.08
120981	W	10/30/2013	TOLEDO AUTOMATIC DOOR	001552			296.15
120696	W	10/16/2013	TOLEDO BLADE	011279	RECONCILED:10/31/2013		93.00
120806	W	10/22/2013	TOLEDO CHAPTER-AMER PAYROLL WANDA GLOVER / TOLEDO ZOO	004036			60.00
120263	W	10/03/2013	TOLEDO EDISON	000010	RECONCILED:10/31/2013		72,978.98
120571	W	10/10/2013	TOLEDO EDISON	000010	RECONCILED:10/31/2013		36.98
120697	W	10/16/2013	TOLEDO EDISON	000010	RECONCILED:10/31/2013		104.86
120873	W	10/24/2013	TOLEDO EDISON	000010	RECONCILED:10/31/2013		4,034.99
120982	W	10/30/2013	TOLEDO EDISON	000010			65,453.02
120983	W	10/30/2013	TOLEDO ELEVATOR AND MACHINE CO	004937			800.00
120572	W	10/10/2013	TOLEDO HEARING & SPEECH CENTER	013664	RECONCILED:10/31/2013		2,736.00
120984	W	10/30/2013	TOLEDO HEARING & SPEECH CENTER	013664			364.95
120985	W	10/30/2013	TOLEDO MIRROR AND GLASS CO. TOLEDO GLASS LLC	000108			171.00
120874	W	10/24/2013	TOLEDO P.E. SUPPLY CO.	002887	RECONCILED:10/31/2013		1,655.72

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120698	W	10/16/2013	TOLEDO SPRING SERVICE	002662	RECONCILED:10/31/2013		542.25
120986	W	10/30/2013	TOLEDO SPRING SERVICE	002662			163.36
120573	W	10/10/2013	TOLEDO TOPSOIL & MULCH, LLC	013406	RECONCILED:10/31/2013		74.97
120264	W	10/03/2013	TOM'S TIRE	002262	RECONCILED:10/31/2013		201.59
120987	W	10/30/2013	TOM'S TIRE	002262			541.84
120988	W	10/30/2013	TORRENCE SOUND EQUIPMENT COMPANY	000111			841.00
120989	W	10/30/2013	TOTAL ENVIRONMENTAL SVC, LLC TERRY LUHRING	002529			2,485.00
120875	W	10/24/2013	TPC FOOD SERVICE C/O PATRICK REID	011238	RECONCILED:10/31/2013		12,676.50
120990	W	10/30/2013	TREASURER, CITY OF TOLEDO	002654			100.00
120574	W	10/10/2013	TREASURER, STATE OF OHIO C/O GSD BUSINESS OFFICE	001536	RECONCILED:10/31/2013		100.00
120699	W	10/16/2013	TREASURER-STATE OF OHIO DEPARTMENT OF TAXATION	000135	RECONCILED:10/31/2013		33.51
120991	W	10/30/2013	TRIAD TECHNOLOGIES	014205			319.56
120876	W	10/24/2013	TRY-CERAMICS & GIFTS	000382			176.00
120992	W	10/30/2013	TRY-CERAMICS & GIFTS	000382			1,052.00
120799	W	10/22/2013	TUCKER, JODIE WHITMER CTC	011561	RECONCILED:10/31/2013		521.16
120993	W	10/30/2013	TUCKER, JODIE WHITMER CTC	011561			263.81
120575	W	10/10/2013	U.S. SCHOOL SUPPLY, INC.	000292	RECONCILED:10/31/2013		191.45
120800	W	10/22/2013	ULERY, HEATHER MEADOWVALE	003062			347.44
120892	W	10/25/2013	ULRICH, LAURA WHITMER/CTC BLDG.	011792			127.00
120700	W	10/16/2013	ULTIMATE OFFICE, INC.	001058	RECONCILED:10/31/2013		324.03
120994	W	10/30/2013	UNIFIRST CORP.	012569			149.62

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CHECK	TYPE	DATE	VENDOR	VENDOR	STATUS/DATE	BANK CODE	CHECK AMOUNT
120576	W	10/10/2013	UNITED LABORATORIES	010293			3,196.15
120995	W	10/30/2013	UNITED LABORATORIES	010293			4,442.48
120577	W	10/10/2013	UNITED PARCEL SERVICES	000116	RECONCILED:10/31/2013		278.85
120996	W	10/30/2013	UNITY SCHOOL BUS PARTS	010375			392.93
121023	W	10/31/2013	UNIVERISTY OF TOLEDO DEPT. OF MUSIC	012653			180.00
120877	W	10/24/2013	VAILLANT, SUE CENTRAL OFFICE	001572	RECONCILED:10/31/2013		23.96
120701	W	10/16/2013	VAN TASSEL CONSTRUCTION CORP.	014393	RECONCILED:10/31/2013		3,948.44
120878	W	10/24/2013	VAN TASSEL CONSTRUCTION CORP.	014393	RECONCILED:10/31/2013		6,374.21
120265	W	10/03/2013	VAS-KO COMPANY, INC.	001487	RECONCILED:10/31/2013		2,493.50
120266	W	10/03/2013	VERIZON WIRELESS ACCT. #985955088-00001	012897	RECONCILED:10/31/2013		3,098.94
120997	W	10/30/2013	VERIZON WIRELESS ACCT. #985955088-00001	012897			1,987.14
120702	W	10/16/2013	VESCO OIL CORP.	001912	RECONCILED:10/31/2013		1,393.50
120214	W	10/03/2013	VISION SERVICE PLAN - (OH)	010004	RECONCILED:10/31/2013		7,052.99
120998	W	10/30/2013	WALTON, ROBIN CENTRAL OFFICE	001346			71.96
120801	W	10/22/2013	WARD, TINA MCGREGOR	000684	RECONCILED:10/31/2013		289.24
901078	M	10/03/2013	WASHINGTON LOCAL DENTAL PREMIUM	950001			49,648.60
901076	M	10/03/2013	WASHINGTON LOCAL PARAMOUNT CLAIMS	950003	VOID: 10/03/2013		740,305.67
901077	M	10/03/2013	WASHINGTON LOCAL PARAMOUNT CLAIMS	950003			743,162.21
120703	W	10/16/2013	WASHINGTON LOCAL SCHOOLS NUTRITION SERVICES	003023	RECONCILED:10/31/2013		197.98
120999	W	10/30/2013	WASHINGTON LOCAL SCHOOLS NUTRITION SERVICES	003023			1,017.59

Date: 11/05/2013
Time: 8:09 am

Washington Local
SORT BY VENDOR NAME
CHECK DATES BETWEEN 10/01/2013 AND 10/31/2013
ALL CHECKS SELECTED

Page: 37
(CHEKPY)

CHECK	TYPE	DATE	VENDOR	VENDOR	STATUS/DATE	BANK CODE	CHECK AMOUNT
120578	W	10/10/2013	WATTERSON ENVIRONMENTAL GROUP CMB INVESTMENTS LLC.	012934	RECONCILED:10/31/2013		3,932.03
121000	W	10/30/2013	WATTERSON ENVIRONMENTAL GROUP CMB INVESTMENTS LLC.	012934			2,127.60
120802	W	10/22/2013	WELCH, JENNIFER GREENWOOD ELEMENTARY	011051	RECONCILED:10/31/2013		260.58
121001	W	10/30/2013	WELLER TRUCK PARTS, LLC WELLER HOLDINGS, INC.	013417			641.72
120704	W	10/16/2013	WEST MUSIC CO.	003264	RECONCILED:10/31/2013		345.04
120705	W	10/16/2013	WESTONE LABS	005673	RECONCILED:10/31/2013		64.00
120609	W	10/11/2013	WETZEL, MARIE WHITMER	001883	RECONCILED:10/31/2013		50.43
120893	W	10/25/2013	WETZEL, MARIE WHITMER	001883			72.17
121024	W	10/31/2013	WETZEL, MARIE WHITMER	001883			200.00
120879	W	10/24/2013	WHITE, MARK WHITMER/CTC BLDG.	010725	RECONCILED:10/31/2013		849.98
121025	W	10/31/2013	WHITMER / CAMPUS CAFE	012300			118.00
120610	W	10/11/2013	WHITMER DIGITAL GRAPHIC DESIGN BRIAN ANDERSON	012800	RECONCILED:10/31/2013		50.00
120715	W	10/16/2013	WHITMER DIGITAL GRAPHIC DESIGN BRIAN ANDERSON	012800	RECONCILED:10/31/2013		650.00
120611	W	10/11/2013	WHITMER HIGH SCHOOL	000429	RECONCILED:10/31/2013		50.00
120716	W	10/16/2013	WHITMER HIGH SCHOOL	000429	RECONCILED:10/31/2013		2,014.00
120894	W	10/25/2013	WHITMER HIGH SCHOOL	000429	RECONCILED:10/31/2013		60.00
120579	W	10/10/2013	WICHMAN COMPANY	000302	RECONCILED:10/31/2013		6,685.89
120717	W	10/16/2013	WIETRZYKOWSKI, JENNY	014523			45.66
120803	W	10/22/2013	WILHELM, KAREN JACKMAN ELEM.	011923	RECONCILED:10/31/2013		1,042.32
120706	W	10/16/2013	WILKINSON FUND RAISING INC. PAT WILKINSON	003063	RECONCILED:10/31/2013		506.00

CHECK DATES BETWEEN 10/01/2013 AND 10/31/2013

ALL CHECKS SELECTED

CHECK	TYPE	DATE	VENDOR	VENDOR	STATUS/DATE	BANK CODE	CHECK AMOUNT
120580	W	10/10/2013	WILLIAMS, JUDITH C. CENTRAL OFFICE	001695			486.68
120707	W	10/16/2013	WILLIAMS, JUDITH C. CENTRAL OFFICE	001695			447.14
120804	W	10/22/2013	WOLFE, AARON WHITMER HIGH SCHOOL	012266	RECONCILED:10/31/2013		781.74
121002	W	10/30/2013	WORTH AVE. GROUP & STUDENT SUSAN CLARK, SCHOOL COORD.	014519			11,840.00
120880	W	10/24/2013	YP	001319	RECONCILED:10/31/2013		195.50
120612	W	10/11/2013	ZAMPARDO, STEPHEN	013815	RECONCILED:10/31/2013		143.10
120708	W	10/16/2013	ZAMPARDO, STEPHEN	013815	RECONCILED:10/31/2013		169.50
120267	W	10/03/2013	ZONES CORPORATE SOLUTIONS INC.	011063	RECONCILED:10/31/2013		399.48
V VOIDED CHECKS			8	CHECK TOTALS			745,322.46
R RECONCILED CHECKS			563	CHECK TOTALS			5,771,715.29
W WARRANT CHECKS			593	CHECK TOTALS			2,464,105.86
M MEMO CHECKS			7	CHECK TOTALS			2,137,188.95
B REFUND CHECKS			224	CHECK TOTALS			2,306.26
I INVESTMENT CHECKS			0	CHECK TOTALS			0.00
T TRANSFER CHECKS			0	CHECK TOTALS			0.00
D DISTRIBUTION CHECKS			0	CHECK TOTALS			0.00
C PAYROLL CHECKS			2	CHECK TOTALS			3,595,871.76
MISSING CHECKS			0				
** TOTAL CHECKS (LESS VOIDED)			818	** TOTAL NET			7,454,150.37
*** TOTAL CHECKS WRITTEN			826	*** GRAND TOTALS			8,199,472.83

**WASHINGTON LOCAL SCHOOLS
SUMMARY OF INVESTMENT EARNINGS - FYTD
ALL FUNDS - ALL BANKS**

	GENERAL FUND	P.I.-STADIUM FUND	P.I.-TRILBY FUND	P.I.-BLDG. FUND	BLDG. FUND	LUNCHROOM FUND	EMPLOYEES MEMORIAL FUND	JODI FRANCIS MEMORIAL FUND	TRILBY SPORTSMAN FUND	BISHOP FUND	LAPOINT MEMORIAL FUND	SELF-FUNDED HEALTH FUND	EMP BENEFITS DENTAL FUND	AUXILIARY SERVICE FUND	TOTAL
Star PLUS	\$1,837.07	127.77	72.25	3324.65	3542.91	101.48	20.99	11.15	16.56	3.92	4.00	909.99	88.75	43.04	10104.53
Star Ohio	\$663.40														663.40
Fifth/Third	\$5,111.63														\$5,111.63
Fifth/Third-CD	\$0.00														\$0.00
Huntington	\$3.37														\$3.37
Huntington-CD	\$0.00														\$0.00
KeyBank	\$2,626.71														\$2,626.71
KeyBank-CD	\$0.00														\$0.00
PNC Bank	\$2,398.73														\$2,398.73
PNC Bank-CD	\$0.00														\$0.00
	\$12,640.91	\$127.77	\$72.25	\$3,324.65	\$3,542.91	\$101.48	\$20.99	\$11.15	\$16.56	\$3.92	\$4.00	\$909.99	\$88.75	\$43.04	\$20,908.37

**WASHINGTON LOCAL SCHOOLS
SUMMARY OF INVESTMENT EARNINGS POSTED IN OCTOBER 2013
ALL FUNDS - ALL BANKS**

	GENERAL FUND	P.I.-STADIUM FUND	P.I.-TRILBY FUND	P.I.-BLDG. FUND	BLDG. FUND	LUNCHROOM FUND	EMPLOYEES MEMORIAL FUND	JODI FRANCIS MEMORIAL FUND	TRILBY SPORTSMAN FUND	BISHOP FUND	LAPOINT MEMORIAL FUND	SELF-FUNDED HEALTH FUND	EMP BENEFITS DENTAL FUND	AUXILIARY SERVICE FUND	TOTAL
Star PLUS	\$771.07	\$31.95	\$14.26	\$827.13	\$555.19	\$15.80	\$5.54	\$2.50	\$4.14	\$0.98	\$1.00	\$273.96	\$20.56	\$23.23	\$2,547.31
Star Ohio	\$87.21														\$87.21
Fifth/Third	\$1,396.46														\$1,396.46
Fifth/Third-CD	\$0.00														\$0.00
Huntington	\$0.85														\$0.85
Huntington-CD	\$0.00														\$0.00
KeyBank	\$724.92														\$724.92
KeyBank-CD	\$0.00														\$0.00
PNC Bank	\$594.96														\$594.96
PNC Bank-CD	\$0.00														\$0.00
	\$3,575.47	\$31.95	\$14.26	\$827.13	\$555.19	\$15.80	\$5.54	\$2.50	\$4.14	\$0.98	\$1.00	\$273.96	\$20.56	\$23.23	\$5,351.71

4. Authorization for Payment of Legal Fees

Legal fees for September services billed by Bricker & Eckler in the amount of \$1,457.50 and Spengler Nathanson in the amount of \$2,961.05.

The Treasurer recommends that the Board approve payment of legal fees as presented.

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____

5. Purchases over \$25,000

Washington Local Schools Policy 6320—Purchases Limitations

All purchases (purchase order/contract) except utilities and emergency purchases, that are within the amount contained in the appropriation and were originally contemplated in the budgeting process may be made upon authorization of the Director of Business Services unless the contemplated purchase is for more than \$25,000, in which case prior approval is required from the Board of Education.

Per Policy 6320, the Treasurer recommends that the following requests be approved by the Board of Education:

A. Ports Petroleum: Purchase of Fleet Fuel

Request from John Bettis, Transportation Supervisor dated 10/11/13
Purchase Total with Delivery\$25,290.75

B. Ports Petroleum: Purchase of Fleet Fuel

Request from John Bettis, Transportation Supervisor dated 11/1/13
Purchase Total with Delivery
.....\$25,330.01

C. Northern Buckeye Education Council:

FY 2014 NWOCA Membership and Services Fees
Estimated

Cost.....\$150,000.00

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____



washington local schools

individual attention. infinite opportunities.

memo

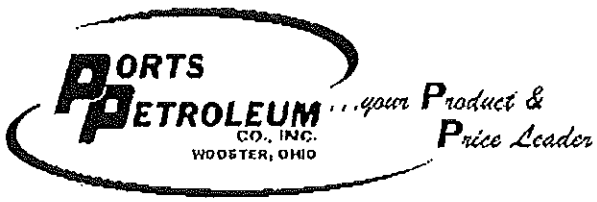
To: Jeff Fouke
From: John Bettis *JB*
CC: Dave Bringman
Rebecca Fuller
Date: October 11, 2013
Subject: Fuel Purchase Recommendation

I am respectfully requesting the board to approve the purchase of bulk fuel for the fleet from Ports Petroleum for \$25,304.25. They were the lowest price quoted to us. We continue to monitor the Ohio School Council's pricing, so that we may receive additional quotes. The price comparison sheet is available for your review.

Fuel is sold by volume, which due to delivery temperature it may fluctuate. We expect this to not exceed \$26,000.00.

Please let me know if I can provide further information.

JB/ck



P.O. Box 1046
Wooster, OH 44691
1-800-562-0373

Invoice Date 10/11/2013	Invoice Number 861056
Ship Date 10/11/2013	Ship Time 14:30
Cust Ord #	Carrier 2081

Bill To 90490
WASHINGTON LOCAL SCHOOL
3505 W LINCOLNSHIRE BLVD
TOLEDO OH 43606-0000

Ship To 90491
WASHINGTON LOCAL SCHOOLS
5201 DOUGLAS

TOLEDO OH
43613-0000

Bill of Lading	Description	Gross	Net	Price	Amount
279521 GL	406 PREM DIES W/ADD ULTRALOW CLE 15-ppm sulfur ULSD	7496		3.05400	22892.78
	FREIGHT - DIESEL	7496		.03700	277.35
	FX EXCISE TAX-LOW DIESEL EXEMPT # 34-6401546				
	FX U S T	7496		.00100	7.50
	FX OIL SPILL-LOW DIESEL	7496		.00190	14.24
	OH EXCISE TAX-LOW DIESEL	7496		.28000	2098.88

All invoiced tax exempt fuel is purchased for:
USER- STATE/LOCAL GOVERNMENT

Our new online Customer Center gives you 24/7 access to any document we have on file for your company. Set up an account today visit portspetroleum.com/customer

REMIT TO: PORTS PETROLEUM CO. INC., P.O. BOX 1046, WOOSTER, OHIO 44691

For internal use 1014 201310	Payment is due	10/21/2013	Pay this Amount	\$25,290.75
---------------------------------	----------------	------------	-----------------	-------------

The state tax, or taxes, imposed hereon has been assumed and will be paid by Ports Petroleum Co., Inc. on or before due date, as required by law.

Effective 07/16/07 there will be a \$250 charge for all returned checks or ACH's.

A service charge of 1-1/2% per month will be charged on all past-due balances.

Fuel Bid Sheet

Oct 11, 2013

Vendor	Contact	Phone	Price / Gal
--------	---------	-------	-------------

Ports Petroleum

~~Shirley~~

Rob

7:30 AM

1-330-264-1885

3.3739

includes state tax

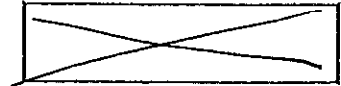
Prem. Diesel with additive

Petroleum Traders

~~Zach~~

Adam

1-800-348-3705



Can't get us a delivery for today.
all their drivers are booked.

Brahier Oil

Jim / Dick

1-419-531-2218

3.455

includes state tax

Still trying to find a
truck to deliver fuel.

Quality Fuels

Bud Ziehr

419-467-6028



Ohio School Council
Lynch's Oil


\$ 3.3952



washington local schools

individual attention. infinite opportunities.

memo

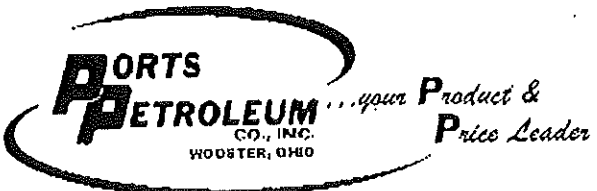
To: Jeff Fouke
From: John Bettis 
CC: Dave Bringman
Rebecca Fuller
Date: November 1, 2013
Subject: Fuel Purchase Recommendation

I am respectfully requesting the board to approve the purchase of 7500 gallons of bulk fuel for the fleet from Ports Petroleum for \$25,500.00. They were the lowest price quoted to us. We continue to monitor the Ohio School Council's pricing, so that we may receive additional quotes. The price comparison sheet is available for your review.

Fuel is sold by volume, which due to delivery temperature it may fluctuate. We expect this to not exceed \$26,000.00.

Please let me know if I can provide further information.

JB/ck



P.O. Box 1046
Wooster, OH 44691
1-800-562-0373

Invoice Date 11/1/2013	Invoice Number 864653
Ship Date 11/1/2013	Ship Time 12:07
Cust Ord #	Carrier 2081

Bill To 90490
WASHINGTON LOCAL SCHOOL
3505 W LINCOLNSHIRE BLVD
TOLEDO OH 43606-0000

Ship To 90491
WASHINGTON LOCAL SCHOOLS
5201 DOUGLAS

TOLEDO OH
43613-0000

3402695

Bill of Lading	Description	Gross	Net	Price	Amount
467545 GL	406 PREM DIES W/ADD ULTRALOW CLE 15-ppm sulfur ULSD	7450		3.08010	22946.75
	FREIGHT - DIESEL	7450		.03700	275.65
	FX EXCISE TAX-LOW DIESEL EXEMPT # 34-6401546				
	FX U S T	7450		.00100	7.45
	FX OIL SPILL-LOW DIESEL	7450		.00190	14.16
	OH EXCISE TAX-LOW DIESEL	7450		.28000	2086.00

All invoiced tax exempt fuel is purchased for:
USER- STATE/LOCAL GOVERNMENT

Our new online Customer Center gives you 24/7 access to any document we have on file for your company. Set up an account today visit portspetroleum.com/customer

REMIT TO: PORTS PETROLEUM CO. INC., P.O. BOX 1046, WOOSTER, OHIO 44691

For internal use
1101 201311

Payment is due 11/11/2013 Pay this Amount \$25,330.01

The state tax, or taxes, imposed hereon has been assumed and will be paid by Ports Petroleum Co., Inc. on or before due date, as required by law.

Effective 07/16/07 there will be a \$250 charge for all returned checks or ACH's.

A service charge of 1-1/2% per month will be charged on all past-due balances.

Fuel Bid Sheet

Nov. 1, 2013

Vendor	Contact	Phone	Price / Gal
--------	---------	-------	-------------

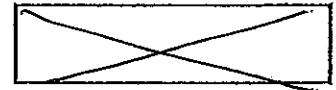
Ports Petroleum	Chris Rob	1-330-264-1885	
-----------------	-------------------------	----------------	--

3.40

Diesel Supreme w/additive

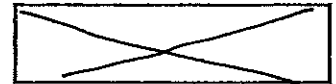
Tax included

Petroleum Traders	Zach	1-800-348-3705	
-------------------	------	----------------	--



*Left message on voice mail
& emailed request for price quote
They never got back to me.*

Brahier Oil	Jim / Dick	1-419-531-2218	
-------------	------------	----------------	--



8:15 will call me back

Can't get anyone to deliver today

Quality Fuels	Bud Ziehr	419-467-6028	
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Ohio School Council \$3.5623

Hello Treasurers!

We are planning to issue NWOCA invoices during the month of October for the following FY14 NBEC/NWOCA Fees:

FY14 NBEC Membership - \$250.00 per district

FY14 NWOCA Membership

The fee structure for the NWOCA program is set each year by the NBEC General Assembly. The 2013-2014 fees were provided to all district treasurers in June. If your district opted for the quarterly payment option for your NWOCA membership fee, you will be invoiced only for the 1st and 2nd quarter of your NWOCA membership fees, otherwise you will be invoiced for the full year.

FY14 NWOCA Internet, VOIP and Wireless Services

Internet, VOIP and Wireless Service Fees are provided to each district as part of the eRate process. These costs were provided to your district in response to your district's 470 request. As a part of this process your district entered into a Internet Services contract with the NBEC for these costs. Per the requirements of The Schools and Library Program each district will receive two invoices for their internet services. The first invoice will be for services that are eligible for eRate funding and the second invoice will include charges for services that your district is receiving that are not eligible for eRate funding.

Credit Memo- Fiber Project Members Only

When the NBEC Fiber Project began in 2002 each member district opted for either a lump sum payment or an annual payment of \$31,000 for their participation in the fiber project. In order to allow districts to apply for eRate reimbursement on this annual cost, it is necessary for NWOCA to include the \$31,000 in each district's annual internet access fees giving the district a "gross" cost to use when applying for eRate reimbursement. Since member districts had already paid this \$31,000 to the fiber project either in their initial lump sum payment or in annual installments it is necessary to then create a "credit memo" for \$31,000 to prevent a duplicate payment by the district. This credit memo along with the "gross invoice" results in a "net" cost to the district. Please use this credit memo as you make your payment to the NBEC.

FY14 Fiber Project payments (if applicable)

In 2002 each district selected a payment option for their participation in the NBEC Fiber Network Project. If your district selected the annual payment option, you will be invoiced for your FY13 \$31,000.00 installment for the Fiber Project.

United Streaming (if applicable)

If your district has opted for this service, these invoices will be issued.

FY14 Technical Services

Includes but not limited to - Hosting, Data Storage, Back-up Services, Citrix-Thin Client, COMS, Alert Solutions, Gaggle - email Archiving.

If your district has contracted with NWOCA for any optional services, you will be invoiced for the annual fees for these services at this time

I hope that you find this information helpful as you prepare your purchase orders for these payments.

If you have questions regarding these fees, feel free to direct any questions about these billings to myself (pfund@nwoca.org), or Juli Lange (lange@nwoca.org)- (Internet Access - eRate questions only).

Robin
Robin Pfund, Treasurer
Northern Buckeye Education Council

NWOCA Computer Services Description

Basic Membership Services

13-14 Service Fees

Includes Fiscal, Student Administrative, and Educational Technology Services

Annual Flat Membership Fee	\$22,000/district
Annual Student ADM Fees	\$19.75/ADM Based on ITC's EMIS Subsidy Payment Report from ODE

Annual EMIS Aggregation Fee

\$.50/ student (\$500.00 minimum / \$12,500.00 maximum)

Basic Internet Access Fees

School districts participating in the E-Rate program and/or the Fiber-Based Network Project are billed based on a formula included in your E-Rate award.

The membership fees for NWOCA contains four components: an annual flat membership fee, a student ADM fee, an EMIS Aggregation fee, and Network Communication fees. The first component is a flat charge of \$22,000 per year per participating member district and the second component is a fee of \$ 19.75 per student per year, based on October child count information from ODE. The basic membership fee includes access to Fiscal Services, Student Administrative Services, as well as Educational Technology Services.. This basic membership fee structure is designed to provide local support from all member districts at a base level, and then to add additional local support based on district size to closely reflect the added workload placed on NWOCA computer systems by larger district operations. The vocational school students are excluded from the student ADM fee as the fee for those students is included in the fee paid by the affected vocational school.

It should be noted that the amount of state subsidy received by the member district is then subtracted from the total of the annual flat membership fee and the student ADM fee. This eliminates the need of additional billings for any loss of state subsidy.

The third component of the fee structure is a \$.50 per student per year for EMIS aggregations. The student count is based on the ADM reported by the district to the Ohio Department of Education the previous October, excluding vocational school students. The minimum amount for this fee is \$500.00 and the maximum amount is \$12,500 (per district per fiscal year).

The Basic Internet Access fee is the fourth component of the fee structure, which is based on a formula included in the E-Rate award as a part of the Internet Services Agreement. This includes Basic Internet Access with 1G Ethernet transport, network support and maintenance of network equipment.

The membership fees provide each member district with limited access to the following services without additional charges: USAS Accounting, USPS Payroll/Personnel, HR Kiosk, Salary Schedule/Cost Projection simulations, SAAS/EIS Inventory, PowerSchool Student reporting, SAAS/VIS Vehicle Information System, Electronic Mail for district administrative and non-administrative personnel, Filtered Internet Access, Student Email Accounts, Educational Technology Integration, Professional Development for Teaching Personnel, INFOhio Library Automation Services, District and Teacher Web Site Hosting, and domain name services, and disaster recovery services.

NWOCA Membership Fees

2013-2014 (FY14)

District Name	Per District Gen Mbr Fee	Oct-11 ADM	Projected FY14 Per District \$19.75/ADM Fee	Projected 2013-2014 Gross Charges	FY12 State Subsidy	Approximate Net 13-14	EMIS Fee \$.50/ADM	Projected 2013-14 Approximate Net Plus EMIS Fee
Anthony Wayne	\$ 22,000.00	3997.33	\$ 78,947.27	\$ 100,947.27	\$ 11,662.72	\$ 89,284.55	\$ 1,998.67	\$ 91,283.21
Archbold	\$ 22,000.00	1224.57	\$ 24,185.26	\$ 46,185.26	\$ 4,978.91	\$ 41,206.35	\$ 612.29	\$ 41,818.63
Ayersville	\$ 22,000.00	778.2	\$ 15,369.45	\$ 37,369.45	\$ 4,191.19	\$ 33,178.26	\$ 500.00	\$ 33,678.26
Bryan	\$ 22,000.00	1915.79	\$ 37,836.85	\$ 59,836.85	\$ 6,198.68	\$ 53,638.17	\$ 957.90	\$ 54,596.07
Central Local	\$ 22,000.00	1057.39	\$ 20,883.45	\$ 42,883.45	\$ 4,683.86	\$ 38,199.59	\$ 528.70	\$ 38,728.29
Defiance City	\$ 22,000.00	2498.07	\$ 49,336.88	\$ 71,336.88	\$ 9,017.00	\$ 62,319.88	\$ 1,249.04	\$ 63,568.92
Edgerton Local	\$ 22,000.00	570.02	\$ 11,257.90	\$ 33,257.90	\$ 3,823.81	\$ 29,434.09	\$ 500.00	\$ 29,934.09
Edon Northwest	\$ 22,000.00	597.71	\$ 11,804.77	\$ 33,804.77	\$ 3,872.70	\$ 29,932.07	\$ 500.00	\$ 30,432.07
Evergreen	\$ 22,000.00	1231.58	\$ 24,323.71	\$ 46,323.71	\$ 4,991.26	\$ 41,332.45	\$ 615.79	\$ 41,948.24
FCCC	\$ 22,000.00	1050.55	\$ 20,748.36	\$ 42,748.36	\$ 4,671.79	\$ 38,076.57	\$ 525.28	\$ 38,601.85
Fayette	\$ 22,000.00	427.5	\$ 8,443.13	\$ 30,443.13	\$ 3,572.34	\$ 26,870.79	\$ 500.00	\$ 27,370.79
Hicksville EV	\$ 22,000.00	883.9	\$ 17,457.03	\$ 39,457.03	\$ 3,441.85	\$ 36,015.18	\$ 500.00	\$ 36,515.18
Holgate Local	\$ 22,000.00	443.1	\$ 8,751.23	\$ 30,751.23	\$ 3,599.83	\$ 27,151.40	\$ 500.00	\$ 27,651.40
Lake Local	\$ 22,000.00	1553.04	\$ 30,672.54	\$ 52,672.54	\$ 5,558.53	\$ 47,114.01	\$ 776.52	\$ 47,890.53
Liberty Center	\$ 22,000.00	1100.41	\$ 21,733.10	\$ 43,733.10	\$ 4,759.79	\$ 38,973.31	\$ 550.21	\$ 39,523.51
Lucas County ESC	\$ 22,000.00	139	\$ 2,745.25	\$ 24,745.25	\$ 2,916.02	\$ 21,829.23	\$ 500.00	\$ 22,329.23
Maumee City	\$ 22,000.00	2556.4	\$ 50,488.90	\$ 72,488.90	\$ 9,119.92	\$ 63,368.98	\$ 1,278.20	\$ 64,647.18
Millcreek-West Unity	\$ 22,000.00	595.22	\$ 11,755.60	\$ 33,755.60	\$ 3,868.30	\$ 29,887.30	\$ 500.00	\$ 30,387.30
Montpelier EV	\$ 22,000.00	992.32	\$ 19,598.32	\$ 41,598.32	\$ 4,569.04	\$ 37,029.28	\$ 500.00	\$ 37,529.28
Napoleon Area	\$ 22,000.00	1922.32	\$ 37,965.82	\$ 59,965.82	\$ 6,210.21	\$ 53,755.61	\$ 961.16	\$ 54,716.77
North Central	\$ 22,000.00	592.93	\$ 11,710.37	\$ 33,710.37	\$ 3,864.24	\$ 29,846.13	\$ 500.00	\$ 30,346.13
Northeastern	\$ 22,000.00	1071.5	\$ 21,162.13	\$ 43,162.13	\$ 4,708.76	\$ 38,453.37	\$ 535.75	\$ 38,989.12
NwOESC	\$ 22,000.00	261	\$ 5,154.75	\$ 27,154.75	\$ 3,002.16	\$ 24,152.59	\$ 500.00	\$ 24,652.59
Oregon City	\$ 22,000.00	3804.2	\$ 75,132.95	\$ 97,132.95	\$ 11,321.92	\$ 85,811.03	\$ 1,902.10	\$ 87,713.13
Otsego Local	\$ 22,000.00	1502.87	\$ 29,681.68	\$ 51,681.68	\$ 5,470.01	\$ 46,211.67	\$ 751.44	\$ 46,963.11
Ottawa Hills	\$ 22,000.00	988.5	\$ 19,522.88	\$ 41,522.88	\$ 4,562.31	\$ 36,960.57	\$ 500.00	\$ 37,460.57
Patrick Henry	\$ 22,000.00	933.28	\$ 18,432.28	\$ 40,432.28	\$ 4,464.84	\$ 35,967.44	\$ 500.00	\$ 36,467.44
Penta County JVS	\$ 22,000.00	1954.09	\$ 38,593.28	\$ 60,593.28	\$ 6,266.25	\$ 54,327.03	\$ 977.05	\$ 55,304.07
Pettisville	\$ 22,000.00	520.88	\$ 10,287.38	\$ 32,287.38	\$ 3,737.10	\$ 28,550.28	\$ 500.00	\$ 29,050.28
Pike-Delta-York	\$ 22,000.00	1235.54	\$ 24,401.92	\$ 46,401.92	\$ 4,998.25	\$ 41,403.67	\$ 617.77	\$ 42,021.44
Rossford	\$ 22,000.00	1716.4	\$ 33,898.90	\$ 55,898.90	\$ 5,846.83	\$ 50,052.07	\$ 858.20	\$ 50,910.27
Springfield Local	\$ 22,000.00	3866.42	\$ 76,361.80	\$ 98,361.80	\$ 7,337.91	\$ 91,023.89	\$ 1,933.21	\$ 92,957.10
Stryker	\$ 22,000.00	427	\$ 8,433.25	\$ 30,433.25	\$ 3,571.45	\$ 26,861.80	\$ 500.00	\$ 27,361.80
Swanton	\$ 22,000.00	1236.29	\$ 24,416.73	\$ 46,416.73	\$ 4,999.57	\$ 41,417.16	\$ 618.15	\$ 42,035.30
Sylvania City	\$ 22,000.00	7539.8	\$ 148,911.05	\$ 170,911.05	\$ 19,047.33	\$ 151,863.72	\$ 3,769.90	\$ 155,633.62
Washington Local	\$ 22,000.00	6731.6	\$ 132,949.10	\$ 154,949.10	\$ 17,621.11	\$ 137,327.99	\$ 3,365.80	\$ 140,693.79
Wauseon EV	\$ 22,000.00	1859.8	\$ 36,731.05	\$ 58,731.05	\$ 6,099.86	\$ 52,631.19	\$ 929.90	\$ 53,561.09
Wood County ESC	\$ 22,000.00	136.5	\$ 2,695.88	\$ 24,695.88	\$ 2,914.27	\$ 21,781.61	\$ 500.00	\$ 22,281.61
Totals ==>>>	\$ 836,000.00	61913.02	\$ 1,222,782.15	\$ 2,058,782.15	\$ 225,541.92	\$ 1,833,240.23	\$ 34,312.98	\$ 1,867,553.21

6. Request for Advance of Taxes Collected

The Treasurer recommends that the Board approve the Request for Advance of Taxes Collected as presented.

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____

REQUEST FOR ADVANCE OF TAXES COLLECTED
MUNICIPALITIES, SCHOOL DISTRICTS, TOWNSHIPS

Rev. Code Sec. 321.34

To the Auditor of Lucas County, Ohio:

Toledo, Ohio, November 21, 2013

YOU ARE HEREBY REQUESTED to issue your warrant upon the County Treasurer of said County, in favor of Jeffery S. Fouke as Treasurer of Washington Local Schools in said County for funds as they become available, of the current collection of taxes assessed and collected for and in behalf of said District which shall be held and treated as an advance payment on the current collection of taxes due said Board of Education at the ensuing settlement 2014 as provided by law.

Pursuant to a Resolution adopted by the Washington Local Board of Education adopted November 20, 2012. Resolution No. _____

(President of Board)

(Treasurer)

7. Approval of 2013/2014 Student Activity Budgets

The Treasurer recommends that the Board approve the 2013/2014 Student Activity Budgets as presented.

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____

8. Gifts and Donations

The Superintendent recommends that the Board accept the gifts and donations as presented:

A. Snyders-Lance, Inc.

Mark Nadolny, 1602 Holland Road, Maumee, OH 43537

- Donated 66 cases of individual bags of pretzels for the Community Halloween event.

B. Phyllis Spencer

5316 Fern Drive, Toledo, OH 43613

- Donated a 1999 Ford Escort to Whitmer CTC Automotive Technology Program.

C. The Andersons, Inc.

Tamara Sparks, V.P. Corporate Relations & Business Analysis

480 W. Dussel Drive, Maumee, Ohio 43537

- Monetary donation of \$790.00 to the Whitmer CTC Marketing Program to purchase ten DECA blazers and gift cards totaling \$500 to purchase items for the program.

D. Susan Dubendorfer

5704 Douglas Road, Toledo 43613

- Monetary donation of \$6,150 in memory of Jay Dubendorfer to be used for the pavilion or related expenses.

E. Paramount Health Care

1901 Indian Wood Circle, Maumee, OH 43537-4068

- Monetary donation of \$20,000 to be used for Challenge Day.

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____

9. Board of Education Policy

The Superintendent recommends that the Board hold first reading on the Board of Education policies as presented:

- A. 0160 – Meetings
- B. 6320 – Purchases
- C. 6440 – Cooperative Purchasing
- D. 7230 – Gifts, Donations and Bequests
- E. 7310 – Disposition of Surplus or Obsolete Property
- F. 7410 – Maintenance of Fixed Assets
- G. 7450 – Property Inventory
- H. 7455 – Accounting Systems for Fixed Assets
- I. 7510 – Use of District Facilities
- J. 7530.01 – Staff Use of Board-Owned Cellular Telephones
- K. 8431 – Preparedness for Toxic Hazard & Asbestos Hazard
- L. 8710 – Insurance

- M. 2271 – Post Secondary Enrollment Programs - REVISED
- N. 2623.02 – Third Grade Guarantee - REPLACEMENT
- O. 5111 – Eligibility of Resident / Non-resident Students
- P. 5430 – Class Rank
- Q. 5513 – Care of School Property
- R. 5517.01 – Bullying
- S. 6152 – Student Fees, Fines & Charges
- T. 9270 – Home Schooling

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____

RECOMMENDATION IF FIRST READING IS WAIVED:

The Superintendent recommends that the Board approve the Board of Education policies as presented:

- A. 0160 – Meetings
- B. 6320 – Purchases
- C. 6440 – Cooperative Purchasing
- D. 7230 – Gifts, Donations and Bequests
- E. 7310 – Disposition of Surplus or Obsolete Property
- F. 7410 – Maintenance of Fixed Assets
- G. 7450 – Property Inventory

- H. 7455 – Accounting Systems for Fixed Assets
- I. 7510 – Use of District Facilities
- J. 7530.01 – Staff Use of Board-Owned Cellular Telephones
- K. 8431 – Preparedness for Toxic Hazard & Asbestos Hazard
- L. 8710 – Insurance

- M. 2271 – Post Secondary Enrollment Programs - REVISED
- N. 2623.02 – Third Grade Guarantee - REPLACEMENT
- O. 5111 – Eligibility of Resident / Non-resident Students
- P. 5430 – Class Rank
- Q. 5513 – Care of School Property
- R. 5517.01 – Bullying
- S. 6152 – Student Fees, Fines & Charges
- T. 9270 – Home Schooling

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____



washington local schools

TO: Patrick Hickey
FROM: Nancy Brenton
DATE: 10/18/2013
RE: Policy Recommendations for November 20, 2013 Board Agenda

The following policies currently make reference to the Director of Business Services. Since the position will be eliminated effective January 1, 2014, we reviewed the policies to determine who should be responsible in the future. I attached the changes as jointly recommended by the administration: Patrick Hickey, Jeff Fouke, Cherie Mourlam and Nancy Brenton.

- 0160 – Meetings
- 6320 – Purchases
- 6440 – Cooperative Purchasing
- 7230 – Gifts, Donations and Bequests
- 7310 – Disposition of Surplus Property
- 7410 – Maintenance of Fixed Assets
- 7450 – Property Inventory
- 7455 – Accounting Systems for Fixed Assets
- 7510 – Use of Facilities
- 7530.01 – Cell Phones
- 8431 – Toxic Hazard & Asbestos
- 8710 – Insurance

Washington Local School District

Bylaws & Policies

0160 - MEETINGS

0161 **Parliamentary Authority**

The parliamentary authority governing the Board of Education shall be the most recent edition of Robert's Rules of Order, Newly Revised, in all cases in which it is consistent with statute, administrative code, or these bylaws.

0162 **Quorum**

Three (3) members present at a meeting shall constitute a quorum, and no business shall be conducted in the absence of a quorum. R.C. 3313.18

0163 **Presiding Officer**

The President shall preside at all meetings of the Board. In the absence, disability, or disqualification of the President, the Vice-President shall act instead; if neither person is available, any member shall be designated by a plurality of those present to preside. The act of any person so designated shall be legal and binding.

0164 **Notice of Meetings**

- A. A schedule of the time and place of each regular meeting(s) shall be submitted to the newspaper for publication.

The notice shall also contain the following statement: "Upon request to the **Superintendent** ~~Director of Business Services~~, the District shall make reasonable accommodation for a disabled person to be able to participate in this activity."

- B. Notice of the time, place, and purpose of each special meeting shall be given to the news media twenty-four (24) hours in advance of the meeting, except that when an emergency requires the immediate official action of the Board, the member(s) calling the meeting shall immediately notify the media requesting such notice of the time, place, and purpose of the meeting. R.C. 121.22
- C. Notice of meetings at which the specific type of public business is to be discussed shall be sent to all persons requesting in writing such notice, provided that such persons supply the Board with stamped, addressed envelopes for the purpose.
- D. The Treasurer shall notify all Board members of each Board meeting no later than two (2) days in advance of the meeting. Such notice shall include the time, place, and purpose of the meeting.

Washington Local School District

Bylaws & Policies

6320 - PURCHASES

Quotations and Bids

It is the policy of the Board of Education that employees seek and submit at least two (2) price quotations on purchases (purchase order/contract) of more than \$15,000, except in cases of emergency or when the materials or services purchased are of such a nature that price negotiations would not result in a savings to the District or when the item is subject to formal bid.

Unless exempted by law, when the Board determines to build, repair, enlarge, improve, or demolish a school building the cost of which will exceed \$25,000, the **Treasurer** ~~Director of Business Services~~ shall obtain competitive bids.

The Superintendent/designee shall ensure that the specifications for any public improvement project for which bids are solicited do not require any bidder

- A. to enter into agreements with labor organizations on said public improvement; or
- B. to enter into an agreement that requires its employees to become members of or pay fees or dues to a labor organization as a condition of employment or continued employment.

Bids shall be sealed and shall be opened by the **Treasurer** ~~Director of Business Services~~ in the presence of at least one (1) witness.

Soliciting of Bids

The Board, by resolution, may award a bid to the lowest responsive and responsible bidder. For a bidder to be considered responsive, the proposal must respond to all bid specifications in all material respects and contain no irregularities or deviations from the bid specifications which would affect the amount of the bid or otherwise provide a competitive advantage. For a bidder to be deemed responsible, the Board may request evidence from the bidder concerning:

- A. the experience (type of product or service being purchased, etc.) of the bidder;
- B. the financial condition;
- C. the conduct and performance on previous contracts (with the District or other agencies);
- D. the bidder's facilities;
- E. management skills;
- F. the ability to execute the contract properly.
- G. a signed affidavit ensuring that neither the bidder nor any sub-contractor has entered into an agreement with any labor organization regarding the public improvement project.

Awarding of Bids

The Board shall approve all contracts resulting from competitive bids prior to being awarded. The Board reserves the right to reject any or all bids.

In situations in which the Board has resolved to award a bid to the lowest responsible and responsive bidder and the low bidder does not meet the considerations specified above, the Board shall so notify the bidder, in writing, by certified mail. The bidder may protest the award of a bid within five (5) days of the notification and the Board shall meet with the protesting bidder and then reaffirm or reverse its decision.

Limitations (Purchase Order/Contract)

All purchases (purchase order/contract) except utilities and emergency purchases, that are within the amount contained in the appropriation and were originally contemplated in the budgeting process may be made upon authorization of the ~~Treasurer~~ ~~Director of Business Services~~ unless the contemplated purchase is for more than \$25,000, in which case prior approval is required from the Board of Education.

The Treasurer is authorized to adjust appropriations within a fund in order to make necessary purchases and shall report such modifications at the following regular Board meeting.

The ~~Treasurer~~ ~~Director of Business Services~~ is authorized to make emergency purchases, without prior adjustment, or Board approval of those goods and/or services needed to keep the schools in operation. Emergency purchases that exceed \$25,000 will be submitted for approval at the next Board meeting.

Contracts for Development and Improvement of Facilities

All contemplated contracts for professional design services such as from an architect or for construction management shall be in accordance with R.C. 9.33, 9.333, and 153.54 et seq.

Lease-Purchase Agreements

Lease-purchase agreements entered into by the Board shall be in accordance with R.C. 3313.375. Such agreements shall be a series of not more than thirty (30) one-year renewable lease terms, after which time ownership is transferred to the Board if all obligations of the Board under the agreement have been satisfied.

Purchases from the State

In accordance with State law (R.C. 4115.31 et seq.), the Superintendent/designee shall purchase products and services which are available from the Ohio Industries for the Handicapped (OIH) when such products or services are needed by the District. The Superintendent/designee is to maintain the current catalog provided by OIH and inform all District personnel who may be purchasing products or services of the catalog's current listings.

Requirements

Before the Treasurer certifies a purchase order, s/he shall check whether the proposed purchase is subject to bid or quotation and whether sufficient funds exist in the budget. All purchase orders shall be numbered consecutively.

R.C. 9.25, 9.30, 9.31, 9.311, 9.312, 153.12, 153.54, 3313.37, 3313.375 3313.46

R.C. 4115.32 et. seq., 4116.02, 4116.03, 5705.41, 5705.45

Revised 6/15/11

Washington Local School District Bylaws & Policies

6440 - COOPERATIVE PURCHASING

Recognizing the advantages of centralized purchasing, in that volume buying tends to maximize value for each dollar spent, the Board encourages the administration to seek savings that may accrue through joint agreements for the purchase of supplies, equipment, or services with the governing bodies of other governmental units.

The Board authorizes the Superintendent **and/or** Treasurer ~~or Director of Business Services~~ to negotiate such joint purchase agreements for services, supplies, and equipment which may be determined to be required from time to time and which the Board may otherwise lawfully purchase for itself, with governmental contracting units as may be appropriate in accordance with State law, the policies of this Board, and the dictates of sound purchasing procedures.

Cooperative or joint purchases require an agreement approved by the Board and the participating contracting bodies which shall specify the categories of equipment and supplies to be purchased; the manner of advertising for bids and of awarding contracts; the method of payment by each participating party and such other matters as may be deemed necessary to carry out the purposes of the agreement. Such agreements are subject to all legal bidding requirements.

R.C. 125.04, 167.01 et seq., 3313.812

Washington Local School District

Bylaws & Policies

7230 - GIFTS, DONATIONS, AND BEQUESTS

The Board of Education is duly appreciative of public interest in and good will toward the schools manifested through gifts, grants, and bequests. The Board reserves the right to specify the manner in which gifts are made; to define the type of gift, grant, or bequest which it considers appropriate; and to reject those which it deems inappropriate or unsuitable. If accepted, the Board will attempt to carry out the wishes of the donor.

All gifts, donations, or bequests shall be submitted to the Board, and if accepted, acknowledged by the Treasurer.

Gifts, donations, and bequests shall become the property of the Board and will be subject to use by the District as determined by the policies and administrative guidelines applying to all properties, equipment, materials, and funds.

Any equipment proposed to be purchased by a parent/booster organization for use in the school or at a District-related event shall be submitted to the **Treasurer** ~~Director of Business Services~~, prior to purchase, for determination of District liability.

The Board reserves the right to not accept such liability and thus deny the use of the equipment by students or District employees.

R.C. 9.20, 9.26, 3313.36, 3313.37

Washington Local School District

Bylaws & Policies

7310 - DISPOSITION OF SURPLUS OR OBSOLETE PROPERTY

The Board of Education requires the ~~Treasurer~~ ~~Director of Business Services~~ to review the property of the District periodically and to dispose of that material and equipment no longer usable in accordance with the terms of this policy.

A. Instructional Material

The District shall review instructional materials (i.e. textbooks, library books, manuals, support materials, etc.) periodically to determine the relevance to current instructional programs. The following criteria will be used to review instructional materials for redistribution and possible disposal:

1. concepts or content that do not support the current goals of the curriculum, State standards, or outcomes
2. information that may not be current
3. worn beyond salvage

B. Equipment

The District shall periodically inspect the equipment used in the instructional program and for district operations, to determine condition and usability. Should the equipment be deemed no longer serviceable or usable, the following criteria will be used to determine possible disposal:

1. repair parts for the equipment no longer readily available
2. repair records indicate equipment has no usable life remaining
3. obsolete and/or no longer contributing to the educational program
4. some potential for sale at a school auction
5. creates a safety or environmental hazard

C. Disposition

The ~~Treasurer~~ ~~Director of Business Services~~ is authorized to dispose of obsolete instructional and other property by selling it to the highest bidder, by donation to appropriate parties, or by proper waste removal. Disposal of surplus property purchased with Federal funds shall be disposed of in accordance with Federal guidelines.

Washington Local School District

Bylaws & Policies

7410 - MAINTENANCE OF FIXED ASSETS

The Board of Education recognizes that fixed assets represent a significant investment and as such their maintenance is a priority to the Board.

The District shall conduct a continuous program of inspection, maintenance, and rehabilitation for the preservation of all buildings and equipment, and wherever feasible, maintenance shall be preventive.

A maintenance program shall include:

- A. a regular summer program of facilities repair and conditioning;
- B. repair or replacement of equipment or facilities for energy conservation, safety, or other environmental factors.

The ~~Treasurer~~ ~~Director of Business Services~~ in conjunction with facilities supervisors, shall develop and promulgate to the custodial and maintenance staff such schedules as may be necessary for the ongoing maintenance and good order of the physical plant and for the expeditious repair of those conditions which threaten the safety of the occupants or the integrity of the plant.

Said schedules shall include the establishment of sound priorities among the requests for repairs received from principal departments.

Washington Local School District

Bylaws & Policies

7450 - PROPERTY INVENTORY

Efficient management and full replacement upon loss requires accurate inventory and properly maintained property records.

The District shall maintain and update a continuous inventory of all equipment and supplies at such intervals as will coincide with property insurance renewal and G.A.A.P. conversion requirements.

For purposes of this policy "equipment" shall mean a unit of furniture or furnishings, an instrument, machine, apparatus, or set of articles which retains its shape and appearance with use, is nonexpendable, costs at least \$500 as a single unit and does not lose its identity when incorporated into a more complex unit. When defining supplies for inventory purposes, no items will be counted whose total value is less than \$500.

It shall be the duty of the Treasurer ~~/Designee Director of Business Services~~ to ensure that inventories are recorded systematically and accurately and property records of equipment are updated and adjusted annually by reference to purchase orders and withdrawal reports.

Major items of equipment shall be subject to annual spot check inventory to determine loss, mislocation, or depreciation. Any major loss shall be reported to the Board.

The ~~Director of Business Services~~ and Treasurer ~~/Designee~~ shall maintain a system of property records which shall show, as appropriate to the item recorded, the:

- A. description and identification;
- B. manufacturer;
- C. year of purchase;
- D. initial cost;
- E. location.

Washington Local School District

Bylaws & Policies

7455 - ACCOUNTING SYSTEM FOR FIXED ASSETS

The Board of Education shall maintain a fixed-asset accounting system with sufficient information to permit the following:

- A. the preparation of year-end financial statements in accordance with generally accepted accounting principles
- B. adequate insurance coverage
- C. control and accountability

Fixed assets are defined as those tangible assets of the District with a useful life in excess of one (1) year and an initial cost equal to or exceeding the amount determined periodically in the District's administrative guidelines. Some items may be identified as "controlled" assets that, although they do not meet all fixed asset criteria, are to be recorded on the fixed-asset system to maintain control.

Fixed assets shall be classified as follows:

- A. land
- B. building
- C. improvements other than building
- D. machinery and equipment
- E. furniture and fixtures
- F. vehicles
- G. underground lines and other infrastructure
- H. construction-in-progress

Leased fixed assets and assets which are jointly owned shall be identified and recorded on the fixed-asset system.

Fixed assets shall be recorded at actual, or if not determinable, estimated purchase price or fair market value at the time of acquisition. The method(s) to be used to estimate such price or market value shall be established by the **Treasurer** ~~Director of Business Services~~.

Administrative guidelines will be developed to ensure proper purchase, transfer, and disposal of fixed assets.

Depreciation shall be recorded for funded fixed assets using the method(s) agreed upon by the ~~Director of Business Services and the~~ Treasurer.

The following information shall be maintained for all fixed assets:

- A. description
- B. asset classification (land, building, equipment, etc.)
- C. location
- D. purchase price
- E. vendor
- F. date purchased
- G. voucher number
- H. estimated useful life
- I. estimated salvage value
- J. replacement cost
- K. accumulated depreciation
- L. method of acquisition (purchase, trade-in, lease, donated etc.)
- M. appropriation
- N. manner of asset disposal

Washington Local School District

Bylaws & Policies

7510 - USE OF DISTRICT FACILITIES

Use of District facilities will be subject to charges prescribed in AG 7510 and to terms and conditions on building permit applications. The Board of Education hereby grants authorization to the Superintendent to reduce rental charges only in unusual or extraordinary circumstances, on a case-by-case basis, and to so notify the Board of such reductions.

SCOUTS AND RELATED GROUPS

A school group, organized within and sponsored by WLS, may be granted permission to use school facilities outside of regular school hours by the **Superintendent/Designee** ~~Director of Business Services~~ without charge to the organization.

There shall be no charge for one (1) meeting per month for Mothers' Clubs, Athletics Clubs, or Booster organizations at which there are no money-making projects. Two (2) free nights annually will be allowed for fund-raising activities of these organizations; however, it is the intent that such organizations limit these openings to two (2) per year.

Scouts, Brownies, 4-H Groups, etc.

Boy Scouts, 4-H, Girl Scouts, and Brownies shall be limited to one (1) opening per week; Cub Scouts shall be limited to one (1) opening per month.

- A. One (1) afternoon opening per week shall be permitted for any scout troop meeting regularly in a building.
- B. Boy Scouts and Girl Scouts meeting regularly in a building shall be permitted one (1) two-hour night opening per week; Cub Scouts shall be permitted one (1) two-hour night opening per month.

Special groups, such as Scouts, shall be permitted to hold one (1) honors' or awards' banquet per year without charge to the organization, if a building is needed for this purpose. One (1) free night per year will be allowed for fund-raising activities. The schedule of minimum fees for money-making activities beyond the one (1) free night per year follows:

- A. For fund-raising festivals, carnivals, dinners, dances, etc., the special group shall compensate at the rate established for custodial service in the building for that time period.
- B. For lawn activities, when the building is not open for use, no fee shall be required but a request for use of the lawn must be approved on a building opening at least five (5) days in advance.

Citizens residing in the School District may use District building and shall pay minimum fees to cover District custodial costs, provided the group using the facility is made up of more than fifty percent (50%) Washington Local residents. Costs would include normal custodial fees and food service costs.

STADIUM RENTAL

Permission to use the stadium will be granted by the same procedure as other openings.

All activities shall be fully supervised to prevent damage to buildings, grounds, and equipment. The organization sponsoring the activity shall be held fully responsible for all such damages.

No equipment, device, or displays shall be erected in such manner as to impair the grounds, field, bleachers, or stadium in any way.

USE BY THE GENERAL PUBLIC

The District is interested in cooperating with local organizations desiring to use facilities insofar as regular activities are not interrupted.

Under no condition will a facility be opened unless there is a person in charge who is regularly employed by the District ~~and who is directly responsible to the Director of Business Services or designee.~~

All requests for use of facilities shall be made directly to the Business Office. Prior to any contract being issued, approval shall be required from the principal of the requested building.

The schedule of fees for use of facilities shall be **determined by administrative regulation.** ~~charges as listed in AG 7510.~~

Persons, organizations, or groups using facilities shall be liable to the District for any damage to the facility as provided in R.C. 3313.79.

Persons, organizations, or groups using facilities shall indemnify and hold harmless the Board and/or School District from any and all claims or demands for cost, loss, injury, or damage to persons or property arising from the use of said facilities including any costs or attorney fees incurred by the District.

USE BY RELIGIOUS GROUPS, CIVIC OR CHARITABLE ORGANIZATIONS

Inasmuch as public schools are open for use by religious groups, organizations, etc., when not in use for school programs and activities, all requests for facilities shall be made at least one (1) calendar week in advance and subject to fees to be outlined in AG 7510. Under no condition will a facility be opened unless there is a person in charge who is regularly employed by the District. ~~and who is directly responsible to the Director of Business Services or designee.~~

All requests for use of facilities shall be made directly to the Business Office. Prior to any contract being issued, approval shall be required from the principal of the requested building.

WHITMER ATHLETIC DEPARTMENT REIMBURSEMENT - OHSAA EVENTS

Stadium Rentals: The Whitmer Athletic Department will receive fifty percent (50%) of the rental fee for OHSAA regular and post-season event rentals.

Fieldhouse Rentals: The Whitmer Athletic Department will receive 100% of the rental fee for OHSAA rentals.

The rental group will be responsible for all custodial and rental charges including clean up.

R.C. 3313.75 - .79, 3501.29

P.L. 98-377

Revised 9/18/07

Revised 3/19/08

Washington Local School District Bylaws & Policies

7530.01 - STAFF USE OF BOARD-OWNED CELLULAR TELEPHONES

The Board of Education may provide cellular telephones to employees who by the nature of their job have a routine and continuing business need for the use of cellular telephones for official Board business. Cellular telephones are provided as a tool to conduct Board business and to enhance business efficiencies and are not a personal benefit and shall not be a primary mode of communication, unless they are the most cost-effective means to conduct Board business (i.e., because cellular telephone accounts are billed on a time-used basis, Board-owned cellular telephones and services should not be used when a less costly alternative method of communication is safe, convenient and readily available).

The Superintendent or his/her designee is expected to see that:

- A. the need for each Board-owned cellular telephone and service account is clearly justified for Board business purposes;
- B. alternative solutions for work production and communication have been considered;
- C. employees provided with cellular telephone service accounts understand the purpose and limitations of usage;
- D. cellular telephone service account invoices outlining the details of usage are received and reviewed for conformance with this policy;
- E. invoices will be reviewed by the **Treasurer/designee** ~~Director of Business Services~~;
- F. if the use of cell phones for personal business causes an employee to incur a tax liability, the **Treasurer/designee** ~~Director of Business Services~~ will develop an accountability system for reimbursement to the district for personal phone calls;
- G. employees reimburse the Board for non-business use if required by this policy;
- H. use of a cellular telephone service account shall be terminated when no longer justified by business requirements, the employee leaves the Board's employment, and/or when the employee has by actions demonstrated a disregard for the limitation of this policy.

Adopted 12/11//07
Revised 9/19/12

Washington Local School District Bylaws & Policies

8431 - PREPAREDNESS FOR TOXIC HAZARD AND ASBESTOS HAZARD

The Board of Education, concerned for the safety of students and staff, will attempt to comply with all Federal and State statutes and regulations to protect them from hazards that may result from industrial accidents beyond the control of school officials or from the presence of asbestos materials used in previous construction.

TOXIC HAZARDS

These hazards exist in chemicals and other substances used in the school setting such as in laboratories, science classrooms, kitchens, and in the cleaning of rooms and equipment.

The Superintendent shall appoint an employee to serve as Toxic Hazard Preparedness (THP) Officer who will:

- A. identify potential sources of toxic hazard in cooperation with material suppliers who shall supply the THP Officer with Material Safety Data Sheets (MSDS's);
- B. ensure that all incoming materials, including portable containers, are properly labeled with the identity of the chemical, the hazard warning, and the name and address of the manufacturer or responsible party;
- C. maintain a current file of MSDS for every hazardous material present on District property;
- D. design and implement a written communication program which:
 1. lists hazardous materials present on District property,
 2. details the methods used to inform staff and students of the hazards, and
 3. describes the methods used to inform contractors and their employees of any hazardous substances to which they may be exposed and of any corrective measures to be employed;
- E. conduct a training program for all employees to include such topics as detection of hazards, explanation of the health hazards to which they could be exposed in their work environment, and the District's plan for communication, labeling, etc.

In fulfilling these responsibilities, the THP Officer may enlist the aid of county and municipal authorities and, if possible, the owners or operators of identified potential sources of toxic hazard.

ASBESTOS

In its efforts to comply with Asbestos Hazard Emergency Response Act (AHERA) and the Ohio Occupational Safety and Health Act (OSHA), the Board recognizes its responsibility to:

- A. inspect all District buildings for the existence of asbestos or asbestos-containing materials;
- B. take appropriate actions based on the inspections;
- C. establish a program for dealing with friable asbestos, if found;
- D. maintain a program of periodic surveillance and inspection of facilities or equipment containing asbestos;
- E. comply with EPA regulations governing the transportation and disposal of asbestos and asbestos-containing materials.

The Superintendent shall appoint a person to develop and implement the District's Asbestos-Management Program which will ensure proper compliance with Federal and State laws and the appropriate instruction of staff and students.

The Superintendent/**Supervisor of Facilities and Technical Operations**~~Director of Business Services~~ shall also ensure that, when conducting asbestos abatement projects, each contractor employed by the District is licensed pursuant to the Ohio Department of Health Regulations.

Nothing in this policy should be construed in any way as an assumption of liability by the Board for any death, injury, or illness that is the consequence of an accident or equipment failure or negligent or deliberate act beyond the control of the Board or its officers and employees.

A.C. 3701-34-06
40 C.F.R. 763.92

Asbestos Hazard Emergency Response Act of 1986 (AHERA)

15 U.S.C. 2601, 20 U.S.C. 4022, 20 U.S.C. 4014, 20 U.S.C. 4011 et seq.

Asbestos School Hazard Abatement Act of 1984

Asbestos School Hazard Abatement Reauthorization Act of 1990, 20 U.S.C. 4011

Washington Local School District

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8710 - INSURANCE

The District shall purchase the type and amount of insurance necessary to protect the District from major financial losses.

Insurance purchased shall include, but need not be limited to, the following:

- A. fire and extended coverage on buildings and contents
- B. comprehensive bodily injury, property damage on automobiles, buses, and trucks
- C. boiler and machinery
- D. broad term money and securities
- E. special coverage for equipment not ordinarily covered under a standard policy
- F. employee insurance coverage as specified in the Master Agreement(s) or by Board action
- G. worker's compensation coverage
- H. open stock burglary
- I. legal liability for Board members and employees

Insurance for a given coverage shall be obtained at the lowest possible cost, assuming that service and company reliability are satisfactory. The ~~Treasurer~~ ~~Director of Business Services~~ shall administer the insurance program.



washington local schools

TO: Patrick Hickey
FROM: Nancy Brenton
DATE: 11/8/13
RE: Policy Recommendations for November Board Agenda

The Policy Committee approved the following recommendations from NEOLA on November 6, 2013.

2271 – Post Secondary Enrollment Programs - REVISED

The state board of education does not set the criteria for placement in college level courses. That is established by the individual colleges and universities. NEOLA recommends adopting corrected language.

2623.02 – Third Grade Guarantee - REPLACEMENT

The legislature changed the law twice since we adopted our original Third Grade Guarantee Policy. NEOLA recommends throwing out the old policy and adopting the new one which correctly reflects the current law.

5111 – Eligibility of Resident / Non-resident Students

HB 279 eliminated the automatic one year termination of a power of attorney and/or caretaker authorization affidavit giving grandparents parental rights. Therefore, the policy needs to be updated to reflect current law.

5430 – Class Rank

It is recommended that the policy specifically list the areas in which students will not be eligible for ranking if they complete less than 6 semesters at Whitmer. It will provide greater clarity and consistency to be specific.

5513 – Care of School Property

6152 – Student Fees, Fines & Charges

Update these to include HB 14 requirements, effective October 11, 2013, that districts not withhold grades, credit, etc. pursuant to a juvenile judge's order when a complaint has been filed alleging the student is an abused, neglected or dependent child or has been so adjudicated.

5517.01 – Bullying

NEOLA strongly recommends we add the paragraph about reporting possible harassment or discrimination discovered during a bullying investigation. This is based on a review of policy conducted by the Office of Civil Rights. It is consistent with the law and our current practice.

9270 – Home Schooling

The change in policy is required as a result of HB 59 which requires districts to permit home school and nonpublic school students to participate in extracurricular activities under certain circumstances. The changes reflect current minimum requirements in the law.

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Washington Local School District Bylaws & Policies

2271 - POSTSECONDARY ENROLLMENT PROGRAMS 9 - 12

The Board of Education recognizes the value to students and to the District for participation in programs offered by accredited colleges and universities in Ohio.

The Board will approve participation by students who meet the **participating college's established placement standards for college-level courses to which credit is awarded** ~~State Board of Education's criteria~~, to enroll in approved postsecondary programs during the ninth, tenth, eleventh, or twelfth grade year while in attendance in the District. Students will be eligible to receive secondary credit for successfully completing any of these programs.

No student may participate without the written consent of the Superintendent/designee and for those students under the age of eighteen (18), the written consent of the parents or without attending the counseling services offered in relation to this educational option.

The Board may deny high school credit for postsecondary courses any portion of which are taken during the period of a student's expulsion. If the student has elected to receive credit for course(s) toward fulfilling graduation requirements as well as postsecondary credit, that election is automatically revoked for all college courses in which the student enrolled during the college term in which the expulsion is imposed.

When a student is expelled, the Superintendent shall send written notice of the expulsion or subsequent extension to any college in which the expelled student is enrolled under R.C. 3365.03 (Postsecondary Enrollment Options) at the time the expulsion is imposed. This notice shall indicate the date the expulsion is scheduled to expire and that the Board has adopted a policy under R.C. 3313.613 to deny high school credit for postsecondary courses taken during an expulsion.

R.C. 3313.613, 3365.01 through 3365.09

****PROPOSED REPLACEMENT****

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REPLACEMENT POLICY

THIRD GRADE READING GUARANTEE

All students entering the third grade must demonstrate a certain level of competency in reading before advancing to the fourth grade.

In accordance with State law, the Superintendent shall develop a program for the annual assessment of the reading skills of each student at the end of first, second, and third grade, and identify those students who are reading below their grade level. Each student's classroom teacher shall be involved in the assessment and identification of those students who are reading below grade level.

The District shall provide intervention services to students whose assessments show that they are failing to make satisfactory progress toward attaining the academic standards for their grade level.

Definitions

“On track” means any student who is reading at grade level based on previous end of year standards expectations by September 30th.

“Not on track” means any student who is not reading at grade level based on previous end of year standards expectations by September 30th.

Assessment of Reading Skills Program

- A. Diagnostic assessments in reading, as approved by the Ohio Department of Education (ODE), shall be given by September 30th of each year for students in kindergarten through Grade 3, with the exception of students with significant cognitive disabilities or other disabilities as authorized by the ODE on a case-by-case basis. For kindergarten students, prior to July 1, 2014, the kindergarten readiness assessment shall be administered not earlier than four (4) weeks prior to the start of school and not later than September 30th. For kindergarten students, beginning July 1, 2014, the kindergarten readiness assessment shall be administered not earlier than the first day of the school year and not later than November 1st, except the language and readiness skills portion of the assessment shall be administered by September 30th. For students enrolled in first, second, or third grade, the diagnostic assessments in reading shall be administered at least once annually.

The District shall administer each applicable diagnostic assessment to any student who transfers into the District or into a new school

****PROPOSED REPLACEMENT****

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within the District who did not take a diagnostic assessment at the previous school during the current school year, unless the student is excused from taking the assessment as provided for in the preceding paragraph. The diagnostic assessment(s) shall be administered within thirty (30) days of transfer.

After the administration of any diagnostic assessment, the District shall provide to each student's parent a copy of the student's completed diagnostic assessment, the results of such assessment, and any other accompanying documents used during the administration of the assessment. The preceding documents and information shall be included in any reading improvement and monitoring plan(s) developed with respect to the student. The District shall also submit to the ODE the results of the diagnostic assessments administered pursuant to this section.

- B. Diagnostic assessment results shall be translated to ODE's definitions of "on track" and "not on track". The District shall make the final determination regarding whether a student is "on track" or "not on track".
- C. If the diagnostic assessment shows that a student is "not on track" to be reading at grade level by the end of the year, the parent will be notified, in writing, of the following:
 - 1. that the school has identified the student as having a substantial deficiency in reading
 - 2. a description of current services provided to the student
 - 3. a description of proposed supplemental instructional services and supports that will be provided to the student that are designed to remediate the identified areas of reading deficiency
 - 4. that the statutorily prescribed assessment is not the sole determinant of promotion and that additional evaluations and assessments are available to the student to assist parents and the District in knowing when a student is reading at or above grade level and ready for promotion, and
 - 5. that the student will be retained in the third grade if s/he does not attain a score in the statutorily prescribed level on the third grade English Language arts assessment, unless the student is exempt as delineated below.
- D. For each student identified to be "not on track", the District shall:

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1. provide intensive reading intervention services and regular diagnostic assessments immediately following identification of a reading deficiency until the development of a reading improvement and monitoring plan;

The intervention services shall include research-based reading strategies that have been shown to be successful in improving reading among low-performing readers and instruction targeted to the student's identified reading deficiencies.

2. develop a reading improvement and monitoring plan within sixty (60) days of learning of the reading deficiency;

The District shall involve the student's parent/guardian and classroom teacher in developing the plan.

3. assign a teacher who has at least one (1) year of teaching experience and satisfies one (1) or more of the following criteria:

- a. holds a reading endorsement and has attained a passing score on the corresponding assessment, as applicable
- b. has obtained a master's degree with a major in reading
- c. was rated "most effective" for reading instruction consecutively for the most recent two (2) years based on assessments of student growth measures developed by a vendor and that is on the list of State Board-approved student assessments
- d. was rated "above expected value added," in reading instruction, as determined by criteria established by the ODE, for the most recent consecutive two (2) years
- e. has earned a passing score on a State Board-approved rigorous test of principles of scientifically research-based reading instruction
- f. holds an educator license for teaching grades pre-kindergarten through three (pre-K-3) or four through nine (4-9) issued on or after July 1, 2017

For a student who enters third grade for the first time on or after July 1, 2013, the District may alternatively assign a teacher with less than one (1) year of teaching experience

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provided the teacher meets at least one (1) of the criteria (a-f) set forth above and the teacher is assigned a qualified teacher mentor. The student may receive reading intervention or remediation services from an duly licensed speech-language pathologist.

Additionally, a student who enters third grade for the first time on or after July 1, 2013, but prior to July 1, 2016, may be assigned a teacher who holds an ODE-approved alternative credential or has successfully completed ODE-approved training that is based on principles of scientifically research-based reading instruction.

Finally, nothing in this Policy shall prevent a teacher, other than a student's classroom teacher (i.e., teacher of record), from providing the requisite reading intervention or remediation services to the student, so long as the assigned teacher has at least one (1) year of teaching experience, satisfies at least one (1) of the criteria (a-f) set forth above, and both the classroom teacher and the building Principal agree to the assignment. Such an assignment must be documented in the student's reading improvement and monitoring plan.

Reading Improvement and Monitoring Plan

The reading improvement and monitoring plan developed for students identified as "not on track" shall include:

- A. identification of the student's specific reading deficiency;
- B. a description of proposed supplemental instructional services and support that will be provided to the student to remediate the identified reading deficiencies;
- C. opportunities for the student's parent/guardian to be involved in the instructional services;
- D. a process to monitor the implementation of the student's instructional services;
- E. a reading curriculum during regular school hours that assists students to read at grade level, provides scientifically based and reliable assessments, and provides initial and ongoing analysis of each student's reading progress; and
- F. a statement that if the student does not attain at least the equivalent level of achievement pursuant to R.C. 3301.0710(A), the

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student may be retained in third grade.

Such intervention or remediation services shall include intensive, explicit, systematic instruction, and instruction in phonetics pursuant to rules adopted by the State Board of Education.

Reporting Requirements

All assessment results and determinations shall be compiled and maintained by the District. The District shall comply with all reporting requirements of Ohio's Third Grade Reading Guarantee.

Promotion/Retention

For any student who enters third grade prior to July 1, 2013, and does not attain at least the equivalent level of achievement designated by R.C. 3301.0170(A)(3) on the third-grade reading achievement test, unless the student is excused from taking the assessment pursuant to R.C. 3301.0711(C), the District shall do one of the following:

- A. promote the student to fourth grade if the student's Principal and reading teacher agree that other evaluations of the student's skill in reading demonstrate that the student is academically prepared to be promoted to the fourth grade
- B. promote the student to fourth grade, but provide the student with "intensive" intervention services in fourth grade
- C. retain the student in the third grade

For any student who does not attain by the end of the third grade at least a score in the range designated by statute in the reading test prescribed under R.C. 3301.0710(A)(2)(c), the District shall offer intensive remediation services during the summer following third grade.

Beginning with students who enter the third grade in the 2013-2014 school year, no student shall be promoted to the fourth grade who does not attain at least the equivalent level of achievement designated by R.C. 3310.0710(A)(3) on the assessment prescribed to measure skill in English language arts (ELA) expected at the end of third grade unless the student is excused from taking the assessment pursuant to R.C. 3301.0711(C) or one (1) of the following applies:

- A. the student is limited English proficient student who has been enrolled in United States schools for less than three (3) full school years and has had less than three (3) years of instruction in an English as a second language program; or
- B. the student is a child with a disability entitled to special education

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and related services under R. C. Chapter 3323 and the student's individualized education program (IEP) exempts the student from retention under State law; or

- C. the student demonstrates an acceptable level of performance on an alternative standardized reading assessment as determined by the Ohio Department of Education (ODE); or
- D. all of the following apply:
 - 1. The student is a child with a disability entitled to special education and related services under R.C. Chapter 3323.
 - 2. The student has taken the third grade English language arts achievement assessment, as prescribed.
 - 3. The student's IEP or Section 504 Plan shows that the student has received intensive remediation in reading for two (2) school years, but still demonstrates a deficiency in reading.
 - 4. The student previously was retained in any of grades kindergarten to three.

or

- E. the student received intensive remediation for reading for two (2) school years but still demonstrates a deficiency in reading and was previously retained in any of grades kindergarten to three. Any such student shall continue to receive intensive reading instruction in grade four. The instruction shall include an altered instructional day that includes specialized diagnostic information and specific research-based reading strategies that have been successful in improving reading among low-performing readers.

A student retained under the provisions of the Third Grade Reading Guarantee and this policy shall be considered for mid-year promotion if that student demonstrates that s/he is reading at or above grade level, in accordance with the provisions of Policy 5410 – Promotion, Academic Acceleration, Placement, and Retention. Such action shall be considered in consultation with the parent/guardian and the Student Intervention Team and with the concurrence of the building administrator.

Intensive Remediation Services

Remediation services for students on reading improvement and monitoring plans shall be research-based reading strategies that have been shown to be successful in improving reading among low-performing readers.

****PROPOSED REPLACEMENT****

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If a student is retained by the Third Grade Reading Guarantee, the student must be provided intense remediation services until s/he is able to read at grade level. The remediation services must include intense interventions and consist of at least ninety (90) minutes of reading instruction daily.

The District shall provide the option for students to receive reading intervention services from one or more providers other than the District. Both the District and ODE have the authority to screen and approve such providers.

Interventions for students who have been retained may include:

- A. small group instruction;
- B. reduced student-teacher ratios;
- C. more frequent progress monitoring;
- D. tutoring or mentoring;
- E. transition classes containing third and fourth grade students;
- F. summer reading camp; or
- G. extended school day, week, or year.

Intensive remediation services shall be targeted to the student's identified reading deficiency.

Nothing in this policy shall prevent the District from assigning a teacher to teach reading to any student who is an English language learner, and has been in the United States for three (3) years or less, or to a student who has an individualized education program ("IEP"), if that teacher holds an ODE-approved alternative credential or has successfully completed ODE-approved training that is based on principles of scientifically research-based reading instruction.

This policy shall be reviewed and updated periodically as necessary.

R.C. 3301.079, 0710, .0711, .0714, .0715, 3313.608, 3313.608(D), 3313.6012
A.C. 3301-13, 3301-35

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Washington Local School District Bylaws & Policies

2623.02 - THIRD GRADE READING GUARANTEE

All students entering the third grade must demonstrate a certain level of competency in reading before advancing to the fourth grade.

In accordance with State law, the Superintendent shall develop a program for the annual assessment of the reading skills of each student at the end of first and second grade, and identify those students who are reading below their grade level. Each student's classroom teacher shall be involved in the assessment and identification of those students who are reading below grade level.

Definitions

"On track" means any student who is reading at grade level based on previous end of year standards expectations by September 30th.

"Not on track" means any student who is not reading at grade level based on previous end of year standards expectations by September 30th.

Assessment of Reading Skills Program

- A. An English language arts (ELA) diagnostic assessment, as approved by the Ohio Department of Education (ODE), shall be given by September 30th of each year for students in kindergarten through Grade 3.
- B. Diagnostic assessment results shall be translated to ODE's definitions of "on track" and "not on track". The District shall make the final determination regarding whether a student is "on track" or "not on track".
- C. If the diagnostic assessment shows that a student is "not on track" to be reading at grade level by the end of the year, the parent will be notified, in writing, of the following:
 1. that the school has identified a reading deficiency with the child
 2. a description of current services provided to the student
 3. a description of proposed supplemental instruction services
 4. that the Ohio Achievement Assessment for third-grade reading is not the only measure of reading competency, and
 5. that unless the student attains the appropriate level of reading competency by the end of Grade 3, the student will be retained

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- D. For each student identified to be "not on track", the District shall:
1. begin reading intervention immediately using research-based reading strategies targeted to the student's identified reading deficiencies;
 2. develop a reading improvement and monitoring plan within sixty (60) days of learning of the reading deficiency;
 3. provide a teacher who has either passed a reading instruction test or has a reading endorsement on their teacher's license.

Reading Improvement and Monitoring Plan

The reading improvement and monitoring plan developed for students identified as "not on track" shall include:

- A. identification of the student's specific reading deficiency;
- B. a description of proposed supplemental instruction services that will target the student's identified reading deficiencies;
- C. opportunities for the student's parent/guardian to be involved in the instructional services;
- D. a process to monitor the implementation of the student's instructional services;
- E. a reading curriculum during regular school hours that assists students to read at grade level, provides reliable assessments, and provides ongoing analysis of each student's reading progress; and
- F. a statement that unless the student attains the appropriate level of reading competency by the end of Grade 3, the student will be retained.

Such intervention services shall include instruction in intensive, systematic phonetics pursuant to rules adopted by the State Board of Education.

Reporting Requirements

All assessment results and determinations shall be compiled and maintained by the District. The District shall comply with all reporting requirements of Ohio's Third Grade Reading Guarantee.

Promotion/Retention

For any student who attains a score in the range designated by statute on the third-grade reading achievement test, the District shall do one of the following:

- A. promote the student to fourth grade if the student's principal and reading teacher agree that other evaluations of the student's skill in reading demonstrate that the student is academically prepared to be promoted to the fourth grade;

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- B. promote the student to fourth grade, but provide the student with "intensive" intervention services in fourth grade; or
- C. retain the student in the third grade.

For any student who does not attain by the end of the third grade at least a score in the range designated by statute in the reading test prescribed under R.C. 3301.0710(A)(2)(c), the District shall offer intensive remediation services during the summer following third grade.

Beginning with students who enter the third grade in the 2013-2014 school year, no student shall be promoted to the fourth grade who attains a score in the range designated by R.C. 3310.0710(A)(3) on the assessment prescribed to measure skill in English language arts (ELA) expected at the end of third grade unless one of the following applies:

- A. the student is limited English proficient student who has been enrolled in United States schools for less than two (2) full school years and has had less than two (2) years of instruction in an English as a second language program; or
- B. the student is a child with a disability entitled to special education and related services under R. C. Chapter 3323 and the student's individualized education program (IEP) exempts the student from retention under this division; or
- C. the student demonstrates an acceptable level of performance on an alternative standardized reading assessment as determined by the Ohio Department of Education (ODE); or
- D. all of the following apply:
 1. The student is a child with a disability entitled to special education and related services under R.C. Chapter 3323.
 2. The student has taken the third grade English language arts achievement assessment, as prescribed.
 3. The student's IEP under Section 504 of the Rehabilitation Act of 1973, as amended, shows that the student has received intensive remediation in reading for two school years, but still demonstrates a deficiency in reading.
 4. The student previously was retained in any of grades kindergarten to three.

or
- E. the student received intensive remediation for reading for two school years but still demonstrates a deficiency in reading and was previously retained in any of grades kindergarten to three. Any such student shall continue to receive intensive reading instruction in grade four. The

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instruction shall include an altered instructional day that includes specialized diagnostic information and specific research-based reading strategies that have been successful in improving reading among low-performing readers.

A student retained under the provisions of the Third Grade Reading Guarantee and this policy shall be considered for mid-year promotion if that student demonstrates that s/he is reading at or above grade level, in accordance with the provisions of Policy [5410](#) – Promotion, Academic Acceleration, Placement, and Retention. Such action shall be considered in consultation with the parent/guardian and the Student Intervention Team and with the concurrence of the building administrator.

Intensive Remediation Services

Remediation services for students on reading improvement and monitoring plans in shall be research-based reading strategies that have been shown to be successful in improving reading among low-performing readers.

If a student has already been retained by the Third Grade Reading Guarantee, intervention services must include at least ninety (90) minutes of reading daily.

The District shall provide the option for students to receive reading intervention services from one or more providers other than the District. Both the District and ODE have the authority to screen and approve such providers.

Interventions for students who have been retained may include:

- A. small group instruction;
- B. reduced student-teacher ratios;
- C. more frequent progress monitoring;
- D. tutoring or mentoring;
- E. transition classes containing third and fourth grade students;
- F. summer reading camp; or
- G. extended school day, week, or year.

Intensive remediation services shall be targeted to the student's identified reading deficiency.

This policy shall be reviewed and updated periodically as necessary.

R.C. 3301.079, 0710, .0711, .0714, .0715, 3313.608, 3313.608(D), 3313.6012

A.C. 3301-13, 3301-35

Adopted 11/21/12

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Washington Local School District Bylaws & Policies

5111 - ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS

The Board of Education establishes the following residency policy for determining eligibility to attend the schools of this District.

The Board shall provide tuition-free education for the benefit of children at least five (5) but under twenty-two (22) years of age whose parents reside in the District and such others as may be eligible pursuant to Federal and/or State law and the policies of the Board, including disabled preschool children who are at least three (3) years of age but not of compulsory school age and who are not currently enrolled in kindergarten.

In addition, the Board shall provide tuition-free education for the benefit of a child whose grandparent(s) resides in the District and who is the subject of a:

- A. power of attorney designating the grandparent as the attorney-in-fact;
or
- B. caretaker authorization affidavit executed by the grandparent that provides the grandparent with authority over the care, physical custody, and control of the child, including the ability to enroll the child in school, consent in all school related matters, and discuss with the District the child's educational progress.

In accordance with State law, the grandparent shall be considered the "parent" of the child who is the subject of the power of attorney (Form 5111 F7) or caretaker authorization affidavit (Form 5111 F8). The child may attend the schools of this District (Form 5111 F9) unless the power of attorney or caretaker authorization form was created for the sole purpose of enrolling the child in the District so that the child may participate in the academic or interscholastic programs of this District or another reason exists to exclude the child under State law. Additionally, the child may attend the schools of the District until the power of attorney or caretaker authorization affidavit terminates upon the occurrence of one (1) of the following events:

- ~~A. one (1) year elapses following the date the document is notarized;~~
- AB.** the child ceases to reside with the grandparent(s);
- BC.** the document is terminated by court order; or
- CD.** either the child who is the subject of the document or the grandparent dies.

Additionally, the power of attorney terminates if it is revoked in writing by the person who created it **and that person gives written notice of the revocation to the grandparent and the juvenile court with which the power of attorney was filed.** Further, the caretaker authorization affidavit terminates if the parent, custodian, or guardian of the child acts to negate, reverse, or otherwise disapprove of an action or decision of the grandparent(s) who signed the affidavit with respect to the child, **and the grandparent either voluntarily returns the child to the physical custody of the parent, guardian or custodian or fails to file a complaint to seek custody within fourteen (14) days after delivery of the written notice of negation, revocation or other disapproval.** It is the responsibility of the grandparent(s) to notify the District within one (1) week of the termination of the power of attorney or caretaker authorization affidavit.

The Board reserves the right to verify each student's residency and other conditions of eligibility for tuition-free education as well as the validity of the claim of any student to an education in the District. In addition, if a student has recently been discharged or released from the custody of the Department of Youth Services (DYS) and is seeking admittance or re-admittance into the District, such students will not be admitted until the records required to be released by DYS to the Superintendent have been received (see AG 5111 for listing of required records). Within twenty-four (24) hours of admission into the District, the Superintendent shall request a copy of the student's school records from the school the student most recently attended.

Nonresident Eligibility for Tuition-Free Education

A student shall be entitled to attend school in this District free of any tuition obligation under the following circumstances:

- A. A child whose parent has signed a contract to buy or build a house in this District and provides proper sworn statements shall be enrolled without payment of tuition for a period not to exceed ninety (90) days. The Superintendent is authorized to determine the number of days. The parent shall provide:
 - 1. a sworn statement explaining the situation, the location of the house being purchased or built, and stating the parent's intention to reside there upon its completion; and
 - 2. a statement from the builder that the house is being built for the parent and its location or a statement from a real estate broker or bank officer confirming that the parent has a contract to purchase, that the parent is waiting upon a closing date, and that the house is at the location identified in the parent's sworn statement.

Such child shall also be eligible to participate in interscholastic athletics, if released by formal action of the district of current residency and the OHSAA.

- B. Children under a shared-parenting plan establishing both parents as "residential parents" when the child is residing with the parent, if one (1) parent resides in the District. If a student resides in another school district but attends school in this District (where one (1) parent resides), it is the obligation of the parents to provide transportation for that student from the home of the nonresident parent. Where a court has vested legal custody with only one (1) parent, the child is entitled to

attend school tuition-free only in the district in which the custodial parent resides.

- C. A child under the age of eighteen (18) years of age who is married and resides in the District.
- D. Students between the ages of eighteen (18) and twenty-two (22) who support themselves by their own labor, live apart from their parents, reside in the District, and have not successfully completed the District's high school program or their I.E.P.
- E. Students who are considered by Federal law to be illegal aliens and/or homeless students who are required to be admitted by Federal law and in accordance with State guidelines.
- F. A child with a medical condition that may require emergency medical attention providing a parent is employed in the District and submits the proper certification required by the Board, including a medical statement from the child's physician.
- G. A child, living with a resident other than a parent and whose parent is in the armed services outside the State of Ohio, providing the child's parent submits the appropriate affidavit stating that the parent is in the armed forces outside the State of Ohio, intends to reside in the District upon return to the State, and provides the name and address of the person with whom the child will reside. The child may attend school in the District tuition-free for a period not to exceed twelve (12) months. If the parent does not intend to reside in the District, the child may attend school as a tuition student only.
- H. A student who is living with a parent under the care of a shelter program for victims of domestic violence located in the District.
- I. A nonresident child who has been or is currently being placed for adoption with a resident of this District, unless the adoption has been terminated or another district is required to educate the child.

Optional Tuition Free Education

The Board may admit students tuition-free under the following circumstances:

- A. Children under the age of twenty-two (22), who are:
 - 1. in the legal custody of their parent;
 - 2. residing with a resident grandparent; and

3. not in need of special education, provided the Board and the board of education of the child's district of residence enter into a written agreement specifying there is good cause for the transfer, describing the nature of the good cause, and consenting to the attendance.

The grandparent, and, if possible, the custodial parent shall sign the consent form providing the necessary authorizations. This option does not apply to children who are residing with a resident grandparent and are the subject of either a power of attorney or caretaker authorization affidavit that provides the grandparent with authority over the care, physical custody, and control of the child, as set forth in an earlier section of this policy. The Board shall admit children who are the subject of either a power of attorney or caretaker authorization affidavit tuition free.

- B. Foreign-exchange students participating in a bona fide foreign-exchange program or residents of foreign nations who request admission as foreign-exchange students or the student is a non-Ohio, U.S. resident admitted under an exchange program operated by a student exchange organization.
- C. Twelfth grade students whose parents move out of the District after the commencement of classes shall be allowed to attend school tuition-free for the remainder of the current year and one (1) additional semester.

The Superintendent may allow a student to remain in school beyond the additional semester, if, in his/her opinion, the student is making adequate progress toward completion of the high school program or I.E.P. but, due to circumstances such as illness, personal hardship, family responsibilities, or the need to work part-time has been unable to complete the program or I.E.P. within the school year and/or one (1) additional semester.

- D. Natural or legally-adopted children of full-time staff members who reside outside the District provided proper application, prior to the first day of school, has been made.
- E. A nonresident student under the age of twenty-two (22) is entitled to attend school in the District if the superintendent of the student's district of residence and the Superintendent enter into a written agreement consenting to the attendance and specifying that the purpose of the attendance is to protect the student's physical or mental well-being or to deal with other extenuating circumstances deemed appropriate by the superintendents.

If the student is not receiving special education, there shall be no requirement for either district to provide transportation for the student.

Any student admitted to the District under this provision shall be allowed to participate in all District student activities, including interscholastic athletics, on the same basis as any student who has attended the District's schools while of compulsory age.

- F. A child may enroll free of any tuition obligation for a period not to exceed sixty (60) days, on the sworn statement of an adult resident of the District that s/he has initiated legal proceedings for custody of the child. If the court fails to grant the adult resident custody, continued enrollment beyond the sixty (60) days will be at the discretion of the Board. If enrollment continues, tuition shall be assessed in accordance with law. If the court awards custody to the adult resident, s/he shall produce the journal entry awarding custody and tuition shall be determined in accordance with State law and/or the court order.

- G. A child who becomes a nonresident at the time of a parent's death may continue to attend school in the District on a nontuition basis for the remainder of the school year.

Students Suspended or Expelled from Other District

After offering an opportunity for a hearing, the Superintendent, at his/her discretion, may deny admission to a student who has been suspended or expelled from another public school within or outside the State, for the period of unexpired time of the suspension or expulsion. If the expulsion is from an out-of-state public school, the lesser of the period of such expulsion or the period of expulsion which would have been applied had the student committed the offense in this District will be imposed. When the suspension or expulsion from the other district has expired, the student is to be admitted providing all other eligibility requirements have been met. This provision also applies to a student who is the subject of power of attorney designating the child's grandparent as the attorney-in-fact or caretaker authorization affidavit executed by the child's grandparent.

Mandatory Admission/Payment of Tuition

The Board shall admit students who reside in the District but his/her parents do not reside in the District and tuition payments shall be assessed pursuant to State law if:

- A. the student is in the legal or permanent custody of a governmental agency or a person other than his/her natural or adoptive parents;
- B. the student resides in a home as defined by State law;
- C. the student requires special education;
- D. the child resides in the District and the child's parent is in a residential facility, correctional facility, or juvenile placement and the other parent, if living and not in such a facility or placement, is not known to reside in this State.

If the District admits a student to the District who is not otherwise entitled to attend or whose attendance tuition is not an obligation of another district, the Board shall collect tuition from the student's parents.

The Superintendent shall develop administrative guidelines for the enrollment of nonresident children which:

- A. admit such children only on the proper application of the parent or guardian; release by the board of education of residency, if required; and the approval of the Board;
- B. do not exclude any child, otherwise eligible, on the basis of such child's race, creed, color, national origin, ancestry, or disability;
- C. verify claims of residency;
- D. deny admission where the educational program maintained for the children of this District is inadequate to meet the needs of the applicant;
- E. make continued enrollment of any nonmandatory nonresident, regular-education student contingent upon maintaining good standards of citizenship and discipline.

The Superintendent shall recommend to the Board for their approval the admission of qualified applicants.

Tuition rates shall be determined as required by Ohio Statutes.

Tuition shall be charged on a schedule as determined by the Treasurer.

Enrollment in Washington Local Schools does not automatically qualify a student to participate in interscholastic athletics. Athletic eligibility is determined under more restrictive rules of the Ohio High School Athletic Association.

R.C. 3313.48, 3313.64, 3313.645, 3313.649, 3313.65, 3313.66, 3313.90, 3313.97
R.C. 3313.98, 3317.08, 3317.081, 3321.01(B), 3321.03, 3323.141
R.C. 3327.04, 3327.05, 3327.06, 2152.18, 5139.05, 3313.672, 3313.533
A.C. 3301-42-01
42 U.S.C. 11431 et seq.

Revised 6/21/06
Revised 10/19/11
Revised 11/21/12

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Washington Local School District Bylaws & Policies

5430 - CLASS RANK

The Board of Education acknowledges the usefulness of a system of computing grade point averages and class ranking for high school students, both to inform students of their relative academic placement among their peers and to provide students, prospective employers, and institutions of higher learning with a predictive device so that each student is more likely to be placed in an environment conducive to success.

The Board authorizes a system of class ranking, by grade point average, for students in grade(s) 9-12. Class rank will be determined beginning 2008-09 school year after the end of the second semester.

The grades of students transferring to the high school from a chartered school will be recognized; however, such students shall have no established class rank for purposes of graduation honors, ~~such as~~ **of** Valedictorian, ~~etc.,~~ **and Salutatorian** until such time as they have completed six (6) semesters.

Students entering the high school from non-chartered or home-based schooling shall have no established grade point average (GPA) or class rank for purposes of graduation honors, ~~such as~~ **of** Valedictorian, ~~etc.,~~ **and Salutatorian** until such time as they have completed six (6) semesters.

No student shall be eligible for graduation honors, such as Valedictorian, etc. unless they have been enrolled for five (5) consecutive semester(s) prior to the final semester utilized for purposes of determining such honors.

Procedures for the computation of grade point averages and the assignment of class rank to implement this policy which shall include:

- A. a provision for students completing graduation requirements before their class;
- B. a statement of the methods for such computation and assignment to be made available for those to whom a student's grade point average or rank in class is released;
- C. recognition of the heavier burden of certain work, classes, courses, etc.

Weighted Grades 9-1

Letter grades 9-12 will be interpreted according to the following weighted point value to compute grade point average (GPA) and class rank:

Grade	Points	Honors Points
A	4	5.0
B	3	4.0
C	2	3.0
D	1	2.0
F	0	0

Beginning with school year 2008-09 (graduation class of 2012)

Grade	Points	Honor Points	Advanced Placement
A	4	4.5	5
B	3	3.5	4
C	2	2.5	3
D	1	1.5	2
F	0	0	0

Adopted 3/19/08

Washington Local School District Bylaws & Policies

5513 - CARE OF SCHOOL PROPERTY

Students are responsible for the proper care of school property, supplies, and equipment entrusted to their use.

Students who cause damage to school property shall be subject to disciplinary measures, and their parents/guardians shall be financially liable for such damage to the extent of the law, except that students eighteen (18) years or of age or older shall also be liable for damage they cause.

The Board authorizes the imposition of fines for the loss, damage or destruction of school equipment, apparatus, musical instruments, library material, textbooks, and for damage to school buildings or grounds and reserves the right, **to the extent permitted by law (see Policy 6152)**, to withhold a report card or credits from any student whose payment of fines is in arrears.

The District may report to the appropriate authorities any student whose damage of school property has been serious or chronic in nature.

A reward may be offered by the District for the apprehension of any person who vandalizes school property.

R.C. 2151.411, 3109.09, 3313.173, 3313.642

Washington Local School District Bylaws & Policies

5517.01 - BULLYING AND OTHER FORMS OF AGGRESSIVE BEHAVIOR

The Board of Education is committed to providing a safe, positive, productive, and nurturing educational environment for all of its students. The Board encourages the promotion of positive interpersonal relations between members of the school community.

Harassment, intimidation, or bullying toward a student, whether by other students, staff, or third parties is strictly prohibited and will not be tolerated. This prohibition includes aggressive behavior, physical, verbal, and psychological abuse, and violence within a dating relationship. The Board will not tolerate any gestures, comments, threats, or actions which cause or threaten to cause bodily harm or personal degradation. This policy applies to all activities in the District, including activities on school property, on a school bus, or while enroute to or from school, and those occurring off school property if the student or employee is at any school-sponsored, school-approved or school-related activity or function, such as field trips or athletic events where students are under the school's control, in a school vehicle, or where an employee is engaged in school business.

This policy has been developed in consultation with parents, District employees, volunteers, students, and community members as prescribed in R.C. 3313.666 and the State Board of Education's Model Policy.

Harassment, intimidation, or bullying means:

- A. any intentional written, verbal, graphic, electronic, or physical act that a student or group of students exhibits toward another particular student(s) more than once and the behavior both causes mental or physical harm to the other student(s) and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student(s); or
- B. violence within a dating relationship.

"Electronic act" means an act committed through the use of a cellular telephone, computer, pager, personal communication device, or other electronic communication device.

Aggressive behavior is defined as inappropriate conduct that is repeated enough, or serious enough, to negatively impact a student's educational, physical, or emotional well being. This type of behavior is a form of intimidation and harassment, although it need not be based on any of the legally protected characteristics, such as sex, race, color, national origin, marital status, or disability. It would include, but not be limited to, such behaviors as stalking, bullying/cyberbullying, intimidating, menacing, coercion, name calling, taunting, making threats, and hazing.

Harassment, intimidation, or bullying also means cyberbullying through electronically transmitted acts (i.e., internet, e-mail, cellular telephone, personal digital assistance (PDA), or wireless hand-held device) that a student(s) or a group of students exhibits toward another particular student(s) more than once and the behavior both causes mental and physical harm to the other student and is sufficiently severe,

persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student(s).

Any student or student's parent/guardian who believes s/he has been or is the victim of aggressive behavior should immediately report the situation to the building principal or assistant principal, or the Superintendent. The student may also report concerns to teachers and other school staff who will be responsible for notifying the appropriate administrator or Board official. Complaints against the building principal should be filed with the Superintendent. Complaints against the Superintendent should be filed with the Board President.

Every student is encouraged, and every staff member is required, to report any situation that they believe to be aggressive behavior directed toward a student. Reports may be made to those identified above.

All complaints about aggressive behavior that may violate this policy shall be promptly investigated. The building principal or appropriate administrator shall prepare a written report of the investigation upon completion. Such report shall include findings of fact, a determination of whether acts of harassment, intimidation, and/or bullying were verified, and, when prohibited acts are verified, a recommendation for intervention, including disciplinary action shall be included in the report. Where appropriate, written witness statements shall be attached to the report.

If the investigation finds an instance of harassment, intimidation, and/or bullying/cyberbullying by an electronic act or otherwise, has occurred, it will result in prompt and appropriate remedial and/or disciplinary action. This may include suspension or up to expulsion for students, up to discharge for employees, exclusion for parents, guests, volunteers, and contractors, and removal from any official position and/or a request to resign for Board members. Individuals may also be referred to law enforcement officials.

If, during an investigation of a reported act of harassment, intimidation and/or bullying/cyberbullying, the Principal or appropriate administrator believes that the reported misconduct may have created a hostile learning environment and may have constituted unlawful discriminatory harassment based on a Protected Class, the Principal will report the act of bullying and/or harassment to one of the Civil Rights Compliance Officers so that it may be investigated in accordance with the procedures set forth in Policy 5517 – Nondiscrimination and Anti-Harassment.

Retaliation against any person who reports, is thought to have reported, files a complaint, or otherwise participates in an investigation or inquiry concerning allegations of aggressive behavior is prohibited and will not be tolerated. Such retaliation shall be considered a serious violation of Board policy and independent of whether a complaint is substantiated. Suspected retaliation should be reported in the same manner as aggressive behavior. Retaliation may result in disciplinary action as indicated above.

Deliberately making false reports about harassment, intimidation, bullying and/or other aggressive behavior for the purpose of getting someone in trouble is similarly prohibited and will not be tolerated. Deliberately making false reports may result in disciplinary action as indicated above.

If a student or other individual believes there has been aggressive behavior, regardless of whether it fits a particular definition, s/he should report it and allow the administration to determine the appropriate course of action.

The District shall implement intervention strategies to protect a victim or other person from new or additional harassment, intimidation, or bullying and from retaliation following such a report.

This policy shall not be interpreted to infringe upon the First Amendment rights of students (i.e., to prohibit a reasoned and civil exchange of opinions, or debate, that is conducted at appropriate times and places during the school day and is protected by State or Federal law).

The complainant shall be notified of the findings of the investigation, and as appropriate, that remedial action has been taken. If after investigation, acts of bullying against a specific student are verified, the building principal or appropriate administrator shall notify the custodial parent/guardian of the victim of such finding. In providing such notification care shall be taken to respect the statutory privacy rights of the perpetrator of such harassment, intimidation, and/or bullying.

If after investigation, acts of harassment, intimidation, and/or bullying by a specific student are verified, the building principal or appropriate administrator shall notify in writing the custodial parent/guardian of the perpetrator of that finding. If disciplinary consequences are imposed against such student, a description of such discipline shall be included in the notification.

Complaints

Students and/or their parents/guardians may file reports regarding suspected harassment, intimidation, or bullying. Such reports shall be reasonably specific including person(s) involved, number of times and places of the alleged conduct, the target of suspected harassment, intimidation, and/or bullying, and the names of any potential student or staff witnesses. Such reports may be filed with any school staff member or administrator, and they shall be promptly forwarded to the building principal for review, investigation, and action.

Students, parents/guardians, and school personnel may make informal or anonymous complaints of conduct that they consider to be harassment, intimidation, and/or bullying by verbal report to a teacher, school administrator, or other school personnel. Such complaints shall be reasonably specific including person(s) involved, number of times and places of the alleged conduct, the target of suspected harassment, intimidation, and/or bullying, and the names of any potential student or staff witnesses. A school staff member or administrator who receives an informal or anonymous complaint shall promptly document the complaint in writing, including the information provided. This written report shall be promptly forwarded by the school staff member and/or administrator to the building principal for review, investigation, and appropriate action.

Individuals who make informal complaints as provided above may request that their name be maintained in confidence by the school staff member(s) and administrator(s) who receive the complaint. Anonymous complaints shall be reviewed and reasonable action shall be taken to address the situation, to the extent such action may be taken that (1) does not disclose the source of the complaint, and (2) is consistent with the due process rights of the student(s) alleged to have committed acts of harassment, intimidation, and/or bullying.

When an individual making an informal complaint has requested anonymity, the investigation of such complaint shall be limited as is appropriate in view of the anonymity of the complaint. Such limitation of investigation may include restricting action to a simple review of the complaint subject to receipt of further information and/or the withdrawal by the complaining student of the condition that his/her report be anonymous.

Privacy/Confidentiality

The School District will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the Board's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations. All

records generated under this policy and its related administrative guidelines shall be maintained as confidential to the extent permitted by law.

Reporting Requirement

At least semi-annually, the Superintendent shall provide to the President of the Board a written summary of all reported incidents and post the summary on the District web site (if one exists). The list shall be limited to the number of verified acts of harassment, intimidation, and/or bullying, whether in the classroom, on school property, to and from school, or at school-sponsored events.

Allegations of criminal misconduct and suspected child abuse will be reported to the appropriate law enforcement agency and/or to Child Protective Services in accordance with statute. District personnel shall cooperate with investigations by such agencies.

Immunity

A School District employee, student, or volunteer shall be individually immune from liability in a civil action for damages arising from reporting an incident in accordance with this policy and R.C. 3313.666 if that person reports an incident of harassment, intimidation, and/or bullying promptly, in good faith, and in compliance with the procedures specified in this policy. Such immunity from liability shall not apply to an employee, student, or volunteer determined to have made an intentionally false report about harassment, intimidation, and/or bullying.

Notification

Notice of this policy will be **annually** circulated to and posted in conspicuous locations in all school buildings and departments within the District and discussed with students, as well as incorporated into the teacher, student, and parent/guardian handbooks. At least once each school year a written statement describing the policy and consequences for violations of the policy shall be sent to each student's custodial parent or guardian.

The statement may be sent with regular student report cards or may be delivered electronically.

The policy and an explanation of the seriousness of bullying by electronic means shall be made available to students in the District and to their custodial parents or guardians.

State and Federal rights posters on discrimination and harassment shall also be posted at each building. All new hires will be required to review and sign off on this policy and the related complaint procedures.

Education and Training

In support of this policy, the Board promotes preventative educational measures to create greater awareness of aggressive behavior, including bullying and violence within a dating relationship. The Superintendent or designee shall provide appropriate training to all members of the School District community related to the implementation of this policy and its accompanying administrative guidelines. All training regarding the Board's policy and administrative guidelines about aggressive behavior and bullying in general, will be age and content appropriate.

Annually, the District shall provide all students enrolled in the District with age-appropriate instruction regarding the Board's policy, including a written or verbal discussion of the consequences for violations of the policy.

Students in grades seven (7) through twelve (12) shall receive age-appropriate instruction in dating violence prevention education, including instruction in recognizing dating violence warning signs and characteristics of healthy relationships. Parents, who submit a written request to the building principal to examine the dating violence prevention instruction materials used in the school, will be afforded an opportunity to review the materials within a reasonable period of time.

The District shall provide training, workshops, and/or courses on this policy for school employees and volunteers who have direct contact with students. Time spent by school staff in these training programs shall apply toward mandated continuing education requirements.

In accordance with Board Policy 8462, the Superintendent shall include a review of this policy on bullying and other forms of harassment in the required training in the prevention of child abuse, violence, and substance abuse and the promotion of positive youth development.

The Superintendent shall develop administrative guidelines to implement this policy. Guidelines shall include reporting and investigative procedures, as needed. The complaint procedure established by the Superintendent shall be followed.

R.C. 3313.666, 3313.667
State Board of Education Model Policy (2007)

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Washington Local School District Bylaws & Policies

6152 - STUDENT FEES, FINES, AND CHARGES

The Board of Education may assess certain charges to students to facilitate the utilization of adequate, appropriate learning materials used in the course of instruction. If the administration determines that a student is in serious financial need, it may choose to provide any or all such materials free of charge.

A charge shall not exceed the combined cost of the material used, freight and/or handling charges, and nominal add-on for loss. Money received from resale of such material shall be returned to the Treasurer with an accurate accounting of all transactions.

When school property, equipment, or supplies are damaged, lost, or taken by a student, a fine will be assessed. The fine will be reasonable, seeking only to compensate the school for the expense or loss incurred.

The late return of borrowed books or materials from the school libraries will be subject to appropriate fines.

Any fees, fines, and/or other charges collected by members of the staff that total more than \$1,000.00 or that cannot be safeguarded shall be turned in to the Treasurer within one (1) business day after collection. Any fees, fines, and/or charges collected by members of the staff that total less than \$1,000.00 and that can be safeguarded shall be deposited to the Treasurer within three (3) business days after collection. The building safe shall be used for securing these monies until they are deposited. At no time shall any staff member place public monies in his/her own banking accounts or commingle public monies with their own. Except in cases of extenuating circumstances, i.e., the inability to access the secure place in the building, public monies should not be taken to a person's place of residence but should remain in the building until proper deposits can be made.

In accordance with R.C. 3313.642, failure to pay fees and fines may result in the withholding of grades and credit. In the event the above course of action does not result in the fee being collected, the Board authorizes the Treasurer to utilize Small Claims Court for collection. **Under no circumstances will the Board withhold the grades, credits, official transcripts, diploma, IEPs, or Section 504 Plans of a student for nonpayment of fees for materials used in the course of instruction, if a complaint has been filed at any time in a juvenile court alleging that the student is an abused, neglected, or dependent child, or if the student has been adjudicated an abused, neglected, or dependent child. Further the Board will transfer immediately the grades, credits, official transcripts, IEPs, or Section 504 Plans of a student upon the receipt of either another district's or school's request for those records pursuant to R.C. 3313.672, or a juvenile judge's order under R.C. 2151.272. The Superintendent may request a copy of any order regarding a child's custody or placement issued pursuant to a complaint filed under R.C. 2151.27. The Board, however, will not withhold records required to be transferred pursuant to this paragraph pending receipt of a copy of the order.**

Nothing in this policy restricts the right of access of a parent/guardian or student to school records or to receive copies of such records, as required by federal and state laws.

EQUIVALENT EDUCATION OUTSIDE THE SCHOOLS
(HOME SCHOOLING)

The Board of Education encourages the enrollment of all school age children resident in this District in **public schools or in approved parochial or private schools** so that they may enjoy the benefits of a well-planned educational program and the socialization possible in a group environment.

The Board recognizes its responsibility for assuring that every resident school-age child is enrolled in an approved school or is offered an equivalent education elsewhere and designates the Superintendent to act in its behalf.

All requests to educate a child in an equivalent education (home-schooling) program are to be submitted to the Educational Service Center Superintendent.

The Educational Service Center Superintendent shall ~~provide administrative guidelines which ensure~~ **verify** that, prior to approval of a home-schooling request, all requirements specified in in the State Department of Education regulations and the conditions established in Policy 5463 - Credits from State-Chartered, Special, and Nonchartered Schools have been met.

~~The Board shall not allow a student who is being educated at home or at a non-district school to participate in any of the District's co-curricular or extra-curricular activities.~~

A student who is educated at home is permitted to participate in any extracurricular activity offered in the school district to which the student would otherwise be assigned during the school year. If the District operates more than one (1) school that serves the student's grade level (as determined by the student's age and academic performance), the student shall be permitted to participate in the extracurricular activities at the school to which the student would be assigned by the Superintendent pursuant to R.C. 3319.01. If the student elects to participate in an extracurricular activity offered by the District, the student is not allowed to participate in that activity at another school or school district to which the student is not entitled to attend.

Similarly, a student who is enrolled in a nonpublic school is entitled to participate in any extracurricular activity not offered by the nonpublic school in the school district to which the student would otherwise be assigned during the school year. If the District operates more than one (1) school that serves the student's grade level (as determined by the student's age and academic performance), the student shall be permitted to participate in that extracurricular activity at the school to which the student would be assigned by the Superintendent pursuant to R.C. 3319.01.

Eligibility Requirements

In order to participate in any extracurricular activity as detailed above, a student being educated at home or enrolled in a nonpublic school must be the appropriate age and grade level for the school that offers the extracurricular activity and must fulfill the same academic, nonacademic, and financial requirements as any other participant as specified in Board policy, administrative guidelines, the student handbooks and/or the Athletic Handbook. A student educated at home must meet the following academic requirements:

- A. If the student received home instruction in the preceding grade period, the student shall meet any academic requirements established by the State Board of Education for the continuation of home instruction.**
- B. If the student did not receive home instruction in the preceding grading period, the student's academic performance during the preceding grading period shall have met any academic standards for eligibility to participate in the program established by the District.**
- C. Eligibility for a student who leaves a school district mid-year for home instruction shall be determined based on an interim academic assessment issued by the district in which the student was enrolled based on the student's work while enrolled in the District.**
- D. Any student who commences home instruction after the beginning of a school year and who is, at the time home instruction commences, ineligible to participate in an extracurricular activity due to failure to meet academic standards or any other requirements of the District shall not participate in the extracurricular activity until the student meets the academic requirements established by the State Board of Education for continuation of home instruction as verified by the Superintendent. No student shall be eligible to participate in the same semester in which the student as determined ineligible.**

No eligible home schooled or nonpublic school student will be charged any fees in excess of those fees charged to other students for participation in the same extracurricular activity.

10. CTC Advisory Committee Members for 2013-2014

The Superintendent recommends that the Board approve the Whitmer Career & Technology Center Advisory Committee Members for 2013-2014 as presented:

ADMINISTRATIVE

Debra Heban Name

- Bert Bernhardt; Whitmer High School, Curriculum Principal
- Brian Davis; Washington Local Schools, Curriculum Director
- Greg Heban; Executive Title Agency
- Sara Hoffman; Whitmer High School, Counselor
- David Hunter; WLS Board of Education, Board Member
- Pamala W. Mohler; Toledo Regional Chamber of Commerce, Administrative Manager
- Rachael Novak; Whitmer High School, Assoc. Principal
- Jenny Nowacki; Whitmer High School, Option IV Coordinator
- Nancy Pietras; NW Ohio Tech Prep, Director
- Don Palmer; Whitmer CTC, Instructor
- Debbie Sumner; Parent
- Heather Steer; Whitmer High School, Instructor

AUTOMOTIVE TECHNOLOGY

Instructors - Paul Kruthaup & Mark White

- Colin Binkley; Owens Community College
- Clay Campbell; Tireman Auto Service Center
- Tracy Campbell; Owens Community College
- Tony Chorney; AJ Chorney Home Improvement
- Drew Conkle; Brondes Ford
- Bob Hoye; Brown Automotive
- Ray Jeffers; Ray's Service Center, Owner
- Terry Layton; Charlie's Dodge
- David Marrufo; Tireman Auto Service Center
- Ed Meggitt; Tom's Tire and Auto
- Dan Price; Hunter Engineering Company
- Keith L. Solomon; Vin Devers Autohaus
- Tom Start; Start's Auto Parts Inc., Owner

COMPUTER NETWORKING TECHNOLOGY

Instructors - Tadek Stadniczuk & Adam Pickard

- Chris Berry; Modern Data, Inc., Systems Engineer
- Doug Kohler; Bedford Public Schools, Chief District Data Technician
- Jeff Osthimer; University of Toledo - Computer Science Engineering, Professor
- Paul Shryock; Buckeye Cablesystem, Director of IT
- Jay Taylor; Owens Community College, Professor

CONSTRUCTION TECHNOLOGY

Instructor - Phil Kraus

- Mike Ball; NWO Carpenters, Training Coordinator
- Bill Brennan; Home Builders Assoc. of Greater Toledo, Exec. Vice President
- Debra Heban; Whitmer CTC, Director
- Kevin Mariucci; Willson Builders, General Superintendent
- Tim Moran; Ohio & Vicinity Reg. Council of Carpenters, Organizer
- Colleen Thornton; NWO Construction Education Center, Executive Director

COSMETOLOGY

Instructors - Cynthia Coci & Kimberlee Farnham

- Calisha Bryant-Bey; Great Clips, Assistant Manager
- Merinda Jarchow; Creative Excellence, Owner
- Chris Mack; Maly's, Account Representative
- Lori Suydam; Great Clips, Assistant Manager

CRIMINAL JUSTICE

Instructors - Don Palmer & Kristin Blochowski

- John Arnsby; City of Maumee, Prosecutor
- Jake Beck; Maumee Police Dept., Patrol Officer
- David Edgell; U.S. Border Patrol, Agent
- Clay Hildebrand; Continental Secret Service Bureau, Director of Operations
- Thomas Ilstrup; WLS Board Member/Attorney
- Mr. Dale Lanigan; Lourdes University, Sociology & Justice Studies Chairperson
- Jeff Lingo; Lucas County, Chief Prosecutor - Criminal
- Amy Natyshak; Marshall and Melhorn, Attorney
- Randy Sehl; Whitmer High School, WLS Director of Police, Security and Safety
- John Tharp; Lucas County Sheriff's Office
- Dr. Lois Ventura; University of Toledo, Professor
- John Wagner; FBI, Special Agent
- David Ybarra; Army National Guard, Sergeant

CULINARY ARTS

Instructors - Michael DuShane & Stephen Zampardo

- Maggie Brazeau; Lionbridge Contractors, parent/server/contractor
- Jeff Dew; Gordon Food Service, General Manager
- Gretchen Fayerweather; Owens Community College, Chef Instructor
- Jackie Frisch; Parent
- Jeff Gibbs; Potbelly, Owner
- Herminio Hernandez; First Solar. Training & Organizational Development
- Bill Kline; The Blarney, General Manager
- Cindy Leighton; Williams Sonoma, General Manager

- Paul Mathews; Biaggi's, Chef
- Brett McIntosh; Treo, Chef
- Bill D. Powell; Owens Community College, Culinary Director/Chef
- Michael Rosendaul; Toledo Club, Chef
- Kevin Thomas; Monroe County Community College, Chef

DIGITAL GRAPHIC DESIGN

Instructor - Brian Anderson

- Karin Cassavar; Hart Associates - Designer
- Laura Jakes; LJ Creative
- Rich Kretz; Hart Associates - Vice President - Video Services
- John Luscombe; Metzger's Printing - Sales Representative
- Jeff Payden; Hart Associates - Senior Art Director
- Brian Williams; Advanced Incentives
- Jim Williams; Advanced Incentives

ENGINEERING/PLTW

Instructor - Jamie Squibb;

- James Adams; Republic Services, Inc.
- Reis Baidel; Whitmer CTC
- Debra Heban; Whitmer CTC
- Dr. Brian Randolph; University of Toledo, Office of Engineering Undergrad Studies
- Mike Rymer; Concept Solutions
- Roger Thomas; T & S Tool Supply

FAMILY & CONSUMER SCIENCE

Instructors - Teri Nodine & Colleen Florkowski

- Debra Everett; Pregnancy Center, Educator
- Laurie Ewing; Parent
- Liz Mitchell; Former Grads Student
- Felicia Page; Former FCS Instructor
- Christina Reisinger; Champion Credit Union, Former Vice President (retired); Working on Education Degree in Spec. Ed
- Susan Schneider; Whitmer High School, Counselor
- Deborah Gay Wooldridge, Director; Bowling Green State University, School of FCS

HEALTH INFORMATION MANAGEMENT

Instructors - Justin Johnson & Teresa Crozier

- Barbara Arnold; The Toledo Hospital, Volunteer Services
- Carla Brown; Wheeler Orthodontics, Office Assistant
- Angie Hart; Anders Dermatology, RN
- Bonnie Hemp; Owens Community College, Health Information Technology Chairperson
- Amanda Huffman; Westgate Dental Arts, Office Manager
- Bonnie Mitchell; Shoreland Animal Hospital, Office Manager
- Michele Patton; Interim Healthcare, Vice President

- Terri Pratt; Owens Community College, Assist. Professor - School of Bus. & Information Systems

MARKETING

Instructor - Laura Ulrich

- William Brown; Former DECA Advisor
- Jennifer Compton; Sun Federal Credit Union, Manager
- John Daney; ProComp Risk Advisors, Co-Owner
- Jen Homier; Hart Inc., Sales Executive
- Ron Kleinfelter; Maritz Research, Senior Project Director
- Robert Minsel; Mr. Specialty, Owner
- Tamara Sparks; The Andersons, Vice President
- Darlene Stevens; University of Toledo, Enrollment Specialist
- Molly Wyrick; Hickory Farms, Buyer

MEDICAL TECHNOLOGY I & II

Instructors - Karon O'Sullivan & Bradley Tolly

- Heather Chupp, CPC; Promedica Center For Health Services
- Michelle Ngo, LPN; Sylvania Care and Rehab
- Pam Roberts, CDA, AQP; Drs. Zouhary & Fisher
- Deb Sepanski, RTR, CV, FAVIR; Toledo Hospital - Interventional Radiology
- Bernie Terry; Whitmer High School, Teacher
- Rosalie Weber, RN; Owens Community College

OPTION IV

Instructors - Jennifer Nowacki & Tammy Mansfield

- Barb Arnold; Toledo Hospital, Director of Volunteer Services
- Michelle Bobo; TARTA, Mobility Specialist
- Lisa Comes; Lucas County Board of Developmental Disabilities
- Paula Follis; Toledo Public Schools
- Debbie Goldsworthy; Lucas County Board of Developmental Disabilities
- Leslie Groth; Flower Hospital, Volunteer Services
- Debra Heban; Whitmer CTC, Director
- Ann Kruse; TARTA, Paratransit
- Eric Landversicht; Ohio Department of Education, Job Training Coordinator
- Julie Linch; Directions Community Credit Union, Vice President
- Kelly Schuck; Bridges to Transition
- Gail Lance McKee; TARTA, Mobility Specialist
- Brandon Miller; Directions Community Credit Union
- Holly Miller; Parent Representative
- Neil Rochotte; Washington Local Schools, Student Services Director
- Al Umali; ESC of Lake Erie West, Student Services Supervisor
- Marci Watson; Former Job Training Coordinator
- Judy Winder; Former Job Training Coordinator

TEACHING PROFESSIONS

Instructors - Angela Hetrick-Goff & Jodie Tucker

- Dr. Jenny Denyer; University of Toledo - Dept. of Curriculum & Instruction, Assistant Professor
- Dr. Mary Ellen Edwards; University of Toledo - Foundations of Education, Educational Psychology
- Dr. Susanna Hapgood; Dept. of Curr. & Ins., Judith Herb College of Educ. - Assoc. Professor
- Deb Heban; Whitmer CTC, Director
- Virginia Keil; University of Toledo, Assoc. Dean of Education
- Sansanee Longbrake; BGSU, School of Education and Learning, Instructor
- Cindy Pfeifer; Parent
- Deb Rathbun; Lourdes University, Academic Advisor
- Cynthia Richard, M.A.; Judith Herb College of Education, University of Toledo
- Karen Roadruck; Lourdes University, Assoc. Professor, Early Childhood Education
- Joyce Slusher; Libbey Inc., Director of Information Technology
- Elizabeth Snell; Former Student/Current Instructor at Winterfield Venture Academy

WELDING

Instructor - Craig Donnell

- Dan Bunce; Ironworkers Local #55, President
- Phil Gluza; Ironworkers Local #55, Training Coordinator
- Terry Lowe; Spec-Weld Technologies, President
- Greg Morgan; Owens Community College, Welding Technician
- Mark Scalise; O. E. Meyer, Sales Representative

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____

11. Transportation Resolution

The Superintendent recommends that the Board approve the addition of two schools to the Transportation Resolution for 2013-2014 as presented:

TRANSPORTATION RESOLUTION 2013/2014

The Washington Local Board of Education having established that certain district pupils are eligible for transportation in accordance with the Ohio Revised Code, State Board Standards, and District Board Policy, and after considering the time and distance required to provide such transportation; the cost of providing transportation in terms of equipment, maintenance, personnel, and administration; the number of pupils to be transported; whether the Board provides similar or equivalent service to public school pupils; whether and to what extent the additional service to non-public school pupils unavoidably disrupts current transportation schedules; the availability of State Board of Education approved alternatives to Board-owned and operated school buses, including contractor-owned and operated school buses, public utility conveyances, Board-owned vehicles other than school buses, and privately owned vehicles other than school buses; and, whether or not public school pupils would be transported in similar circumstances, passes the following Resolution:

RESOLVED, the Washington Local Board of Education finds that, given the numbers of District pupils identified as attending these schools, the transportation of District pupils attending the following non-public and community schools is impractical for the **2013-2014** school year. Said non-public and community schools are as follows:

1. All Saints
2. Aurora Academy
3. Bennett Venture Academy
4. Bridge & Central Academies
5. Business/Parent/Community Schools
6. Calvary Christian School
7. Cathedral Christian
8. Dunbar Academy
9. Englewood Peace Academy
10. First Church of God Christian Church
11. George A. Phillips Academy
12. Gesu School
13. Glass City Academy
14. Glendale Feilbach School
15. Holy Cross
- 16. Hope Learning Academy**
17. Horizons Science Academy
18. Islamic School of Greater Toledo
19. Knight Academy
20. Lial Catholic School
21. Life Skills of Toledo
22. Maumee Valley Country Day School
23. Monclova Christian Academy
24. Natural Science Technology Center
25. Northwest Ohio Building Trades Academy
26. Ohio Virtual Academy
27. Queen of Apostles
28. OLPH
29. P.A.S.S.
30. Performing Arts School of Metropolitan Toledo
31. Rosary Cathedral
32. Shuer Center
33. St. Benedict School
34. St. Catherine School
35. St. Joan of Arc
36. St. Johns High School
37. St. Joseph's (Sylvania)
38. St. Patrick of Heatherdowns
39. St. Pius School
40. St. Rose

- | | |
|---|---------------------------------------|
| 41. Summit Academy | 48. Toledo Public Schools Tech Center |
| 42. Toddler Tech | 49. Toledo School for the Arts |
| 43. Toledo Academy of Learning | 50. Toledo Seventh-Day Adventist |
| 44. Toledo Christian | 51. Toledo Village Shule |
| 45. Toledo Early College High School | 52. West Side Montessori Center |
| 46. Toledo Junior Academy | 53. Wildwood Environmental Academy |
| 47. Toledo Public Schools Aviation Center | |

FURTHER RESOLVED, the Washington Local Board of Education finds that the transportation of district pupils to the following schools is impractical for the **2013/2014** school year if the students live outside of the non-public or community school attendance area established by transportation:

- | | |
|--------------------------------------|--|
| 1. Alternate Learning Center | 6. Regina Coeli School |
| 2. Blessed Sacrament School | 7. Franciscan Academy of Lourdes Univ. |
| 3. Christ the King School | 8. St. John the Baptist School |
| 4. Emmanuel Baptist Christian School | 9. Toledo Islamic Academy |
| 5. Good Shepherd Lutheran School | |

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____

DAVID L. BRINGMAN
Business Manager



Ph: 419.473.8228
Fax: 419.473.8247

washington local schools

TO: Patrick Hickey
FROM: David Bringman
DATE: November 8, 2013
RE: Parental Contracts

A handwritten signature in black ink, appearing to read "David", is written over the "FROM:" line of the email header.

Enclosed please find a transportation resolution for the 2013-2014 school year. There are some schools that need to be added to the list already approved by the Board of Education. These are Hope Learning Academy and Toledo Early College High School.

It is also recommended that the Board of Education approve additional parental contracts in lieu of school bus transportation for the 2013-2014 school years as found on the enclosed list.

We would ask that the Board of Education approve the transportation resolution and these additional names. If you have any questions, please feel free to contact me

DLB/ef

pc: Cherie Mourlam
Jeff Fouke
Jill Laytart
John Bettis
Rebecca Fuller

individual attention. infinite opportunities.

Approved by Board on June 19, 2013

15. Transportation Resolution

The Superintendent recommends that the Board approve the Transportation Resolution for the 2013-2014 school year as presented, finding that transportation of district students attending the non-public schools listed is unnecessary, unreasonable or impractical for the 2013-2014 school year.

TRANSPORTATION RESOLUTION 2013/2014

The Washington Local Board of Education having established that certain district pupils are eligible for transportation in accordance with the Ohio Revised Code, State Board Standards, and District Board Policy, and after considering the time and distance required to provide such transportation; the cost of providing transportation in terms of equipment, maintenance, personnel, and administration; the number of pupils to be transported; whether the Board provides similar or equivalent service to public school pupils; whether and to what extent the additional service to non-public school pupils unavoidably disrupts current transportation schedules; the availability of State Board of Education approved alternatives to Board-owned and operated school buses, including contractor-owned and operated school buses, public utility conveyances, Board-owned vehicles other than school buses, and privately owned vehicles other than school buses; and, whether or not public school pupils would be transported in similar circumstances, passes the following Resolution:

THEREFORE BE IT RESOLVED, the Washington Local Board of Education finds that, given the numbers of District pupils identified as attending these schools, the transportation of District pupils attending the following non-public and community schools is impractical for the **2013-2014** school year. Said non-public and community schools are as follows:

- | | |
|--|---|
| 1. All Saints | 17. Islamic School of Greater Toledo |
| 2. Aurora Academy | 18. Knight Academy |
| 3. Bennett Venture Academy | 19. Lial Catholic School |
| 4. Bridge & Central Academies | 20. Life Skills of Toledo |
| 5. Business/Parent/Community Schools | 21. Maumee Valley Country Day School |
| 6. Calvary Christian School | 22. Monclova Christian Academy |
| 7. Cathedral Christian | 23. Natural Science Technology Center |
| 8. Dunbar Academy | 24. Northwest Ohio Building Trades Academy |
| 9. Englewood Peace Academy | 25. Ohio Virtual Academy |
| 10. First Church of God Christian Church | 26. Queen of Apostles |
| 11. George A. Phillips Academy | 27. OLPH |
| 12. Gesu School | 28. P.A.S.S. |
| 13. Glass City Academy | 29. Performing Arts School of Metropolitan Toledo |
| 14. Glendale Feilbach School | 30. Rosary Cathedral |
| 15. Holy Cross | |
| 16. Horizons Science Academy | |

Approved by Board on June 19, 2013

- | | |
|---------------------------------|---|
| 31. Shuer Center | 42. Toledo Academy of Learning |
| 32. St. Benedict School | 43. Toledo Christian |
| 33. St. Catherine School | 44. Toledo Junior Academy |
| 34. St. Joan of Arc | 45. Toledo Public Schools Aviation Center |
| 35. St. Johns High School | 46. Toledo Public Schools Tech Center |
| 36. St. Joseph's (Sylvania) | 47. Toledo School for the Arts |
| 37. St. Patrick of Heatherdowns | 48. Toledo Seventh-Day Adventist |
| 38. St. Pius School | 49. Toledo Village Shule |
| 39. St. Rose | 50. West Side Montessori Center |
| 40. Summit Academy | 51. Wildwood Environmental Academy |
| 41. Toddler Tech | |

BE IT FURTHER RESOLVED, that the Washington Local Board of Education finds that the transportation of district pupils to the following schools is impractical for the **2013/2014** school year if the students live outside of the non-public or community school attendance area established by transportation:

- | | |
|--------------------------------------|--|
| 1. Alternate Learning Center | 6. Regina Coeli School |
| 2. Blessed Sacrament School | 7. Franciscan Academy of Lourdes Univ. |
| 3. Christ the King School | 8. St. John the Baptist School |
| 4. Emmanuel Baptist Christian School | 9. Toledo Islamic Academy |
| 5. Good Shepherd Lutheran School | |

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____

12. Parental Contracts for Payment in Lieu of Transportation

RECOMMENDATION #1 The Superintendent recommends that the Board approve additional parental contracts in lieu of school bus transportation for the 2013-2014 school year as presented:

Franciscan Academy of Lourdes Univ.

Robinson, Eoghan

Hope Learning Academy

Tribett, Cameron

Summit Academy

Goodfriend, Evan

Reil, Chandler

Toledo Early College High School

Hamze, Nadine

Toledo School for the Arts

Johnson, Nolan

Martinez, Trinidad

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____

RECOMMENDATION #2 The Superintendent recommends that the Board approve additional parental contracts in lieu of school bus transportation for the 2013-2014 school year as presented:

St. Pius

Adler, Alexandra

Adler, Robert

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____

DAVID L. BRINGMAN
Business Manager



Ph: 419.473.8228
Fax: 419.473.8247

washington local schools

TO: Patrick Hickey
FROM: David Bringman
DATE: November 8, 2013
RE: Parental Contracts

A handwritten signature in black ink, appearing to read 'David', is written over the 'FROM:' line.

Enclosed please find a transportation resolution for the 2013-2014 school year. There are some schools that need to be added to the list already approved by the Board of Education. These are Hope Learning Academy and Toledo Early College High School.

It is also recommended that the Board of Education approve additional parental contracts in lieu of school bus transportation for the 2013-2014 school years as found on the enclosed list.

We would ask that the Board of Education approve the transportation resolution and these additional names. If you have any questions, please feel free to contact me

DLB/ef

pc: Cherie Mourlam
Jeff Fouke
Jill Laytart
John Bettis
Rebecca Fuller

individual attention. infinite opportunities.

13. Awarding of Contract

The Superintendent recommends that the Board approve a contract for the asbestos removal project for the Department of Information Services (DIS) space at Whitmer's CTC as presented:

- A. Global Green Service Group, L.L.C.
 - \$126,000.00

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____

DAVID L. BRINGMAN
Business Manager



Ph: 419.473.8228
Fax: 419.473.8247

washington local schools

TO: Patrick Hickey
FROM: Dave Bringman *Dave*
DATE: November 13, 2013
RE: CTC Asbestos Removal Bids

The asbestos removal bids for the DIS construction area at the CTC were opened on November 12, 2013. The bids were as follows:

Total Environmental Services, LLC	\$149,000.00
Midwest Environmental Control	\$159,000.00
Global Green Service Group	\$126,000.00
Dore & Associates Contracting	\$133,300.00

Ed Rinckey with DMD Environmental developed the specifications. This will remove the asbestos in the construction area for the DIS space, partial removal where the new interior wall will go, and the asbestos tile removal for the new computer lab area. The original estimates for this removal were \$145,000.

I am recommending that the Board of Education approve a contract with Global Green Service Group in the amount of \$126,000. This work will be completed over the Christmas break. Global Green, the low bidder, was the asbestos removal company for the Whitmer science wing this summer. We were extremely happy with their work.

If you have any questions, please feel free to contact me.

DLB/ef

Pc: Cherie Mourlam
Jeff Fouke
Kristine Martin
Debra Heban
Thomas Snook
Jay Merritt
Doug Keller
Jill Laytart

individual attention. infinite opportunities.

November 13, 2013

Mr. Dave Bringman
Washington Local Schools
3505 West Lincolnshire Boulevard
Toledo, Ohio 43606-1299

**RE: AWARD RECOMMENDATION
WHITMER HIGH SCHOOL
CAREER TECHNOLOGY CENTER
TOLEDO, OHIO**

Dear Mr. Bringman:

DMD Environmental, Inc. (DMD) has reviewed all bids for the asbestos materials abatement for Whitmer High School Career Technology Center project. Global Green Service Group, L.L.C. (GGSG) has provided the lowest bid for this project. The total base bid was \$126,000.00 and a 5% bid bond was received.

DMD appreciates this opportunity to provide you with asbestos consulting services. If you have any questions or comments, please contact our office.

Respectfully submitted,

DMD Environmental, Inc.



Edward Rinckey
General Manager

ER/lh

WLS Whitmer HS CTC Award ltr/lh

OWNER: Washington Local Schools
 3505 West Lincolnshire Boulevard
 Toledo, Ohio 43606-1299

PROJECT: Whitmer High School
 Career Technology Center

TRADE: Asbestos Abatement

BID DATE: 11/12/2013

BID ITEM DESCRIPTION		Bidder #1 Global Green Services Group, L.L.C. Bid Amount	Bidder #2 Midwest Environmental Control, Inc. Bid Amount	Bidder #3 Total Environmental Services, L.L.C. Bid Amount	Bidder #4 Dore & Associates Contracting, Inc. Bid Amount
Base Bid		\$126,000.00	\$159,200.00	\$149,760.00	\$133,300.00
UNIT PRICE	per SF	\$ 9.00	\$ 15.00	\$ 10.00	\$ 8.25
BOND		Yes	Yes	Yes	Yes
	ACKNOWLEDGEMENT OF ADDENDA 10/24/2013 Addendum #1	Yes	Yes	Yes	Yes

14. Final Payment

The Superintendent recommends that the Board approve final payment, including all change orders, for the Whitmer science wing asbestos project as presented:

A. Utopia Construction, Inc.

- \$8,753.53

Moved by: _____ Seconded by: _____


Vote: FE _____ TI _____ JA _____ DH _____ SZ _____

DAVID L. BRINGMAN
Business Manager



Ph: 419.473.8228
Fax: 419.473.8247

washington local schools

TO: Patrick Hickey 
FROM: David Bringman
DATE: November 8, 2013
RE: Final Payment – Utopia Construction, Inc.

Enclosed please find a final payment request from Utopia Construction, Inc. This was the general contractor for the Whitmer science wing asbestos renovation project.

Utopia provided the flooring, ceiling, painting, and general construction work. We were extremely pleased with Utopia on this project.

I would recommend that the Board of Education approve a final payment to Utopia in the amount of \$8,753.53.

If you have any questions, please feel free to contact me.

DLB/ef

pc: Cherie Mourlam
Jeff Fouke
Jill Laytart
Jay Merritt
Doug Keller

individual attention. infinite opportunities.

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER Washington Local Schools
3505 W. Lincolnshire Blvd.
Toledo, OH 43606

PROJECT: Whitmer H.S. Science Wing Renov.

APPLICATION No.: 3 - Final
DATE: 10/18/13
PROJECT #: 201301B
CONTRACT DATE: 8/10/2013

FR OM CONTRACTOR Utopia Construction, Inc.
1961 Ottawa Ln.
Perrysburg, OH 43551

VIA ARCHITECT: Stough & Stough Architects
6377 River Crossing -Suite 1
Sylvania, OH 43580


CONTRACT FOR: General Contractor

CONTRACTOR'S APPLICATION FOR PAYMENT

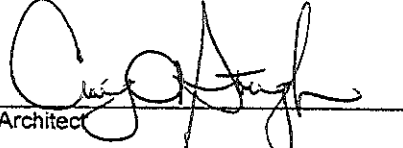
Application is made for payment as shown below, in connection with the Contract
Continuation sheet is attached.

1. ORIGINAL CONTRACT SUM.....\$	159650.00
2. Net Change by Change Orders.....\$	5920.53
3. CONTRACT SUM TO DATE.....\$	165570.53
4. TOTAL COMPLETED & STORED TO DATE.....\$	165570.53
5. RETAINAGE	
a. 5% of Completed Labor.....\$	0.00
b. 5% of Stored Material.....\$	0.00
Total Retainage.....\$	0.00
6. TOTAL EARNED LESS RETAINAGE.....\$	165570.53
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....\$	156817.00
8. CURRENT PAYMENT DUE.....\$	8753.53
9. BALANCE TO FINISH, INCLUDING RETAINAGE.....\$	0.00

The Contractor certified that the work covered by this pay request has been completed in accordance with the Contract Documents and that all progress payments previously paid by the owner have been applied by the Contractor to discharge in full all of Contractor's obligations incurred in connection with the work covered by all prior pay requests.


Contractor 10/18/13
Date

Based upon on-site observations, the firm affirms that the work has progressed to the percentage of completeness indicated on the pay request.


Architect 11/1/2013
Date

Construction Manager Date

Approved:

School District Treasurer Date

Change Order/Contract	ADDITIONS	DEDUCTIONS
Total Changes approved in Previous months by Owner	5920.53	
Total approved this month		
TOTALS	5920.53	
NET CHANGES by Change Order	5920.53	

15. Change Orders

The Superintendent recommends that the Board approve change orders for the Whitmer HVAC project as presented:

A. Midwest Contracting, Inc.

- \$8,701.32

B. Lake Erie Electric of Toledo, Inc.

- \$548.00

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____

DAVID L. BRINGMAN
Business Manager



Ph: 419.473.8228
Fax: 419.473.8247

washington local schools

TO: Patrick Hickey
FROM: Dave Bringman
DATE: November 8, 2013
RE: Change Orders

A handwritten signature in dark ink, appearing to read "Dave", is written over the printed name "Dave Bringman" in the "FROM:" field.

Enclosed please find two change orders as follows:

Midwest Contracting, Inc.	\$8,701.32
Lake Erie Electric of Toledo, Inc.	\$ 548.00

The first one to Midwest has a deduct amount of \$35,800.00 for deleted home economics casework. There is an additional change order for \$12,381.19 for soil that had to be replaced under the new boiler room. Also, the cafeteria ceilings had to be removed and replaced due to the modified univents. This amount was \$24,995.33. There was also some field house steel work and painting that amounted to \$7,124.80. I recommend that the board approve the change order for \$8,701.32.

There is also an additional change order to Lake Erie Electric for bulletin #12, which was adding dark room light fixtures. This amount is \$548.00.

I would recommend that the Board of Education approve both of these change orders for the Whitmer HVAC project.

DLB/ef

pc: Cherie Moulam
Jeff Fouke
Jill Laytart
Jay Merritt
Doug Keller

individual attention. infinite opportunities.

CHANGE ORDER

AIA DOCUMENT G701

OWNER
 ARCHITECT
 CONTRACTOR
 FIELD
 OTHER

RECEIVED

SEP 25 2013

Midwest Contracting, Inc.

PROJECT: Whitmer High School HVAC Improvements
 (name, address) Washington Local Schools
 Toledo, Ohio

CHANGE ORDER NUMBER: G2

DATE: September 25, 2013

TO CONTRACTOR: Midwest Contracting, Inc.
 (name, address) 1428 Albon Road
 Holland, Ohio 43528

ARCHITECT'S PROJECT NO: 201206

CONTRACT DATE: February 28, 2013

CONTRACT FOR: Proposal No. 1 - General
 Construction - Contract I

The Contract is changed as follows:

1.	Accept Alternate G4 - Delete Home Economics Casework.	Deduct	-\$35,800.00
2.	Soil replacement beneath slab authorized per Bowser-Morner determination.	Add	+\$12,381.19
3.	Cafeteria ceiling removals and replacements.	Add	+\$24,995.33
4.	Modify field house steel and paint at new ductwork.	Add	+\$ 7,124.80
TOTAL ADD			+\$ 8,701.32

Not valid until signed by the Owner, Architect and Contractor.

The original (Contract Sum) (~~Guaranteed Maximum Price~~) was \$ 1,525,500.00
 Net change by previously authorized Change Orders \$ 32,083.15
 The (Contract Sum) (~~Guaranteed Maximum Price~~) prior to this Change Order was \$ 1,557,583.15
 The (Contract Sum) (~~Guaranteed Maximum Price~~) will be increased(~~decreased~~)
 (~~unchanged~~) by this Change Order in the amount of \$ 8,701.32
 The new (Contract Sum) (~~Guaranteed Maximum Price~~) including this Change Order will be .. \$ 1,566,284.47


The Contract Time will be (~~increased~~)(~~decreased~~) (unchanged) by zero (0) days.
 The date of Substantial Completion as of the date of this Change Order therefore is unchanged.

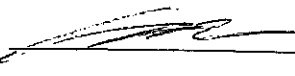
NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

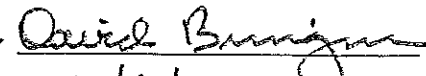
Stough and Stough Architects
 ARCHITECT
 6377 River Crossing - Suite 1
 Address
 Sylvania, Ohio 43560

Midwest Contracting, Inc.
 CONTRACTOR
 1428 Albon Road
 Address
 Holland, Ohio 43528

Board of Education
 Washington Local Schools
 OWNER
 3505 W. Lincolnshire Blvd.
 Address
 Toledo, Ohio 43606

BY 
 DATE 9/25/2013

BY 
 DATE 10-1-13

BY 
 DATE 10/16/13

CHANGE ORDER

AIA DOCUMENT G701

OWNER
 ARCHITECT
 CONTRACTOR
 FIELD
 OTHER

PROJECT: Whitmer High School HVAC Improvements
 (name, address) Washington Local Schools
 Toledo, Ohio

CHANGE ORDER NUMBER: E2
 DATE: September 25, 2013

TO CONTRACTOR: Lake Erie Electric of Toledo, Inc.
 (name, address) 12763 Middleton Pike
 Bowling Green, Ohio 43402

ARCHITECT'S PROJECT NO: 201206
 CONTRACT DATE: February 28, 2013
 CONTRACT FOR: Proposal No. 3 - Electrical -
 Contract III

The Contract is changed as follows:

1.	Bulletin No. 12 - Dark Room Light Fixtures.	Add	\$548.00
			TOTAL ADD \$548.00

Not valid until signed by the Owner, Architect and Contractor.

The original (Contract Sum) (~~Guaranteed Maximum Price~~) was \$ 697,885.00
 Net change by previously authorized Change Orders \$ 18,807.00
 The (Contract Sum) (~~Guaranteed Maximum Price~~) prior to this Change Order was \$ 716,692.00
 The (Contract Sum) (~~Guaranteed Maximum Price~~) will be (increased) (~~decreased~~)
 (~~unchanged~~) by this Change Order in the amount of \$ 548.00
 The new (Contract Sum) (~~Guaranteed Maximum Price~~) including this Change Order will be .. \$ 717,240.00

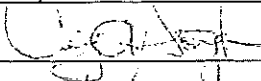
The Contract Time will be (increased) (~~decreased~~) (unchanged) by zero (0) days.
 The date of Substantial Completion as of the date of this Change Order therefore is unchanged.

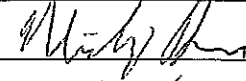
NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

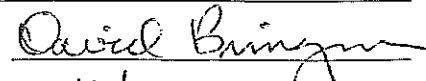
Stough and Stough Architects
 ARCHITECT
 6377 River Crossing - Suite 1
 Address
 Sylvania, Ohio 43560

Lake Erie Electric of Toledo, Inc.
 CONTRACTOR
 12763 Middleton Pike
 Address
 Bowling Green, Ohio 43402

Board of Education
 Washington Local Schools
 OWNER
 3505 W. Lincolnshire Blvd.
 Address
 Toledo, Ohio 43606

BY 
 DATE 9/25/2013

BY 
 DATE 10/15/13

BY 
 DATE 10/24/13

16. Purchases Over \$25,000

Washington Local Schools Policy 6320—Purchases Limitations

All purchases that are within the amount contained in the appropriation and were originally contemplated in the budgeting process may be made upon authorization of the Director of Business Services unless the contemplated purchase is for more than \$25,000, in which case prior approval is required from the Board of Education.

The Treasurer is authorized to adjust appropriations within a fund in order to make necessary purchases and shall report such modifications at the following regular Board meeting.

The Director of Business Services is authorized to make emergency purchases, without prior adjustment, of those goods and/or services needed to keep the schools in operation.

Per Policy 6320, the Superintendent recommends that the Board approve the following requests:

Requests from Neil Rochotte, Director of Student Services

A. Educational Service Center of Lake Erie West

- \$3,677,043.10

Estimated Cost	Service
\$3,316,518.12	Agreement Expenses
\$91,000.00	Interpreter for two students
\$205,800.00	Related Services
\$37,292.00	ALC East
\$26,432.98	Parochial (WLS acts as fiscal agent for Christ the King)

B. Toledo Hearing and Speech

- \$40,000
- Interpreter services for one student at a rate of \$35.00 per hour

Request from Deb Heban, Director of CTC

C. Lincoln Electric

- \$49,000
- Virtual Welder for the Whitmer Career & Technology Welding program

Request from Carma Donati, Yearbook Advisor

D. Jostens

- \$39,000.00
- Work-in-Progress deposit for yearbook

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____



MEMORANDUM FROM STUDENT SERVICES

To: Mr. Hickey, Superintendent
From: Neil Rochotte
Subject: Board Policy 6320: approval for purchases in excess of \$25,000
Date: November 13, 2013
cc: Jeff Fouke, Treasurer, Cherie Mourlam, Assistant Superintendent

Executive Summary

Washington Local schools contracts for both special education *programs* and *purchased services* through Lake Erie West Educational Services Center for our students with disabilities. The first two tables summarize the *cost* of each type of service. The last two tables summarize our *estimated expenses* for programs and purchased services. The estimated expenses are used to develop requisitions for budgeting purposes.

Program and Service Costs (Pricing)

Programs have a per-student charge. A base enrollment is assigned to estimate costs. At the end of the year, accounts are reconciled. The programs, base enrollment, and per student costs are listed below. Per student costs for each program is lower for the 13-14 school year when compared to 12-13 except for preschool. Costs include administrative supervision, salaries, benefits and program supplies and equipment.

Program	Base Enrollment	13-14 Per student cost	12-13 Per student cost
ALC West <ul style="list-style-type: none"> Includes 1 aide per classroom. Includes school psychologist services. Does not include any other related services such as speech therapy, OT, APE, or additional aide service. 	21	\$27,286.00	\$27,507.00
ALC East <ul style="list-style-type: none"> Cost includes all related services except for Adapted PE, Deaf/Hard of Hearing, Visual Impairment. 	0	\$37,292.00	\$44,121.00
Multiple Disability Classrooms <ul style="list-style-type: none"> 5 classrooms in district: cost includes 5 teachers and 1 aide per room. Cost includes all related services except for Adapted PE, Deaf/Hard of Hearing, Visual Impairment, nursing. 	33	\$28,217.00	\$33,988
Preschool – Special Needs Students <ul style="list-style-type: none"> 4 teachers with an am and pm section for a total of 8 sections. Each section can have 8 special needs students & 8 at-risk students Cost includes teacher and one aide per section. Cost includes all related services except for Adapted PE, Deaf/Hard of Hearing, Visual Impairment. 	39	\$9,873.00	\$8,197.00

Purchased Services have an hourly charge. Services include direct support for individual students, group and classroom therapies, consultation with other staff members and parents, and assessments. Costs are calculated through FTEs and/or estimates of hours utilized. Costs include administrative supervision as well as salaries and benefits.

Purchased Services	FTE	13-14 Per hour cost	12-13 Per hour cost
• Speech and Language Pathologist	4.9	\$69.96	\$67.00
• School Psychologist	3.0	\$69.96	\$67.00
• Adapted Physical Education	1.0	\$74.30	\$67.00
• Occupational Therapy	2.4	\$74.30	\$67.00
• Physical Therapy	.8	\$74.30	\$67.00
• Audiologist		\$78.48	\$67.00
• SSTC- Deaf and Hard of Hearing		\$78.48	\$67.00
• SSTC – Visually Impaired		\$78.48	\$67.00
• Interpreter Services	2.0	\$33.47	\$29.42
• Aide Support		\$15.50	\$19.24
• Attendance and Truancy		\$67.00	
• Preschool Evaluations (Autism Scholarship)	5	Per evaluation \$750.00	Per evaluation \$750.00
Other Purchased Services			
School Improvement Consultants			
District-Based Consultants		\$127,307.67 per FTE	
At Large Consultants		\$ 37,389.32 per district	

Program and Service Estimated Expenses

Estimated actual expenses are presented in two tables. The first table summarizes expenses included on the WLS/LEW agreement. The second table includes additional purchased services that we anticipate will be needed during the 13-14 school year.

Agreement Expenses

Program or Service	Base Enrollment	13-14 Expenses
ALC West	21	\$573,006.00
Multiple Disability Classrooms	33	\$931,161.00
Gifted Program Services	3.5 FTE	\$229,559.43
Preschool – Special Needs Students	39	\$385,047.00
Preschool Evaluations	5	\$ 3,750.00
Occupational Therapists	2.4 FTE	\$232,790.14
Speech and Language Clinicians	4.9 FTE	\$449,237.95
School Psychologists	3.0 FTE	\$288,567.09
District-Based School Improvement Consultants	2.0 FTE	\$233,354.95
At Large School Improvement Consultants	Per district charge	\$ 37,389.32
\$6.5 per pupil credit		-\$ 47,344.76

Total \$3,316,518.12

Purchased Services

Service		13-14 Expenses
Interpreter <ul style="list-style-type: none"> 2 students 	2	\$91,000.00
Related Services: estimated hours purchased beyond FTEs assigned in contract. <ul style="list-style-type: none"> APE \$21,000.00 Audiology \$7,000.00 OT \$136,000.00 PT \$19,000.00 K-6 Deaf & Hard of Hearing \$12,000.00 7-12 Deaf & Hard of Hearing \$10,000.00 K-6 Vision \$500.00 7-21 Vision \$300.00 		\$205,800.00
ALC East <ul style="list-style-type: none"> Currently no students placed at ALC East, but may need this service. 	1	\$37,292.00
Parochial <ul style="list-style-type: none"> Intervention Specialist for Christ the King (18 students with disabilities). 		\$26,432.98
Interpreter <ul style="list-style-type: none"> LEW was unable to provide an additional interpreter. We have contracted with Toledo Hearing and Speech to provide interpreting services for one student. Hourly rate is \$35.00/hour (LEW hourly rate is \$33.47). 	1	\$40,000
Total		\$400,524.98

Additional Analysis

Comparing the 12-13 LEW Agreement to the 13-14 agreement, salient points include:

- 12-13 Total = \$1,879,104.00 13-14 Total = \$3,316,518.12 Increase of \$1,437,414.12
- Most program costs per student are lower – BUT, programs included all related services in the 12-13 agreement. Related services are not included in the 13-14 ALC West program (except school psych). APE, hearing, and vision related services are not included in MD, ALC East, and preschool programs.
 - ALC west RS needs include: 4 students with OT, 3 students with speech, and 1 student with APE.
- The number of students we have assigned to each program is very consistent in the two years and not expected to change significantly. We may have a student at ALC West need a placement at ALC East at an increase of \$10,000, though. For several years, we have had no students placed at ALC East.
- Significant increases are noted in hourly rates for purchased services from 12-13 to 13-14.
- The previous agreement did not include district school improvement consultants nor at large consultant costs. Total for school improvement consultants = \$270,744.27 additional expense.
- Gifted services costs increased by \$90,637.43 from \$138,922 to \$229,559.43 with the same 3.5 FTE of teachers in both contracts.
- 12-13 agreement only charged \$70,679.00 for school psychologist services though we received 3.0 FTE in both contracts. 13-14 agreement school psych expense is \$288,567.09.
- 12-13 agreement only charged \$44,973.00 for an additional .5FTE of speech though we received essentially the same FTEs of speech for both years. 13-14 agreement speech expense is \$449,237.95.
- Preschool expenses went from \$54,750 in 12-13 to \$385,074.00 this agreement with essentially the same number of students with disabilities each year (we may actually have a couple fewer students this year).

PROGRAM COST AGREEMENT

This agreement is entered into between the Washington Local School District and the Educational Service Center of Lake Erie West for the 2013-14 school years.

In consideration of the promises and terms contained herein and pursuant to all relevant sections of the Ohio Revised Code, the Educational Service Center of Lake Erie West agrees to provide the following services and personnel:

- **Classroom instruction at the Alternate Learning Center-West Campus at an enrollment base of twenty one (21) students (Includes Psychology Services. All other related service(s) needed by a student in this program will be invoiced monthly based on the rates listed on Attachment A.)**
- **Classroom instruction of Multiple Disabilities at an enrollment base of thirty three (33) students (Includes Adaptive Physical Education, Occupational Therapy, Physical Therapy, Speech Language Pathologist Services, and Psychology Services. All other related service(s) needed by a student in this program will be invoiced monthly based on the rates listed on Attachment A.)**
- ***Gifted Program – Services of three and one half (3.5 FTE) Gifted Teachers**
- ***Preschool Services at an enrollment base of thirty nine (39) special needs students (Includes Audiology Services, Occupational Therapy, Physical Therapy, Speech Language Pathologist Services, and Psychology Services. All other related service(s) needed by a student in this program will be invoiced monthly based on the rates listed on Attachment A.)**
- ***Preschool-Autism Scholarship Students at an enrollment base of five (5) students**
- **Occupational Therapists - 2.4 FTE**
- **Speech Language Pathologists – 5.0 FTE**
- **School Psychologists – 3.0 FTE**
- ***District Based - School Improvement Consultants - 1.0 FTE at 240 days per year and 1.0 FTE at 200 days per year**
- ***At Large - School Improvement Consultants**
- **Washington Local foundation deduction of \$6.50 per pupil credit applied to contract**

It is agreed that the Washington Local School District will compensate the Educational Service Center of Lake Erie West an annual amount as indicated on the attached Program Cost Calculation for the 2013-14 school year. Contracted Services not included in the programs will be invoiced monthly based on the rates listed on Attachment A. Additional Services are listed on Attachment A.

It is further agreed that the Washington Local School District will compensate the Educational Service Center of Lake Erie West for student enrollment exceeding the base enrollment at an annual cost per student as listed on Attachment A. Should enrollment of the district decline, the Educational Service Center of Lake Erie West will reimburse the district for the program cost overcharge derived from student enrollment.

*Payments made by Washington Local School District in prior fiscal years to the Educational Service Center of Lake Erie West through the Foundation deduction process for Supervisory Units will no longer be collected by the Educational Service Center of Lake Erie West due to legislation passed by the State of Ohio. These funds will be retained by the Washington Local School District. In addition, in prior fiscal years, the Educational Service Center of Lake Erie West received revenue for the Preschool Program through Preschool Unit funding. Legislation passed by the State of Ohio has discontinued the Preschool Unit funding and has awarded the resident district funding for Preschool students based on an allocation per pupil and additional weighted funding for each preschool child. The State of Ohio has continued to fund Gifted Education under the unit funding process for the FY14 school year at a reduction of 48% of the funding received during the 2012-13 school year.

The Superintendent of the Educational Service Center reserves the right to determine the staffing requirements of the service to be provided and to assign the necessary personnel to perform the contracted services.

This agreement constitutes the entire agreement between the parties with respect to the services designated herein. There are no provisions, terms, conditions, or obligations other than those contained herein, and this agreement shall supersede all previous communications, representations, or agreements, whether verbal or written, between the parties or their representatives. Any subsequent agreement between the parties is a separate and distinct agreement and not a renewal hereof.

Washington Local School District

Educational Service Center of Lake Erie West

Superintendent

Superintendent

Date

Date

**EDUCATIONAL SERVICE CENTER OF LAKE ERIE WEST
SPECIAL EDUCATION SERVICES
2013-14 SCHOOL YEAR
Attachment A**

SPECIAL EDUCATION PROGRAM	FY 2014 COSTS
Alternate Learning & Career Center-West	Cost per student: \$27,286.00 (Cost per student includes Psychology services. Other services invoiced as needed: APE, Audiology, OT, PT, SSTC-DHH, SSTC-VI, and Speech.)
Alternate Learning & Career Center East	Cost per student \$37,292.00 (Cost per student includes OT, Speech, Psychology services. Other services invoiced as needed: APE, Audiology, PT, SSTC-DHH, SSTC-VI.)
Multiple Disabilities	Cost per student: \$28,217.00 (Cost per student includes APE, OT, PT, Speech and Psychology services. Other services invoiced as needed: Audiology, SSTC-DHH and SSTC-VI.)
Preschool-Special Needs	Cost per student: \$9,873.00 (Cost per student/classroom includes Audiology, OT, PT, Speech and Psychology Services. Other services invoiced as needed: APE, SSTC-DHH, SSTC-VI.)

Contracted Services:	(ESC Member Rate)
Speech Language Pathologist Services	Cost: \$69.96 per hour
Psychological Services	Cost: \$69.96 per hour
Adapted Physical Education	Cost: \$74.30 per hour
Occupational Therapy	Cost: \$74.30 per hour
Physical Therapy	Cost: \$74.30 per hour
Audiologist	Cost: \$78.48 per hour
SSTC-Deaf and Hard of Hearing	Cost: \$78.48 per hour
SSTC- Visually Impaired	Cost: \$78.48 per hour

School Improvement Consultants:	
District Based Consultant	\$127,307.67 per FTE
At Large Consultant	\$37,389.32 per district

Interpreter Services	Cost per hour: \$33.47 (includes fringe benefits)
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One-on-One Instructional Assistants	Cost per hour: \$15.50 (includes fringe benefits)
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Attendance and Truancy Services and Home Schooling Services	Cost per hour: \$67.00 (includes fringe benefits)
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Preschool-Autism Scholarship students	Cost per Special Needs Student: \$750.00
---------------------------------------	--

Washington Local School District
FY2014 State Foundation Deduction Calculation

PROGRAM COST AGREEMENTS	2013-14 Base Enrollment	2013-14 Costs
<u>Washington Local</u>		
ALC-West	21	\$573,006.00
Multiple Disabilities	33	\$931,161.00
Gifted Program-Services of Gifted Teachers (3.5 FTE)		\$229,559.43
Preschool (Special Needs Students)	39	\$385,047.00
Preschool (Autism Scholarship Students)	5	\$3,750.00
Occupational Therapists (2.4 FTE)		\$232,790.14
Speech Language Clinicians (4.9 FTE)		\$449,237.95
School Psychologist (3.0 FTE)		\$288,567.09
District Based-School Improvement Consultants - (1.0 FTE at 240 days per year and 1.0 FTE at 200 days per year)		\$233,354.95
At Large-School Improvement Consultants		\$37,389.32
\$6.50 per pupil credit		-\$47,344.76
	Total	\$3,316,518.12

ALC West and Multiple Disabilities student count as of August 8, 2013.

Preschool student count as of August 12, 2013.

Educational Service Center of Lake Erie West

**Program Cost Agreement
2013-2014 School Year**

A contract entered into by and between the **Washington Local School District** and the Educational Service Center of Lake Erie West (hereinafter referred to as "Governing Board") and located at 2275 Collingwood Blvd., Toledo, OH 43620.

In consideration of the promises and terms contained herein and pursuant to all relevant sections of the Ohio Revised Code, the Governing Board agrees to provide

**Interpreter Services
Provided to Washington Local Student**

(hereinafter referred to as Interpreter Services") for the term of the 2013-2014 school year commencing on July 1, 2013 and concluding June 30, 2014. The Governing Board per each student's I.E.P will provide these services. The Governing Board reserves the right to limit, at any time, the contracted services described herein, in the event that student enrollment in units operated by the Governing Board, exceeds that permitted under applicable state laws, regulations, and/or rules applicable to class size.

It is agreed that the **Washington Local School District** will compensate the Governing Board at a rate of **\$33.47 per hour, as needed, based on time sheets**. Interpreter Services are payable upon the receipt of monthly invoices. It is agreed that the Educational Service Center of Lake Erie West will be listed as an additional insured under **Washington Local School District's** liability policy.

All invoices for services must be paid in full by June 30, 2014.

The superintendent of the Governing Board reserves the right to determine the staffing requirements of the service to be provided and to assign the necessary personnel to perform the contracted services.

This agreement constitutes the entire agreement between the parties with respect to the services designated herein. There are no provisions, terms, conditions, or obligations other than those contained herein, and this agreement shall supersede all previous communications, representations, or agreements, whether verbal or written, between the parties or their representatives. Any subsequent agreement between the parties is a separate and distinct agreement and not a renewal hereof.

Washington Local School District

Educational Service Center of Lake Erie West

Treasurer



Treasurer

Date



Date



EDUCATIONAL SERVICE CENTER OF LAKE ERIE WEST

PROGRAM COST AGREEMENT

2013-2014 SCHOOL YEAR

A contract entered into by and between the Washington Local School District and the Educational Service Center of Lake Erie West (hereinafter referred to as "Governing Board") and located at 2275 Collingwood Blvd. Toledo, OH 43620.

In consideration of the promises and terms contained herein and pursuant to all relevant sections of Ohio Revised Code, the Governing Board agrees to provide to the following services:

Adapted Physical Education	\$74.30 per hour
Audiologist	\$78.48 per hour
Occupational Therapy	\$74.30 per hour
Physical Therapy	\$74.30 per hour
Psychological Services	\$69.96 per hour
Speech Language Pathologist Services	\$69.96 per hour
Supplemental Services-Deaf and Hard of Hearing	\$78.48 per hour
Supplemental Services-Visually Impaired	\$78.48 per hour

for the term of the 2013-2014 school year commencing July 1, 2013 and concluding June 30, 2014. These services will be provided by the Governing Board per each student's I.E.P. The Governing Board reserves the right to limit, at any time, the contracted services described herein, in the event that student enrollment in the special education classrooms, operated by the Governing Board, exceeds that permitted under applicable state laws, regulations, and/or rules applicable to class size.

It is agreed that the Washington Local School District will compensate the Governing Board for the above listed contracted services at the rates listed for services provided during the 2013-2014 contract year payable upon the receipt of the monthly invoices. It is agreed that the Educational Service Center of Lake Erie West will be listed as an additional insured under Washington Local School District's liability policy. It is further agreed that in the event of an unanticipated reduction in state and/or local funds received by the Governing Board during the 2013-2014 school year, the cost of contracted services will be immediately increased at the rate equal to the reduction in state and/or local funding experienced by the Governing Board.

All invoices for services provided must be paid in full by June 30, 2014..

The superintendent of the Governing Board reserves the right to determine the staffing requirements of the service to be provided and to assign the necessary personnel to perform the contracted services.

This agreement constitutes the entire agreement between the parties with respect to the services designated herein. There are no provisions, terms, conditions, or obligations other than those contained herein, and this agreement shall supersede all previous communications, representations, or agreements, whether verbal or written, between the parties or their representatives. Any subsequent agreement between the parties is a separate and distinct agreement and not a renewal hereof.

Washington Local School District

Educational Service Center of Lake Erie West

Treasurer



Treasurer



Date

8/26/13

Date

Educational Service Center of Lake Erie West

**Program Cost Agreement
2013-2014 School Year**

A contract entered into by and between the **Washington Local School District** (hereinafter referred to as "District") and the Educational Service Center of Lake Erie West (hereinafter referred to as "Governing Board") and located at 2275 Collingwood Blvd. Toledo, OH 43620.

In consideration of the promises and terms contained herein and pursuant to all relevant sections of the Ohio Revised Code, the Governing Board agrees to provide:

**Instructional Services for Special Education Programs:
Alternate Learning Center East (Lutheran Home)
Per Student Placements-Cost per student includes Occupational
Therapy Services, Speech Services and Psychology Services.**

**Other services for students in the Alternate Learning Center-East (Lutheran Home)
not included in the per student cost will be invoiced monthly. These services
include Adapted Physical Education, Audiology, Physical Therapy,
SSTC-Deaf and Hard of Hearing and SSTC-Vision Impaired.**

(hereinafter referred to as "Special Education Instructional Services") for the term of the 2013-2014 school year commencing on July 1, 2013 and concluding June 30, 2014. The Governing Board will provide services per each student's I.E.P. The Governing Board reserves the right to limit, at any time, the contracted services described herein, in the event that student enrollment in units operated by the Governing Board, exceeds that permitted under applicable state laws, regulations, and/or rules applicable to class size.

It is agreed that the **Washington Local School District** will compensate the Governing Board at a rate of **\$37,292.00 per student** (prorated for actual time student is enrolled in program) for the 2013-2014 Special Education Instructional Services payable upon the receipt of the monthly invoices. The district will be responsible for submitting proper documentation to the Governing Board in the event a student is withdrawn from the program. Monthly invoices will continue until proper documentation for withdrawal is received from the District. It is agreed that the **Washington Local School District** will compensate the Governing Board at a rate of **\$74.30 per hour for Adapted Physical Education and Physical Therapy; and a rate of \$78.48 per hour for Audiology, SSTC-Deaf and Hard of Hearing and SSTC-Vision Impaired.**

It is agreed that the Educational Service Center of Lake Erie West will be listed as an additional insured under **Washington Local School District's** liability policy. It is further agreed that in the event of an unanticipated reduction in state and local funds received by the Governing Board during the 2013-2014 school year, the cost of Special Education Instructional Services will be immediately increased at the rate equal to the reduction in state and/or local funding experienced by the Governing Board.

All invoices for services must be paid in full by June 30, 2014.

The superintendent of the Governing Board reserves the right to determine the staffing requirements of the service to be provided and to assign the necessary personnel to perform the contracted services.

This agreement constitutes the entire agreement between the parties with respect to the services designated herein. There are no provisions, terms, conditions, or obligations other than those contained herein, and this agreement shall supersede all previous communications, representations, or agreements, whether verbal or written, between the parties or their representatives. Any subsequent agreement between the parties is a separate and distinct agreement and not a renewal hereof.

Washington Local School District

Educational Service Center of Lake Erie West

Treasurer

Treasurer

Date

Date

9/8/17

MR

Educational Service Center of Lake Erie West

Program Cost Agreement

2013-2014

A contract entered into by and between the **Washington Local School District** and the Educational Service Center of Lake Erie West (hereinafter referred to as "Governing Board") and located at 2275 Collingwood Blvd., Toledo, OH 43620.

In consideration of the promises and terms contained herein and pursuant to all relevant sections of the Ohio Revised Code, the Governing Board agrees to provide

**Services of Mary Vetter Intervention Specialist
Funded by IDEA-B-WL
Christ the King**

(hereinafter referred to as IDEA-B Services) for the term of the 2013-2014 school year commencing on August 16, 2013 and concluding June 30, 2014.

It is agreed that the **Washington Local School District** will compensate the Governing Board at a total sum of **\$26,432.98** on the attached budget for 2013-2014 IDEA-B services. Services are payable upon the receipt of monthly invoices. All invoices for services must be paid in full by June 30, 2014.

The superintendent of the Governing Board reserves the right to determine the staffing requirements of the service to be provided and to assign the necessary personnel to perform the contracted services.

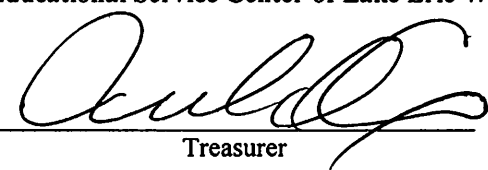
This agreement constitutes the entire agreement between the parties with respect to the services designated herein. There are no provisions, terms, conditions, or obligations other than those contained herein, and this agreement shall supersede all previous communications, representations, or agreements, whether verbal or written, between the parties or their representatives. Any subsequent agreement between the parties is a separate and distinct agreement and not a renewal hereof.

Washington Local School District

Educational Service Center of Lake Erie West



Treasurer



Treasurer

MR

10/3/13
Date

9/20/13
Date

Educational Service Center of Lake Erie West

Christ the King

2013-2014 IDEA-B-WL Budget

**Mary Vetter
Intervention Specialist**

Salary:	21,907.41
Retirement	3,067.04
Workers Compensation	124.22
Medicare	317.66
Administrative Fee @ 4%	<u>1,016.65</u>
Total	26,432.98

4841 Monroe Street
Suite 103
Toledo, Ohio 43623
419.241.6219
419.241.5912 fax

hearttoledospeak.org



**TOLEDO HEARING AND SPEECH CENTER – WASHINGTON LOCAL SCHOOLS
SIGN LANGUAGE INTERPRETER CONTRACT
2013-2014**

This Agreement is entered into October, 2013 between Toledo Hearing and Speech Center (THSC), an Ohio non for profit corporation, and Washington Local School System (“WLS”) a public school system operated under the auspices of the Lucas County Board of Education.

THSC is in the business of providing **Sign Language Interpreting Services** to children and adults throughout Northwest Ohio; and THSC employs professional and qualified sign language interpreters to perform **Sign Language Interpreting Services**; and,

WLS desires to retain THSC to provide **Sign Language Interpreting Services** to its students,

WLS has satisfied the conditions set out in Ohio Revised Code Section 3319.224 and is authorized to contract with private providers for **Sign Language Interpreting Services**

IN CONSIDERATION of the premises and covenants, THSC and WLS agree as follows:

1. THSC will provide **Sign Language Interpreting Services** to WLS students as scheduled and arranged between WLS and THSC.
2. WLS will obtain and maintain for THSC’s review, signed and dated parental consents and permission forms for each child receiving **Sign Language Interpreting Services**.
3. **Sign Language Interpreting Services** will be initiated during October 2013 and services will continue throughout the school year, as well as any extended school year needs.
4. WLS will make available to THSC relevant records and information for purpose of the **Sign Language Interpreting Services** being provided. THSC will maintain the confidentiality of all records and information received.
5. THSC professional staff will report to and consult with classroom teacher and/or administrators on a regular basis.
6. THSC professional staff will serve as a member of WLS consultation teams for the purpose of discussing information relevant to the educational success of the child receiving **Sign Language Interpreting Services**.
7. WLS will provide all necessary equipment and materials.
8. Hours of **Sign Language Interpreting Services** (including necessary recording keeping): approximately 7:00 a.m.-3:00pm.



9. **WLS will pay THSC for Sign Language Interpreting Services as follows:**

\$ 35.00 per hour of service
\$0.40/mile for travel between the Center and
Washington Local Schools and between school sites

10. **THSC will bill WLS for Sign Language Interpreting Services on a monthly basis as determined by billing forms kept by THSC staff. These forms will be computed and entered on a billing statement which will be submitted to WLS. WLS agrees to transmit payment to THSC within thirty (30) days following the receipt of statement. THSC will submit invoices to:**

Neil Rochotte
Director of Student Services
Washington Local Schools
3505 West Lincolnshire Blvd.
Toledo, OH 43606

11. **WLS and THSC agree that the relationship between them is that of independent contractors, and that all staff provided by THSC under this Agreement are employees of THSC. THSC agrees to maintain malpractice insurance and workers' compensation coverage for its entire professional staff assigned to WLS. THSC is solely responsible for compliance with all state and federal laws governing wages, withholding and tax obligations of an employer in Ohio, and is responsible for the selection, assignment and reassignment of its employees as it deems appropriate to fulfill its obligations under this Agreement.**

12. **THSC and WLS agree that THSC bears the responsibility for any employer and/or employee contributions due to the State Teacher's Retirement System.**

13. **WLS agrees that it does not have the authority to exercise supervision and control over THSC employees providing Sign Language Interpreting Services under this Agreement. It further agrees not to solicit or hire THSC staff who work at WLS for a period of two years following the completion of this contract.**

14. **This agreement will become effective on October 14, 2013. This Agreement can be amended by written consent of both parties and all amendments shall be attached to this Agreement and made a part thereof. This agreement can be terminated at any time with 30 days' notice by either party with or without cause.**

By *Pamela Myers*

For: Toledo Hearing & Speech Center

Title: Executive Director

Date:

10/10/13

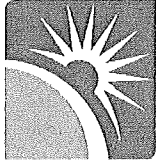
By *Neil Rochotte*

For: Washington Local Schools

Title: *Student Services Director*

Date:

10/22/13



WHITMER CAREER &
TECHNOLOGY CENTER

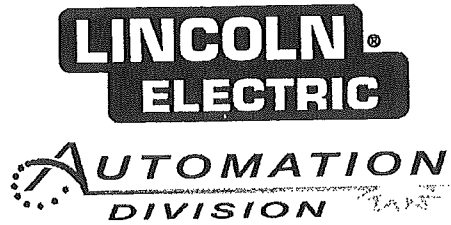
MEMO

To: Patrick Hickey
From: Deb Heban
Re: Board Meeting Agenda – November
Date: November 5, 2013

Please add to the board agenda for the month of November the following:

- Approve the purchase of a virtual welder for the Whitmer Career & Technology Welding program from Lincoln Electric for \$49,000. There are no other quotes due to Lincoln Electric being the single source manufacturer of the virtual welder. *(quote attached)*
Rationale for Purchase: This welder will be used to practice qualification tests for the American Welding Society certifications by the seniors in the Welding program. This method will help cut the material costs dramatically by using the virtual instead of burning up expensive 3/8" metal plate. In addition, the virtual welder will be used for student tours to excite the students about welding. It is also portable and will be used in the Junior High Schools to motivate interest in the welding career field.

Please let me know if I can provide additional information. Thank you.



October 07, 2013

Quote No. 20167102

To: Aaron Oyster Lincoln Sales Rep
For: Whitmer Career and Technology Center

Attached is an electronic copy of the virtual welding simulator quotation you requested.

Please provide an appropriate cover letter and any supplemental information you feel is necessary to complete the quote packet. Please present this information to your customer and retain a separate hard copy quote for your office records.

When you send the order in for processing, referencing the quote number and list the line items being purchased by part number as they appear on this quote.

Thank you for your cooperation. If you have any questions, please let me know.

Yours very truly,

Christopher M. Gandee

c: C. Bailey

United States
22221 Saint Clair Avenue
Cleveland, Ohio 44117-2552

+ 1.888.935.3878

Canada
939 Gana Court
Mississauga, Ontario
L5S 1N9

+ 1.905.565.5600

Mexico
Calzada Azcapotzalco-La Villa 869
Industrial Vallejo
CP 02330
Mexico DF
+ 52.55.5063.0330

QTY	PRODUCT NUMBER	PRODUCT DESCRIPTION
-----	----------------	---------------------

1 AD1332-1

VRTEX 360, STANDARD FREQUENCY

VRTEX 360 VIRTUAL REALITY WELDING TRAINER UNIT SIMULATES SMAW (E6010, E6013 & E7018), GMAW (SHORT ARC, SPRAY, PULSE AND STT), FCAW-S AND FCAW-G IN MULTIPLE POSITIONS (FLAT, HORIZONTAL, VERTICAL AND OVERHEAD) AND MULTIPLE JOINT CONFIGURATIONS (FLAT PLATE, TEE JOINT, GROOVE JOINT, 2" DIAMETER XXS TUBE, AND 6" DIAMETER SCHEDULE 40 PIPE). EACH UNIT INCLUDES THE FOLLOWING:

- VR WELDING MACHINE INCLUDING:
 - COMPUTER - 4U RACKMOUNT
 - WINDOWS XP PROFESSIONAL SP3
 - INTEL CORE 2 QUAD PROCESSOR
 - 2 X 2GB DDR2 MEMORY
 - SOLID STATE HARD DRIVE
 - 2 NVIDIA QUADRO FX 3700 GRAPHICS CARDS
 - 19" LCD MONITOR
 - TRACKING SYSTEM
- VR WELDING STAND - MULTI-POSITION
- VIRTUAL SMAW ELECTRODE HOLDER WITH RETRACTABLE STICK ELECTRODE
- VIRTUAL GMAW/FCAW GUN
- VR WELDING HELMET INCLUDING FACE MOUNTED DISPLAY WITH 3D STEREOSCOPIC OUTPUT
- COMPLETE SET OF VR WELDING COUPONS INCLUDING FLAT PLATE, TEE JOINT, GROOVE JOINT, 2" AND 6" DIAMETER PIPE.
- INTERACTIVE GRAPHICAL USER INTERFACE FOR SYSTEM SETUP AND USE.
- 3 VIRTUAL WELDING ENVIRONMENTS
- WELDING SIMULATION SOFTWARE
- INSTRUCTOR MODE WITH ADVANCED MENUS
 - ENGLISH AND METRIC UNITS
 - VIRTUAL EQUIPMENT AND TECHNIQUE TOLERANCE SETTINGS
 - WELDOMETER(tm) - TRACK VIRTUAL MATERIAL USAGE

NOTE: Any certifications required by the customer beyond those that Lincoln Electric labels on each unit at time of manufacturing are the responsibility of the end user. This could include, but are not limited to, CSA, UL, ASME, SME, NFPA, etc. Please contact LincolnElectric Automation Division with any questions.

10/07/2013

Quote No. 20167102

TOTAL SYSTEM PRICE: \$49,000

QTY	PRODUCT NUMBER	PRODUCT DESCRIPTION	PRICE	
			EACH	EXT.
Recommended Options:				
1	AD1390-2	<u>VRTEX@360 Extensions™ Upgrade 2</u> Feature set including: - AWS virtual bend test for multi-pass pipe and groove welds and a virtual bend test certificate upon successful completion. - Advanced scoring modules based on the American Welding Society D1.1 and ASME. - Motorsports garage virtual welding environment. - Instructor panning view function. - Actions and Cues Icons	\$4,000	\$4,000
1	AD1390-3	<u>VRTEX@360 Extensions™ Upgrade 3</u> Feature set including: - GMAW Aluminum welding. - Video replay. - Learning levels (Tolerances).	\$4,000	\$4,000
1	AD1390-4	<u>VRTEX@360 Extensions™ Upgrade 4</u> FEATURE SET INCLUDES: - GMAW STAINLESS STEEL WELDING - 0.052 MILD STEEL - SMAW ON THINNER MATERIALS - DEMO WELD FUNCTIONALITY	\$4,000	\$4,000
1	AD1332-6	<u>VR, VRTEX 360 DEMO CRATE</u> APPROXIMATE DIMENSIONS (INCHES): H 86.5 x W 67.0 x D 49.5 APPROXIMATE WEIGHT (LBS): 400	\$2,909	\$2,909
1	K3205-1	<u>NEW LESSONS IN ARC WELDING - SMAW</u> The VRTEX@curriculum contains: - Welding safety practices. - Detailed lesson plans with objectives, welding procedure specifications, virtual and traditional lab work assignments including additional exercises for advanced learning, and review questions. - Quick facts and resources for each lesson including video demonstrations. - Complete answer key for instructors.	\$88	\$88

10/07/2013

Quote No. 20167102

Delivery:

Estimated shipping date is 2 to 4 weeks from the time of order based on current product development timelines and production schedule activity. Actual shipping timeline may vary, and is to be determined based on product and production schedule. The above prices are in effect for thirty (30) days from date of quotation. Delivery will be confirmed upon receipt of order.

Terms/Conditions and Transfer of Title:

This quote only applies for VRTEX360 systems sold in the United States of America. All shipments in the continental United States are made F.O.B. point of shipment and freight paid by Lincoln Electric. Title to the shipment to the Buyer at the time the carrier accepts the shipment.

All shipments outside of the continental United States will be prepaid by Lincoln Electric and invoiced to the customer. Please contact Lincoln Automation for any questions.

Standard Automation Division terms for a VRTEX360 unit is 100% due net-30 days after shipment, unless otherwise approved by Automation Division Management.

Prices do NOT include state and local taxes.

UCC Filing may be required.

Any certifications required by the customer beyond those that Lincoln Electric labels on each unit at time of manufacturing are the responsibility of the end user. This could include, but are not limited to, CSA, UL, ASME, SME, NFPA, etc. Please contact Lincoln Electric Automation Division with any questions.

Equipment Installation and Isolation:

VRTEX360 technology is based on magnetic tracking technology that may be adversely influenced by nearby magnetic fields or high frequency. For best operating characteristics and longest unit life, take care in selecting the installation site. When installing the equipment, avoid locations exposed to high humidity, dust, dirt, or high ambient temperature (95 degrees F). High frequency stabilized arc welding machines inherently radiate power at frequencies that interfere with radio communications, and computers. VRTEX360 should be located away from high frequency generating machines, and metallic objects, such as metal building columns, which can impact the systems magnetic field or act as an antenna which will pick up, conduct, and reradiate high frequency. Radiation from power lines, though generally small, can also be present, therefore all electrical power or lighting wiring within 50 feet of the welding area shall be enclosed in a grounded rigid metallic conduit. In the event VRTEX360 is affected by interference, it is the user's responsibility to take steps to isolate and/or eliminate the interference.

VRTEX360 units are designed to operate in an 8' x8' x8' space for each system. If multiple units are required to operate together a unique frequency transmitter can be installed during the manufacturing process at Lincoln Electric to reduce interference.

An uninterruptible power supply (UPS) is not required, but it is suggested for the protection of the system from power irregularities or disruption.

Software:

The VRTEX360 is a standalone appliance. It is designed to operate the provided VRTEX360 welding simulation software only.

10/07/2013

Quote No. 20167102

The addition of any other software packages or updates to the VRTEX360 computer (including but not limited to operating system patches or additional software programs) that have not been authorized by the Lincoln Electric Company for use on the VRTEX360 may VOID your system warranty.

VRTEX®Customer Training:

Lincoln Electric Automation hosts a VRTEX®Customer Training Program in Cleveland, Ohio.

- The program is a full 2 day program designed as an introductory course for operation and basic troubleshooting on this exciting product line.
- There is no charge for attending the training class in Cleveland, Ohio (other than travel and living expenses).
- Contact Patricia DeDonno (216-383-8542 or patricia_dedonno@lincolnelectric.com) to reserve a seat for this training program.
- The classes will be capped at 12 to 14 students total.

For On-site Training:

- Contact VRTEX@lincolnelectric.com
- A separate quote request is needed for on-site training

10/07/2013

Quote No. 20167102

End-User Warranty Period

LECO will assume parts expense of correcting defects during the full warranty period. All warranty periods start from the date of purchase to the original end-user or from the date of manufacture if the original invoice cannot be provided, and are as follows:

1 Year

- All VRTEX360 welding components including control panel interface, SMAW device, and GMAW device.
- All VRTEX360 replacement parts

- Equipment manufactured for LECO is subject to the warranty period of the original manufacturer.
- Expendable Parts - LECO is not responsible for replacement of any expendable part required due to normal wear.

Conditions of Warranty - To obtain warranty coverage:

The End User must contact LECO about any defect claimed under LECO's warranty prior to correction. Determination of warranty on equipment will be made by LECO.

Warranty Repair:

If LECO confirms the existence of a defect covered by this warranty, the defect will be corrected by repair or replacement at LECO's option. At LECO's request, the end-user must return to LECO "Goods" claimed defective under LECO's warranty.

Warranty/Service Freight Costs:

For equipment, the end-user customer is responsible for shipment both to and from LECO.

RECEIVED OCT 16 2013

WHITMER HIGH SCHOOL

5601 Clegg Drive

Toledo, Ohio 43613

TO: Patrick Hickey/WLS Board of Education
DATE: October 16, 2013
FROM: Carma Donati, yearbook advisor
RE: PAYMENT OF FIRST WORK-IN-PROGRESS DEPOSIT

As per my submitted requisition, I am requesting that my first and eventual second Jostens work-in-progress deposits of an approximate total of \$39,000.00 be paid. These deposits are required to cover materials and production costs Jostens incurs during the year. The first payment of \$11,750 is requested by November 1, 2013. The second March 1, 2014.

In addition, there could be a final invoice approximately one week after the completed book has shipped. If indeed there is a final amount due, it will be for a minimal amount. Our final date for book sales is the end of January. We will be able to determine the approximate amount of our final payment at that time.

I have attached a copy of my YEARBOOK DEPOSIT NOTICE. If there is any additional information you would like me to provide, please advise.

Thank you for your cooperation in this matter.



Carma Donati

Yearbook Advisor

Cc: Jeff Fouke



Accounts Receivable Department
 Phone: 1-800-854-7464
 Ext. 17186
 8 a.m. to 5 p.m. Central Time

Date: 10/2/13
 Your Job Number: 30268
 Production Year: 2014
 Amount Due: \$11,715.00

YEARBOOK FIRST DEPOSIT NOTICE

Carma Donati
 WHITMER HIGH SCHOOL
 5601 CLEGG DR
 TOLEDO OH 43613-2093
 US

According to our records, you have payments of \$2,685.00. Any web based payments collected and posted by the date of this notice are included. A detailed breakdown of your deposits can be viewed on Yearbook Avenue. Please remit payment in the amount of \$11,715.00 for your first deposit.

Deposits are required for your yearbook to cover costs we incur during the school year. These expenses include purchasing the materials and machinery we need, costs of providing servicing and training, and labor

DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT. KEEP UPPER PORTION FOR YOUR RECORDS.

JOSTENS, INC.

Carma Donati
 WHITMER HIGH SCHOOL
 5601 CLEGG DR
 TOLEDO OH 43613-2093
 US

Please make check or money
 order payable to Jostens, Inc.

JOB NUMBER:	30268
YEAR:	2014
DATE:	10/2/13
AMOUNT DUE:	\$11,715.00

Please check the box if your address has changed
 and update your address on the back of this remittance.

Payment Address:
 Jostens, Inc.
 21336 Network Place
 Chicago, IL 60673-1213

Amount Paid:	_____
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17. Job Descriptions

The Superintendent recommends that the Board hold first reading on the job descriptions as presented:

TAWLS

- A. Library Media Specialist – REVISED
- B. Psychologist – NEW
- C. Social Worker – REVISED

EDI (TAWLS)

- D. Activities Coordinator – REVISED
- E. Equipment Manager – REVISED
- F. Ticket Manager – REVISED
- G. Weight Room Supervisor – NEW

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____

RECOMMENDATION IF FIRST READING IS WAIVED:

The Superintendent recommends that the Board approve the job descriptions as presented.

TAWLS

- A. Library Media Specialist – REVISED
- B. Psychologist – NEW
- C. Social Worker – REVISED

EDI (TAWLS)

- D. Activities Coordinator – REVISED
- E. Equipment Manager – REVISED
- F. Ticket Manager – REVISED
- G. Weight Room Supervisor – NEW

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____



washington local schools

TO: Patrick Hickey
FROM: Nancy E. Brenton
DATE: October 21, 2013
RE: Job Descriptions

As part of our ongoing process to review and update the district job descriptions, I am recommending the adoption of the following job descriptions. Each was developed with input from employees and supervisors.

1. Three TAWLS Job Descriptions are presented. The job descriptions were reviewed by the TAWLS President in compliance with Article 5, Section 4 of the master agreement.

Library Media Specialist – REVISED
Psychologist – NEW
Social Worker – REVISED

2. Four EDI (TAWLS) Job Descriptions are presented. The EDI job descriptions were reviewed by the TAWLS President in compliance with Article 5, Section 4 of the master agreement.

Activities Coordinator – REVISED
Equipment Manager – REVISED
Ticket Manager – REVISED
Weight Room Supervisor – NEW

individual attention. infinite opportunities.®

Reports to: Building Principal

Classification: TAWLS

Education and Experience

- Valid Ohio Library /Media Teaching License
- Graduate work in instructional media and curriculum desired
- Teaching and/or library media center experience preferred

Knowledge, Skills & Abilities

- Computer skills with emphasis on library automation and electronic information resources
- **Strong written and verbal communication skills**
- **Ability to work cooperatively and respectfully with staff, students, parents and the public**
- **Ability to establish priorities, work independently and meet objectives with minimal supervision**
- **Demonstrates reliability, timeliness and good attendance**
- **Demonstration of and commitment to Washington Local School District’s Core Values: Courage, Dedication, Dignity, Excellence, Gratitude, Honesty, Loyalty, Respect, Responsibility, Service, Teamwork, and Trust.**

Essential Functions

1. ~~Oversee Library automation~~
2. ~~Provide consultant and/or technical assistance to staff in the use of instructional media /equipment as needed~~
3. ~~Assist in planning the school media program to facilitate the implementation of the school curriculum~~
3. **Implement a school media program aligned with the curriculum and Common Core standards**
4. **Integrate and utilize technology in the library**
5. **Provide instruction in information-seeking literacy skills for students and staff**
6. **Assist students and staff in meeting individual information needs**
7. **Provide instructional resources and support through planning and collaboration with teachers**
8. **Provide and assist with an online Library scheduling tool** ~~Schedule classes in the library at teacher request.~~
9. **Administer the building library budget for library books, audio-visual software, periodicals, supplies, and electronic resources**
10. **Select and maintain Library resources that support the curriculum** ~~Select, organize, circulate and inventory library materials according to nationally recognized standards.~~

11. Distribute, ~~inventory~~, and facilitate the repair of equipment assigned to the Library
12. Follow adopted Board policy for recording lost materials, assessing overdue fines, and collecting and depositing ~~of~~ monies
13. Provide monthly and yearly Library reports as requested
14. ~~Supervise support personnel assigned to the library~~ Supervise Library/Media Clerks K-**612**
- 15. Participate in curriculum meetings and other school-wide committees**
16. Perform other related duties as assigned in compliance with Board of Education policy and terms of the Master Agreement
- 17. Comply with applicable state and federal laws, Board of Education policy, established work rules and guidelines, administrative/supervisory directives and terms of the TAWLS Master Agreement.**

Working Conditions

- **Per TAWLS Master Agreement**
- **Possible contact with unruly students**
- **Possible occasional exposure to blood, bodily fluids, tissue**
- **Possible occasional exposure to hazardous chemicals**

Reports to: Director of Student Services

Classification: TAWLS

Education and Experience:

- Master’s Degree plus 30 semester hours in school psychology required
- Ohio Certificate for School Psychology required

Knowledge, Skills & Abilities:

- Expertise in providing professional development for teachers in a variety of formats and settings preferred.
- Experience in administration and interpretation of standardized assessment, including cognitive, academic, social-emotional, behavior/adaptive behavior, and curriculum-based measurements.
- Expertise in use of problem-solving model to address students’ academic/behavior strengths and weakness.
- Knowledge of laws, policies, and ethical practices in relation to special education.
- Knowledge of the continuum from general education to special education.
- Ability to initiate, develop, and maintain collaborative professional relationships.
- Ability to facilitate team discussion related to data-based decision making.
- Experience in working with multiple constituencies, including administrators, teachers, students, and parents, and community-at-large preferred.
- Information and technology experience expected.
- Respect and awareness of diverse populations.
- Reliability, timeliness, and good attendance.
- Commitment to Washington Local School District’s Core Values: Courage, Dedication, Dignity, Excellence, Gratitude, Honesty, Loyalty, Respect, Responsibility, Service, Teamwork, and Trust.

Essential Functions/Duties:

1. Comply with and uphold legal requirements and timelines as related to special education law.
2. Provide district-level, building-level and program-level collaboration.
3. Participate, facilitate, and/or provide data for grade-level, building-level, and district-level meetings including multi-factored evaluation team meetings, RtI meetings, FBA/BIP meetings.
4. Assist in district-wide crisis support as directed by Central Office Administration.
5. Plan for and assist with the collection of useful data through formal and informal assessment instruments (universal screening and progress monitoring).

6. Administer, interpret, and report results of standardized assessment, including cognitive, academic, social-emotional, and behavior/adaptive behavior.
7. Serve as a team chairperson for multi-factored evaluations.
8. Identify, develop, and provide building- and district-wide professional development.
9. Collaborate and support the development of academic and behavioral interventions.
10. Provide data analysis to determine the effectiveness of instructional practices.
11. Participate in professional development and training for specialized programs and strategies as deemed appropriate by district administration.
12. Attend required building, committee, and department staff meetings.
13. Contribute to the district's implementation and development of academic and behavioral supports, such as Response-to-Intervention and Positive Behavior Supports.
14. Coordinate and collaborate with administrators, special education coordinator/case managers, and other building staff.
15. Comply with applicable state and federal laws, Board of Education policy, established work rules and guidelines, administrative/supervisory directives, and terms of the TAWLS Master Agreement.

Working Conditions

- Salary, benefits and working conditions per the TAWLS Master Agreement
- Possible contact with unruly students
- Possible occasional exposure to blood, bodily fluids, tissue
- Possible occasional exposure to hazardous chemicals

Reports to: Director of Student Services and/or Building Principal(s)

Classification: TAWLS

Education and Experience

- Valid Ohio School Social Worker License
- Master's Degree in Social Work
- **Valid Social Work License through the State of Ohio Counselor, Social Worker, Family and Marriage Therapy Board**

Knowledge, Skills & Abilities

- **Strong critical thinking skills, assessment, written and verbal communication skills**
- **Problem-solving and crisis intervention abilities**
- **Advocacy and self-awareness and the ability to engage with diverse populations**
- Successful experience working with youth ~~children~~
- **Demonstrates reliability, timeliness and good attendance.**
- **Demonstration of and commitment to Washington Local School District's Core Values: Courage, Dedication, Dignity, Excellence, Gratitude, Honesty, Loyalty, Respect, Responsibility, Service, Teamwork, and Trust.**

Essential Functions

1. Support students and families through a variety of services that promote a positive self-concept through networking with community agencies and school personnel, in hopes of building stronger relationships between the school and the greater community
2. Facilitate comprehensive intervention for students with mental health and/or chemical dependency problems by assisting with the coordination and planning for students who need to be linked with outside services/agencies
3. Work cooperatively with other student support services to facilitate, implement, and monitor plans
4. Conduct individual and group counseling as it relates to specific social worker issues, i.e., after school, evening meetings or activities
5. Upon request, serve as district liaison to agencies and programs that are dedicated to the emotional and physical wellness of youth
6. Meet routinely with the Director of Student Services and attend required meetings
7. Actively participate as a member of the counseling staff and in staff meetings
8. Provide information and training to district staff on mental health issues, trends in substance abuse, and district prevention and intervention programs

9. Development and coordination of ~~the Safe & Drug Free Schools grant~~ **substance abuse prevention programs** and activities with the supervision of the Director of Student Services
10. ~~Seek funds to support Safe & Drug Free Schools programs and services in Washington Local Schools~~
- 10. Maintain an understanding of issues related to cultural competency.**
- 11. Provide appropriate services to students and their families by maintaining a current knowledge base of issues that are relevant.**
- 12. Comply with applicable state and federal laws, Board of Education policy, established work rules and guidelines, administrative/supervisory directives and terms of the TAWLS Master Agreement.**

Working Conditions

- **Per TAWLS Master Agreement**
- Home visits
- Possible contact with unruly students
- Possible occasional exposure to blood, bodily fluids, tissue
- **Possible occasional exposure to hazardous chemicals**

Reports to: Associate Principal – Student Activities

Classification: TAWLS – Extra Duty Index

Education and Experience

- **Educator license preferred** Possess a valid secondary teaching certificate from the State of Ohio
- **Previous experience coordinating one or more student activities desirable**

Knowledge, Skills & Abilities

- **Good organizational skills**
- **Good communication skills, both written and verbal**
- **Adheres to strict confidentiality standards**
- **Ability to work cooperatively and respectfully with staff, students, parents and the public**
- **Ability to establish priorities, work independently and meet objectives with minimal supervision**
- **Demonstrates reliability, timeliness and good attendance**
- **Demonstration of and commitment to Washington Local School District’s Core Values: Courage, Dedication, Dignity, Excellence, Gratitude, Honesty, Loyalty, Respect, Responsibility, Service, Teamwork, and Trust.**

Essential Functions

1. **Work collaboratively with Activities Affairs and the advisors and leaders of the Whitmer student clubs and organizations to:** with student activities, their programs, and helping to create the Policy and Purpose for each program. ~~(2) Work cooperatively with Associate Principal for Student Affairs in the areas of scheduling, fund raisers, and meetings.~~
 - a. **Establish policies and purpose for each club/organization**
 - b. **Monitor and evaluate programs**
 - c. **Schedule events, meetings and activities**
 - d. **Oversee fundraisers**
 - e. **Administer the student code of conduct as related to extra-curricular activities**
2. ~~Responsible for assisting the Associate Principal for Student Affairs in~~ **Coordinate** the organization and supervision of **school events such as** Homecoming, Graduation and Prom.
3. ~~Responsible for assisting in the Development of~~ **and coordinate** special programs and assemblies for Whitmer students.
4. ~~Responsible for working cooperatively with the Associate Principal for Student Affairs in bidding all contracts in the areas of~~ **Secure vendors and coordinate activities related to** class rings, graduation announcements, caps and gowns, diplomas, yearbooks, and school pictures.

5. ~~Responsible for assisting in the areas of~~ **Assist with daily** announcements, student publications, and bulletins.
6. ~~Responsible for assisting in the administration of the co-curricular activity club code.~~ **Enforce the student code of conduct.**
7. **Comply with applicable state and federal laws, Board of Education policy, established work rules and guidelines, administrative/supervisory directives and terms of the TAWLS Master Agreement.**

Working Conditions

- Per TAWLS Master Agreement
- Possible contact with unruly students
- Possible occasional exposure to blood, bodily fluids, tissue
- Possible occasional exposure to hazardous chemicals

Reports to: Head Coach and the Associate Principal of Student Activities

Classification: TAWLS – Extra Duty Index

Education and Experience

- High School Diploma required
- Teaching license preferred ~~Certified staff member of Washington Local Schools~~

Knowledge, Skills & Abilities

- **Good organizational skills**
- Knowledge of the sport
- **Demonstration of and commitment to Washington Local School District’s Core Values: Courage, Dedication, Dignity, Excellence, Gratitude, Honesty, Loyalty, Respect, Responsibility, Service, Teamwork, and Trust.**

Essential Functions

1. Organize and oversee all aspects of athletic equipment for the specified sports programs, including but not limited to:
 - a. Make recommendation for the purchase of equipment
 - b. Check in new purchases and return invoices to the ~~associate principal for student affairs~~ **Athletic office to approve payment**
 - c. **Maintain an accurate inventory of equipment and provide the inventory list to the Associate Principal at the close of each season or upon request** ~~At the close of each season sport, a list of equipment on hand must be handed to the associate principal for student affairs.~~
 - d. **Oversee the storage, distribution and collection of equipment**
2. Ensure all equipment is marked to identify it as athletic department equipment. Ensure equipment is properly secured, maintained, and repaired as needed.
3. **Implement procedures and processes to maintain equipment in a safe and healthy environment for participants.**
4. Issue equipment on authority of the coach.
 - a. Ensure students sign for equipment
 - b. Maintain accurate records of what each ~~boy~~ **student** received
 - c. Ensure proper fit of the equipment
 - d. **Instruct athletes on keeping his equipment in good shape and clean the care and maintenance of their equipment**
 - e. **Coordinate information needed to charge athletes for equipment that is lost or destroyed**

5. **Ensure facilities are ready for competitions including** scoreboards ready for operation, fields are marked, benches are on the field for players, etc.
6. **Train** ~~Have~~ **managers to** look after equipment during practices and games.
7. Comply with applicable state and federal laws, Board of Education policy, established work rules and guidelines, administrative/supervisory directives and terms of the TAWLS Master Agreement.

Working Conditions

- Per TAWLS Master Agreement
- Possible contact with unruly students
- Possible occasional exposure to blood, bodily fluids, tissue
- Possible occasional exposure to hazardous chemicals

Reports to: Associate Principal – Student Activities

Classification: TAWLS – Extra Duty Index

Education and Experience

- **High School Diploma**
- ~~Certified staff member of Washington Local Schools~~

Knowledge, Skills & Abilities

- **Good organizational skills**
- **Good communication skills, both written and verbal**
- **Knowledge of sports**
- **Demonstration of and commitment to Washington Local School District’s Core Values: Courage, Dedication, Dignity, Excellence, Gratitude, Honesty, Loyalty, Respect, Responsibility, Service, Teamwork, and Trust.**

Essential Functions

1. Ticket manager is responsible for all financial and promotional arrangements for tickets for all athletic events, including but not limited to:
 - a. ~~Season passes~~
 - 1.) ~~Advertise and sell adult season passes starting last week in August.~~
 - 2.) ~~Maintain a campaign and place in the secondary principal's possession an appropriate number of student season tickets one week prior to the opening of school.~~
 - b. ~~Financial reports of games~~
 - 1.) ~~Hire ticket takers and ticket salesmen. The names of ticket takers and ticket salesmen must be turned in to the associate principal for student affairs after each athletic event.~~
 - 2.) ~~Maintain a running inventory of all roll tickets.~~
 - 3.) ~~Furnish a proof of deposit to associate principal for student affairs and high school principal with each game report.~~
 - 4.) ~~Report the following for each athletic contest:~~
 - a.) ~~Number of student tickets sold.~~
 - b.) ~~Number of general admission tickets sold.~~
 - c.) ~~Number of reserve tickets sold.~~
 - a. **Advertising and selling pregame tickets, reserved seats and season tickets.**
Prepare and supervise all publicity for ticket sales for all home contests. Prepare and plan for all pregame sale of tickets at home and away games. (Adult and student – reserved and season reserved.) Purchase all game tickets.
 - b. **Purchasing necessary game tickets (primarily reserved seat tickets)**

- c. **Working with promotional companies that provide free general admission tickets**
 - d. **Supplying ticket sellers with game specifics/details, change and tickets**
 - e. **Maintaining an inventory of tickets**
2. Personally sell tickets **outside of school hours**. Hire ticket takers and ticket sellers for contests.
3. Collect money and ~~prepare~~ **submit** reports showing attendance, receipts, **number and type of tickets sold, distribution of any free tickets**, and financial statements after each home ~~game contest~~. **Deposit funds and maintain financial records in compliance with Board policy and procedures approved by the Treasurer.** ~~Deposit all money received to the credit of the high school athletic department in the designated bank, and deliver the deposit slip to central treasurer.~~
4. **Comply with applicable state and federal laws, Board of Education policy, established work rules and guidelines, administrative/supervisory directives and terms of the TAWLS Master Agreement.**
5. **Other related duties as assigned.**

Working Conditions

- **Per TAWLS Master Agreement**
- **Possible contact with unruly individuals**
- **Possible occasional exposure to blood, bodily fluids, tissue**
- **Possible occasional exposure to hazardous chemicals**

Reports to: Associate Principal – Student Activities

Classification: TAWLS – Extra Duty Index

Education and Experience

- Current certification in CPR, First Aide and AED.
- Coursework, seminars, or other education in strength training preferred

Knowledge, Skills & Abilities

- Knowledge and understanding of strength training required
- Good instructional skills
- Ability to motivate students
- Good organizational skills
- Adheres to strict confidentiality standards
- Ability to work cooperatively and respectfully with staff, students, parents and the public
- Demonstrates reliability, timeliness and good attendance
- Demonstration of and commitment to Washington Local School District’s Core Values: Courage, Dedication, Dignity, Excellence, Gratitude, Honesty, Loyalty, Respect, Responsibility, Service, Teamwork, and Trust.

Essential Functions

1. Provide a safe and healthy environment for students to train.
 - a. Inspect equipment and remove equipment from use if it is unsafe condition.
 - b. Promptly report equipment problems that need repair or replacement.
 - c. Instruct students in proper use of equipment
 - d. Establish and enforce procedures to maintain clean, healthy use and care of equipment such as wiping equipment down after use, returning weights to racks, keeping aisles free from obstruction, etc.
 - e. Serve as a spotter and train others on proper spotting techniques
 - f. Supervise use of training rooms at all times and enforce strict adherence to safety procedures.
 - g. Ensure students have a physical on file before permitting them to use the facilities
2. Collaborate with coaches to develop training plans appropriate for their sport.
3. Assist students in developing, monitoring and implementing a training plan to meet their individual goals for physical development. Evaluate student’s techniques and make corrections
4. Develop and promote a schedule for student use of the facilities.

5. Comply with applicable state and federal laws, Board of Education policy, established work rules and guidelines, administrative/supervisory directives and terms of the TAWLS Master Agreement.
6. Perform other related duties as assigned.

Working Conditions

- Per TAWLS Master Agreement
- Ability to lift and carry up to 50 pounds
- Bending, kneeling, squatting, reaching, pushing and pulling
- Possible contact with unruly students
- Possible occasional exposure to blood, bodily fluids, tissue
- Possible occasional exposure to hazardous chemicals

18. Executive Session

The Superintendent recommends that the Board of Education enter into Executive Session to:

1. Consider the **APPOINTMENT** of a public employee or official.
2. Consider the **EMPLOYMENT** of a public employee or official.
3. Consider the **DISMISSAL** of a public employee or official.
4. Consider the **DISCIPLINE** of a public employee or official.
5. Consider the **PROMOTION** of a public employee or official.
6. Consider the **DEMOTION** of a public employee or official.
7. Consider the **COMPENSATION** of a public employee or official.
8. Consider the **INVESTIGATION OF CHARGES OR COMPLAINTS** against a public employee, official, licensee, or student.
9. Consider the **PURCHASE OF PROPERTY** for public purposes.
10. Consider the **SALE OF PROPERTY** at competitive bidding.
11. **CONFER WITH AN ATTORNEY** for the Board of Education concerning disputes involving the Board that are the subject of pending or imminent court action.
12. **CONSIDER INFORMATION THAT CONCERNS A DISPUTE** which is or may become subject to litigation or other legal proceeding, and would be harmful to the interests of the School District if disclosed to any opposing party or parties.
13. **CONSIDER INFORMATION THAT CONCERNS A PROPOSED NEGOTIATION AND/OR CONTRACTUAL AGREEMENT** with a person, firm, labor organization, or governmental entity, and would impair the School District's position with respect to such negotiations or agreement(s) if such information were to be disclosed publicly.
14. **PREPARE FOR NEGOTIATIONS OR BARGAINING SESSIONS** with public employees concerning their compensation or other terms and conditions of employment.
15. **CONDUCT NEGOTIATIONS OR BARGAINING SESSIONS** with public employees concerning their compensation or other terms and conditions of employment.
16. **REVIEW NEGOTIATIONS OR BARGAINING SESSIONS** with public employees concerning their compensation or other terms and conditions of employment.
17. **CONSIDER MATTERS REQUIRED TO BE KEPT CONFIDENTIAL** by federal law or regulations or state statutes.
18. **DISCUSS DETAILS RELATIVE TO THE SECURITY ARRANGEMENTS** and emergency response protocols for the Board of Education.

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____

TIME ENTERED INTO EXECUTIVE SESSION: _____ P.M.

Let the minutes reflect that at _____ P.M., the Washington Local Board of Education **RETURNED FROM** Executive Session and did, in fact:

- # _____ (list numbers from above list as appropriate)
- All board of education members returned to the meeting.
- The following board member(s) did not return to the meeting: _____

19. Personnel

RECOMMENDATION #1 OF 2 The Superintendent recommends that the Board approve, via consent motion, personnel items as presented:

*Submitted by HR Department

1. RESIGNATIONS

A. Classified Personnel

- | | | |
|---------------------|----------------------|-------------------------------------|
| 1. Shirlene Dressel | Secretary
Whitmer | 12/31/2013
Retirement
27 yrs. |
|---------------------|----------------------|-------------------------------------|

B. Extra Duty Personnel

- | | | |
|----------------------|-------------------------------------|------------|
| 1. James Riddle, III | #10-2b Football-Jr High Coach (20%) | 06/30/2013 |
|----------------------|-------------------------------------|------------|

2. DISABILITY

A. Classified Personnel

- | | | |
|--------------------|-----------------------------|------------|
| 1. Brenda Brown | Transportation – Bus Driver | 09/30/2013 |
| 2. Pearlie Tomesek | Custodian – Shoreland | 08/31/2013 |

3. LEAVE OF ABSENCE

A. Classified Personnel

- | | | |
|--------------------|----------------|-------------------------|
| 1. Jeffery Jackson | Military Leave | 11/05/2013 – 11/06/2013 |
|--------------------|----------------|-------------------------|

4. NOMINATIONS – 2013/14

A. Classified Personnel

- | | | |
|---------------------|--|------------|
| 1. Kimberlee Peart* | Safety Aide – Meadowvale
2 Hrs./day
Sched. K, step 0 @ \$14.55/hr. | 10/15/2013 |
|---------------------|--|------------|

*Currently employed as a Bus Driver, making her a two (2) position employee

B. Extra Duty Personnel

- | | | |
|-------------------------|---------------------------------------|-----------|
| 1. Benjamin Allen** | #48-8 Cross Country Elem Coach-Wern | \$ 349.00 |
| 2. Constance Baidel** | #48-7 Cross Country Elem Coach-Shore | \$ 349.00 |
| 3. Kelly Bandfield** | #45a Cross Country Elem Coord. | \$ 697.00 |
| 4. Matthew Bodeman** | #10-3e Football-Jr. High Coach (20%) | \$ 907.00 |
| 5. Jeffrey Christoffers | #48-6 Cross Country Elem Coach-Monac | \$ 366.00 |
| 6. Heather Dorn** | #45b Cross Country Elem Coord. | \$ 697.00 |
| 7. Seth Evaritt | #48-4 Cross Country Elem Coach-McG | \$ 349.00 |
| 8. Wendy Flemmings | #48-3 Cross Country Elem Coach-Jckmn | \$ 349.00 |
| 9. James Jordan | #170L-17a Activities Director-Wernert | \$ 349.00 |
| 10. David Laser** | #10-2b Football-Jr. High Coach (20%) | \$ 906.00 |
| 11. Douglas LeFevers | #170L-17b Activities Director-Wernert | \$ 349.00 |

12. Marissa Rex	#48-2 Cross Country Elem Coach-Hiaw	\$ 349.00
13. Christine Rupp	#48-1 Cross Country Elem Coach-Grnwd	\$ 349.00
14. Steven Sumner**	#10-3c Football-Jr. High Coach (25%)	\$ 1,133.00
15. Roxanne Ward	#48-5 Cross Country Elem Coach-Mdwvl	\$ 349.00

**Consultants

C. Substitute Certified Personnel

- | | |
|--------------------------|----------------------|
| 1. Steven Brown | 12. Renee Lutz |
| 2. Beverly Case | 13. Sue Anne Mathews |
| 3. William Cranston, III | 14. Sandra Miller |
| 4. Helena Darah | 15. James Morrison |
| 5. Sarah Davis | 16. Marla Nejvara |
| 6. James Foos | 17. Amanda Puckett |
| 7. Penny Ganchou | 18. Denise Sawan |
| 8. Jeremy Holloway | 19. Elizabeth Ulmer |
| 9. Julie Howe | 20. Patricia Weaver |
| 10. Evelyn Kluczynski | 21. Mitzi Winzeler |
| 11. Mark Longley | |

D. Substitute Classified Personnel

- | | |
|------------------------|--------------------|
| 1. Matthew Bodeman | 5. David Kraft |
| 2. Jessica Cole | 6. Alex Palicki |
| 3. Rebecca Heminger | 7. Cosette Stalker |
| 4. Ronald Hetherington | |

E. Creation and Layout of Various Programs

2013 Hall of Fame Program
2013 Fall Sports Program
2012-13 Winter Sports Program

- | | |
|-----------------|------------|
| 1. Carma Donati | \$1,250.00 |
|-----------------|------------|

F. O.G.T. Proctors – Loss of Planning/Fall 2013 @ \$25.56/hr.

- | | |
|----------------------|--------------------|
| 1. Eric Brown | 8. Sean Murray |
| 2. Marisa Crespo | 9. Ruth Nastal |
| 3. Leslie Elendt | 10. Heidi Rao |
| 4. Amanda Kosakowski | 11. Karen Singer |
| 5. Matthew LaPoint | 12. KaSandra Spain |
| 6. April McNamara | 13. Karen Wolf |
| 7. Susan McPhail | 14. Carrie Wray |

G. Curriculum Work (outside regular work hours) @ \$25.56/hr.

1. Anne Ross

H. Bus Driver Recertification @ \$100.00

1. Laura Sharp

I. Stagehands @ \$7.25/hr.

1. Dakota Jadlocki

J. Home Instruction Personnel @ \$25.56/hr.

1. Gina Kasper

K. Outdoor Education @ \$75.00 per night

McGregor – September 9, 10, 11, and 12, 2013

1. Shanna Huebner 4 nights
2. Andrew Page (sub) 4 nights
3. Tera Sakowski 4 nights
4. Timothy Shroyer, Jr. (sub) 4 nights

L. District Police and Safety Personnel

1. Brian Meyer \$19.50/hr. 1/06/2014

M. After School Tutoring @ \$25.56/hr.

1. Mark Figliomeni

**N. Panther + (After School Tutoring) @ \$25.56/hr.
High Schools That Work Grant**

1. Regina Chadwick
2. Desiree Eidson
3. Mark Figliomeni
4. Tracy Hovest
5. Nicholas Jakutowicz
6. Joy Krajewski
7. James Markowiak
8. Harry R. Snodgrass

5. CHANGE OF CONTRACT

A. Administrative Personnel

1. Rachael Novak From Associate Principal – Whitmer, Sched. 5.3, step 1 @ \$85,347 + Educational Stipend (SPEC) \$4,500 = \$89,847 to Director of Human Resources, Sched. 6.4, Step 0 for days worked between July 1, 2014 through July 31, 2014 – Partial Limited Contract to be figured on per diem @ 230 days (\$433.77) Sched. 6.4, step 0 @ \$95,266 + Educational Stipend (SPEC) \$4,500 = \$99,766
Effective: July 1, 2014
2. Cassandra Studnicha-Kusic From Associate Principal – Whitmer, Sched. 5.3, step 4 @ \$91,626 + Educational Stipend (MA+36) \$3,600 = \$95,226 to Associate Principal – Whitmer, Sched. 5.3, Step 6 @ \$95,812 + Educational Stipend (MA+36) \$3,600 = \$99,412
To correct hiring at wrong step
Effective: August 1, 2013

B. Classified Personnel

- 1. Kelley Merritt From Secretary – Director of Student Services – Central Office (8 hrs./day), Sched. A, step 9 @ \$24.12/hr. + \$.65/hr. Longevity = \$24.77/hr. to Secretary – Whitmer – 12 month (8 hrs./day), Sched. C, Step 9 @ \$22.16/hr. + \$.65/hr. Longevity = \$22.81/hr.
Effective: January 2, 2014

C. Extra Duty Personnel

- 1. Susan Krecioch From Supplemental Contract #169L-15b Elementary After School Activities – Shoreland @ \$1,743 to Supplemental Contract #169L-15b Elementary After School Activities – Shoreland @ \$872
Effective: October 28, 2013

6. NOMINATIONS – 2014/15

A. Administrative Personnel

- 1. Rachael Novak Director of Human Resources
Sched. 6.4, step 0 @ \$95,266 + Educational Stipend (SPEC) \$4,500 = \$99,766
Effective: August 1, 2014
2 yr. Contract

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____

RECOMMENDATION #2 OF 2 The Superintendent recommends that the Board approve personnel items as presented:

1. NOMINATIONS – 2013/14

A. O.G.T. Proctors – Loss of Planning/Fall 2013 @ \$25.56/hr.

- 1. Julie Hunter

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____

PERSONNEL ADDENDUM

PERSONNEL RECOMMENDATION #3

The Superintendent recommends that the Board approve personnel items as presented:

1. NOMINATIONS – 2013/14

A. Substitute Certified Personnel

1. James Foos

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____

20. Adjournment

Moved by: _____ Seconded by: _____

Vote: FE _____ TI _____ JA _____ DH _____ SZ _____

Motion to adjourn carried _____ Yes _____ No
_____ Absent _____ Abstention

Let the record show that an audio recording of this meeting has been made and is on file in the Office of the Treasurer.

The meeting stands adjourned at _____ P.M.