

January 20, 2016

The Washington Local Board of Education met in regular session pursuant to the rules in the Administration Building, 3505 West Lincolnshire Boulevard on January 20, 2016 at 5:00 p.m. The following members were present:

Mr. Eric Kiser	Mrs. Cherie Mourlam, Superintendent and
Mrs. Patricia Carmean	Mr. Jeffery Fouke, Treasurer
Mr. David Hunter	
Ms. Lisa Canales	

---

**School Board Recognition Month Proclamation**

---

Recognition  
and  
Presentation

- WHEREAS, it shall be the mission of the Washington Local School District to provide all students with the best possible education; and
- WHEREAS, the school board sets the direction for our community's public schools by envisioning the community's education future; and
- WHEREAS, the school board sets policies and procedures to govern all aspects of school district operation; and
- WHEREAS, the school board keeps attention focused on progress toward the school district's goals and maintains a two-way communications loop with all segments of the community; and
- WHEREAS, serving on a school board requires an unselfish devotion of time and service to carry on the mission and business of the school district; and
- WHEREAS, the school board must respond on behalf of the community to the educational needs of students; and
- WHEREAS, the school board voluntarily accepts the above-mentioned responsibilities;

---

NOW, THEREFORE, BE IT RESOLVED that I, Cherie Mourlam, do hereby proclaim January 2016 as School Board Recognition Month in the Washington Local School District. I encourage all citizens to publicly and privately thank the school board members serving this community for their dedicated service to our children.

It was moved by Mr. Kiser and seconded by Mrs. Carmean to accept the Treasurer's recommendation to approve the minutes of the special meeting of December 11, the regular meeting of December 16, 2015 and the Organizational meeting of January 6, 2016 as presented.

Minutes:  
126-1/16

Yes: Mr. Kiser, Mrs. Carmean, Mr. Hunter, Ms. Canales (4)  
Absent: Mr. Langenderfer (1)

Financial Reports & Investments:  
127-1/16

The Board was presented with the following reports for December:

- 1. Summary of Cash Balances, Revenue, General Fund Revenue Detail and Expenses for the Month
- 2. Cash Report of All Funds
- 3. Schedule of Checks Written
- 4. Summary of Investments and Earnings

It was moved by Mr. Kiser and seconded by Ms. Canales to accept the Treasurer's recommendation to approve the financial report and investments as presented.

Yes: Mrs. Carmean, Mr. Hunter, Ms. Canales, Mr. Kiser (4)  
Absent: Mr. Langenderger (1)

Payment of Legal Fees:  
128-1/16

It was moved by Mrs. Carmean and seconded by Mr. Kiser to accept the Treasurer's recommendation to approve payment of legal fees billed by Bricker & Eckler in the amount of \$10,332.50 and Spengler Nathanson in the amount of \$1,618.75 as presented.

Yes: Mr. Hunter, Ms. Canales, Mr. Kiser, Mrs. Carmean (4)  
Absent: Mr. Langenderfer (1)

Purchases over \$25,000:  
129-1/16

It was moved by Mr. Kiser and seconded by Mrs. Carmean to accept the Treasurer's recommendation, Per Policy 6320, the following requests be approved by the Board of Education:

- A. SchoolsIn: District Wide Furniture Order**  
*Requests submitted from multiple buildings*  
Purchase Total.....\$47,921.98

Yes: Ms. Canales, Mr. Kiser, Mrs. Carmean, Mr. Hunter (4)  
Absent: Mr. Langenderfer (1)

Attendance - Professional Conference:  
130-1/16

It was moved by Mr. Kiser and seconded by Mrs. Carmean to accept the Treasurer's recommendation to approve attendance at the professional conference as follows:

- A. Member Attending: Lisa Canales'**  
OSBA Workshop: New Board Member Academy  
January 23 - 24, 2016  
Hilton Garden Inn, Perrysburg
- B. Member Attending: Lisa Canales'**  
OSBA Workshop: Board Officer Training  
February 20, 2016  
Hilton Garden Inn, Findlay

Yes: Mr. Kiser, Mrs. Carmean, Mr. Hunter, Ms. Canales (4)  
Absent: Mr. Langenderfer (1)

It was moved by Mr. Kiser and seconded by Ms. Canales to accept the Treasurer's recommendation to award the bid for the 2016 CTC Improvement project, which involves the removal and disposal of asbestos as recommended by DMD Environmental, as presented:

Company	Contract	Amount
A. Midwest Environmental, Inc.	Asbestos	\$ 47,000.00

Yes: Mr. Kiser, Mrs. Carmean, Mr. Hunter, Ms. Canales (4)  
Absent: Mr. Langenderfer (1)

Award of  
Contract/ Bid:  
2016 CTC  
Improvements/  
Asbestos:  
131-1/16

It was moved by Mr. Kiser seconded by Mrs. Carmean to accept the Treasurer's recommendation to award the bids for the 2016 CTC Improvement project, which involves the remodel upon the removal of the asbestos as recommended by Stough & Stough Architect, as presented:

Company	Contract	Amount
A. Van Tassel Construction	General	\$ 40,000.00
B. Earl Mechanical	Mechanical	\$ 68,328.00
C. Westfield Electrical, Inc.	Electrical	\$ 37,600.00

Yes: Mrs. Carmean, Mr. Hunter, Ms. Canales, Mr. Kiser (4)  
Absent: Mr. Langenderfer (1)

Award of  
Contract/ Bid:  
2016 CTC  
Improvements/  
Remodel:  
132-1/16

It was moved by Mr. Kiser and seconded by Mrs. Carmean to accept the Treasurer's recommendation to award the bids for the Stacy Field project, as recommended by Stough & Stough Architect, as presented:

Company	Contract	Amount
A. Spieker Co.	General	\$ 1,126,000.00
B. Spieker Co.	Alternate / Fencing	\$ 30,000.00
C. Dimech Services, Inc.	Plumbing	\$ 45,999.00
D. Westfield Electrical, Inc.	Electrical	\$ 107,455.00

Yes: Mr. Hunter, Ms. Canales, Mr. Kiser, Mrs. Carmean (4)  
Absent: Mr. Langenderfer (1)

Award of  
Contract/ Bid:  
Stacy Field:  
133-1/16

It was moved by Mr. Kiser and seconded by Ms. Canales to accept the Treasurer's recommendation adopt the following resolution, authorizing expenditures for bereavement flowers:

Resolution for  
Bereavement  
Flowers:  
134-1/16

---

WHEREAS the Board of Education wishes to recognize the hardship of bereaved staff members, former Board members, and other school-affiliated persons, and the close relatives of such persons, with memorial flowers; and

Resolution for  
Bereavement  
Flowers-cont.:

WHEREAS the Board has determined, and hereby declares, that the expenses incurred as listed above serve public purposes, including, but not limited to promoting a supportive and welcoming work environment for staff members, encouraging non-employees to serve as volunteers and donors of goods and services to the schools, increasing rapport and enhancing relations with the business community, the community at large, including alumni, parents, and students, and expressing values which contribute to the social and moral development of students;

BE IT THEREFORE RESOLVED that the Treasurer is hereby authorized to establish an appropriation account for purposes of the expenditures described above; and

BE IT FURTHER RESOLVED that the Treasurer or Board President is hereby authorized to approve expenditures from such account, within the amounts appropriated by the Board for such purposes, and to develop and administer guidelines for such expenditures in conformity with the public purposes stated herein.

Yes: Ms. Canales, Mr. Kiser, Mrs. Carmean, Mr. Hunter (4)

Absent: Mr. Langenderfer (1)

School  
Calendar  
Revision:  
135-1/16

It was moved by Mr. Kiser and seconded by Mrs. Carmean to accept the Superintendent's recommendation to approve changes to the 2015-2016 school calendar as presented:

- Remove the two-hour delayed start on April 19, 2016

Yes: Mr. Kiser, Mrs. Carmean, Mr. Hunter, Ms. Canales (4)

Absent: Mr. Langenderfer (1)

Executive  
Session:  
136-1/16

It was moved by Mr. Kiser and seconded by Ms. Canales to accept the Superintendent's recommendation to enter into Executive Session to:

1. Consider the appointment of a public employee or official.
2. Consider the employment of a public employee or official.
14. Prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment.

Yes: Mr. Kiser, Mrs. Carmean, Mr. Hunter, Ms. Canales (4)

Absent: Mr. Langenderfer (1)

The Board entered into Executive Session at 5:39 p.m. The meeting was reconvened at 6:34 p.m. and did, in fact:

1. Consider the appointment of a public employee or official.
2. Consider the employment of a public employee or official.
14. Prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment.

All four board members still in attendance.

It was moved by Mr. Kiser and seconded by Ms. Canales to accept the Superintendent's recommendation to approve, via consent motion, personnel items as presented:

Personnel:  
137-1/16

## 1. RESIGNATIONS

### A. Classified Personnel

- |                   |                              |                           |
|-------------------|------------------------------|---------------------------|
| 1. Courtney Armer | Classroom Aide<br>Washington | 01/15/2016<br>Resignation |
|-------------------|------------------------------|---------------------------|

### B. Extra Duty Personnel

- |                    |                                      |            |
|--------------------|--------------------------------------|------------|
| 1. Gerald Bell     | #007 Football – Head Coach           | 06/30/2016 |
| 2. Wendy Flemmings | #217L-9a Elem Dept Chair-Jackman     | 08/24/2015 |
| 3. Brett Smith     | #041-3a Track-Jr Hi Coach-Boys (75%) | 01/07/2016 |

## 2. LEAVE OF ABSENCE

### A. Certified Personnel

- |                 |                 |                         |
|-----------------|-----------------|-------------------------|
| 1. Ashley Brown | Maternity Leave | 01/20/2016 – 02/26/2016 |
|-----------------|-----------------|-------------------------|

### B. Classified Personnel

- |                       |                    |                         |
|-----------------------|--------------------|-------------------------|
| 1. Terri Bell         | Ext. Medical Leave | 01/01/2016 – 06/30/2016 |
| 2. Kristine Devine    | Medical Leave      | 12/07/2015 – 02/19/2016 |
| 3. Benjamin Gilliam   | Ext. Medical Leave | 02/01/2016 – 03/01/2016 |
| 4. Lucinda Grochowski | Ext. Medical Leave | 01/05/2016 – 01/14/2016 |
| 5. Debra Miller       | Ext. Medical Leave | 11/28/2015 – 03/09/2016 |

## 3. NOMINATIONS – 2015/16

### A. Classified Personnel

- |                      |  |            |
|----------------------|--|------------|
| 1. David Bauman      | Nutrition Service Worker – Jefferson<br>2 hrs./day<br>Sched. O, Step 0 @ \$13.05/hr. | 01/21/2016 |
| 2. Stephanie Downey* | Bus Driver – Transportation<br>4 hrs./day<br>Sched. L, Step 0 @ \$16.88/hr.          | 01/19/2016 |

\*Currently employed as a Nutrition Service Worker, making her a two (2) position employee

- |                    |  |            |
|--------------------|--|------------|
| 3. Joseph Jones    | Bus Driver – Transportation<br>4 hrs./day<br>Sched. L, Step 0 @ \$16.88/hr.      | 01/21/2016 |
| 4. Jeffery Mack    | Classroom Aide – Washington<br>7 hrs./day<br>Sched. J, Step 0 @ \$14.33/hr.      | 01/21/2016 |
| 5. Melanie Marquis | Safety Aide – McGregor<br>2 hrs./day<br>Sched. K, Step 0 @ \$14.73/hr.           | 01/21/2016 |
| 6. Angela Pedelose | Bus Driver – Transportation<br>4 hrs./day<br>Sched. L, Step 0 @ \$16.88/hr.      | 01/21/2016 |
| 7. Vicki Swartz    | Nutrition Service Worker – Monac<br>2 hrs./day<br>Sched. O, Step 0 @ \$13.05/hr. | 01/21/2016 |

Personnel-  
Continued:

- |                     |  |            |
|---------------------|--|------------|
| 8. Henry Tobler, IV | Nutrition Service Worker – Wernert<br>2 hrs./day<br>Sched. O, step 0 @ \$13.05/hr. | 01/21/2016 |
| 9. Kerry Woodward   | Classroom Aide – Jackman<br>4 hrs./day<br>Sched. J, Step 0 @ \$14.33/hr.           | 01/21/2016 |
| 10. Cortney Zenz    | Classroom Aide – Greenwood<br>7 hrs./day<br>Sched. J, Step 0 @ \$14.33/hr.         | 01/21/2016 |

**B. Extra Duty Personnel**

- |                       |                                     |              |
|-----------------------|-------------------------------------|--------------|
| 1. Janine Baughman**  | #189-1 Jr. High Concert Choir       | \$ 1,394.00  |
| 2. Janine Baughman**  | #197 Accomp/Show Choir(max\$1,014)  | \$ 15.23/hr. |
| 3. Janine Baughman**  | #198 Accomp/ Chorale(max\$1,014)    | \$ 15.23/hr. |
| 4. Vincent Dunn**     | #068-1a Hockey Associate Coach      | \$ 3,782.00  |
| 5. Cassandra Eaton**  | #059-3 Softball-Associate Coach     | \$ 4,880.00  |
| 6. Kasey Graham**     | #060-1 Softball-Freshman Coach      | \$ 4,532.00  |
| 7. Austin Hanna**     | #040-3b Track-Assoc Coach-Boys(15%) | \$ 784.00    |
| 8. Austin Hanna**     | #041-2b Track-Jr Hi Coach-Boys(20%) | \$ 906.00    |
| 9. Derek Helmke**     | #068-1b Hockey Associate Coach      | \$ 750.00    |
| 10. Brett Keller**    | #041-2c Track-Jr Hi Coach-Boys(5%)  | \$ 227.00    |
| 11. Brett Keller**    | #041-3b Track-Jr Hi Coach-Boys(25%) | \$ 1,133.00  |
| 12. Brett Keller**    | #041-4b Track-Jr Hi Coach-Boys(25%) | \$ 1,133.00  |
| 13. Tyler Mitchell**  | #110L-c Speech Team-Asst Coach(35%) | \$ 976.00    |
| 14. Rachel Royfman**  | #109L-d Speech Team-Asst Coach(32%) | \$ 892.00    |
| 15. Rachel Royfman**  | #110L-d Speech Team-Asst Coach(3%)  | \$ 84.00     |
| 16. Joshua Scholl     | #041-3a Track-Jr Hi Coach-Boys(75%) | \$ 3,569.00  |
| 17. Colleen Sergent   | #217L-9a Elem Dept Chair – Jackman  | \$ 3,486.00  |
| 18. Robert Stickels** | #041-4a Track-Jr Hi Coach-Boys(75%) | \$ 3,399.00  |

\*\*Consultants

**C. Substitute Certified Personnel**

- |                        |                     |                    |
|------------------------|---------------------|--------------------|
| 1. Christopher Biggins | 5. Jordann Lewis    | 9. Anna Szalkowski |
| 2. Janet Bragg         | 6. Audra Moore      | 10. Kyle White-Lay |
| 3. Kayla Hartman       | 7. Kevin Richard    |                    |
| 4. Ronald Kleopfer     | 8. Bailey Rogaliner |                    |

**D. Substitute Classified Personnel**

- |                       |                      |                       |
|-----------------------|----------------------|-----------------------|
| 1. Ursula Akers       | 6. Anneliesje Hamid  | 11. Harold Singer     |
| 2. Victoria Bocanegra | 7. Amy Managhan      | 12. Rebecca Woodward  |
| 3. Kevin Dunbar       | 8. William Nemon     | 13. Steven Yates, Jr. |
| 4. Patricia Fox       | 9. Sara Rodriguez    |                       |
| 5. Mackenzie Garcia   | 10. Mariella Ruffing |                       |

**E. Work on Courses of Study for Career Tech Programs @ \$306.72 each  
Perkins Grant**

- |                   |                      |                   |
|-------------------|----------------------|-------------------|
| 1. Stephen Babich | 6. Michael DuShane   | 11. Bradley Tolly |
| 2. Joseph Brower  | 7. Philip Kraus      | 12. Laura Ulrich  |
| 3. Adam Pickard   | 8. Karon O'Sullivan  | 13. Mark White    |
| 4. Teresa Crozier | 9. Donald Palmer     |                   |
| 5. Craig Donnell  | 10. Tadek Stadniczuk |                   |

**F. Elementary Music Program**

1. Ann Augustin	Wernert	December 9, 2015	\$ 200.00
2. Anthony Blank	Meadowvale	December 14, 2015	\$ 200.00
3. Michelle Brunkhorst	Jackman	December 10, 2015	\$ 200.00
4. Beverly Fandrey	McGregor	December 9, 2015	\$ 200.00

**G. Transitional work for job shift @ Per Diem Rate of Pay**

1. Laura Berryman Branyan	\$ 402.35 per day
---------------------------	-------------------

**H. Physical Education Program @ \$200.00 per program**

- Craig Aman  
Hot Shot Competition, Hot Shot Finals

**4. CHANGE OF CONTRACT****A. Administrative Personnel**

- Katherine Spenthoff  
Washington  
From Junior High Principal, Schedule 5.2, Step 7 @ \$97,273 + Educational Stipend \$1,800 = \$99,073 to Junior High Principal, Schedule 5.2, step 7 @ \$97,273 + Educational Stipend \$3,600 = \$100,873  
**Effective: February 1, 2016**

**B. Classified Personnel**

- Travis Galloway  
From Classroom Aide – Whitmer (4 hrs./day) to Classroom Aide – Jackman (7 hrs./day). No change in Schedule, Step or Hourly Rate  
**Effective: December 14, 2015**
- Michael Owens  
From Safety Aide – Meadowvale (2 hrs./day), Sched. K, Step 1 @ \$14.97/hr. To Custodian – Whitmer (8 hrs./day), Sched. D, Step 0 @ \$17.47/hr.  
**Effective: January 5, 2016**
- Tricia Pakulski  
From Secretary–Administrative/Treasurer’s Office – 12 months (8 hrs./day), Sched. B, Step 3 @ \$20.93/hr. to Secretary – 200 Work Days – Shoreland (8 hrs./day), Sched. C, Step 3 @ \$20.43/hr.  
**Effective: February 1, 2016**
- Julie Wilson  
From Storekeeper – Warehouse (8 hrs./day), Sched. H, step 5 @ \$19.80/hr. + Longevity \$1.10/hr. = \$20.90/hr. to Custodian – Whitmer (8 hrs./day), Sched. D, step 8 @ \$19.67/hr. + Longevity \$1.10/hr. = \$20.77/hr.  
**Effective: January 5, 2016**

Personnel-  
Continued:

- 5. Christine Wood From Safety Aide – Meadowvale (2 hrs./day), Sched. K, Step 3 @ \$15.44/hr. To Nutrition Service Worker – McGregor (2 hrs./day), Sched. O, Step 0 @ \$13.05/hr.  
**Effective: January 14, 2016**
- 6. Margaret Youngs From Secretary – 200 Work Days – Jefferson (8 hrs./day) to Secretary – 12 Months – Washington (8 hrs./day). No Change in Schedule, Step or Hourly Rate.  
**Effective: January 4, 2016**

**C. Extra Duty Personnel**

- 1. Ismael Gad From Consultant Limited Contract #110L-c Speech Team – Assistant Coach (35%) @ \$976.00 to Consultant Limited Contract #108L-a Speech Team – Associate Coach (50%) @ \$1,743.00  
**Effective: 2015/16 school year**
- 2. Emily Oehlers From Consultant Limited Contract #109L-a Speech Team – Assistant Coach (30%) @ \$837.00 to Consultant Limited Contract #109L-a Speech Team – Assistant Coach (45%) @ \$1,255.00  
**Effective: 2015/16 school year**
- 3. Jakob Wenman From Consultant Limited Contract #110L-a Speech Team – Assistant Coach (32%) @ \$892.00 to Consultant Limited Contract #110L-a Speech Team – Assistant Coach (45%) @ \$1,255.00  
**Effective: 2015/16 school year**

Yes: Mrs. Carmean, Mr. Hunter, Ms. Canales, Mr. Kiser (4)  
Absent: Mr. Langenderfer (1)

Adjournment:  
138-1/16

It was moved by Mr. Kiser and seconded by Mrs. Carmean that this meeting be adjourned at 6:42 p.m.

Yes: Mr. Hunter, Ms. Canales, Mr. Kiser, Mrs. Carmean (4)  
Absent: Mr. Langenderfer (1)

Let the record show that an audio recording of this meeting has been made and is on file in the Office of the Treasurer.

Approved: \_\_\_\_\_  
(President)

Attest: \_\_\_\_\_  
(Treasurer)