Updated 5/19/14

This is a meeting of the Washington Local Board of Education in public for the purpose of conducting school district business and is not to be considered a public community meeting. The time for public participation during this meeting is indicated on the agenda as Delegations and Communications. R.C. 121.22, 3313.15

1. Opening
A. Call to Order by the President
B. Roll Call by the Treasurer
C. Pledge of Allegiance
D. Delegations and Communications

## Recognitions and Presentations

- Whitmer High School Boys Track Team
- State Auditor Certificate of Excellence / Jeff Fouke
- Band System Ranking / Kristie Martin and Cassie Studnicha-Kusic

DIscussion - Whitmer Diplomas
Treasurer's Reports and Recommendations
2. Minutes
3. Financial Reports and Investments
4. Authorization for Payment of Legal Fees
5. Purchases Over $\$ 25,000$
6. Abatement Payment Agreement: New Construction - Wurtec, Inc.
7. Abatement Payment Agreement Amended \& Restated: Advanced Auto Parts
8. Scoreboard Advertising Agreement / The University of Toledo
9. Public Records Training Designee
10. FY 2014 Amended Appropriation Measure
11. Adoption of the Five Year Forecast

## SUPERINTENDENT's REPORT

## Board Communication

Administrator Reports
Superintendent's Recommendations
12. Staff Appreciation Resolution
13. Gifts and Donations
14. Board of Education Policy
15. Textbook Adoption
16. Whitmer High School Student Parking Guidelines
17. OHSAA 2014-2015 Membership Resolution
18. Payment for Parental Contracts in Lieu of School Bus Transportation
19. Award Contracts
20. Approve Change Orders
21. Purchases Over $\$ 25,000$
22. Substitute Employee Rate of Pay

ADDENDUM Resolution of Necessity of Combined Operating and Permanent Improvement Levy
23. Executive Session
24. Master Agreement / TAWLS
25. Reference Handbook Update / SAAWLS
26. Personnel
27. Adjournment

## 1. Opening

## A. Call to Order by the President

The May 21, 2014 meeting of the Board of Education of Washington Local Schools will come to order. It is now $\qquad$ P.M.

## B. Roll Call by the Treasurer

Mr. Kiser $\qquad$ Mrs. Carmean $\qquad$ Mr. Ilstrup____

Mr. Hunter $\qquad$ Mr. Langenderfer $\qquad$
Also present:
__ Mr. Hickey, Superintendent
$\qquad$ Mrs. Mourlam, Assistant Superintendent
Mr. Fouke, Treasurer

## C. Pledge of Allegiance

## D. Delegations and Communications

The purpose of the Board of Education meeting is to conduct official Board business. The opportunity for people to address the Board of Education is a privilege that Boards of Education need not grant. This Board of Education has been interested in receiving information from the community. However, in order to provide time for the Board to carry on regular Board business, it becomes necessary to establish certain rules to be followed by those persons wishing to address the Board during Delegations and Communications.

## PROCEDURE FOR DELEGATIONS AND COMMUNICATIONS

1. Person addressing the Board should state his/her full name and address.
2. The number of delegates speaking on a particular topic should be limited to one whenever possible.
3. Person addressing the Board should limit his/her remarks to three minutes unless the presentation is of an unusual nature.
4. Questions pertaining to the school operation should be directed to the administration at a time other than during Delegations and Communications.
5. Person addressing the Board should not engage in remarks that could be interpreted as libelous or inflammatory to a particular individual.
6. The Board of Education will attempt to complete the item of Delegations and Communications within thirty minutes.

Adopted by the Washington Local Board of Education ~ July 8, 1976

## 2. Minutes

The Treasurer recommends that the Board approve the minutes of the regular meeting of April 14 and April 16 and the special meetings of April 21, April 23, April 24, and April 29, 2014 as presented.

Moved by: $\qquad$ Seconded by:
Vote: $\mathrm{EK} \quad \mathrm{PC} \quad \mathrm{TI} \_\quad \mathrm{DH} \ldots \quad \mathrm{JL}$

April 14, 2014
The Washington Local Board of Education met in special session pursuant to the rules in the Administration Building, 3505 West Lincolnshire Boulevard on April 14,2014 , at 4:00 p.m. The following members were present:

Mrs. Patricia Carmean
Mr. David Hunter
Mr. Thomas Ilstrup
Mr. James Langenderfer Mr. Steve Zuber

Also, Mr. Patrick Hickey, Superintendent, Mrs. Cherie Mourlam, Assistant Superintendent, and Mr. Jeffery Fouke, Treasurer.

Executive
Session:
159-4/14

Adjournment: 160-4/14

It was moved by Mr. Zuber and seconded by Mr. Langenderfer to accept the Superintendent's recommendation to enter into Executive Session to prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment, to review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment, and to consider the investigation of charges or complaints against a public employee, official, licensee, or student.

Yes: Mr. Langenderfer, Mr. Zuber, Mrs. Carmean, Mr. Ilstrup, Mr. Hunter (5)
The Board entered into Executive Session at 4:01 p.m. The meeting was reconvened at 4:51 p.m. and the Board did, in fact, prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment, review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment, and consider the investigation of charges or complaints against a public employee, official, licensee, or student. All five board members are still in attendance.

It was moved by Mr. Langenderfer and seconded by Mr. Hunter that this meeting be adjourned at 4:52 p.m.

Yes: Mr. Zuber, Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer (5)
Let the record show that an audio recording of this meeting has been made and is on file in the Office of the Treasurer.

Approved: $\qquad$
(President)
Attest: $\qquad$
(Treasurer)

The Washington Local Board of Education met in regular session pursuant to the rules in the Administration Building, 3505 West Lincolnshire Boulevard on April 16, 2014 at 6:00 p.m. The following members were present:

Mrs. Patricia Carmean Also, Mr. Patrick Hickey, Superintendent,
Mr. David Hunter
Mr. Thomas Ilstrup
Mr. James Langenderfer Mrs. Cherie Mourlam, Assistant Superintendent, and Mr. Jeffery Fouke, Treasurer.

Mr. Ilstrup read the email that was sent to all staff regarding the resignation of Board member, Mr. Steve Zuber. Mr. Ilstrup also announced that the Board plans to discuss the process to replace Mr. Zuber.

On behalf of the WLS Grading Scale Committee, Brian Davis, Director of Curriculum and Instruction gave a presentation regarding their research on the current grading scale system.

It was moved by Mr. Hunter and seconded by Mr. Langenderfer to accept the Treasurer's recommendation to approve the minutes of the regular meetings of March 15 and March 19, 2014 as presented.

Yes: Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer (4)
The Board of Education was presented with the following reports for the month of March:

1. Summary of Cash Balances, Revenue, General Fund Revenue Detail and Expenses for the Month
2. Cash Report of All Funds
3. Schedule of Checks Written
4. Summary of Investments and Earnings

It was moved by Mr. Langenderfer and seconded by Mr. Hunter to accept the Treasurer's recommendation to approve the financial report and investments as presented.

Yes: Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer, Mrs. Carmean (4)
It was moved by Mr. Langenderfer and seconded by Mrs. Carmean to accept the Treasurer's recommendation to approve payment of legal fees billed by Bricker \&

Presentation

Minutes: 161-4/14

Financial
Report and Investments 162-4/14

Legal Fees 163-4/14 Eckler in the amount of $\$ 1,045.00$ and Spengler Nathanson in the amount of \$2,582.97.

Yes: Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer (4)

Purchases over $\$ 25,000$ 164-4/14

Depository
Agreement

It was moved by Mr. Langenderfer and seconded by Mrs. Carmean to accept the Treasurer's recommendation to approve the following request for purchases over $\$ 25,000$ per Policy 6320 as presented:

A. Ports Petroleum: Fleet Fuel Purchase

Request from John Bettis, Transportation Supervisor

Purchase Total with Delivery

$\$ 26,144.47$

## B. Bronde's Ford: Fleet Vehicles Purchase <br> Three Maintenance/Plow Trucks and One Transportation Van <br> Request from John Bettis, Transportation Supervisor <br> Purchase Total <br> . $100,722.00$

Yes: Mr. Hunter, Mr. Langenderfer, Mrs. Carmean, Mr. Ilstrup (4)
It was moved by Mr. Langenderfer and seconded by Mrs. Carmean to accept the Treasurer's recommendation to approve the following Depository Agreement Resolution as presented:

## DEPOSITORY AGREEMENT RESOLUTION

WHEREAS, the Board of Education of the Washington Local Schools of Toledo, Ohio, is required, by Ohio Revised Code Section 135.05, to estimate the aggregate maximum amount of public monies subject to its control to be awarded, and

WHEREAS, the contract is to be effective for a five-year period commencing August 16, 2014, and ending on or about August 16, 2019, as follows:
A. The estimated aggregate amount of public monies subject to its control to be awarded and be on deposit as inactive deposits is hereby designated to be zero.
B. It is estimated that the aggregate maximum amount of public monies subject to its control to be awarded and be on deposit as interim deposits is $\$ 60,000,000.00$.
C. It is estimated that the aggregate maximum amount of public monies subject to its control to be awarded and be on deposit as active deposits is $\$ 60,000,000.00$.

FURTHER BE IT RESOLVED, that such banks and institutions as shall be eligible to become public depositories for this Board shall not later than noon on May 30, 2014, make application in writing to this Board for such depositories according to Ohio Revised Code Sections 135.01 to 135.21.

Yes: Mr. Langenderfer, Mrs. Carmean, Mr. Ilstrup, Mr. Hunter (4)

It was moved by Mr. Hunter and seconded by Mr. Langenderfer to accept the Treasurer's recommendation to declare urgent necessity and award a contract to Earl Mechanical Services, Inc. for the replacement of the Air Handler Unit at Jefferson Junior High in the amount of $\$ 26,105.00$.

Yes: Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer (4)
It was moved by Mr. Langenderfer and seconded by Mrs. Carmean to accept the Treasurer's recommendation to approve the Whitmer High School Memorial Stadium Scoreboard Advertising Agreement as presented:

## Savage \& Associates

- August 1, 2014 through July 31, 2019
- $\$ 25,000$ (five installments of $\$ 5,000$ per year)
- Installments to be deposited into the Permanent Improvement Fund

Yes: Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer (4)
Mrs. Carmean announced her attendance at the OSBA Spring Conference and presented Treasurer, Jeff Fouke with the Who's Who in Excellence in Leadership award, which he received from OSBA.

It was moved by Mr. Hunter and seconded by Mr. Langenderfer to waive the first reading of the Board of Education policies A through G and send H back to the Policy Committee:
A. 3170 - Substance Abuse (REVISED)
B. 4170 - Substance Abuse (REVISED)
C. 3215 - Use of Tobacco by Staff (REVISED)
D. 4215 - Use of Tobacco by Staff (REVISED)
E. 5113.01 - Intra-District Transfers (REVISED)
F. 5460 - Graduation requirements (REVISED)
G. 5530 - Drug, Alcohol, Tobacco Use \& Prevention - Students ( REVISED)
H. 7434 Use of Tobace on Sehool Premises (REVISED)

Yes: Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer, Mrs. Carmean (4)
It was moved by Mr. Langenderfer and seconded by Mr. Hunter to accept the Superintendent's recommendation to approve the Board of Education policies A through G, as presented:
A. 3170 - Substance Abuse (REVISED)
B. 4170 - Substance Abuse (REVISED)
C. 3215 - Use of Tobacco by Staff (REVISED)
D. 4215 - Use of Tobacco by Staff (REVISED)
E. 5113.01 - Intra-District Transfers (REVISED)
F. 5460 - Graduation requirements (REVISED)
G. 5530 - Drug, Alcohol, Tobacco Use \& Prevention - Students (REVISED)

Yes: Mr. IIstrup, Mr. Hunter, Mr. Langenderfer, Mrs. Carmean (4)

Urgent
Necessity -
Air Handler
Unit:
166-4/14

Scoreboard
Advertising Agreement: 167-4/14

Waiver First Reading: 168-4/14

Policies: 169-4/14

Parental Contract: 170-4/14

Whitmer
High
School
Student
Parking: 171-4/14

Final

Purchases
Over \$25,000:
173-4/14

It was moved by Mr. Hunter and seconded by Mrs. Carmean to accept the Superintendent's recommendation to approve a parental contract to the parents of Micah Broughton as presented.

Yes: Mr. Hunter, Mr. Langenderfer, Mrs. Carmean, Mr. Ilstrup (4)
It was moved by Mr. Langenderfer and seconded by Mrs. Carmean to accept the Superintendent's recommendation to approve a parking fee structure for Whitmer students as presented, further recommending all registration dollars be placed in a P. I. fund for parking enforcement and eventual repaving and any needed upgrades to student parking.

Yes: Mr. Langenderfer, Mrs. Carmean, Mr. Ilstrup (3)
No: Mr. Hunter (1)
It was moved by Mr. Langenderfer and seconded by Mrs. Carmean to accept the Superintendent's recommendation to approve the final payment, including all change orders, for the 2013 facility improvement project as presented:
A. Lake Erie Technologies, Inc.

- Washington JH and CTC Clock System
- \$10,751.00

Yes: Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer (4)
It was moved by Mr. Langenderfer and seconded by Mrs. Carmean to approve the following request for purchases over $\$ 25,000$ per Policy 6320 , requested from Bob Gulick, Director of Technology as presented:
A. CDWG

- $\$ 67,054.50$
- 150 ACER VX2630G desktop computers
B. Zones
- \$69,873.00
- 150 HP ProBook 250 G2 notebook computers

Yes: Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer, Mrs. Carmean (4)
It was moved by Mr. Langenderfer and seconded by Mr. Hunter to accept the Superintendent's recommendation to accept the Superintendent's recommendation to approve, via consent motion, personnel items as presented:

## 1. RESIGNATIONS

## A. Administrative Personnel

1. Hughana Wilkie

Special Education Coordinator
07/31/2014
Central Office

## B. Certified Personnel

1. Emily Ellis
2. Katherine James
3. Samantha Wolfe

Intern Psychologist
Jackman/Monac
08/10/2014
Resignation
$2^{\text {nd }}$ Grade $\quad 08 / 10 / 2014$
Meadowvale
Intern Psychologist
Greenwood/Shoreland

Resignation
08/10/2014
Resignation

## C. Extra Duty Personnel

1. Danielle Darling \#170L-11 Activities Director-McGregor 06/30/2014
2. Alexa Kehres \#124L Student Council-Whitmer 06/30/2014
3. Jennifer Nino \#122L-2 Student Council Asst. Advisor 06/30/2014
4. Eric Puffenberger \#170L-20 Activities Director-Jefferson 06/30/2014
5. Rhea Young \#1-b Athletic Supervisor/Whitmer 06/30/2014

## 2. LEAVES OF ABSENCE

## A. Classified Personnel

1. Judy Dusha Medical Leave 04/03/2014-04/03/2016
2. Karen Stevens

Medical Leave 04/04/2014-04/29/2014

## 3. NOMINATIONS - 2013/14

## A. Classified Personnel

| 1. Julia Wormley | Classroom Aide - Jackman |
| :--- | :--- |
|  | 4 Hrs./day |
|  | Sched. J, step 0@ $\$ 14.15 / \mathrm{hr}$. |

## B. Substitute Certified Personnel

1. Tessa Allard
2. David Hamen
3. John Saggese

## C. Substitute Classified Personnel

1. David Bauman
2. Amanda Gillespie
3. Michelle Schneider
4. Amanda Brayton
5. Jay Grzechowiak
6. Desiree Sharp
7. Lisa Duran
8. Erika Ickes
9. Kerry Woodward

## D. Elementary Music Program

1. Beverly Fandrey Hiawatha March 10,2014 \$ 200.00

## E. TAWLS Officer Stipend Reimbursement

 Fully Reimbursed by TAWLS1. Melissa Fitzgerald Corresponding Secretary $\$ 750.00$
2. Christopher Hodnicki TAWLS President \$ $1,500.00$
3. Wendy McCall

Recording Secretary
750.00
4. Jason Schreiner

Vice Pres for Negotiations
\$ 750.00
5. James Terry
6. Rhea Young

Vice Pres for Policy/Grievances
\$ 750.00
Treasurer
750.00

## F. Concession Manager @, Annual Stipend of $\$ 3,200$ <br> To be paid: Winter Sports $\quad \$ \mathbf{1 , 9 2 0 . 0 0}$ Spring Sports \$ 1,280.00

1. Lynda Mazzurco

## G. Physical Education Program@ $\$ 200.00$ per program

1. Craig Aman Wernert Hot Shot Competition, Hot Shot Finals, $6^{\text {th }}$ Grade Volleyball Tournament
2. Gradon Goa Meadowvale

Hot Shot Competition, Hot Shot Finals, $6^{\text {th }}$ Grade Volleyball Tournament
3. Chad Pennywitt McGregor

Hot Shot Competition, Hot Shot Finals, $6^{\text {th }}$ Grade Volleyball Tournament
4. Charles Townsend Jackman

Hot Shot Competition, Hot Shot Finals, $6^{\text {th }}$ Grade Volleyball Tournament

## H. Home Instruction Personnel $@ \$ 25.56 / \mathrm{hr}$.

1. Thomas LaPoint

## 4. NOMINATIONS - 2014/15

## A. CLASSIFIED PERSONNEL - LIMITED CONTRACTS

| 1. Audra Bennett | 7. Norma Halsey | 13. Deana Parks |
| :--- | :--- | :--- |
| 2. James Busch | 8. Kristy Kasch | 14. Timothy Rubino |
| 3. John Casto | 9. Brett Keller | 15. Timothy Schloz |
| 4. Brenda Crosson | 10. Holly Martin | 16. Charles Toles, III |
| 5. Annette Davidson | 11. Angelina Montez | 17. Julia Wormley |
| 6. Stephanie Ewing | 12. Linda Ohms |  |

## B. CLASSIFIED PERSONNEL - CONTINUING CONTRACTS

1. Karon Bristol
2. Sheri Caddarette
3. Kimberley Crago
4. Thomas Crahan
5. Mercedeis Filas
6. Michael Gillespie
7. Theresa Gronbach
8. Kenneth Kania, Jr.
9. Lynda Mazzurco
10. Susan Mee
11. Judy O'Shea
12. Tricia Pakulski
13. Kimberlee Peart
14. Tami Perry
15. Jamie Purvis
16. Juanita Szymanski
17. Laura Tabb

## 5. CHANGE OF CONTRACT

## A. Certified Personnel

1. Carissa Glesser

> Jackman
> From 5 yrs. Trng. (M.A.), step $10 @$ $\$ 59,956.00(100 \%$ contract) to
> Partial contract 5 yrs. Trng. (M.A.),
> Step $10 @ \$ 13,538.32$.
> Due to returning from Maternity
> Leave on a part-time basis.
> Effective: $\quad \mathbf{2 0 1 3} / \mathbf{1 4}$ school year

## B. Classified Personnel

1. Patrick Watras

From *Temporary Bid* High Pressure
Fireman - Maintenance (8hrs./day), Sched. G, step $0 @ \$ 19.86 / \mathrm{hr}$. returning to Custodian - Whitmer ( 8 hrs ./day), Sched. D, step 8 @ \$19.43/hr.
Effective: March 17, 2014

Yes: Mr. Hunter, Mr. Langenderfer, Mrs. Carmean, Mr. Ilstrup (4)
It was moved by Mr. Hunter and seconded by Mr. Langenderfer to accept the verbiage for the ads in the Blade on Friday, Saturday, and Sunday as changed as well as setting the special meetings for April 21, 23, and 24 at $4: 00$ p.m. with a possible meeting to be scheduled for May 5 at $4: 00 \mathrm{p} . \mathrm{m}$. for the special purpose of interviewing applicants.

Yes: Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer (4)
Adjournment: 175-4/14
It was moved by Mr. Langenderfer and seconded by Mrs. Carmean that this meeting be adjourned at 7:52 p.m.

Yes: Mr. Langenderfer, Mrs. Carmean, Mr. Ilstrup, Mr. Hunter (4)
Let the record show that an audio recording of this meeting has been made and is on file in the Office of the Treasurer.

Approved: $\qquad$
(President)
Attest: $\qquad$
(Treasurer)

The Washington Local Board of Education met in special session pursuant to the rules in the Administration Building, 3505 West Lincolnshire Boulevard on April 21, 2014, at 4:00 p.m. The following members were present:

Mrs. Patricia Carmean Also, Mr. Jeffery Fouke, Treasurer.
Mr. David Hunter
Mr. Thomas Ilstrup
Mr. James Langenderfer

Executive
Session:
176-4/14

Adjournment: 177-4/14

It was moved by Mr. Hunter and seconded by Mr. Langenderfer to accept the Treasurer's recommendation to enter into Executive Session to consider the appointment of a public employee or official.

Yes: Mr. Langenderfer, Mrs. Carmean, Mr. Ilstrup, Mr. Hunter (4)
The Board entered into Executive Session at $4: 02$ p.m. The meeting was reconvened at 7:25 p.m. and the Board did, in fact, interview candidates for replacement of the Board vacancy. All five board members are still in attendance.
It was moved by Mr. Langenderfer and seconded by Mr. Hunter that this meeting be adjourned at 7:26 p.m.

Yes: Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer (4)
Let the record show that an audio recording of this meeting has been made and is on file in the Office of the Treasurer.

Approved: $\qquad$
(President)

Attest: $\qquad$
(Treasurer)

## April 23, 2014

The Washington Local Board of Education met in special session pursuant to the rules in the Administration Building, 3505 West Lincolnshire Boulevard on April 23, 2014, at 4:00 p.m. The following members were present:

Mrs. Patricia Carmean Also, Mr. Jeffery Fouke, Treasurer.
Mr. David Hunter
Mr. Thomas Ilstrup
Mr. James Langenderfer
It was moved by Mr. Langenderfer and seconded by Mrs. Carmean to accept the Treasurer's recommendation to enter into Executive Session to consider the appointment of a public employee or official.

Yes: Mr. Langenderfer, Mrs. Carmean, Mr. Ilstrup, Mr. Hunter (4)
The Board entered into Executive Session at $4: 01$ p.m. The meeting was reconvened at $6: 15$ p.m. and the Board did, in fact, discuss issues involving the replacement of the Board vacancy. All five board members are still in attendance.
It was moved by Mr. Langenderfer and seconded by Mrs. Carmean that this meeting be adjourned at $6: 16$ p.m.

Executive
Session:
178-4/14

Adjournment: 179-4/14

Yes: Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer (4)
Let the record show that an audio recording of this meeting has been made and is on file in the Office of the Treasurer.

Approved: $\qquad$
(President)
Attest: $\qquad$
(Treasurer)

The Washington Local Board of Education met in special session pursuant to the rules in the Administration Building, 3505 West Lincolnshire Boulevard on April 24, 2014, at 4:00 p.m. The following members were present:

Mrs. Patricia Carmean
Mr. David Hunter
Mr. Thomas Ilstrup
Mr. James Langenderfer

Treasurer Pro Tem: 180-4/14

Executive
Session:
181-4/14

Adjournment: 182-4/14

It was moved by Mr. Ilstrup and seconded by Mr. Langenderfer to appoint Mr. Hunter as Treasurer Pro Tem for this meeting.
Yes: Mrs. Carmean, Mr. Ilstrup, Mr. Langenderfer, Mr. Hunter (4)
It was moved by Mr. Langenderfer and seconded by Mrs. Carmean to enter into Executive Session to consider the appointment of a public employee or official.

Yes: Mr. Hunter, Mr. Langenderfer, Mrs. Carmean, Mr. Ilstrup (4)
The Board entered into Executive Session at $4: 01$ p.m. The meeting was reconvened at 5:53 p.m. and the Board did, in fact, interview candidates for replacement of the Board vacancy. All five board members are still in attendance.
It was moved by Mr. Langenderfer and seconded by Mrs. Carmean that this meeting be adjourned at 5:53 p.m.

Yes: Mr. Ilstrup, Mrs. Carmean, Mr. Langenderfer, Mr. Hunter (4)
Let the record show that an audio recording of this meeting has been made and is on file in the Office of the Treasurer.

Approved: $\qquad$
(President)
Attest: $\qquad$
(Treasurer)

The Washington Local Board of Education met in special session pursuant to the rules in the Administration Building, 3505 West Lincolnshire Boulevard on April 29, 2014, at 4:00 p.m. The following members were present:

Mrs. Patricia Carmean
Mr. David Hunter
Also, Mrs. Cherie Mourlam, Assistant Superintendent, and Mr. Jeffery Fouke, Treasurer.
Mr. Thomas Ilstrup
Mr. James Langenderfer
It was moved by Mr. Langenderfer and seconded by Mrs. Carmean to enter into Executive Session to consider the appointment of a public employee or official.

Executive
Session:
183-4/14

Appointment of New Board Member: 184-4/14

Board Liaison Appointments 185-4/14

Adjournment: 186-4/14

[^0]Let the record show that an audio recording of this meeting has been made and is on file in the Office of the Treasurer.

## Approved:

$\qquad$
(President)
Attest:
(Treasurer)

## 3. Financial Reports and Investments

Each month the Board is presented with the following Financial Reports:
(1) Summary of Cash Balances, Revenue, General Fund Revenue Detail and Expenses for the Month
(2) Cash Report of All funds
(3) Schedule of Checks Written
(4) Summary of Investments and Earnings

The Treasurer will give a brief summary and answer any questions.
The Treasurer recommends that the Board approve the Financial Report and Investments for the month of April as presented.

Moved by: $\qquad$ Seconded by: $\qquad$
Vote: EK $\qquad$ PC $\qquad$ TI $\qquad$ DH $\qquad$ JL $\qquad$

| 02-MAY-14 03:39 PM | WASHINGTO SUMMARY | AL SCHOOL DISTRI <br> H BALANCE BY FUN 30/2014 |  | PAGE 1 |
| :---: | :---: | :---: | :---: | :---: |
|  | THIS MONTH | FY BEGINNING | YEAR TO DATE | END OF MONTH |
| ACCOUNT TITLE | Activity | BALANCE | ACTIVITY | CASH BALANCE |
| GENERAL | -2,065,575.87 | 32,352,827.07 | 2,270,523.48 | 34,623,350.55 |
| BOND RETIREMENT | 0.00 | 0.00 | 0.00 | 0.00 |
| PERMANENT IMPROVEMENT | -159,007.91 | 5,374,674.56 | 47,350.78 | 5,422,025.34 |
| BUILDING | -158,929.89 | 8,825,517.21 | -6,797,819.95 | 2,027,697.26 |
| FOOD SERVICE | 30,440.92 | 154,549.28 | 49,397.63 | 203,946.91 |
| SPECIAL TRUST | -15,101.28 | 96,389.70 | -22,436.38 | 73,953.32 |
| Endowment | 8.81 | 52,209.22 | 603.01 | 52,812.23 |
| UNIFORM SCHOOL SUPPLIES | -7,307.05 | 133,226.38 | -19,029.68 | 114,196.70 |
| ROTARY-SPECIAL SERVICES | -1,138.29 | 33,550.67 | -3,322.31 | 30,228.36 |
| ADULT EDUCATION | 0.00 | 0.00 | 0.00 | 0.00 |
| PUBLIC SCHOOL SUPPORT | -6,552.30 | 102,458.89 | 4,515.29 | 106,974.18 |
| OTHER GRANT | 0.00 | 1,934.26 | -277.50 | 1,656.76 |
| EMPLOYEE BENEFITS SELF INS. | -297,381.29 | 930,984.65 | 1,206,459.48 | 2,137,444.13 |
| UNDERGROUND STORAGE TANK FUND | 0.00 | 55,000.00 | 0.00 | 55,000.00 |
| STUDENT MANAGED ACTIVITY | -11,435.77 | 161,123.18 | 45,543.69 | 207,146.69 |
| DISTRICT MANAGED ACTIVITY | 6,796.05 | 272,651.49 | 38,669.51 | 311,321.00 |
| AUXILIARY SERVICES | -94,341.71 | 169,536.16 | 130,404.64 | 299,940.80 |
| MANAGEMENT INFORMATION SYSTEM | 0.00 | 0.00 | 0.00 | 0.00 |
| DATA COMMUNICATION FUND | 9,900.00 | 0.00 | 19,800.00 | 19,800.00 |
| OHIO READS | 0.00 | 0.00 | 0.00 | 0.00 |
| VOCATIONAL EDUC. ENHANCEMENTS | -461.55 | 24,572.27 | -34.97 | 24,557.43 |
| POVERTY AId | 0.00 | 0.00 | 0.00 | 0.00 |
| MISCELLANEOUS STATE GRANT FUND | -367.24 | 24,684.03 | -92.11 | 24,591.92 |
| ADULT BASIC EDUCATION | 0.00 | 0.00 | 0.00 | 0.00 |
| EDUCATION JOBS FUND | 0.00 | 0.00 | 0.00 | 0.00 |
| IDEA PART B GRANTS | -1,794.92 | 68,883.20 | 13,215.38 | 82,098.58 |
| VOC ED: CARL D. PERKINS - 1984 | -9,077.48 | 483.66 | 11,888.38 | 12,372.04 |
| FISCAL STABILIZATION FUND | 0.00 | 0.00 | 0.00 | 0.00 |
| TItLe II D - TECHNOLOGY | 0.00 | 0.00 | 0.00 | 0.00 |
| TITLE I SCHOOL IMPROVEMENT A | 0.00 | 7,820.45 | 2,179.55 | 10,000.00 |
| TITLE I SCHOOL IMPROVEMENT G | 0.00 | 0.00 | 0.00 | 0.00 |
| LIMITED ENGLISH PROFICIENCY | 222.63 | 9,430.74 | 721.45 | 10,152.19 |
| TITLE I DISADVANTAGED CHILDREN | 43,263.68 | 220,599.49) | 332,669.63 | 112,070.14 |
| DRUG FREE SCHOOL GRANT FUND | 0.00 | 0.00 | 0.00 | 0.00 |
| IMPROVING TEACHER QUALITY | 524.67 | 35,000.79 | 4,995.34 | 39,996.13 |
| MISCELLANEOUS FED. GRANT FUND | 0.00 | 0.00 | 0.00 | 0.00 |
| REPORT TOTAL: | -2,737,315.79 | 48,666,908.37 | -2,664,075.66 | 46,003,332.66 |



|  |  |  | FYTD | MTD |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | FYTD | Actual | Actual | FYTD Balance | Pct. |
| Fnd Rept Scc Subjet OPU | Description | Receivable | Receipts | Receipts | Receivable | Revd |

00111110000000000000 GEN.PROP.TAX-REAL ESTATE 00111210000000000000 TANG. PERS.PROP.TAX 00112110000000000000 TUITION - DAY SCHOOL 00112120000000000000 TUITION-SUMMER SCHOOL 00112210000000000000 TUITION SF-14 00112230000000000000 SPECIAL ED./EXCESS COST 00113440000000000000 TRANSPORTATION FEES 00114100000000000000 INTEREST ON INVESTMENTS 00117400000000000030 CLASS FEES - WHITMER 00117400000000000055 CLASS FEES GREENWOOD 00117400000000000060 CLASS FEES HIAWATHA 00117400000000000090 CLASS FEES JACKMAN 00117400000000000110 CLASS FEES MCGREGOR 00117400000000000120 CLASS FEES MEADOWVALE 00117400000000000130 CLASS FEES MONAC 00117400000000000150 CLASS FEES SHORELAND 00117400000000000160 CLASS FEES TRILBY 00117400000000000170 CLASS FEES WERNERT 00117900000000000000 SET ASIDE ADJUSTMENT TRANSFER 00118100000000000000 RENTALS
00118200000000000000 CONTRIBUTIONS/DONATIONS 00118300000000000000 OTHER LOCAL REIMBURSEMENT 00118800000000000000 ABATEMENT PAYMENTS 00118900000000000000 OTHER RECEIPTS-LOCAL 00118900000000000030 MISC. WHITMER FEES ADJUSTMENT 00119330000000000000 SALE \& LOSS OF ASSETS 00124000000000000000 PAYMENT IN LIEU OF TAXES - TIF 00131100000000000000 SCHOOL FOUND.-BASIC ALLOW
00131310000000000000 10\% AND 2.5\% ROLLBACK
00131320000000000000 HOMESTEAD EXEMPTION
$00131330000000000000 \$ 10,000$ PERSONAL PROPERTY TAX EXEMPTIO 00131340000000000000 ELECTRIC DEREGULATION PROP TAX REPLACE 00131350000000000000 TANGIBLE PERSONAL PROPERTY TAX LOSS
00131390000000000000 OTHER PROPERTY TAX ALLOCATIONS/CASINO 00131900000000000000 CASINO TAX REVENUE
00132110000000000000 ECON DISADVANTAGED FUND
00132190000000000000 RESTRICTED CAREER TECH./SPECIAL EDUCAT
00142200000000000000 COMMUNITY ALTERNATIVE FUNDING SYSTEM ( 00151000000000000000 TRANSFERS - IN
00152200000000000000 GEN.FUND ADVANCES - IN
00153000000000000000 REFUND PRIOR YEAR EXPEND.
** Fund 001 Scc 0000 Totals

00117909190000000000 SET ASIDE ADJUSTMENT TRANSFER
$31,900,000.00 \quad 32,125,064.31$
1,324.97
100.00

1,615.00
10,000.00
265,000.00
240,000.00
150,000.00
35,000.00
4,671.00
2,635.00
2,135.00
2,790.00
3,693.00 4,650.00 2,941.00 5,325.00 2,160.00
$1,160,166.89-$
$95,000.00$
95,000.00
.00
.00
$224,000.00$
50,000.00
1,000.00
3,822,000.00
$22,297,933.00 \quad 17,795,322.81$
2,500,000.00
1,670,000.00
.00
.00
$6,144,455.00$
$1,641,381.01$
1, 64
1,641,38
.00
.00

3,072,227.53
.00
$350,000.00$
530, 0.00
233,726.00
$792,769.03$
$400,000.00$
175,000.00
$70,756,716.14 \quad 64,235,675.35$

| . 00 | 225,064.31- | 100.7\% |
| :---: | :---: | :---: |
| . 00 | 1,324.97- | 0.0\% |
| . 00 | 100.00- | $0.0 \%$ |
| 160.00 | 8,385.00 | 16.2\% |
| . 00 | 44,645.05 | 83.2\% |
| . 00 | 165,641.78 | 31.0\% |
| 16,848.53 | 41,423.55 | $72.4 \%$ |
| 2,804.09 | 3,970.03 | 88.7\% |
| 415.00 | 1,588.00 | 66.0\% |
| . 00 | 195.00- | 107.4\% |
| . 00 | 1,348.00- | 163.1\% |
| . 00 | 521.00- | 118.7\% |
| . 00 | 1,482.00- | $140.1 \%$ |
| . 00 | 480.00- | 110.3\% |
| . 00 | 1,419.00- | 148.2\% |
| . 00 | 1,385.00 | $74.0 \%$ |
| . 00 | . 00 | $0.0 \%$ |
| . 00 | $30.00-$ | 101.4\% |
| . 00 | . 00 | 0.0\% |
| 20,375.00 | 7,890.00 | 91.7\% |
| . 00 | . 00 | 0.0\% |
| . 00 | . 00 | $0.0 \%$ |
| . 00 | 8,845.41- | 103.9\% |
| 8,207.83 | 34,499.78- | 169.0\% |
| . 00 | . 00 | $0.0 \%$ |
| . 00 | 5,405.00- | 640.5\% |
| . 00 | 47,248.53- | 101.2\% |
| 1,843,377.45 | 4,502,610.19 | $79.8 \%$ |
| $1,256,699.58$ | 13,852.28- | 100.6\% |
| 794,600.90 | 28,618.99 | 98.3\% |
| . 00 | . 00 | 0.0\% |
| . 00 | . 00 | $0.0 \%$ |
| . 00 | 3,072,227.47 | $50.0 \%$ |
| . 00 | . 00 | 0.0\% |
| . 00 | 833.79 | 99.8\% |
| 80,025.27 | 926,667.27- | $0.0 \%$ |
| 34,689.60- | 106,099.44- | 120.0\% |
| 29,431.55 | 30,164.92 | 87.1\% |
| . 00 | . 00 | 100.0\% |
| . 00 | . 00 | 100.0\% |
| . 00 | 13,760.99- | 107.9\% |
| 4,018,255.60 | 6,521,040.79 | 90.8\% |
| . 00 | . 00 | 0.0\% |



| 02-MAY-14 03:52 PM | WASHINGTON LOCAL SCHOOL DISTRICT PAGE <br> Summary of Expenditures by Fund  <br>  $04 / 30 / 2014$ |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | FYTD | FYTD ACTUAL | MONTH TO DATE | CURRENT | FYTD UNENCUM. | FYTD \% EXP |
| ACCOUNT ITEM | APPROPRIATION | EXPENDITURES | EXPENDITURES | ENCUMBRANCES | BALANCE | OR ENCUM. |
| GENERAL | 78,966,183.00 | 63,125,318.76 | 6,083,831.47 | 1,413,856.86 | 14,427,007.38 | 81.73 |
| BOND RETIREMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |  |
| PERMANENT IMPROVEMENT | 3,682,403.04 | 2,160,146.99 | 271,779.67 | 423,090.70 | 1,099,165.35 | 70.15 |
| BUILDING | 8,831,086.74 | 6,803,930.75 | 159,281.05 | 1,943,432.81 | 83,723.18 | 99.05 |
| FOOD SERVICE | 2,667,686.14 | 2,153,623.52 | 232,921.43 | 170,276.75 | 343,785.87 | 87.11 |
| SPECIAL TRUST | 47,025.00 | 41,403.48 | 15,301.63 | 0.00 | 5,621.52 | 88.05 |
| Endowment | 1,000.00 | 500.00 | 0.00 | 0.00 | 500.00 | 50.00 |
| UNIFORM SCHOOL SUPPLIES | 198,991.28 | 68,743.64 | 10,813.80 | 15,589.69 | 114,657.95 | 42.38 |
| ROTARY-SPECIAL SERVICES | 105,445.09 | 57,137.09 | 10,126.04 | 18,318.70 | 29,989.30 | 71.56 |
| ADULT EDUCATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |  |
| PUBLIC SCHOOL SUPPORT | 130,880. 25 | 78,228.23 | 9,955.44 | 16,403.81 | 36,248.21 | 72.30 |
| OTHER GRANT | 1,934.26 | 277.50 | 0.00 | 0.00 | 1,656.76 | 14.35 |
| EMPLOYEE BENEFITS SELF INS. | 9,902,769.03 | 7,726,246.40 | 1,117,347.21 | 0.00 | 2,176,522.63 | 78.02 |
| StUDENT MANAGED ACTIVITY | 363,042.21 | 180,394.99 | 70,317.87 | 41,650.28 | 140,996.94 | 61.16 |
| DISTRICT MANAGED ACTIVITY | 858,341.03 | 467,208.72 | 45,334.61 | 57,381.15 | 333,751.16 | 61.12 |
| AUXILIARY SERVICES | 1,072,851.16 | 773,201.12 | 94,399.55 | 179,366.75 | 120,283.29 | 88.79 |
| MANAGEMENT INFORMATION SYSTEM | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |  |
| DATA COMMUNICATION FUND | 19,800.00 | 0.00 | 0.00 | 0.00 | 19,800.00 |  |
| OHIO READS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |  |
| VOCATIONAL EDUC. ENHANCEMENTS | 91,574.11 | 28,299.50 | 845.12 | 0.00 | 63,274.61 | 30.90 |
| poverty aid | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |  |
| MISCELLANEOUS STATE GRANT FUND | 128,720.50 | 69,840.51 | 4,167.24 | 0.00 | 58,879.99 | 54.26 |
| ADULT BASIC EDUCATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |  |
| EDUCATION JOBS FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |  |
| IDEA PART B GRANTS | 1,976,882.26 | 1,394,657.62 | 125,525.41 | 17,335.71 | 564,888.93 | 71.43 |
| VOC ED: CARL D. PERKINS - 1984 | 155,041.89 | 101,704.69 | 12,777.48 | 12,647.21 | 40,689.99 | 73.76 |
| FISCAL STABILIZATION FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |  |
| TITLE II D - TECHNOLOGY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |  |
| TITLE I SCHOOL IMPROVEMENT A | 11,660.44 | 11,660.44 | 0.00 | 0.00 | 0.00 | 100.00 |
| TITLE I SCHOOL IMPROVEMENT G | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |  |
| LIMITED ENGLISH PROFICIENCY | 28,604.38 | 22,347.81 | 1,277.37 | 0.00 | 6,256.57 | 78.13 |
| TITLE I DISADVANTAGED CHILDREN | 2,360,872.25 | 1,678,608.92 | 187,536.32 | 9,267.55 | 672,995.78 | 71.49 |
| DRUG FREE SCHOOL GRANT FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |  |
| IMPROVING TEACHER QUALITY | 299,581.27 | 227,131.09 | 16,575.33 | 0.00 | 72,450.18 | 75.82 |
| miscellaneous fed. Grant fund | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |  |
|  | 111,902,375.33 | 87,170,611.77 | 8,470,114.04 | 4,318,617.97 | 20,413,145.59 | 81.76 |


| $05 / 02 / 2014$ |  |  | Washington Local |  |  |  | Page: 1 <br> (FINSUM)  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Time: 3:57 pm |  |  | Financial Repo | by Fund/SCC/Fu |  |  |  |
|  |  |  | CASH REPOR | - APRIL 2014 |  |  |  |
| Fund \# Fund Description |  | FYTD | MTD | FYTD | Current | Current | Unencumbered Bank |
| Begin Balance | MTD Receipts | Receipts | Expenditures | Expenditures | Fund Balance | Encumbrances | Fund Balance Code |
| 0010000 GENERAL FUND, COST CENTER |  |  |  |  |  |  |  |
| 28,902,827.07 | 4,018,255.60 | 64,235,675.35 | 5,991,950.97 | 61,731,548.00 | 31,406,954.42 | 1,217,334.51 | 30,189,619.91 |
| 0019190 GENERAL FUND, TEXT/INSTR.MAT.SET-ASIDE |  |  |  |  |  |  |  |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0019192 GENERAL FUND, CAP.IMPR./MAINT.SET-ASIDE |  |  |  |  |  |  |  |
| 0.00 | 0.00 | 1,160,166.89 | 91,880.50 | 1,393,770.76 | 233,603.87- | 196,522.35 | 430,126.22- |
| 0019193 GENERAL FUND, TAX ABATEMENT |  |  |  |  |  |  |  |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0019194 GENERAL FUND, SCHOOL BUS FUND |  |  |  |  |  |  |  |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0019196 GENERAL FUND, HB 412-BUDGET RESERVE |  |  |  |  |  |  |  |
| 3,450,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,450,000.00 | 0.00 | 3,450,000.00 |
| TOTAL FOR Fund 001 - GENERAL: |  |  |  |  |  |  |  |
| 32,352,827.07 | 4,018,255.60 | $65,395,842.24$ | 6,083,831.47 | 63,125,318.76 | 34,623,350.55 | 1,413,856.86 | 33,209,493.69 |
| 0029602 BOND RETIREMENT, DEBT SERVICE-PERM.IMP.TAN |  |  |  |  |  |  |  |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0029613 BOND RETIREMENT, DEBT SERVICE - COPS |  |  |  |  |  |  |  |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0029699 BOND RETIREMENT, HB 264-WW ENERGY MNGT.PLA |  |  |  |  |  |  |  |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL FOR Fund 002 - BOND RETIREMENT: |  |  |  |  |  |  |  |
| $0.00$ | $0.00$ | $0.00$ | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0039001 PERMANENT IMPROVEMENT, HORACE MANN P.I. FUND |  |  |  |  |  |  |  |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0039006 PERMANENT IMPROVEMENT - STADIUM RENOVATION |  |  |  |  |  |  |  |
| 191,613.60 | 39.49 | 45,345.85 | 0.00 | 0.00 | 236,959.45 | 0.00 | 236,959.45 |
| 0039013 PERMANENT IMPROVEMENT-TRILBY PROPERTY |  |  |  |  |  |  |  |
| 219,719.29 | 1.26 | 101.80 | 0.00 | 212,277.56 | 7,543.53 | 0.00 | 7,543.53 |
| 0039099 PI LEVY FUND |  |  |  |  |  |  |  |
| 4,963,341.67 | 112,731.01 | 2,162,050.12 | 271,779.67 | 1,947,869.43 | 5,177,522.36 | 423,090.70 | 4,754,431.66 |
| TOTAL FOR Fund 003 - PERMANENT IMPROVEMENT: |  |  |  |  |  |  |  |
| 5,374,674.56 | 112,771.76 | 2,207,497.77 | 271,779.67 | 2,160,146.99 | 5,422,025.34 | 423,090.70 | 4,998,934.64 |



| Date <br> Time | e: 05/02/201 |  | Washington Local <br> Financial Report by Fund/SCC/Fund <br> CASH REPORT - APRIL 2014 |  |  |  | Current <br> Encumbrances | Page: <br> (FINSUM) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | e: 3:57 pm |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Fund | d \# Fund De | cription | FYTD | MTD | FYTD | Current |  | Unencumbered Bank |
|  | Begin Balance | MTD Receipts | Receipts | Expenditures | Expenditures | Fund Balance |  | Fund Balance Code |
| 0099703 SUPPLY RESALE/ART WASHINGTON |  |  |  |  |  |  |  |  |
|  | 459.97- | 0.00 | 1,507.22 | 264.35 | 827.52 | 219.73 | 0.00 | 219.73 |
| 009 | 9704 MALCOLM | BAIN CENTER |  |  |  |  |  |  |
|  | 11.00 | 0.00 | 0.00 | 0.00 | 0.00 | 11.00 | 0.00 | 11.00 |
| 009 | 9705 SUPPLY | SALE/BUSINESS |  |  |  |  |  |  |
|  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
|  | 9706 SUPPLY | SALE/CAREER PA |  |  |  |  |  |  |
|  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 009 | 9707 SUPPLY | SALE/COMPUTER | JEFFERSON |  |  |  |  |  |
|  | 7,481.77 | 0.00 | 0.00 | 0.00 | 185.15 | 7,296.62 | 0.00 | 7,296.62 |
| 009 | 9708 COMPUTE | TECH WASHINGTO |  |  |  |  |  |  |
|  | 3,821.33 | 0.00 | 0.00 | 0.00 | 0.00 | 3,821.33 | 0.00 | 3,821.33 |
| 009 | 9710 SUPPLY | SALE/ENGLISH J | ON |  |  |  |  |  |
|  | 5,079.60 | 0.00 | 1,954.20 | 0.00 | 1,644.60 | 5,389.20 | 0.00 | 5,389.20 |
| 009 | 9711 SUPPLY | SALE/ENGLISH W | TON |  |  |  |  |  |
|  | 1,762.55 | 0.00 | 1,796.66 | 2,608.02 | 2,669.97 | 889.24 | 236.77 | 652.47 |
| 009 | 9712 SUPPLY | SALE/ENGLISH W |  |  |  |  |  |  |
|  | 9,018.24 | 282.00 | 2,838.00 | 2,800.00 | 3,096.67 | 8,759.57 | 0.00 | 8,759.57 |
| 009 | 9713 SUPPLY | SALE/FAMILY \& | MER SCIENCE |  |  |  |  |  |
|  | 685.60 | 40.50 | 848.50 | 202.77 | 1,005.93 | 528.17 | 1,600.00 | 1,071.83- |
|  | 9715 SUPPLY | SALE/FOREIGN L | EE WHITMER |  |  |  |  |  |
|  | 858.92 | 325.00 | 2,787.00 | 0.00 | 5,420.38 | 1,774.46- | 61.52 | 1,835.98- |
| 009 | 9717 SUPPLY | SALE/ID'S HIGH |  |  |  |  |  |  |
|  | 7,849.66 | 0.00 | 7,849.66- | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 009 | 9719 SUPPLY | SALE/GATEWAY T | INOLOGY- JE | RSO |  |  |  |  |
|  | 296.30- | 0.00 | 3,265.00 | 0.00 | 2,754.07 | 214.63 | 0.00 | 214.63 |
| 009 | 9720 SUPPLY | SALE/GATEWAY T | INOLOGY-WAS | GTO |  |  |  |  |
|  | 1,342.04 | 0.00 | 2,984.43 | 0.00 | 1,803.43 | 2,523.04 | 0.00 | 2,523.04 |
| 009 | 9721 SUPPLY | SALE/INDUSTRIA | WHITMER |  |  |  |  |  |
|  | 1,425.68 | 45.00 | 1,583.08 | 701.22 | 3,037.72 | 28.96- | 0.00 | 28.96- |
| 009 | 9722 SUPPLY | SALE/MATH JEFF |  |  |  |  |  |  |
|  | 1,382.74 | 0.00 | 1,676.00 | 59.95 | 401.23 | 2,657.51 | 200.00 | 2,457.51 |



















| te: 05/02/2014 |  |  |  | Washington Local |  |  |  | Page: 21 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Time: | 3:57 pm |  |  | Financial Report by Fund/SCC/Fund |  |  |  | (FINSUM) |
|  |  |  |  | CASH REPOR | - APRIL 2014 |  |  |  |
| Fund | Fund Description |  | FYTD | MTD | FYTD | Current | Current | Unencumbered Bank |
| Begin Balance |  | MTD Receipts | Receipts | Expenditures | Expenditures | Fund Balance | Encumbrances | Fund Balance Code |
| 3009817 ACTIVITIES-SPEC.REV., WERNERT STUDENT ACTIVIT |  |  |  |  |  |  |  |  |
| 8,636.74 |  | 0.00 | 1,581.75 | 0.00 | 4,227.92 | 5,990.57 | 2,513.20 | 3,477.37 |
| 3009826 TRILBY OUTDOOR ED/6TH GR ACTIVITIES |  |  |  |  |  |  |  |  |
| 0.00 |  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL FOR Fund 300 - DISTRICT MANAGED ACTIVITY: |  |  |  |  |  |  |  |  |
| 272,651.49 |  | 52,130.66 | 05,878.23 | 45,334.61 | 467,208.72 | 311,321.00 | 57,381.15 | 253,939.85 |
| 4019231 AUXILIARY NON-PUBLIC, CHRIST THE KING |  |  |  |  |  |  |  |  |
| 5,277.54 |  | 0.00 | 0.00 | 0.00 | 5,277.54 | 0.00 | 0.00 | 0.00 |
| 4019233 AUXILIARY NON-PUBLIC MARY IMMACULATE |  |  |  |  |  |  |  |  |
| 13,383.26 |  | 0.00 | 0.00 | 0.00 | 13,383.26 | 0.00 | 0.00 | 0.00 |
| 4019235 AUXILIARY NON-PUBLIC NOTRE DAME |  |  |  |  |  |  |  |  |
| 104,875.68 |  | 0.00 | 0.00 | 0.00 | 104,875.68 | 0.00 | 0.00 | 0.00 |
| 4019237 AUXILIARY NON-PUBLIC REGINA COELI |  |  |  |  |  |  |  |  |
| 45,999.68 |  | 0.00 | 0.00 | 0.00 | 45,999.68 | 0.00 | 0.00 | 0.00 |
| 4019239 REGINA COELI- MODULAR UNIT REPAIR |  |  |  |  |  |  |  |  |
| 0.00 |  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4019341 AUXILIARY NON-PUB- CHRIST THE KING |  |  |  |  |  |  |  |  |
| 0.00 |  | 12.78 | 68, 354.20 | 44,925.85 | 214,133.47 | 54,220.73 | 49,775.00 | 4,445.73 |
| 4019345 AUXILIARY NON PUB- NOTRE DAME |  |  |  |  |  |  |  |  |
|  | 0.00 | 34.73 | 69,089.47 | 34,261.33 | 277,783.28 | 191,306.19 | 87,898.17 | 103,408.02 |
| 4019347 AUXILIARY NON PUB- REGINA COELI |  |  |  |  |  |  |  |  |
|  | 0.00 | 10.33 | 66,162.09 | 15,212.37 | 111,748.21 | 54,413.88 | 41,693.58 | 12,720.30 |
| 4019581 AUXILIARY NON-PUBLIC, CHRIST THE KING |  |  |  |  |  |  |  |  |
|  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4019583 AUXILIARY NON-PUBLIC MARY IMMACULATE |  |  |  |  |  |  |  |  |
|  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4019584 AUXILIARY NON-PUBLIC NOTRE DAME |  |  |  |  |  |  |  |  |
|  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4019585 AUXILIARY NON-PUBLIC REGINA COELI |  |  |  |  |  |  |  |  |
|  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4019586 AUXILIARY NON-PUBLIC, ST. CLEMENT'S |  |  |  |  |  |  |  |  |
|  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |







































| CHECK | TYPE | DATE | VENDOR | VENDOR | STATUS/DATE BANK CODE |  | CHECK AMOUNT |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | W | 04/16/2014 | XEROX CORP. | 013711 | RECONCILED:04/30/2014 | Vendor total: | \$177.55 |
| 123183 |  |  |  |  |  |  | 92.46 |
|  |  |  |  |  |  | Vendor total: | \$92.46 |
| 123101 | W | 04/09/2014 | YP | 001319 | RECONCILED: 04/30/2014 |  | 120.00 |
| 123279 | W | 04/23/2014 | YP | 001319 |  |  | 231.80 |
|  |  |  |  |  |  | Vendor total: | \$351.80 |
| 123280 | W | 04/23/2014 | ZIELINSKI, DANIELLE | 014589 | RECONCILED: $04 / 30 / 2014$ |  | 74.76 |
|  |  |  |  |  |  | Vendor total: | \$74.76 |
| 123184 | W | 04/16/2014 | ZUBER, STEVE | 004366 | RECONCILED: 04/30/2014 |  | 7,638.81 |
|  |  |  |  |  |  | Vendor total: | \$7,638.81 |


| V | VOIDED CHECKS | 6 |  | CHECK | TOTALS | 181,661.91 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| R | RECONCILED CHECKS | 339 |  | CHECK | TOTALS | 6,026,372.27 |
| W | WARRANT CHECKS | 468 |  | CHECK | TOTALS | 2,926,319.14 |
| M | MEMO CHECKS | 6 |  | CHECK | TOTALS | 1,429,909.94 |
| B | REFUND CHECKS | 2 |  | CHECK | TOTALS | 100.00 |
| I | INVESTMENT CHECKS | 0 |  | CHECK | TOTALS | 0.00 |
| T | TRANSFER CHECKS | 0 |  | CHECK | TOTALS | 0.00 |
| D | DISTRIBUTION CHECKS | 0 |  | CHECK | TOTALS | 0.00 |
| C | PAYROLL CHECKS | 2 |  | CHECK | TOTALS | 3,577,934.21 |
|  | MISSING CHECKS | 0 |  |  |  |  |
| ** | TOTAL CHECKS (LESS VOIDED) | 472 | ** | TOTAL | NET | 7,752,601.38 |
| *** | TOTAL CHECKS WRITTEN | 478 | *** | GRAND | TOTALS | 7,934,263.29 |


|  | GENERAL FUND | P.I.-STADIUM FUND | P.I.-TRILBY FUND | $\begin{aligned} & \text { P.I.-BLDG. } \\ & \text { FUND } \end{aligned}$ | BLDG. FUND | LUNCHROOM FUND | EMPLOYEES MEMORIAL FUND | JODI FRANCIS MEMORIAL FUND | TRILBY SPORTSMAN FUND | BISHOP FUND | LAPOINT MEMORIAL FUND | SELF-FUNDED HEALTH FUND | EMP BENEFITS DENTAL FUND | AUXILIARY SERVICE FUND | TOTAL |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Star PLUS | \$6,207.59 | 345.85 | 101.80 | 8479.12 | 6110.80 | 171.32 | 60.39 | 26.56 | 41.52 | 9.80 | 10.13 | 2917.57 | 212.97 | 290.76 | 24986.18 |
| Star Ohio | \$1,001.06 |  |  |  |  |  |  |  |  |  |  |  |  |  | 1001.06 |
| Fifth/Third | \$12,487.05 |  |  |  |  |  |  |  |  |  |  |  |  |  | \$12,487.05 |
| Fifth/Third-CD | \$0.00 |  |  |  |  |  |  |  |  |  |  |  |  |  | \$0.00 |
| Huntington | \$8.33 |  |  |  |  |  |  |  |  |  |  |  |  |  | \$8.33 |
| Huntington-CD | \$0.00 |  |  |  |  |  |  |  |  |  |  |  |  |  | \$0.00 |
| KeyBank | \$4,267.17 |  |  |  |  |  |  |  |  |  |  |  |  |  | \$4,267.17 |
| KeyBank-CD | \$0.00 |  |  |  |  |  |  |  |  |  |  |  |  |  | \$0.00 |
| PNC Bank | \$7,058.78 |  |  |  |  |  |  |  |  |  |  |  |  |  | \$7,058.78 |
| PNC Bank-CD | \$0.00 |  |  |  |  |  |  |  |  |  |  |  |  |  | \$0.00 |
|  | \$31,029.97 | \$345.85 | \$101.80 | \$8,479.12 | \$6,110.80 | \$171.32 | \$60.39 | \$26.56 | \$41.52 | \$9.80 | \$10.13 | \$2,917.57 | \$212.97 | \$290.76 | \$49,808.56 |

WASHINGTON LOCAL SCHOOLS
SUMMARY OF INVESTMENT EARNINGS POSTED IN APRIL 2014
ALL FUNDS - ALL BANKS

|  | GENERAL FUND | $\begin{aligned} & \text { P.I.-STADIUM } \\ & \text { FUND } \end{aligned}$ | P.I.-TRILBY FUND | $\begin{aligned} & \text { P.I.-BLDG. } \\ & \text { FUND } \end{aligned}$ | BLDG. FUND | LUNCHROOM FUND | EMPLOYEES MEMORIAL FUND | JODI FRANCIS MEMORIAL FUND | TRILBY SPORTSMAN FUND | BISHOP FUND | LAPOINT MEMORIAL FUND | SELF-FUNDED HEALTH FUND | EMP BENEFITS DENTAL FUND | AUXILIARY SERVICE FUND | TOTAL |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Star PLUS | \$726.14 | \$39.49 | \$1.26 | \$876.10 | \$351.16 | \$18.95 | \$6.85 | \$2.59 | \$4.15 | \$0.98 | \$1.09 | \$362.57 | \$18.42 | \$57.84 | \$2,467.59 |
| Star Ohio | \$36.79 |  |  |  |  |  |  |  |  |  |  |  |  |  | \$36.79 |
| Fifth/Third | \$1,427.53 |  |  |  |  |  |  |  |  |  |  |  |  |  | \$1,427.53 |
| Fifth/Third-CD | \$0.00 |  |  |  |  |  |  |  |  |  |  |  |  |  | \$0.00 |
| Huntington | \$0.82 |  |  |  |  |  |  |  |  |  |  |  |  |  | \$0.82 |
| Huntington-CD | \$0.00 |  |  |  |  |  |  |  |  |  |  |  |  |  | \$0.00 |
| KeyBank | \$16.52 |  |  |  |  |  |  |  |  |  |  |  |  |  | \$16.52 |
| KeyBank-CD | \$0.00 |  |  |  |  |  |  |  |  |  |  |  |  |  | \$0.00 |
| PNC Bank | \$596.29 |  |  |  |  |  |  |  |  |  |  |  |  |  | \$596.29 |
| PNC Bank-CD | \$0.00 |  |  |  |  |  |  |  |  |  |  |  |  |  | \$0.00 |
|  | \$2,804.09 | \$39.49 | \$1.26 | \$876.10 | \$351.16 | \$18.95 | \$6.85 | \$2.59 | \$4.15 | \$0.98 | \$1.09 | \$362.57 | \$18.42 | \$57.84 | \$4,545.54 |

## 4. Authorization for Payment of Legal Fees

Legal fees for March services billed by Bricker \& Eckler in the amount of $\$ 6,315.00$ and Spengler Nathanson in the amount of $\$ 2,365.25$.

The Treasurer recommends that the Board approve payment of legal fees as presented.

Moved by: $\qquad$ Seconded by: $\qquad$ Vote: EK ___

PC $\qquad$ TI $\qquad$ DH $\qquad$ JL $\qquad$

## 5. Purchases over $\$ \mathbf{2 5 , 0 0 0}$

Washington Local Schools Policy 6320—Purchases Limitations
All purchases (purchase order/contract) except utilities and emergency purchases, that are within the amount contained in the appropriation and were originally contemplated in the budgeting process may be made upon authorization of the Director of Business Services unless the contemplated purchase is for more than $\$ 25,000$, in which case prior approval is required from the Board of Education.

Per Policy 6320, the Treasurer recommends that the following requests be approved by the Board of Education:
A. Request from John Bettis, Transportation Supervisor
Brahier Oil: Fleet Fuel Purchase
Purchase Total.............................. \$26,053.54
B. Request from Doug Keller, Assistant Supervisor of Facilities

Kellermeyer Co.: Summer Cleaning Supplies
Purchase Total................................ \$37,261.61

Moved by: Seconded by:
Vote: EK PC TI_ DH $\quad$ TL $\qquad$

# washington local schools 

## memo

| To: | Jeff Fouke $\beta$ |
| :--- | :--- |
| From: | John Bettis $\beta$ |
| CC: | Cheri Mourldm |
|  | Rebecca Fuller |
| Date: | April 24, 2014 |
| Subject: | Fuel Purchase Recommendation |

I am respectfully requesting the board to approve the purchase of 7500 gallons of bulk diesel fuel for the fleet from Brahier Oil, Inc. for $\$ 26,053.50$. They were the lowest price quoted to us. We continue to monitor the Ohio School Council's pricing, so that we may receive additional quotes. The price comparison sheet is available for your review.

Fuel is sold by volume, which due to delivery temperature it may fluctuate. We expect this to not exceed $\$ 26,500.00$.

Please let me know if I can provide further information.

Fuel Bid Sheet

Ports Petroleum
Rob
1-330-264-1885
3.5050

7500 Hallons Dresel tual

Petroleum Traders
Zach
1-800-348-3705


Brahier Oil
Jim Dick 1-419-531-2218 $\$ 3.4738$ 7500 Hallons Disel tuel

Ohioschool Couxcil

## INVOICE



| QUANTITY | DATE | DESCR | INVOICE\# | BOL\# | PRICE | EXT. | PRICE | AMOUNT |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 7500 | $4 / 24 / 2014$ | ULS \#2 | 12545 | 196143 | 3.1909 | 3.473805 | $\$ 26,053.54$ |  |

PLEASE MAKE ALL ĊHECKS PAYABLE TO: BRAHIER OIL, INC. AND MAIL TO:

BRAHIER OIL, INC.
P. O. BOX 352017

TOLEDO, OH 43635-2017
ANY QUESTIONS, PLEASE
CALL: 419-531-2218
FAX: 419-531-3784

# washington local schools 

Maintenance/Facilities
5201 Douglas Road
Toledo, OH 43613
Telephone 419-473-8440
FAX 419-473-8259

| To: | Jeff Fouke |
| :--- | :--- |
| From: | Doug Keller |
| Subject: | Kellermeyer Requisition Requests |
| Date: | April 14, 2014 |

I respectfully seek approval of the Requisition Requests for issuance of purchase orders to Kellermeyer Company in the amount of $\$ 37,261.61$.

The orders will cover summer cleaning supplies such as floor cleaners, wax, restroom cleaners, carpet cleaners and related necessary supplies. These supplies are required in order to perform the cleaning and refinishing of all facilities before the start of school in August 2014.

We obtained prices from National Intergovernmental Purchasing Alliance.

Thank you.

## CC: Cherie Mourlam <br> Jay Merritt

DK/emh

## 6. Abatement Payment Agreement: New Construction - Wurtec, Inc.

The Treasurer recommends that the Board adopt the following Abatement Payment Agreement with Wurtec, Inc. for an office/warehouse addition as presented:

- 6200 Brent Drive, Toledo, OH 43611

Moved by: $\qquad$ Seconded by: $\qquad$
Vote: EK PC
TI $\qquad$ DH $\qquad$ JL $\qquad$

# WASHINGTON LOCAL SCHOOL DISTRICT ABATEMENT PAYMENT AGREEMENT <br> Attachment to City of Toledo Economic Development Agreement for Enterprise Zones (EZ's), Community Reinvestment Areas (CRA's) And Tax Increment Financings (TIF's) 

This Agreement (the "AGREEMENT") is made and entered into this $\mathbf{2 1}^{\text {th }}$ day of May 2014 by and between Wurtec, (the "COMPANY"), and the Washington Local School District (the "DISTRICT").

WHEREAS, pursuant to Sections 3736.671 \& 5709.82 of the Ohio Revised Code and all applicable provisions of Ohio law, the City of Toledo (the "CITY") has proposed to enter into an Economic Development Agreement (to which this School District Payment Agreement will be attached heretofore as an Exhibit), under which the CITY approves a real and/or where applicable a personal property tax exemption of $100 \%$ for fifteen(15) years for eligible new construction of non-residential property ("PROJECT") to be undertaken by the COMPANY as described in Exhibit A attached hereto; and

WHEREAS, to ensure that the DISTRICT will benefit from the PROJECT to be undertaken by the COMPANY, the CITY has requested and the COMPANY has agreed to make certain payments as discussed below to the DISTRICT; and

NOW, THEREFORE in consideration of the premises and covenants contained herein, the parties agree as follows:

Section 1. The COMPANY hereby agrees to make fifteen (15) annual payments to the DISTRICT in an amount equal to:

An agreed upon amount (based on the calculations included as Exhibit B to this School District Payment Agreement) of the amount of tax dollars that the DISTRICT would have received as a result of this PROJECT, if the exemption were not granted at a rate of no less than 100\%, calculated using the School District's total millage rate on new improvements to be made at the time of application by the COMPANY to the CITY. This amount is calculated as if the DISTRICT were a nonguaranteed district, regardless of its status. The annual payment amount is to be $\mathbf{\$ 2 9 , 0 4 9}$ from Exhibit B calculations using the value of projected investment at the time of application by the COMPANY to the CITY. The actual payment will be recalculated using the Lucas County Auditor's taxable value of the improvements and the DISTRICT's effective millage rate at the time of completion of construction. The terms for the actual payments, after recalculation, will be attached as Exhibit C, countersigned by the COMPANY and the Treasurer, Superintendent, and Board President of the DISTRICT, and remain constant for the life of the exemption. Payment shall be due on or before February $28^{\text {th }}$ of each year.

The COMPANY shall provide to the DISTRICT a copy of any real property exemption form filed with the County Auditor promptly following the filing thereof. Copies of reports shall also be sent to the appropriate parties at the City of Toledo, Department of Development.

The first payment is due on or before February $28^{\text {th }}$ of the first taxable year, commencing no later than February 28, 2015. Any late payments under this Agreement shall bear interest at the rate of $10 \%$ per annum until such payment is
made.
Section 2. This AGREEMENT shall insure to the benefit of and shall be binding in accordance with its terms upon the DISTRICT and the COMPANY and their respective permitted successors and assigns. This AGREEMENT may not be assigned by the COMPANY without the prior written consent of the DISTRICT, except to any successor entity as a result of a consolidation or merger, which consent will not be unreasonably withheld.

Section 3. This AGREEMENT as an attachment to the Enterprise Zone (EZ) and/or Community Reinvestment (CRA) and/or Tax Increment Financing Agreement required by the City sets forth the ENTIRE AGREEMENT and understanding between the parties as to the subject matter hereof and merges and supersedes all prior discussions, agreements, undertakings of every kind and nature between the parties with respect to the subject matter of this AGREEMENT. If the City does not approve the COMPANY's Tax Exemption Application, then the COMPANY will not be obligated to make the annual tax payments as set forth in Section 1.

Section 4. This AGREEMENT may be executed in any number of counterparts, all of which taken together shall constitute one and the same instrument, and any party to this Agreement may execute this AGREEMENT by signing any such counterpart.

IN WITNESSETH WHEREOF, the parties hereto have caused this AGREEMENT to be executed as of the date set forth.

COMPANY

By: $\qquad$

Printed Name

Title

Date: $\qquad$

DISTRICT
Washington Local School District
By:
Title: Superintendent
By:
Title: Treasurer
By:
Title: President of the Board
Date: $\qquad$

## (Project Description)

| Company: <br> Company Contact: <br> Contact Phone Number: <br> Contact Email Address: <br> Company Address: | Wurtech <br> Steve Wurth |
| :--- | :--- |
|  |  |
| Parcel Number(s) |  |
|  | 6200 Brent Drive, Toledo, OH 43611 |

If CRA - Which Zone : NORTHWEST COMMUNITY REIMBURSEMENT AREA
Comments / Project Description:

## 7. Abatement Payment Agreement Amended \& Restated: Advanced Auto Parts

The Treasurer recommends that the Board adopt the following Abatement Payment Agreement Amended and Restated with Advanced Auto Parts for a change of property owner as presented:

Moved by: $\qquad$ Seconded by:
Vote: EK __ PC ___
TI
DH $\qquad$ JL $\qquad$

# AMENDED AND RESTATED <br> WASHINGTON LOCAL SCHOOL DISTRICT ABATEMENT PAYMENT AGREEMENT <br> Attachment to City of Toledo Economic Development Agreement for Enterprise Zones (EZ's), Community Reinvestment Areas (CRA's) And Tax Increment Financings (TIF's) 

This Amended and Restated Washington Local School District Abatement Payment Agreement (the "AGREEMENT") is made and entered into this $\qquad$ day of May 2014 by and between Realty Income Properties 18 LLC, having a mailing address of 600 La Terraza Blvd., Escondido, CA 92025 (the "COMPANY") Advance Auto Parts, having a mailing address of 5008 Airport Road, Roanoke, VA 24012 ("ADVANCE AUTO PARTS") and the Washington Local School District (the "DISTRICT"). This agreement amends and restates that certain December 1, 2008 agreement by and among the District, Advance Auto Parts and the predecessor in interest to Company as owner of the real property on which the Project (described below) is located.

WHEREAS, pursuant to Sections $3736.671 \& 5709.82$ of the Ohio Revised Code and all applicable provisions of Ohio law, the City of Toledo (the "CITY") has proposed to enter into an Economic Development Agreement (to which this School District Payment Agreement will be attached heretofore as an Exhibit), under which the CITY approves a real and/or where applicable a personal property tax exemption of $100 \%$ for fifteen(15) years for eligible new construction of non-residential property ("PROJECT") to be undertaken by the COMPANY as described in Exhibit A attached hereto; and

WHEREAS, to ensure that the DISTRICT will benefit from the PROJECT to be undertaken by the COMPANY, the CITY has requested and the COMPANY has agreed to make certain payments as discussed below to the DISTRICT; and

WHEREAS, Company acquired ownership of the Project on or around April 16, 2013.
NOW, THEREFORE in consideration of the premises and covenants contained herein, the parties agree as follows:

Section 1. The COMPANY hereby agrees to make the remaining ten (10) annual payments to the DISTRICT in an amount equal to:

An agreed upon amount (based on the calculations included as Exhibit B to this School District Payment Agreement) of the amount of tax dollars that the DISTRICT would have received as a result of this PROJECT, if the exemption were not granted at a rate of no less than $100 \%$, calculated using the School District's total millage rate on new improvements to be made at the time of application by the COMPANY to the CITY. This amount is calculated as if the DISTRICT were a non-guaranteed district, regardless of its status. The ammual payment amount is to be $\$ 8,708$ from Exhibit $B$ calculations using the value of projected investment at the time of application by the COMPANY to the CITY. The terms for the actual payments, after recalculation, will be attached as Exhibit C , countersigned by the COMPANY and the Treasurer, Superintendent, and Board President of the DISTRICT, and remain constant for the life of the exemption. Payment shall be due on or before February $28^{\text {di }}$ of each year through tax year 2023 (payable in 2024). The parties acknowledge and agree that the payment for tax year 2013 which was due on February 28, 2014 has been made.

The COMPANY shall provide to the DISTRICT a copy of any real property exemption form filed with the County Auditor promptly following the filing thereof. Copies of reports shall Advanced Auto Parts (Realty Income Properties) - Revised Agreement January 2014 FINAL.
also be sent to the appropriate parties at the City of Toledo, Department of Development.
Any late payments under this Agreement shall bear interest at the rate of $10 \%$ per annum until such payment is made.

Section 2. This AGREEMENT shall inure to the benefit of and shall be binding in accordance with its terms upon the DISTRICT and the COMPANY and their respective permitted successors and assigns. This AGREEMENT may not be assigned by the COMPANY without the prior written consent of the DISTRICT, except to any successor entity as a result of a consolidation or merger, which consent will not be unreasonably withheld.

Section 3. This AGREEMENT as an attachment to the Enterprise Zone (EZ) and/or Community Reinvestment (CRA) and/or Tax Increment Financing Agreement required by the City sets forth the ENTIRE AGREEMENT and understanding between the parties as to the subject matter hereof and merges and supersedes all prior discussions, agreements, undertakings of every kind and nature between the parties with respect to the subject matter of this AGREEMENT. If the City does not approve the COMPANY's Tax Exemption Application, then the COMPANY will not be obligated to make the annual tax payments as set forth in Section 1.

Section 4. This AGREEMENT may be executed in any number of counterparts, all of which taken together shall constitute one and the same instrument, and any party to this Agreement may execute this AGREEMENT by signing any such counterpart.

IN WITNESSETH WHEREOF, the parties hereto have caused this AGREEMENT to be executed as of the date set forth.

## COMPANY

Realty Income Properties 18 LLC a Delaware limited liability company

By: $\qquad$

Printed Name

Title
Date: $\qquad$

## Advance Auto Parts

By:

Printed Name

Title

Date: $\qquad$
Advanced Auto Parts (Realty Income Properties) - Revised Agreement January 2014 FINAL

EXHIBIT A-MODIFIED APRIL, 2014

## (Project Description)



If CRA - Which Zone : NORTHWEST COMMUNITY REIMBURSEMENT AREA
Comments / Project Description:

## 8. Scoreboard Advertising Agreement

The Treasurer recommends that the Board approve the Scoreboard Advertising Agreement as presented:

## The University of Toledo

- August 1, 2014 through July 31, 2019
- \$25,000 (five installments of \$5,000 per year)
- Installments to be deposited into the Permanent Improvement Fund

Moved by: $\qquad$ _

Vote: EK $\qquad$ PC $\qquad$
$\qquad$ DH $\qquad$ JL $\qquad$

## WHITMER HIGH SCHOOL MEMORIAL STADIUM SCOREBOARD ADVERTISING AGREEMENT

This Scoreboard Advertising Agreement (hereinafter referred to as "Agreement") is entered into on this $\mathbf{2 1}{ }^{\text {st }}$ day of May, 2014, by and between the Washington Local Board of Education (hereinafter referred to as "Board") and THE UNIVERSITY OF TOLEDO (hereinafter referred to as "Advertising Entity").

WHEREAS, the Board owns and operates a scoreboard located on the premises of its High School football field (hereinafter referred to as "Scoreboard"); and

WHEREAS, the Scoreboard contains a certain amount of space available for advertising purposes; and
WHEREAS, the Advertising Entity desires to rent from the Board a portion of the Scoreboard's advertising space pursuant to the terms and conditions set forth below; and

WHEREAS, the Board desires to rent to the Advertising Entity a portion of the Scoreboard's advertising space pursuant to the terms and conditions set forth below.

NOW THEREFORE, in consideration of the promises and mutual agreements contained herein, the parties hereby agree as follows:

1. Advertising Space: The Board hereby grants to the Advertising Entity a limited right to place an advertisement on a $5 \mathrm{ft} .4 \mathrm{in} . \times 6 \mathrm{ft} .4 \mathrm{in}$. section of the Scoreboard.
2. Advertisement Term: The Advertising Entity's advertisement shall be displayed on the Scoreboard for a period of five (5) years, commencing on August 1, 2014, and ending on July 31, 2019.
3. Rental Price: The Advertising Entity shall pay $\$ 25,000.00$ to the Board as rent for the advertising space, payable in five (5) equal installments of $\$ 5,000.00$ per year. All rental payments shall be made by check payable to Washington Local Board of Education on or before August 15 of the year in which they are due, beginning August 15, 2014.
4. Advertisement Contents: The content and appearance of the Advertising Entity's advertisement shall be subject to the Board's approval, and the Board possesses the absolute right to disapprove all or part of the advertisement. Without limiting the foregoing, advertisements of a political or religious nature, or those that promote the sale or use of alcohol or tobacco, shall not be approved.
5. Advertisement Design: The Advertising Entity shall provide its advertisement to the school district and all costs associated with the design, construction, and display of the advertisement shall be the sole responsibility of the Advertising Entity.
6. Changes to Advertisement: Changes to the Advertising Entity's advertisement shall be subject to the Board's approval. All costs associated with any such changes shall be the sole responsibility of the Advertising Entity.
7. Default: In the event that the Advertising Entity breaches any provision of this Agreement, the Board may immediately terminate this Agreement and the Advertising Entity, in addition to being responsible for all damages incurred as a result of said breach, shall pay to the Board all reasonable costs incurred by the Board in connection with the designing, constructing, and displaying of a replacement advertisement.

## WHITMER HIGH SCHOOL MEMORIAL STADIUM SCOREBOARD ADVERTISING AGREEMENT

8. Damage to Scoreboard: In the event the Scoreboard is damaged by a casualty beyond the Board's control, including but not limited to fire, explosion, water, act of God, civil disorder or disturbance, labor dispute, vandalism, war, riot, sabotage, weather or energy-related closing, governmental regulations, or other similar causes, the Board shall have the option of either repairing the damage or terminating this Agreement without incurring any future liability. If the Board exercises its right to terminate this Agreement, the rental provided for herein shall then be accounted for by and between the Board and the Advertising Entity up to the time the Scoreboard was damaged, with the Advertising Entity paying rentals for the time up to such date and the Board refunding rentals collected for the time beyond such date.
9. Additional Advertising: The advertising entity shall be entitled to place a video advertisement on the Scoreboard during varsity sporting events at no extra charge. The Advertising Entity shall provide the video advertisement to the Board in advance for its approval. The video advertisement will be played three times during each sporting event, which shall include pregame and post-game time. The Advertising Entity shall also be entitled to a full-page advertisement in the Whitmer High School Athletic Program for each fall and winter season during the term of this Agreement at no extra charge. The Advertising Entity shall provide the program advertisement to the Board in advance for its approval prior to the regular submission deadline for program advertisements.
10. Independent Contractor Status: Each party hereto shall be deemed an independent contractor, and neither party is nor shall be considered an agent, employee, or representative of the other.
11. Compliance With Law: Both parties shall comply with all applicable, federal, state, and local laws, ordinances, codes, regulations, and policies.
12. No Waiver: No failure of either party to exercise any power reserved to it by this Agreement or to insist upon strict compliance by the other party with any obligation or condition hereunder and no custom or practice of the parties at variance with the terms hereof shall constitute a waiver of either party's right to demand strict compliance with any of the terms of this Agreement. Waiver by either party of any particular default shall not affect or impair either party's right to exercise any or all of its rights and powers herein, nor shall that constitute a waiver by that party of any right hereunder, or of its right upon any subsequent breach or default to terminate this Agreement prior to the expiration of its term.
13. Amendment. This Agreement may not be reformed, altered, or modified in any way by any practice or course of dealing, but may be modified or amended only by an instrument in writing duly executed by both parties.
14. Assignment: Neither party may assign or otherwise transfer, voluntarily or by operation of law, this Agreement without the prior written consent of the other party.
15. Binding Effect: The covenants, obligations and conditions herein contained shall be binding on and inure to the benefit of the heirs, legal representatives and assigns of the parties hereto.
16. Entirety: This Agreement contains the entire agreement between the parties, and there are no oral promises or other representations inducing its execution or qualifying its terms. Any prior service contract or similar type of agreement between the parties, oral or written, is hereby superseded and terminated.

## WHITMER HIGH SCHOOL MEMORIAL STADIUM

 SCOREBOARD ADVERTISING AGREEMENT17. Governing Law: The laws of the State of Ohio shall govern the validity, performance, and enforcement of this Agreement.
18. Severability: Each article, paragraph, provision, term, and condition of this Agreement and any portions thereof shall be considered severable. If, for any reason, any portion of this Agreement is determined to, be invalid or contrary to any applicable law, rule, or regulation, the remaining portions of this Agreement shall be unimpaired, remain binding on the parties, and continue to be given full force and effect.
19. Section Headings: The section headings contained in this Agreement are for convenience of reference only and shall not affect the meaning or interpretation of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first written above.

By: $\qquad$
By: $\qquad$


By: $\qquad$

## 9. Public Records Training Designee

The Treasurer recommends that the Board of Education appoint, Jill Laytart, Assistant to the Treasurer, to act as a designee to the Board to complete three (3) hours of public records training as approved by the Ohio Attorney General's office to maintain compliance with the Ohio Revised Code. Registration is set for the following scheduled training: July 11, 2014 to be held at Northwest Ohio Education Service Center (NWOESC), in Fulton County.

Moved by: $\qquad$ Seconded by: $\qquad$


Email Confirmation
Jill Laytart
Washington Local Schools
3505 W. Lincolnshire Blvd.
Toledo, OH 43606
Dear Attendee:
Please accept this email as confirmation and receipt of your registration for the Certified Public Records Training scheduled to take place on 7/11/2014 in Archbold located at Defiance Conference Room; 205 Nolan Parkway. This training is scheduled to take place from 10:00 a.m. to 1:15 p.m..

Your certificate will reflect your name as printed at the top of this letter. If a correction is necessary, please email me at dlcarr@ohioauditor.gov.

Please keep in mind that pursuant to Ohio Revised Code Section 109.43(B), attendance to a three-hour mandatory training is required by the elected official or by their designee. Certificates will not be provided to individuals who arrive after the start of the training or leave prior to the conclusion of the training. Additionally, each attendee must pick-up their certificate of completion at the training. Certificates which remain at the registration desk after the conclusion of training will not be forwarded and therefore, the attendee will not receive attendance credit. It will be the view of this office, certificates not collected by the attendee at the end of the training, departed before the conclusion and therefore do not meet the mandatory statutory requirement of completing the three-hour training.

We are looking forward to a successful training and are pleased that you will be attending.
Sincerely,
Denise L. Carr
Legal, Open Government Unit
Auditor of State Dave Yost
88 E. Broad St.
Columbus, Ohio 43215
614-728-7116
877-809-0453 Fax

Facebook $\mid$ Twitter $\mid$ OhioAuditor.gov $\mid$ skinnyOhio.org

## 10. FY 2014 Amended Appropriation Measure

The Treasurer recommends the Board approve the FY 2014 Amended Appropriation Measure, at fund level, as presented.

## CURRENT

007
009 Uniform Supplies
018 Public School Support
022 District Agency
200 Student Managed Activity
300 District Managed Activity
401 Auxiliary Services
516 IDEA Part B
524 Carl D. Perkins
551 Limited English Proficiency
572 Title I Disadvantaged
590 Improving Teacher Quality

29,000
194,218
121,704
0
325,810
773,875
902,725
1,927,821
145,451
27,212
2,194,221
299,332

AMENDED
34,725
194,512
124,704
5,000
349,075
781,375
914,666
1,968,948
150,131

$$
28,565
$$

2,225,836
299,581

Moved by:
Seconded by: $\qquad$
Vote: $\mathrm{EK} \quad \mathrm{PC} \ldots \quad \mathrm{TI} \_\mathrm{CH}_{\ldots} \quad \mathrm{DH} \quad \mathrm{JL}$

## 11. Adoption of the Five Year Forecast

The Treasurer recommends that the Board approve the adoption of the May 2014 Five Year Forecast as presented.

Moved by: $\qquad$ Seconded by: $\qquad$
Vote: EK _ PC
TI
DH $\qquad$ JL $\qquad$

# WASHINGTON LOCAL SCHOOL DISTRICT 

## LUCAS COUNTY

Schedule of Revenues, Expenditures and Changes in Fund Balances
For the Fiscal Years Ended June 30, 2011, 2012 and 2013 Actual;
Forecasted Fiscal Years Ending June 30, 2014 Through 2018


See accompanying summary of significant forecast assumptions and accounting policies
Includes: General fund, Emergency Levy fund, DPIA fund, Textbook fund and any portion of Debt Service fund related to General fund debt

# WASHINGTON LOCAL SCHOOL DISTRICT FIVE-YEAR FORECAST - MAY 2014-ASSUMPTIONS 

## REVENUE

## Real Estate Taxes

2013 and future years does reflect an entire year's collection from the November 2011 levy. However in calendar year 2012 (for calendar year 2013 tax collections) the six-year county-wide appraisal took place. Our residential valuation decreased by $19 \%$ and our commercial valuation decreased by $4 \%$. Previously, in 2009, residential valuation was decreased by $15 \%$ and commercial valuation was unchanged.

We received $\$ 31.1$ million in 2011, $\$ 33.0$ million in 2012, and $\$ 34.0$ million in 2013. 2012 real estate revenue reflects one-half year's collection of the 4.9 mill property tax passed in November 2011. We are forecasting $\$ 32.1$ million in 2014, $\$ 33.3$ million in 2015 and future years. 2014 reflects a full year of tax collection of the valuation decrease from the 2012 reappraisal and in addition 2014 also reflects a larger than usual taxpayer refunds ( $\$ 1.0$ million).

Another concern going forward is the significant number of foreclosed properties and delinquent taxpayers which reduces the real estate tax revenue and property valuation even further. Generally delinquent taxes are paid through County collection efforts or when the property is sold. The estimating of delinquent taxes to be paid is difficult to forecast and payments will fluctuate year to year. Washington Local is still experiencing significant successful commercial tax appeals. These successful tax appeals not only cause tax refunds but also lower future property tax collections.

Our total assessed valuation has decreased from $\$ 1.25$ billion in calendar year 2006 to $\$ 908$ million in calendar year 2011 to $\$ 778$ million in calendar year 2012 and declined again to $\$ 773$ million in calendar year 2013. This not only reduces our annual real estate tax revenue but also will require an increase in future millage requests to raise the same amount of revenue that our previous levy requests raised. Assessed valuations continue to decline throughout Lucas County and our region.

## Personal Property Taxes

Personal property tax revenue was $\$ 11.8$ million in 2005, $\$ 10$ million in 2006, $\$ 8.9$ million in 2007, $\$ 7.3$ million in 2008, $\$ 3.3$ million in 2009, $\$ 119,000$ in 2010, $\$ 136,000$ in 2011, $\$ 8,833$ in 2012, $\$ 30,870$ in 2013, and we are forecasting $\$ 25,000$ in 2014 . The significant decline in personal property tax payments is directly due to the affects of HB 66. Companies paid only 75 percent of taxes owed in June 2006, 50 percent in June 2007 and paid 25 percent in June 2008. In 2011 personal property revenue was received from the telecommunication businesses, personal property taxes due, and delinquent personal property tax payments. We are projecting $\$ 0$ in 2015 and future years for delinquent personal property tax collections.

## Property Tax Allocation

Property tax allocation includes the personal property tax loss (hold harmless) payments being made to the district from the State. These payments are only partially replacing the personal property taxes we would have received prior to HB 66. These personal property tax loss payments are based on the calendar year 2004 personal property tax values. Any personal property put in use in calendar year 2005 or later is not taxable and therefore personal property tax revenue and personal property tax loss payments will not be received for these purchases. As our personal property tax revenue was significant, the personal property tax loss payments are also significant. We received $\$ 8.8$ million in 2010 and $\$ 8.7$ million in 2011. HB 1 extended the hold harmless provisions of HB 66 until 2013 and we were expected to receive $\$ 8.7$ million in 2012 and 2013. However, due to legislative changes, these payments were reduced to $\$ 7.4$ million in 2012 and $\$ 6.1$ million in 2013. This was an unexpected reduction of $\$ 3.9$ over the two years (2012 and 2013). New legislation will maintain these payments at current levels. However, these payments may be changed (lowered) again by future state legislatures. Current state budget forecasts have frozen these payments at the 2013 amount of $\mathbf{\$ 6 . 1}$ million and we have maintained our payments at $\mathbf{\$ 6 . 1}$ million throughout the forecast. Therefore we will be receiving $\$ 2.6$ million less each year than what was previously received and promised by the legislature.

Homestead exemption and rollback receipts are recorded in Property Tax Allocation. The homestead and rollback in 2012 was $\$ 3.9$ million, $\$ 4.1$ million in 2013 (full year of new tax levy) and are forecasting $\$ 4.2$ million in 2014 and $\$ 4.1$ million in all future years.

State Aid
Our ADM increased the past three years; increasing from 6,569 in 2010, to 6,669 in 2011, 6,738 in 2012, 6,836 in 2013. We expect our ADM to be 6,851 in 2014.

Under past school funding legislation, these additional students combined with the decreasing assessed valuation would have resulted in a significant increase in state aid revenue for the past few years. However, as the State was developing a new school funding model, our state aid was less than if a school funding formula was being utilized. There is a new school funding formula in 2014 for public schools in Ohio that recognizes our increasing enrollment and significant property valuation decreases. We have been provided estimates by the State for 2014 and 2015. However, the increase in our funding is capped at $6.25 \%$ in 2014 and $10.5 \%$ in 2015. The effect of the cap in 2014 reduced our state aid by $\$ 11.0$ million from what we would have received in 2014 if there was not a cap.

In 2010 and future years the poverty based assistance was eliminated and a new school funding system was in effect for 2010 and 2011. In 2010 and 2011 our state aid was also subsidized by federal funds. These federal funds were called state fiscal subsidy funds (SFSF) and were $\$ 1.3$ million in 2010 and $\$ 1.6$ million in 2011. These state fiscal subsidy funds were eliminated in 2012. Our combined state aid/state fiscal subsidy funds were $\$ 21.1$ million in $2010, \$ 20.5$ million in 2011, and $\$ 20.8$ million in 2012, and $\$ 20.9$ million in 2013 (includes casino revenue).

## Unrestricted State Aid

In 2014, based on ODE's estimates and what we have received, we are forecasting to receive $\$ 21.6$ million in unrestricted state aid (includes casino revenue) and $\$ 23.6$ million in 2015 and all future years. Based on our steady or even increasing enrollment the past few years and the significant decline in WLS' property values, with the annual cap increases, AND IF the current funding systems continues, it is likely we will receive continual increases in our state aid in 2016 and future years. However, based on the newness of the new funding system (this is our first year of the new funding) and the cap that is in place, and without legislation in place for 2016 or future years, we have forecasted our state funding unchanged from 2015 in 2016 and future years. Also as there is a discussion of the personal property tax loss payments being phased out, any increases in state aid may be offset by the possible decrease in personal property tax loss payments. However, no adjustment has been made in the forecast to reflect possible changes in the personal property tax loss payments as this is only being discussed.

Casino revenue is also recorded as State aid. Two casinos began operating in Ohio in the spring of 2012, another casino began operating in October 2012, and the fourth casino began operation in March 2013. The public school districts' share of this revenue is distributed in January and August of each year; the first payment was made in January 2013. The payment is based on the public school's enrollment. Until all four casinos are in operation for an extended length of time, it is difficult to forecast what the exact payment will be for each public school student.

We received casino revenue of $\$ 143,330$ in $2013, \$ 349,166$ in 2014 and are forecasting $\$ 350,000$ in 2015 and future years based on estimates that we have received. Again, this revenue is very difficult to forecast and is expected to
fluctuate until the casino market matures. Racinos (new casinos at race tracks) will affect the casino revenue in future years. The racinos have begun operations in Ohio and will continue to expand in Ohio. These funds will not go directly to schools and may decrease casino revenue in future years.

## Restricted State Aid

A new funding source has been created with the new state funding system. The economic disadvantaged funding is expected to be $\$ 1.1$ million in 2014 and future years. Our overall funding did not increase. This additional funding just reduced our unrestricted state funding.

This includes Career-Tech Funding of $\$ 762,916$ in 2014 and in all future years. This is an increase from 2013's Career Tech Funding of $\$ 456,091$. Our overall funding did not increase. Like the economic disadvantaged funding, this additional funding just reduced our unrestricted state funding.

## Catastrophic Cost

This funding is for reimbursing the expenses for special education students that exceed a certain dollar amount threshold to educate each year, which is generally near $\$ 30,000$ per year. We received $\$ 69,155$ in 2011, $\$ 59,645$ in 2012, $\$ 103,811$ in 2013. These reimbursements were only a small percentage of what the actual costs were that we had incurred. In 2014, we have been notified that the State has increased the reimbursement significantly but were not provided an exact number. We were informed we may expect the catastrophic cost reimbursement to nearly double in 2014.

## Education Jobs -Federal Funds

These are funds provided by the federal government similar to Title I and IDEIA grants. However, unlike those major grants, this grant allowed and was used to supplant General Fund expenditures. We received $\$ 1,038,830$ in 2012 and these funds were fully expended in 2012.

## Other Revenue

## Abatement Revenue

Due to the elimination of the personal property tax, abatement revenue pertaining to personal property was also eliminated. Abatement revenue was $\$ 3.3$ million ( $\$ 1.9$ million from DaimlerChrysler) in 2005, $\$ 2.7$ million ( $\$ 1.7$ million from DaimlerChrysler) in 2006, \$1.8 (\$1.2 million from DaimlerChrysler) in 2007, \$1.1 million in 2008, $\$ 646,000$ in 2009, $\$ 404,000$ in 2010, $\$ 297,000$ in 2011, $\$ 430,000$ in 2012 and $\$ 230,000$ in 2013. In 2012 we did receive a delinquent payment of $\$ 180,000$. Abatement revenue is forecasted to be $\$ 233,000$ in 2014 and $\$ 235,000$ for all future years. The majority of abatement payments we received were previously based on personal property. As the personal property tax has been eliminated, less abatement payments are being made. The State is not reimbursing for these lost abatement payments.

## Tax Increment Financing (TIF) Payments

We receive payments for the DaimlerChrysler plant expansion and Westfield Franklin Park Mall for Tax Increment Financing (TIF) abatements. We received $\$ 3.2$ million in 2009 and 2010. In 2011 we received $\$ 3.4$ (back payment of new parcel) and received $\$ 3.5$ million in 2012 (new levy - half year), $\$ 3.75$ million in 2013 (new levy - full year) and forecasting $\$ 3.9$ million in 2014 and future years.

Other Financing Sources
Transfers In
We had a self-funded health insurance fund with a balance of $\$ 792,769$. In order to self-fund our health insurance in 2014, these funds were required to be transferred from the self-funded health insurance fund to the General Fund and then transferred to the new self-funded health insurance fund that was established in 2014. This increased our revenue by $\$ 792,769$ and increased our expenditures by the same amount in 2014. This transfer-in and transfer-out had no effect on our fiscal yearend General Fund balance.

## Advances

We annually make advances to the Food Service Fund $(\$ 75,000)$ and the Federal Funds to maintain a positive fund balance. As these advances are loans, they are returned each year.

## EXPENDITURES

We have estimated encumbrances outstanding on June 30, 2014 at \$900,000 and unchanged in future years. Any change in the June 30, 2014 outstanding encumbrances from $\$ 900,000$ will impact the deficit for 2013/2014, a higher encumbered amount will likely decrease the deficit and a lower encumbered amount will likely increase the deficit.

We continue to make annual reductions in personnel and non-personnel budgets to reflect our decline in revenue and forecasted budget deficits. In 2011 we closed Trilby Elementary which resulted in the reduction of a principal, certified and classified staff. We have annually reduced purchased services, supplies, and capital outlay and continue to monitor and reduce further throughout the year. In fact, the 2011 expenditures were less than the 2010 expenditures and the 2012 expenditures were even lower than the 2011 expenditures. 2013 expenditures was slightly higher $(\$ 317,000)$ than the 2012 expenditures. However, the personal services in 2013 were less than the personal services in 2012 $\mathbf{( \$ 1 4 , 0 0 0 )}$. We have maintained 2018 expenditures unchanged from 2017 based upon the difficulty of forecasting expenditures four years from 2014.

## Personal Services

The 2012 and 2013 payroll included a $0.0 \%$ wage increase. 2014 is based on current payroll which included a $3.0 \%$ wage increase per the current negotiated agreement. In 2015 we are forecasting an increase of $2.5 \%$, which includes include a $0.00 \%$ wage increase and a $2.5 \%$ step increase. In 2016 for certified staff we are forecasting an increase of $4.0 \%$, which includes a base increase of $1.5 \%$ (change in insurance contributions) and a step increase of $2.5 \%$. For the classified staff we are forecasting an increase of $3.75 \%$, which includes a $1.25 \%$ wage increase (no change in insurance contribution), and a step increase of $2.5 \%$.

In 2017 and 2018, personal services' includes a $2.5 \%$ increase ( $0 \%$ wage increase and a $2.5 \%$ step increase). Also in 2015, OAPSE members will receive a one-time stipend of $\$ 250(\$ 75,000)$.

In addition to this year's staff reductions that we made (4 junior high teachers), we are forecasting further decreases in General Fund staffing for 2015 with the elimination of 4 more junior high teachers, business manager, power plant operator, $1 / 2$ secretary, and a reduction in classroom aides' hours (in 2016) from eight hours per day to seven hours per day.

However, due to the dramatic increase this year in ESC costs (\$1.8 million in 2013 to $\$ 3.5$ million in 2014); we will begin to administrator a few of the programs that are currently being administrated by the ESC. This will require us to hire 10 certified staff members ( 3 Multi-handicapped, 2.5 psychologists, and 4.5 speech therapists. We will also be required to hire 4 half-time classroom aides ( 2 FTE). These additional positions will be offset by a reduction in other objects' expenditures related to the ESC contract.

## Benefits

Healthcare costs were stable the past few years; however in 2013, we had a 6.5 percent increase in healthcare and an increase in 2014 of 13.8 percent. Also in 2014 we became partially self-insured for our healthcare. In 2015 we will have an increase of 8.22 percent, and have forecasted an increase of 7.5 percent in 2016 and 2017. We are hopeful as we are seeing positive results by switching to self-funding in 2014, that the increases in 2016 and 2017 will be less than currently forecasted.

We incurred a 10 percent increase in dental premiums for 2013 and 20 percent increase in 2014, and are forecasting an increase of 5 percent in 2015 and future years. We are self-funded for dental insurance.

The Workers' Compensation projected expenditures had a significant decrease in 2013 for our retrospective paid claims. Our retrospective paid claims were $\$ 218,000$ in 2012, $\$ 232,000$ in 2011, and $\$ 366,163$ in 2010. In 2013 our paid claims were only $\$ 75,000$ and in 2014 were $\$ 130,912$. We have been very proactive with our workers' compensation in the past few years and it appears our efforts are beginning to show savings to the district.

The payments (premiums and paid claims) made to Bureau of Workers' Compensation have been steadily declining the past few years. Our total worker's compensation costs were $\$ 804,676$ in 2010, $\$ 454,584$ in 2011, $\$ 427,302$ in 2012, $\$ 283,484$ in 2013, and forecasted to be $\$ 290,000$ in 2014 . We are forecasting our workers' compensation costs at $\$ 350,000$ in 2015 and future years. We also received $\$ 153,298$ (all funds) for a one-time rebate in 2014 for past workers' compensation costs. This has been recorded as other revenue.

School Employee Retirement System (SERS) charges were always paid in arrears. SERS will have the arrears brought to current over a six year period of time. This annual payment is estimated to be approximately an additional $\$ 136,000$ and will be completed in 2017.

## Purchased Services

Our charter school costs, which are deducted from our state aid, were $\$ 2.3$ million in 2009, 2010 and in 2011. Charter school expenditures were $\$ 2.4$ million in 2012 and $\$ 2.6$ million in 2013. We forecasted charter school expenditures to be $\$ 2.7$ million in 2014, $\$ 2.95$ million in 2015, and $\$ 3.05$ million in 2016 and $\$ 3.1$ million in future years.

Electric and natural gas charges were $\$ 1.9$ million in 2009, $\$ 1.4$ million in 2010, $\$ 1.1$ million in 2011, $\$ 1.0$ million in 2012 , and $\$ 950,000$ in 2013. We are forecasting electric and natural gas charges of $\$ 1.2$ million in 2014, and increase to $\$ 1.7$ million in 2015 (high school air conditioning $\$ 250,000$ and rate increase), and future years.

## Supplies

We continue to review and/or reduce our budgets each year which has resulted in lower actual expenditures in these budgets. In 2013 we reduced our budgets again and continue to expend less of these budgets each year. Our instructional supplies were $\$ 746,000$ in 2010 , $\$ 627,000$ in $2011, \$ 544,000$ in 2012 , and $\$ 546,000$ in 2013. Our software expenditures were $\$ 362,000$ in 2010 , $\$ 182,000$ in 2011, $\$ 179,000$ in 2012, and $\$ 144,000$ in 2013. Our maintenance supplies were $\$ 746,000$ in 2010, $\$ 743,000$ in 2011, $\$ 714,000$ in 2012, and $\$ 634,000$ in 2013. Bus maintenance and bus fuel was $\$ 420,000$ in 2010, $\$ 521,000$ in 2011, $\$ 577,000$ in 2012, and $\$ 539,000$ in 2013. Our textbooks were $\$ 449,000$ in $2010, \$ 162,000$ in 2011, $\$ 75,000$ in 2012, and $\$ 496,000$ in 2013. We are forecasting our textbook expenditures to be $\$ 600,000$ in 2015 , and $\$ 500,000$ in 2016 and future years.

## Capital Outlay

Capital outlay expenditures on this forecast are used for technology equipment and career-technical equipment. Our capital outlay was $\$ 792,000$ in 2011, $\$ 690,000$ in 2012, and $\$ 558,000$ in 2013. We have forecasted $\$ 661,000$ in 2014 and $\$ 735,000$ in 2015 and future years.

Due to the current and future projected budget deficits, buses, motor vehicles, and all other equipment purchases have been moved to the Permanent Improvement Fund. Current capital outlay expenditures are being monitored and may be moved to the Permanent Improvement Fund in future years due to our ongoing budget deficits and declining fund balance. In previous years, all building and site improvements were moved to our Permanent Improvement Fund. The movement of other capital outlay (buses, vehicles, and equipment) from the General Fund to the Permanent Improvement Fund reduced the amount of funds available for district building projects and site improvements.

Our district does not have bonded debt and we have been improving and repairing our buildings instead of replacing our buildings. We did borrow $\$ 10$ million in FY 2013 for the replacement of the Whitmer High School HVAC system. The debt service on this debt is being paid from the Permanent Improvement Fund.

## Other Objects

These are mainly Lucas County auditor/treasurer fees and Lake Erie West Educational Service Center charges that are deducted from our State foundation payments.

Our auditor/treasurer fees were $\$ 563,000$ in 2010, $\$ 596,000$ in 2011, $\$ 648,000$ in 2012 (new levy - half year), $\$ 628,000$ in 2013, and forecasted to be $\$ 594,000$ (decreased tax collection) in 2014. We have forecasted that these fees will be $\$ 615,000$ in 2015 and future years.

The Education Service Center charges were $\$ 2.4$ million in 2010, $\$ 2.3$ million in 2011, and $\$ 2.1$ million in 2012 and 2013. Based on changes in state funding that reduced the funding to all ESCs in Ohio, our ESC charges increased significantly in 2014. We are forecasting $\$ 3.6$ million in 2014. We have made a decision to employ our own personnel for psychologists, speech therapists, and 3 multihandicapped units. We are also making other changes to the contract and are forecasting the ESC contract to be $\$ 2.3$ million in 2015, $\$ 2.5$ million in 2016, \$2.6 million in 2017 and future years. Administration is continuing to review the ESC charges and anticipates further changes in 2016 and future years.

## Other Financing Uses

The Food Service Fund was previously experiencing annual losses but it appears the Food Service Fund's finances have stabilized even though they ended 2013 with a loss $(\$ 53,000)$ but still maintained a fund balance of $\$ 80,000$. We anticipate a loss in 2014 based upon our 15 calamity days. In the past we have made annual advances (loan) of $\$ 150,000$ from the General Fund to the Food Service Fund. Based on the increase in food service revenue due to the significant increase in free and reduced lunches being served (reimbursed by the Federal Government), we were able to reduce that advance to $\$ 75,000$ in 2013 and kept it unchanged in 2014 and future years. We also make advances to Grant Funds to maintain a positive fund balance in these funds.

We annually make transfers to the high school activity funds and the employee recognition fund. These two transfers totaled $\$ 43,000$ for FY 2014. With the transfer of the self-funded insurance fund balance of $\$ 792,769$, this increased our revenue by $\$ 792,769$ and increased our expenditures by the same amount in 2014. This transfer-in and transfer-out had no effect on our fiscal year-end General Fund balance.

## Budget Reserve (Rainy Day Fund)

The Board of Education has previously authorized a Budget Reserve in the amount of $\$ 1,800,000$. After the passage of our November 2011 levy, the Board increased the Budget Reserve to $\mathbf{\$ 3 , 4 5 0 , 0 0 0}$ in 2012. This Budget Reserve is maintained for all future years.

## 12. Staff Appreciation Resolution

The Superintendent recommends that the Board adopt the Resolution for Staff Appreciation as presented:

## WASHINGTON LOCAL SCHOOLS' STAFF APPRECIATION

WHEREAS, Washington Local employees exemplify high standards both personally and professionally and unparalleled interest in and concern for the district's student, families, staff, and community; and,

WHEREAS, Washington Local employees are committed to loving and lifting up our kids, and helping each child find his or her purpose in life; and

WHEREAS, Washington Local employees embrace our core values of courage, dedication, dignity, excellence, gratitude, honesty, loyalty, respect, responsibility, service, teamwork, and trust; and,

WHEREAS, Washington Local employees deserve the gratitude and respect of all members of the school community;

NOW, THEREFORE, BE IT RESOLVED, that the Washington Local Board of Education hereby acknowledges with pride the enormous contributions made by administrative, certified, and classified employees of this district;

BE IT FURTHER RESOLVED, that the Washington Local Board of Education does hereby express its gratitude to all employees for their outstanding commitment to our students, families and the Washington Local community;

BE IT FURTHER RESOLVED, that the Washington Local Board of Education hereby extends sincere best wishes to all employees of the 2014 Top Workplace for good health and happiness now and in the future.

Moved by: $\qquad$

Vote: EK $\qquad$ PC $\qquad$ TI $\qquad$ DH $\qquad$ JL $\qquad$

## 13. Gifts and Donations

The Superintendent recommends that the Board accept the gifts and donations as presented:

## A. Robert Landis

5523 Gay Street, Toledo, OH 43613

- Donated a 1995 Chevrolet Lumina APV van to the Whitmer CTC Automotive Technology Program.


## B. Start's Auto Parts

Tom Start, 8012 Lewis Avenue, Temperance, Michigan 48182

- Donated a tool storage cart and a starter set of tools to the Whitmer CTC Automotive Technology Program for the Tool Scholarship

Moved by: $\qquad$
Vote: EK ___
$\qquad$ PC $\qquad$ TI $\qquad$ DH $\qquad$ JL $\qquad$


WHITMER CAREER \& TECHNOLOGY CENTER

## MEMO

| To: | Patrick Hickey |
| :--- | :--- |
| From: | Deb Heban |
| Re: | Board Meeting Agenda - May |
| Date: | April 28, 2014 |

Please add to the board agenda for the month of May the following:

> Donation: Automotive Technology Program - for Students Tool Scholarship

- Tool Storage Cart and Starter Set of Tools

Tom Start
Start's Auto Parts
8012 Lewis Ave.
Temperance, Michigan 48182
The Whitmer CTC Automotive Technology program has established a Tool Scholarship based upon a recommendation from their advisory committee. This scholarship will be for a tool storage cart and a starter set of tools. This scholarship has been made possible by the donation from Start's Auto Parts as well as the Scholarship requirements:

- Student written essay explaining why he/she is deserving of the scholarship
- Essay reviewed and judged by advisory committee members and school administration
- Finalist will participate in a personal interview
- Grades, attendance, career goals, current employer situation and personal financial need will be considered
- If the committee determines that there are no deserving students for the current year, the tools will be held for the following year and potential multiple scholarships will be awarded.
- Funds raised by the annual CTC car show will help with future scholarship tool kits if needed

| Tool | Description | Part \# |
| :---: | :---: | :---: |
| Screwdriver | Slotted | NHTDW24 |
| Screwdriver | Slotted | NHTDW14 |
| Screwdriver | Slotted | NHTDW26 |
| Screwdriver | Slotted | NHTDPW3 |
| Screwdriver | Torx | NHTDPW4 |
| Screwdriver | Torx | NHTDW40 |
| Screwdriver | Slotted | NHTDPW33 |
| Screwdriver | Torx | NHTDPW8 |
| Screwdriver | Torx | NHTDPW6 |
| 7 pc wrench set | metric | 1401M |
| 19 pc . Wrench set | SAE - Long \& Short | 90962 |
| 14 Pc. Wrench set | Metric Long \& Short | 90963 |
| 39 pc . Socket set | 1/4" Drive | 6540 |
| 34 pc. Torx/Hex set | 1/4" , 3/8" \& 1/2" set | NBH636 |
| Book | Tools and equipment | 15-7335 |
| Ratchet | 3/8" Drive | NB46 |
| Screwdriver | Phillips Screwdriver | NHTDPW3 |
| Extension | 3/8" Drive - 10" | NB51 |
| Screwdriver Set | 4 pc. | D-14B |
| Socket Set | 8 pc. 3/8" drive deep | 8106 |
| Socket Set | 8 pc. 3/8" drive deep Metric | 6108M |
| Light | Super Bright Slim | 721621 |
| Safety Glasses | Dewalt | DPG52-10 |
| 3 pc. Extensions | 1/4" Drive - Locking | 6005 |
| 12 pc . Socket Set | 3/8" Drive Metric | SS38112M |
| 9 pc. Socket Set | 3/8" Drive | SS38109 |
| 3 pc .Wrench Set | Flare Nut | NDF 590 |
| 13/16" Socket | Spark Plug | 774-1477 |
| 5/8" socket | Spark Plug | 774-1479 |
| 3" Extension | 3" - 3/8" Drive | ext 3803 |
| 6 "Extension | 6" - 3/8" Drive | ext 3806 |
| 10"Extension | 10" - 3/8" Drive | ext 3810 |
| Wrench | 7/16" Flare Nut | FNW1214 |
| Wrench | 9/16" Flare Nut | FNW 1618 |
| Wrench | 5/16" Flare Nut | FNW810 |
| Screwdriver | 1/2" Philips | DPW-41 |
| Screwdriver | 1/8" Slotted | DW12 |
| Hammer | Soft Face | HSF 2 |
| Brake Cylinder Hone | 3 Stone | 776-9221 |
| Hammer set | 2 pc . | FH2516 |
| Hammer | Rubber Mallet | NR 192 |
| Pry bar Set | 2 pc . | PBF02 |
| Pliers | CV Joint | 776-9244 |
| Nut Splitter | Heavy Duty | 776-9259 |
| Stud Puller | 4 pc. Metric | 776-9185 |
| Piston Ring Compressor |  | 776-9128 |
| Circuit Tester | 24 Volt | 3884 |
| Mirror | Adj. - Telescoping | 32050 |
| Circuit Tester | Heavy Duty | 28400 |
| Caliper | Stainless Steel Digital | 776-9152 |
| Brake Tool Set |  |  |
| Tube bender |  | 776-9219 |
| Thickness Gauge |  | 776-9148 |
| Hex Key Set | 7 pc. Folding | 776-9118 |
| Battery terminal Tool |  |  |
| Tape Measure | 25' Tape | LG25 |
| 4 pc. Plier Set | P-31, P-50, P-27, P-557 w/pouch |  |

## 14. Board of Education Policy

RECOMMENDATION \#1 The Superintendent recommends that the Board hold second reading and approve the Board of Education policy as presented:

## A. 7434 - Use of Tobacco on School Premises (Revised)

Moved by: $\qquad$ Seconded by: $\qquad$
Vote: EK ___
PC $\qquad$ TI $\qquad$ DH $\qquad$ JL $\qquad$

RECOMMENDATION \#2 The Superintendent recommends that the Board hold first reading on the Board of Education policies as presented:
A. 5421 - Grading (Revised)
B. 5430 - Class Rank (Revised)
C. 5200 - Attendance (Revised)
D. 0160 - Notice of Meeting - Board Bylaws (Revised)
E. 5310 - Health Services - Students (Revised)
F. 8900 - Anti-Fraud - Operations (New)

Moved by: $\qquad$ Seconded by: $\qquad$
Vote: EK $\quad$ PC __ $\quad$ TI ___ $\quad$ DH __ $\quad$ JL ___

## RECOMMENDATION IF FIRST READING IS WAIVED:

The Superintendent recommends that the Board approve the Board of Education policies as presented:
A. 5421 - Grading (Revised)
B. 5430 - Class Rank (Revised)
C. 5200 - Attendance (Revised)
D. 0160 - Notice of Meeting - Board Bylaws (Revised)
E. 5310 - Health Services - Students (Revised)
F. 8900 - Anti-Fraud - Operations (New)

Moved by: $\qquad$

PC $\qquad$ TI $\qquad$ DH $\qquad$ JL $\qquad$

# washington local schools 

TO: Patrick Hickey<br>FROM: Nancy Brenton and Rachael Novak<br>DATE: 5/8/2014<br>RE:<br>Policy Recommendations for May 21, 2014 Board Agenda

The Policy Committee recommends the Board adopt the following policies as presented.

## 7434 Use of Tobacco on School Premises - Revised

This policy was tabled at the April board meeting to address a Board member's question about enforcement of the ban on smoking on school property. The Ohio Department of Health and the Ohio Department of Education highly recommend school districts prohibit tobacco on outdoor properties. It is not required by law. The Policy Committee recommends keeping the prohibition in policy because it is consistent with our educational mission to discourage students from using tobacco and the policy provides leverage when needed. The state agencies and the Policy Committee recognize that it is easier to enforce with students and employees than with the public. Generally public enforcement is simply a reminder that smoking is prohibited on school grounds.

Policy Committee recommends the administration review our current enforcement for staff. Some employees are reported to smoke in school vehicles and on school grounds in spite of clear prohibition of tobacco by employees at work.

## 7434 - USE OF TOBACCO ON SCHOOL PREMISES

The Board of Education is committed to providing students, staff, and visitors with a tobacco and smoke-free environment. The negative health effects of tobacco use for both users and nonusers, particularly in connection with second hand smoke, are well established. Further, providing a non-smoking and tobacco-free environment is consistent with the responsibilities of teachers and staff to be positive role models for our students.

For purposes of this policy, "use of tobacco" means to chew or maintain any substance containing tobacco, including smokeless tobacco, in the mouth to derive the effects of tobacco, as well as all uses of tobacco, including a-cigars, cigarettes, pipe tobacco, chewing tobacco, snuff, or any other matter or substances that contain tobacco, in addition to papers used to roll cigarettes and/or the smoking of electronic, "vapor," or other substitute forms of cigarettes, clove cigarettes and any other lighted smoking devices for burning tobacco or any other substance.

In order to protect students, staff, and the environment, who choose not to use tobacco from an environment noxious to them, and because the Board cannot, even by indirection, does not condone smoking and/or the use of tobacco, the Board prohibits the use of tobacco or tobacco substitute products at all times in the following areas: within any enclosed facility owned or leased or contracted for by the Board, and in the areas directly or indirectly under the control of the Board immediately adjacent to locations of ingress or egress to such facilities. This prohibition extends to any Board-owned and/or operated vehicles used to transport students and to all other Boardowned and/or operated vehicles. Such prohibition also applies to: school grounds, any schoolrelated event, and in designated areas as defined in statute and by Ohio's Smoke-Free Workplace Program.
A. all district buildings;
B. board-owned vehicles
C. stands at the athletic facilitios.

Such prohibition also applies on school grounds, on school vehicles, and/or at any school-rolated ovent.
The Superintendent shall require the posting of signs as required by R.C. 3794.06 and as specified by the Ohio Department of Health.
R.C. 2923.12, $3313.20,3313.47,3313.751,3794$ et seq.

20 U.S.C. 6081 et seq., 20 U.S.C. 7182
U.S.D.O.E. Memorandum, 1995
A.C. 3701-52

# washington local schools 

TO: Patrick Hickey
FROM: Nancy Brenton and Rachael Novak
DATE: 5/8/2014
RE: $\quad$ Policy Recommendations for May 21, 2014 Board Agenda

The Policy Committee recommends the Board adopt the following policies as presented.

## 5421 Grading - Revised

Update with the new recommended grading scale to bring Whitmer in line with other area high schools and enable our students to be more competitive with other students when applying for college entrance and scholarships.

## 5430 Class Rank - Revised

Update with the new recommended grading scale. Remove repetitive language. Clarify that Valedictorian and Salutatorian honors require at least 6 semesters be completed at Whitmer.

## Additional information related to changing the grading scale:

The Grading Scale Committee surveyed twelve school districts (see attached) that recently moved to a 10 -point grading scale about how they went about implementing this change. Eleven of the twelve districts picked a start date (the beginning of the next school year) and implemented the new grading scale on that date. One district retroactively modified GPAs back to grade 6 and did not recommend this approach. They are having significant difficulties making this change because of the retroactive approach.

The Grading Scale Committee's recommendation is that we begin utilizing the 10 -point grading scale at the start of the 2014-15 school year. Current GPAs will be averaged with the new scale as grades are accrued during the 2014-15 school year and into the future. This reflects the same practice we use when a student transfers here from another district.

The committee also recommends the following actions to communicate this change to students, parents, teachers and the community:

- Create a PowerPoint for the district and give it to all the principals to show at the end and/or beginning year staff meeting at each building.
- Write an article about the grading change for all the elementary, junior and high school parent newsletters to go out at the end (if time permits) and beginning of the year.
- Communicate the change via the Curriculum Connect newsletter to all district staff.
- Create a communiqué to be used in each school's handbook.
- Update the WHS school profile.
- Write an article for other district publications that go out to everyone in our district.
- Share the change on the district website and perhaps provide a link to the PowerPoint.


## 5200 Attendance - Revised

The current policy states students will receive failing grades for work missed during an unexcused absence. However, absences may be unexcused simply because a parent doesn't follow through with the proper notification to the building of an otherwise excused absence. This holds the student responsible for a parent or guardian's failure to follow through. Meanwhile other students who skipped school have parents willing to write false excuses for them.

We recommend removing the requirement to fail a student any time an absence is recorded as unexcused. That does not apply to suspensions or expulsions. And it does not change the ability for teachers to use attendance as part of the participation grade. Teachers report that they prefer to have the students do the work and learn the material, regardless of the reason for their absence.

School Districts Surveyed for Grading Scale

| School | City, State | Start <br> Year | Picked a date and moved forward | $\begin{aligned} & \text { Implement } \\ & \text { scale } \\ & \text { retroactively } \end{aligned}$ | How was changed indicated on transcripts | Any problem combining new GPA with old GPA in PowerSchool | How did you inform colleges of the change | How did you inform community? |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Baldwin- <br> Whitehall | Pittsburg, PA | $\begin{aligned} & 2009- \\ & 2010 \end{aligned}$ | X |  | legend at the bottom of transcript indicated change | no | Noted change on school profile that is sent with transcripts for admissions purposes. | Parent advisory committee, mailing, update handbook, website, news release, |
| Chesterfield | Virginia | $\begin{aligned} & 2013- \\ & 2014 \end{aligned}$ | X |  |  |  | Updated school profile | survey on web-site |
| Fairfield City Schools | Ohio | $\begin{gathered} 2011- \\ 2012 \end{gathered}$ |  | X <br> but it was a mess |  | Yes - when they went back and changed grades the failures were not supposed to be changed -2 years later, they had problems with the transcript when that class was graduating and they were figuring rank Progress book | Updated profile 800 in graduating class | social media |
| Highland Local School | Medina, Ohio | $\begin{gathered} 2012- \\ 2013 \end{gathered}$ | X |  | legend at the bottom of transcript indicated change | We were switching from ESIS to power school so it was easy | updated school profile <br> * see example | Curriculum Advisory <br> Committee - they presented at opening day district meeting, newsletter, website, all call |
| Hudson City School | Hudson, Ohio | $\begin{gathered} 2010- \\ 2011 \end{gathered}$ | X |  |  |  | see example of school profile |  |
| Isle of Wright County Schools | Virginia | $\begin{gathered} 2010- \\ 2011 \end{gathered}$ |  |  |  |  |  |  |
| Linton- <br> Stockton <br> School Corporation | Indiana | $\begin{gathered} 2013- \\ 2014 \end{gathered}$ | X |  | legend at the bottom of transcript indicated change | none so far - first year (Harmony) | updated school profile | superintendent all call, letter home, website |
| Loudoun County Public Schools | Virginia | $\begin{aligned} & 2009- \\ & 2010 \end{aligned}$ |  |  |  |  |  |  |


| School | City, State | Start <br> Year | Picked a date and moved forward | $\begin{gathered} \text { Implement } \\ \text { scale } \\ \text { retroactively } \end{gathered}$ | How was changed indicated on transcripts | Any problem combining new GPA with old GPA in PowerSchool | How did you inform colleges of the change | How did you inform community? |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Madeira City Schools | Cincinnati, Ohio | $\begin{gathered} 2010- \\ 2011 \end{gathered}$ | X |  | no notation on transcript | no - 'flip of a switch' (ProgressBook) | 6 | mailings, parent letter, PTO. They have a Planning Commission which has business leaders, parents, teachers and admin. |
| Monticello | IL | $\begin{gathered} 2013- \\ 2014 \end{gathered}$ | X |  | Not sure | not that he's heard of - it's the first year | update school profile <br> * see example | Update school literature with changes, meeting and mailings |
| Revere Local Schools | Richfield, Ohio | $\begin{gathered} 2012- \\ 2013 \end{gathered}$ | Went from 10-point to 10-point with +/ |  | Whatever scale a student started with they ended with | had to make different class sections for the students on the different grading scales in the same class (Dazel) | not an issue till 2016 |  |
| Talmadge City Schools | Trenton, Ohio | $\begin{aligned} & 2014- \\ & 2015 \end{aligned}$ | X |  | still working on implementation plan |  |  |  |

# Washington Local School District <br> Bylaws \& Policies 

## 5421-GRADING

The Board of Education recognizes its responsibility for providing a system of grading student achievement that can help the student, teachers, and parents judge properly how well the student is achieving the goals of the District's program.

The Board believes that the District's grading system should be a reliable system and one that ensures each student's grades signify accurately his/her degree of accomplishment of those expected learning outcomes which are to be stated for each program at every grade level, kindergarten through twelve.

Procedures for grading whereby the professional staff:
A. develops clear, consistent criteria and standards particularly when grades are based on subjective assessment;
B. helps each student understand in each course or program what behavior and/or achievement is needed to earn each grade as well as what will produce a failing grade;
C. provides opportunities for each student to obtain information as to his/her progress toward the learning goals of his/her courses or programs;
D. provides for a pass/fail grade in programs for which it is appropriate;
E. provides students the opportunity to assess both their own achievements and their areas of difficulty.

The grading system should not inhibit the professional staff member from learning the strengths and weaknesses of each student on an individual basis.

## Grading Procedures

A. Primary Grades: In the primary grades, the student progress report card has been designed to show progress of the student without using letter grades.
B. Intermediate Grades: Letter grades will be posted on progress report cards at the end of each quarter.
C. Intermediate Grades: Art, physical education, and music will be graded using (P)
praiseworthy, (S) satisfactory, or (U) unsatisfactory and will not be included in academic honor roll calculations.
D. Junior High: All grades for subjects taught will be recorded as letter grades each quarter, or when applicable.
E. Secondary School 9-12: All grades for subjects taught will be recorded as letter grades each quarter, or when applicable.

1. Course credits as listed in the Curriculum Guide are given for subjects passed. When the required credits as set by the Board of Education are earned, the student may graduate.
2. All full-year and semester courses will be graded and earn credit on a semester basis.
3. Since requirements for the completion of a vocational program are not met until the entire year's work is completed, credits for vocational programs are awarded only at the end of the school year. Special consideration to grant semester credit for vocational courses may be appealed to the principal.

## F. Grading Procedures

1. Beginning with the 2014-15 school year, the percentages for letter grades are as follows. Beginning with the 2003-04 school year, the percentages for letter grades are as follows:

$$
\begin{aligned}
& A=93-100 \\
& B=85-92 \\
& B=76-84 \\
& D=68-75 \\
& F=\text { Bolow } 68
\end{aligned}
$$

| A | $93-100$ |
| :--- | :--- |
| A- | $90-92$ |
| B+ | $87-89$ |
| B | $83-86$ |
| B- | $80-82$ |
| C+ | $77-79$ |
| C | $73-76$ |
| C- | $70-72$ |
| D+ | $67-69$ |
| D | $63-66$ |
| D- | $60-62$ |
| F | $0-59$ |

2. When, in any quarter, a student has not completed the assigned work for that quarter, the teacher may issue an "I" grade as an indication that work is incomplete. An "I" grade given is for that quarter only and shall not be construed to mean work not completed in any other quarter.
3. Failure to make up an "I" grade during the following quarter will result in an "F" grade. If an "l" grade is given for the final quarter, and is not removed within three (3) weeks, unless an extension is granted by the principal, the grade for that quarter shall be "F".
4. The teacher is responsible for the final determination and issuing of grades. In the event of a conflict, it shall be referred to the building principal.
5. In no case may an "F" grade be given unless a deficiency notice has been issued in compliance with policy.

# Washington Local School District Bylaws \& Policies 

## 5430 - CLASS RANK

The Board of Education acknowledges the usefulness of a system of computing grade point averages and class ranking for high school students, both to inform students of their relative academic placement among their peers and to provide students, prospective employers, and institutions of higher learning with a predictive device so that each student is more likely to be placed in an environment conducive to success.

The Board authorizes a system of class ranking, by grade point average, for students in grade(s) 9-12. Glass fank will be determined beginning 2008-09 school year after the end of the second semester.

The grades of students transferring to the high school from a chartered school-will be recognized.; however, such students shall have no established class rank for purposes of graduation honors of Valedictorian and Salutatorian-until such time as they have completed six (6) semesters.

Students entering the high school from non-chartered or home-based schooling shall have no established grade point average (GPA) or class rank for purposes of graduation honors of-Valedictorian and Salutatorian until such time as they have completed six (6) semesters.

No student shall be eligible for graduation honors, such as of Valedictorian, otc. or Salutatorian unless they have been enrolled for five (5) consecutive semester(s) prior to the final semester utilized for purposes of determining such honors.

Procedures for the computation of grade point averages and the assignment of class rank to implement this policy which shall include:
A. a provision for students completing graduation requirements before their class;
B. a statement of the methods for such computation and assignment to be made available for those to whom a student's grade point average or rank in class is released;
C. recognition of the heavier burden of certain work, classes, courses, etc.

## Weighted Grades 9-12

Letter grades 9-12 will be interpreted according to the following weighted point value to compute grade point average (GPA) and class rank:

| - | Grade | Points | Honors Points |
| :--- | :--- | :--- | :--- |
| - | - | - | 5.0 |
| - | A | 4 |  |
| - | - | - | 4.0 |
| - | $B$ | - |  |
| - | - | 2 |  |
| - | C | - | 2.0 |
| - | - | 4 |  |
| - | D | - | 0 |
| - | - | 0 |  |

Beginning with school year 2008-09 (graduation class of 2012)

| Grade | Points | Honor Points | Advanced <br> Placement |
| :--- | :---: | :---: | :---: |
| A | 4 | 4.5 | 5 |
| B | 3 | 3.5 | 4 |
| C | 2 | 2.5 | 3 |
| D | 1 | 1.5 | 2 |
| F | 0 | 0 | 0 |

Beginning with school year 2014-15

| Grade | Points | Honor Points | Advanced <br> Placement |
| :---: | :---: | :---: | :---: |
| A | 4.0 | 4.5 | 5.0 |
| A- | 3.7 | 4.2 | 4.7 |
| B+ | 3.3 | 3.8 | 4.3 |
| B | 3.0 | 3.5 | 4.0 |
| B- | 2.7 | 3.2 | 3.7 |
| C+ | 2.3 | 2.8 | 3.3 |
| C | 2.0 | 2.5 | 3.0 |
| C- | 1.7 | 2.2 | 2.7 |
| D+ | 1.3 | 1.8 | 2.3 |
| D | 1.0 | 1.5 | 2.0 |
| D- | 0.7 | 1.2 | 1.7 |
| F | 0 | 0 | 0 |

Adopted 3/19/08
Revised 11/20/13, $\qquad$

# Washington Local School District Bylaws \& Policies 

## 5200 - ATTENDANCE

The success of the educational program is predicated upon the presence of the student and requires continuity of instruction and classroom participation. Attendance shall be required of all students enrolled in the schools during the days and hours that the school is in session or during the attendance sessions to which students have been assigned.

In accordance with statute, the District shall require, from the parent of each student of compulsory school age or from an independent adult student as defined in administrative guidelines who has been absent from school or from class for any reason, a written statement of the cause for such absence. The District reserves the right to verify statements and to investigate the cause of a single absence or prolonged absence.

Absences are classified as excused or unexcused.

Repeated violation of Board policy on attendance may result in suspension or expulsion.
Reasonable excuses for absence include:
A. personal illness (a written physician's statement verifying the illness may be required);
B. illness in the family (the absence under this condition shall not apply to children under fourteen (14) years of age);
C. quarantine of the home;
D. death in the family;
E. medical or dental appointment (written physician's or dentist's statement may be required);
F. necessary work at home due to absence or incapacity of parent(s)/guardian(s);
G. observation or celebration of bona fide religious holy days;
H. college visitation (verification from the college, university or technical college may be required);
I. such good cause as may be acceptable to the Superintendent.

Attendance need not always be within the school facilities. A student will be considered to be in attendance at any place where class is in session by authority of the Board.

Students assigned to programs of other guided learning experiences are considered to be in regular attendance for the program provided they report to staff members assigned at the place in which they are conducting study, and regularly demonstrates progress toward the objectives of the course of study.

The Superintendent may excuse a student over fourteen (14) years of age from attending school for a future limited period for the purpose of performing essential work directly or exclusively for parents or
guardians. Such excuse should not exceed five (5) days and may be renewed twice if necessary in any one (1) school year.

A written explanation of each past absence shall be made by the parent or guardian to the building administrator/designee to determine absence as excused or unexcused.

Future absences are those which have prior approval of a building administrator/designee. These may include, but not be limited to, school-sponsored field trips and college visitation (limit one (1) in junior year and three (3) in senior year). Special forms are required to be completed, returned to, and approved by the appropriate building administrator/designee.

## Make-Up Work

It is the responsibility of students or parent/guardian to contact teachers and obtain make-up assignments. Students who know when they will be absent should obtain assignments prior to being absent.

All absences may be considered by teachers in determining the participation portion of students' grades.
Students will receive credit for work missed during an excused absence as long as the work is satisfactorily completed in a timely fashion. Students will receive failing grades for work missed during unexcused absences. 9

## Family Vacation

While family vacations are not recognized as excused absences by State law, work may be made up for credit if:
A. The vacation/leave form was completed and received by a building administrator/designee.
B. All work given to students prior to the vacation must be completed and returned to the teachers on the first day of attendance in school following the vacation.
C. All work not given prior to the vacation must be completed in a timely fashion as determined by teachers.
D. Due to the nature of some work missed (e.g. group work, labs, etc.) it may not be possible to make up the work.
R.C. 3313.664, 3321.01 et seq., $3321.13(B)(2), 3321.19,3321.191,3321.22$,
R.C. $3321.38,3331.05$
A.C. $3301-35-03(\mathrm{G}), 3301-47-01,3301-51-13$

Revised 5/15/13
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# washington local schools 

TO: Patrick Hickey<br>FROM: Nancy Brenton<br>DATE: 5/8/2014<br>RE: $\quad$ Second Policy Recommendation for May 21, 2014, Board Agenda<br>Policies exempt from Policy Committee review

The following policies are not required to be reviewed by the TAWLS Policy Committee. After consultation with Student Services/Nurses/Athletic Director (5310-Health), Treasurer Jeff Fouke (Bylaw 0160 and 8900-Anti-Fraud) and yourself (Bylaw 0160), I recommend adoption of the following.

## 0160 Notice of Meeting - Board Bylaws - REVISED

Some individuals feel the following statement is demeaning and should be removed from the public announcements of Board meetings. "Upon request to the Superintendent, the District shall make reasonable accommodation for a disabled person to be able to participate in this activity." Legal counsel confirmed that the statement is not legally required and may be removed from the district's public announcements as long as the district makes reasonable accommodations for individuals with disabilities to participate in Board of Education meetings.

## 5310 Health Services - Students - REVISED

The policy includes new language recently adopted by the Ohio legislature and required for all public school districts. NEOLA recommends adopting the policy to remain consistent with state law. We also recommend removing the schedule for testing since the grade levels and testing have/may change over the years to meet health needs of students within available funding.

## 8900 Anti-Fraud - Operations - NEW

NEOLA recommends adopting this policy which is consistent with recent legislation and is sometimes requested by state auditors. The district already completed legal requirements to notify all employees of the Anti-Fraud law and documented the notification through Safe Schools. We continue to ensure all new employees are provided the policy and sign off that they received it.

## Bylaws 0160 Meetings

## 0164 Notice of Meetings

A. A schedule of the time and place of each regular meeting(s) shall be submitted to the newspaper for publishment.

The notice shall also contain the following statement: "Upon request to the Superintendent, the District shall make reasonable accommodation for a disabled person to be able to participate in this activity."
B. Notice of the time, place, and purpose of each special meeting shall be given to the news media twenty-four (24) hours in advance of the meeting, except that when an emergency requires the immediate official action of the Board, the member(s) calling the meeting shall immediately notify the media requesting such notice of the time, place, and purpose of the meeting. R.C. 121.22
C. Notice of meetings at which the specific type of public business is to be discussed shall be sent to all persons requesting in writing such notice, provided that such persons supply the Board with stamped, addressed envelopes for the purpose.
D. The Treasurer shall notify all Board members of each Board meeting no later than two (2) days in advance of the meeting. Such notice shall include the time, place, and purpose of the meeting.
R.C. 3313.16

Revised 11/20/13

## HEALTH SERVICES

The Board of Education may require students of the District Students may be required-to submit to periodic health examinations to:
A. to-protect the school community from the spread of communicable disease;
B. to ensure verify that each student's participation in health, safety, and physical education courses meets his/her individual needs;
C. to ensure verify that the learning potential of each child is not lessened by a remediable physical disability.

The District may provide or request parents to provide:
A. general physical examinations for athletics;
B. dental examinations;
C. tests for communicable disease;
D. vision and/or audiometric screening;
E. scoliosis tests.

The Board shall directly notify the parents of students, at least annually at the beginning of the school year, of the specific or approximate dates during the school year when any nonemergency, invasive physical examination or screening is scheduled or expected to be scheduled for students if the examination or screening is: (1) required as a condition of attendance; (2) administered by the school and scheduled by the school in advance; and (3) not necessary to protect the immediate health and safety of a specific student, or other students.

The term "invasive physical examination" means any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision, or scoliosis screening.

Unless the physical examination or screening is permitted or required by an applicable State law, parents may refuse to allow the Board to administer a nonemergency, invasive physical examination or screening upon written notification to the Board within 5 days after receipt of the Board's annual public notice.

Any student who has been removed from a physical education class, or athletic practice or competition, by a teacher, coach, or referee because s/he has exhibited signs, symptoms, or behaviors consistent with having sustained a concussion or head injury shall not be permitted to return to any physical education class, or athletic practice or competition, for which the teacher, coach, or referee is responsible until both of the following occur:
A. The student's condition is assessed by a physician or other healthcare provider authorized by the Board, in accordance with requirements set forth in R.C. 3313.539(E)(2), to assess such a student.
B. The student receives written clearance that it is safe to return to physical education class, or athletic practice or competition, from a physician or other healthcare provider authorized by the Board, in accordance with requirements set forth in R.C. 3313.539(E)(2) to grant such a clearance.

Procedures
Student hearing, vision, and postural screenings will be provided per the following schedules:

| A. | Visual Sereening |
| :---: | :--- |
|  | Grades K, 1,3,5,7,9 |
| B. | Hearing Sereening |
| C. | Grades $K, 1,3,5,9$ |
| Postural |  |
| Grades $6,7,9$ |  |

Additional grade levels and types of sereening will be provided as time and personnel permit. Students may be referred to school nurses at any time for sereening. Follow up and referral will be done by school nurses.
R.C. 2305.231, 3313.50, 3313.68 et seq., 3313.539
A.C. 3301-35-03 (D)

20 U.S.C. 1232(h)
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## ANTI-FRAUD

The Board of Education expects all its employees to be honest and ethical in their conduct and to refrain from engaging in activities which may be fraudulent, illegal, or otherwise unethical. The District will not tolerate such activities, and will investigate claims of suspected fraud or fraudulent activity and implement appropriate disciplinary measures, when necessary.

## Scope

This policy applies to any fraud, or suspected fraud, involving employees, consultants, vendors, contractors, outside agencies and employees of such agencies, and any other parties having a business relationship with the District.

## Policy

Fraud and fraudulent activity are strictly prohibited.
Each employee or agent of the District shall be responsible for reporting any observed or suspected fraud or fraudulent activity to his/her immediate supervisor. If the employee's immediate supervisor is not available, responsive, or is the employee whose behavior is in question, the employee may report such information to the Superintendent or Treasurer. If the reported conduct relates to the Superintendent or Treasurer, the report may then be filed directly with the Board President.

All administrators shall attempt to investigate and verify any conduct that appears to constitute fraud within the areas of their responsibility.

All reporting and investigation shall be done in accordance with the District's Whistleblower's AG 1411 (see also AG 3211 and AG 4211).

In addition to or instead of filing a written report with the supervisor or other District authority, the employee may file a report using the Auditor of State's system for reporting fraud in accordance with Ohio law.

## Notification

The District shall provide information about the Ohio fraud-reporting system and the means of reporting fraud to each new employee at the time of his/her employment. Each new employee shall confirm receipt of such information within thirty (30) days of beginning employment.

## Fraud - Definitions

"Fraud" is defined as the intentional, false representation or concealment of a material fact for the purpose of inducing another to act upon it to his/her legal injury. For purposes of this policy, fraud includes the misuse and/or misappropriation of public money by any Board employee member or official, or any office or Department of the District.

The following are examples of prohibited acts:
A. falsification of any District record (particularly financial records) with the intent to conceal information to the District's detriment or the individual's advantage
B. forgery of a check, bank draft, wire transfer, or any other District financial document
C. unauthorized alteration of a financial document or account belonging to the District
D. misappropriation of funds, supplies, or other assets of the District
E. impropriety in handling or reporting money or financial transactions
F. disclosing confidential and proprietary information to outside parties for personal gain (either directly or indirectly)
G. asking for or accepting anything of material value from contractors, vendors, or persons providing services or materials to the District, except as provided in gift policies
H. unauthorized destruction, removal, or use of records, furniture, fixtures and/or equipment for personal gain (either directly or indirectly)
I. misuse of State or Federal funds for other than their designated purposes

This list is meant to illustrate the types of activities that are prohibited. It is not comprehensive. Other misconduct of a similar nature is prohibited.

## Confidentiality

The District will maintain confidentiality with regard to the reports of suspected misconduct and the investigation, to the extent consistent with the conduct of an appropriate investigation and its obligations under the Public Records Act. However, absolute confidentiality for reporting witnesses and investigation results cannot be guaranteed.

Except as authorized by the Superintendent or Treasurer or his/her designee, the reporting witness and others interviewed are not to discuss the allegations or investigation with other District employees or officials, vendors or contractors. Such discussions may interfere with the investigation. Further, because of the nature of the alleged misconduct, unsubstantiated allegations that are not privileged could harm an innocent individual's reputation and result in potential civil liability.

## Non-Retaliation

Those who, in good faith, report suspected fraudulent activity will not be subject to any retaliation as a result of bringing the suspected misconduct forward. They will be subject to protection of the District's Whistleblower's Policy 1411 (see also Policy 3211 and Policy 4211).

## 15. Textbook Adoption

The Superintendent recommends that the Board approve textbook adoptions as presented:
A. Pearson Physics 1e, 2014 Edition

- Author: James S. Walker
- Publisher: Pearson
- Copyright Date: 2014
- Courses: Physics and Honors Physics
- \$10,166.01
B. myWorld Social Studies, 2013 Ohio Edition
- Authors: Frank Karpiel and Kathleen Krull
- Publisher: Pearson
- Copyright Date: 2013
- Course: Social Studies Grade 6
- \$40,934.25
C. Title: Pearson: Chemistry (Foundation Edition) 2012
- Author: Wilbraham, Staley, Matta \& Waterman
- Publisher: Pearson/Prentice Hall
- Copyright Date: 2012
- Courses: Chemistry 1 \& Honors Chemistry
- \$13,720.50

Moved by: $\qquad$ Seconded by: $\qquad$
Vote: EK ___
PC $\qquad$ TI $\qquad$ DH $\qquad$ JL $\qquad$

## washington local schools

MEMO: Executive Summary
RE: Physics Instructional Resource Adoption
DATE: May 14, 2014
FROM: Brian Davis
WLS has not adopted new instructional resources to be used for Physics and Honors Physics since 2002. This necessitated a review of current resources to determine if there were more updated instructional resources that could benefit teacher instruction and student learning. That examination occurred with the committee making the following recommendation for instructional resources.

Please find the following information regarding the recommendation to purchase the following resources:
Physics - Walker: Pearson Physics 1e, 2014 Edition

## Selection Process

A large group of vendor products were reviewed and two vendors were invited to present their resources to the committee. Two formal vendor presentations of different Physics programs were presented to a representative group of high school science teachers. Teachers were able to examine sample instructional resources and even piloted portions of them this spring.

## Rationale for Recommending

Physics

- Title: Pearson Physics 1e, 2014 Edition

Author: James S. Walker
Publisher: Pearson
Copyright Date: 2014
ISBN: 9780131371156

- The Pearson Physics instructional resources provide a conceptual and mathematical approach to Physics.
- Provides an up-to-date course with current applications and online performance-based activities.
- Better prepares our students for careers in physical sciences and/or engineering.
- Follows state and national standards with connections to real-world examples.


## Purchasing Details

- Program implementation includes no additional costs for the next 6 years, with both print and digital material access.
- We are ordering classroom sets of text materials with individual student access for online, supplemental resources, and the Mastering Physics portion of the Physics 1e, 2014 Edition.
- By ordering the materials this summer, teachers will have an opportunity to access online resources immediately and shipped materials prior to the beginning of the 2014-15 school year.
- We will utilize either the reduced shipping rates afforded through the Ohio School Council consortium or have our staff pick up the books directly from the Pearson warehouse to reduce our shipping costs.

Let me know if you have any questions.
Thanks
Brian
Brian E. Davis
Director of Curriculum \& Instruction
Washington Local Schools

## WASHINGTON LOCAL SCHOOLS

## Instructional Materials / Textbook Recommendation Form

It is recommended that the materials listed below be considered for adoption by the Washington Local Board of Education for use in the subject area designated.

Title of Text/instructional material: Pearson Physics ie Copyright date: 2014
Publisher: Pearson Author/s: James S. Walker
Course title/ grade level: Physics \& Honors Physics
PLEASE CHECK ONE: $\quad$ * Replacement ___ Supplemental ___ New adoption _ _ _

- If a textbook is currently being used, and the textbook being recommended is going to replace the one currently in use the following information MUST BE COMPLETED.

Name of current text: Copyright: 2002

Publisher: Glencoe Physics Principles \& Problems<br>Authors: Glencoe<br>Course title/ grade level: Physics \& Honors Physics

$++1++++++++1++++++++++++++++++++++++++++1+++++++++++++++++++++1++++++++++++++++++++++++++++++$
A total of 2 different sets of instructional materials in this subject area were considered in making this recommendation.
Jodi Fryman-Reed, Chairman
Jennifer Siler
Susan McPhail
Barb Masters

Approved:


Brian Davis, Director of Curriculum
+++++++++++++++++++++++++++++++++++++++1+++++++++++++++++++++++++++1+1++1+1++1++++++++++++1++++++++

Number of books required (if applicable): 100 Cost per book (if applicable): \$93.47 Total cost of adoption: $\mathbf{\$ 1 0 , 1 6 6 . 0 1}$

$$
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
$$

Approved: Patrick Hickey, Superintendent of Schools

Approved: BOARD OF EDUCATION
Date:

Washington Local Schools
Science, Curriculum and Materials Evaluation
Curriculum Area: $\qquad$ Phepies with Mastering
Physics? Honors Physic
Grade Level: $\qquad$ 11,12 Ability Level: $\qquad$
Textbook Information
Text Title: Pearson Physics Le 2 q14
Core: $\qquad$ Scuence Textbook Supplementary: Chare access? resources
Author: $\qquad$ Walker
$\qquad$ Pearson Copyright Date: $\qquad$ 2814
Publisher:
Number of Books Requested: $\qquad$ Estimated Price per Book: $\qquad$ 93.47

Name of Reviewer: $\frac{\text { On back: Susanmc.Phail }}{\text { Brenda Fisher }}$ Date: $\frac{2 / 24 / 2014}{2 / 2}$



## Describe main strengths of this book/resource.

 application,

Describe major weaknesses of this book/resource. Rene anticipated.

The Parser, Physics textbook plus supplemental resources provides conceptual and mathematical approach to Phopics. Purchasing. Physics Hexbooks alow's Waslungton focal students an up to -date course with modern applications and on in performance basel actiuties. These Performance based actuctes prepares. our students tor a future in Physical sciences. and/or engineering.
the Phipistextbocks we are currently using have a copyright et 2002, We are asking of a class $\times 0 \mathrm{~cm}$ set at hard copy books and induridual access for the online, Suppumental, and the mastering Physics portion of The Pcaroon, Physics $2 D 14$ edition.

The onlune/supplemental/Lab manuals for individual students comes with the textbook purchase. Students are able to accios the inline text bork from the liternet at anytime

4.
5. $\qquad$
6. $\qquad$
7. $\qquad$

$\qquad$
$\qquad$
$\qquad$
$\qquad$

## Walker Physics

Walker: Pearson Physics 1e 2014

|  | Description | ISBN | Price | Quantity Free | Quantity Charge | Total Services |  | Total Products |  | Thotal <br> Charge |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  | Frees | Charge | Frees | Charge |  |
| Walker: Pearson Physics 1e 2014 |  |  |  |  |  |  |  |  |  |  |
| ALL |  |  |  |  |  |  |  |  |  |  |
| 1 | Student Edition | 9780131371156 | 93.47 |  | 100 | 0.00 | 0.00 | 0.00 | 9,347.00 | 9,347.00 |
| 2 | ATE | 9780132957038 | 93.47 | 3 |  | 0.00 | 0.00 | 280.41 | 0.00 | 0.00 |
| 3 | IRDVD | 9780132977708 | 49.97 | 3 |  | 0.00 | 0.00 | 149.91 | 0.00 | 0.00 |
| 4 | ExamView | 9780132978446 | 142.97 | 3 |  | 0.00 | 0.00 | 428.91 | 0.00 | 0.00 |
| 5 | Lab Manual SE | 9780132957052 | 10.47 | 3 |  | 0.00 | 0.00 | 31.41 | 0.00 | 0.00 |
| 6 | MASTERINGPHYSICS WITH ETEXT PE PHYSICS | 9781269220866 | 60.47 |  |  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 7 | MASTERINGPHYSICS WITH ETEXT PE PHYSICS | 9781269151962 | 79.47 |  |  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 8 | PEARSON PHYSICS 1E 2014 SAMPAK | 9780133539356 | 0.00 |  |  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Purchase Subtotal |  |  |  |  |  | \$0.00 | \$0.00 | \$890.64 | \$9,347.00 | \$9,347.00 |
| Estimated Shipping \& Handling |  |  |  |  |  |  |  | \$71.25 | \$747.76 | \$819.01 |
| Totals |  |  |  |  |  |  | \$0.00 | \$71.25 | \$10,094.76 | \$10,166.01 |

Districts/schools registering to use OASIS for the first time receive a promo code for $3 \%$ freight. This code is good for every K12 order shipped via ground purchased through OASIS for the first 30 days after an account is activated.

* Prices effective through Sept. 30, 2014. ** Prices do not include applicable shipping $\&$ handling charges. Prices do not include applicable taxes. *** Titles are subject to change without notice.

Note: This is a cost proposal. It is not a formal contract.

## Pearson

## Curriculum Customer Service

## PO Box 2500

145 S. Mt. Zion Road
Lebanon, IN 46052
Email: k12cs@custhelp.com
Phone: 1-800-848-9500 or Fax 1-877-260-2530
Monday-Friday, 8am-5pm EST; 8am - 6pm DST
Order OASIS: http://k12oasis.pearson.com
For additional information regarding product go to:
http://www.pearsonschool.com

## washington local schools

MEMO: Executive Summary
RE: Grade 6 Social Studies Instructional Resource Adoption
DATE: May 14, 2014
FROM: Brian Davis
Adoption of a new Social Studies textbook for grade 6 has been delayed for three years to allow the vendors to update their materials to align with the newly adopted 2010 Ohio Revised Content Standards for Social Studies and to allow time for our $6^{\text {th }}$ grade teachers to develop their Social Studies units. We used the 2010 revised standards as criteria to narrow down the vendors materials to two and brought in those two vendors to present and share their print and digital resources. The teachers have been developing rigorous standards-based units that include lessons, scaffolded activities, and formative and summative assessments. By making an effort to ensure the resource aligns with the 2010 Ohio Revised Content Standards and our district designed units, we believe that these materials will best meet the needs of our Washington Local $6^{\text {th }}$ grade students.

Please find the following information regarding the recommendation to purchase the following resources:
Grade 6 - Pearson myWorld Social Studies, 2013 Ohio Edition

## Selection Process

Two formal vendor presentations of two different 6-8 social studies programs were presented to a representative group of $6^{\text {th }}, 7^{\text {th }}$, and $8^{\text {th }}$ grade social studies teachers. $7^{\text {th }}$ and $8^{\text {th }}$ grade Social Studies textbooks were selected and purchased last year. The consensus for grade 6 was to postpone adoption until the teachers had developed units aligned to the 2010 Ohio Revised Content Standards for social studies. Now that the $6^{\text {th }}$ grade Social Studies units have been developed, the $6^{\text {th }}$ grade group decided to select the resource that aligns with the $7^{\text {th }}$ grade Social Studies selection. The previous Pearson Social Studies textbook was used in both $6^{\text {th }}$ and $7^{\text {th }}$ grades. This Pearson resource divides the $6^{\text {th }}$ and $7^{\text {th }}$ grade content into two textbooks that reflect the content specified in the 2010 Ohio Revised Content Standards at each of those grade levels.

## Rationale for Recommending:

Grade 6

- Title: myWorld Social Studies, 2013 Ohio Edition

Authors: Frank Karpiel and Kathleen Krull
Publisher: Pearson
Copyright Date: 2013
ISBN: 9781269322232

- Aligns with 2010 Ohio Revised Content Standards for Social Studies.
- The resource includes critical components of the rigorous design process that are included in the $6^{\text {th }}$ grade units, such as essential questions, activities, and formative and summative assessments.


## washington local schools

- Reinforces and aligns with the learning progression detailed in our unit planning process and content requirements for grades 6-8.


## Purchasing Details

- Program implementation includes no additional costs for the next 6 years, with both print and digital material access.
- By ordering the materials this summer, teachers will have an opportunity to access shipped materials prior to the beginning of the 2014-15 school year.
- We will utilize either the reduced shipping rates afforded through the Ohio School Council consortium or have our staff pick up the books directly from the Pearson warehouse to reduce our shipping costs.

Let me know if you have any questions.
Thanks
Brian
Brian E. Davis
Director of Curriculum \& Instruction
Washington Local Schools

## WASHINGTON LOCAL SCHOOLS

## Instructional Materials / Textbook Recommendation Form

It is recommended that the materials listed below be considered for adoption by the Washington Local Board of Education for use in the subject area designated.

Title of Text/instructional material _myWorld Social Studies, 2013 Ohio Edition $\qquad$ Copyright date $\qquad$ 2013 $\qquad$
Publisher $\qquad$ Pearson $\qquad$ Author/s _Frank Karpiel and Kathleen Krull $\qquad$
Course title/ grade level $\qquad$ Social Studies $6^{\text {th }}$ Grade $\qquad$
PLEASE CHECK ONE:

* Replacement $\qquad$ Supplemental $\qquad$ New adoption _X_
- If a textbook is currently being used, and the textbook being recommended is going to replace the one currently in use the following information MUST BE COMPLETED.

Name of current text $\qquad$ Journey Across Time $\qquad$ Copyright $\qquad$ 2005 $\qquad$
Publisher $\qquad$ McGraw-Hill $\qquad$ Author/s $\qquad$ Glencoe McGraw-Hill $\qquad$
Course title/ grade level __Social Studies $6^{\text {th }}$ Grade $\qquad$

A total of __ 2 ___ different sets of instructional materials in this subject area were considered in making this recommendation.
Dolores Swineford, Chairman Shanna Huebner James Jordan Amy Rowland Phil Schiffler
\# of books required (if applicable) _ $525 \ldots$ Cost per book (if applicable) $\$ 77.97 \quad$ Total cost of adoption _ $\$ 40,934.25$ $\qquad$


Approved:
Approved:
$\qquad$
$\qquad$
Date:

Revised: 2010

Curriculum Area: $\qquad$ Social Studies Grade 6 $\qquad$
Course Titlle: $\qquad$ Grade 6 Social Studies

Grade Level: $\qquad$ Grade 6 $\qquad$ Ability Level: $\qquad$ Grade 6

## Textbook Information

Text Titlle: __ myWorld Social Studies, 2013 Ohio Edition $\qquad$

Core: $\qquad$ See Attached $\qquad$ Supplementary: $\qquad$ See Attached $\qquad$
Author: _ Frank Karpiel and Kathleen Krull $\qquad$
Publisher: $\qquad$ Pearson $\qquad$ Copyright Date: $\qquad$ 2013

Number of Books Requested: $\qquad$ See Attached $\qquad$ Estimated Price per Book: See Attached $\qquad$
Name of Reviewer: ___ Brian Davis $\qquad$ Date: $\qquad$ 4/16/2014 $\qquad$

| Poor |  |  | erag | excellent |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Section 1 Content | 1 | 2 | 3 | 4 | 5 | Not Applicable |
| 1. Addresses Ohio State Standards and indicators for the subject matter. |  |  |  |  | X |  |
| 2. Text and activities support the District adopted standards. |  |  |  |  | X |  |
| 3. Addresses the Washington Local School District curricular standards, appropriate to the course. |  |  |  |  | X |  |
| 4. Accurate, up to date content. |  |  |  |  | X |  |
| 5. Skills and strategies are clearly presented within the text |  |  |  |  | X |  |
| 6. Content appropriate for pupils' level of maturity |  |  |  |  | X |  |
| 7. Includes material which is accurate, objective, and current, suited to the needs and comprehension of pupils at the respective age level for which the course is offered. |  |  |  |  | X |  |
| 8. Content promotes problem solving and critical thinking skills. (Rigor) |  |  |  |  | X |  |
| 9. Accurately portrays the cultural and racial diversity of our society. |  |  |  |  | X |  |
| 10. Includes the role and contributions of ethnic and cultural groups. |  |  |  |  | X |  |
| 11. Includes contributions of both men and women in all types of roles. |  |  |  |  | X |  |
| 12. Includes the role and contributions of the entrepreneur and labor. |  |  |  |  | X |  |
| 13. Accurately portrays ecological systems and |  |  |  |  |  | X |


| the necessity for the protection of our environment. |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Poor |  | Average |  | Excellent |  |
| Section 2 Readabilility | 1 | 2 | 3 | 4 | 5 | Not Applicable |
| 14. Reading level appropriate to students' reading level |  |  |  |  | X |  |
| 15. Higher level thinking skills built into content and illustrations to involve and interest students |  |  |  |  | X |  |
| 16. In-text definitions and phonetic re-spellings given for new or difficult words |  |  |  |  | X |  |
| 17. Pages have an open, easy-to-follow organization and consistent, clear placement of headings |  |  |  |  | X |  |
| 18. Examples are provided to which students can easily relate |  |  |  |  | X |  |
| Section 3 Visuals |  |  |  |  |  |  |
| 19. Picture headings are functional and assist with learning |  |  |  |  | X |  |
| 20. Cultural and gender stereotypes are avoided |  |  |  |  | X |  |
| 21. Graphs, data tables, flowcharts clarify and/or illustrate information presented in text |  |  |  |  | X |  |
| 22. Placement is accurate and doesn't detract from readability of text |  |  |  |  | X |  |
| Section 4 Teaching and Learning Features |  |  |  |  |  |  |
| 23. Opportunities for application of learning materials to students' lives |  |  |  |  | X |  |
| 24. Activities built into unit/chapter to stimulate pupil involvement |  |  |  |  | X |  |
| 25. Flexible unit, chapter, and section organization that is easily adapted to individual classroom needs |  |  |  |  | X |  |
| 26. Exercises for review and evaluation are provided |  |  |  |  | X |  |
| 27. Lab materials |  |  |  |  |  | X |
| 28. Support materials available in Spanish or other languages |  |  |  |  | X |  |
| 29. Technology resources are available |  |  |  |  |  |  |
| - Book online |  |  |  |  | X |  |
| - Smartboard resources |  |  |  |  | X |  |
| - Other: List- <br> Exam View <br> Online Chapter, Formative, and Summative Assessments Embedded Instructional Videos |  |  |  |  | X |  |

Is the Technology supported by our System? (circle)
Signed: (Computer Services)


## Describe main strengths of this book/resource.

- Aligns with 2010 Ohio Content Standards for Social Studies
- Aligns with the rigorous district created units
- Integrates technology through the use of digital resources and instructional videos

Describe major weaknesses of this book/resource.
The teachers will need time to explore and examine the different components of the resource.

## Recommendation and Rationale

## SEE EXECUTIVE SUMIMARY

## Washington Local School District Social Studies Grade 6 Ohio

| School Information: |
| :--- |
| Washington Local School Dist |
| School/District Name |
| 3505 W LINCOLNSHIRE BLVD |
| Address |
| $\frac{\text { TOLEDO, OH 43606 }}{\text { City / State / ZIP }}$ |
| $\frac{\mathbf{( 4 1 9 )} \text { 473-8251 }}{\text { Phone Number }}$ |


| Purchase Summary |  |  |  |
| :---: | :---: | :---: | :---: |
| Description |  | Amount Free | Amount Charged |
|  |  | \$19,503.42 | \$40,934.25 |
|  | Subtotal | \$19,503.42 | \$40,934.25 |
|  | 8\% Shipping \& Handling |  | \$3,274.74 |
| Total |  |  | \$44,208.99 |

* Prices effective through Sept. 30, 2014.
* Prices do not include applicable taxes.
**** Titles are subject to change without notice


## Social Studies Grade 6 Ohio

|  | Description | ISBN | Price | Quantity |  | Total |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  | Free | Charge | Free | Charge |
| 1 | MYWORLD SOCIAL STUDIES 2013 OHIO STUDENT EDITION GRADE 6 DIGITAL COURSEWARE + 6 YEAR LICENSE | 9781269322232 | 77.97 | 0 | 525 | \$0.00 | \$40,934.25 |
| 2 | OH MYWORLD STUDENT JOURNAL G6 | 9781269221689 | 14.47 | 17 | 0 | 245.99 | 0.00 |
| 3 | OH MYWORLD PROGUIDE BUNDLE G6 | 9781269347259 | 599.97 | 17 | 0 | 10,199.49 | 0.00 |
| 4 | MIDDLE GRADES SOCIAL STUDIES 2011 GEOGRAPHY ACTIVITY CARDS | 9780133726480 | 147.47 | 17 | 0 | 2,506.99 | 0.00 |
| 5 | MIDDLE GRADES SOCIAL STUDIES 2011 GEOGRAPHY ESSENTIAL QUESTION POSTERS | 9780133726497 | 90.97 | 17 | 0 | 1,546.49 | 0.00 |
| 6 | MIDDLE GRADES SOCIAL STUDIES 2011 GEOGRAPHY WALL MAPS | 9780133726510 | 113.47 | 17 | 0 | 1,928.99 | 0.00 |
| 7 | OH MYWORLD STUDENT JOURNAL AK G6 | 9781269378420 | 11.47 | 17 | 0 | 194.99 | 0.00 |
| 8 | MYWORLD STORIES (HARDCOVER) 2011 DORLING KINDERSLEY | 9780132533959 | 21.97 | 17 | 0 | 373.49 | 0.00 |
| 9 | MIDDLE GRADES SOCIAL STUDIES 2011 <br> GEOGRAPHY EXAMVIEW COMPUTER TEST BANK CD-ROM | 9780133736823 | 147.47 | 17 | 0 | 2,506.99 | 0.00 |
| Subtotal |  |  |  |  |  | \$19,503.42 | \$40,934.25 |
| Purchase Subtotal |  |  |  |  |  | \$19,503.42 | \$40,934.25 |
| 8\% Shipping \& Handling |  |  |  |  |  |  | \$3,274.74 |
| Totals |  |  |  |  |  | \$19,503.42 | \$44,208.99 |

Proposal Grand Total: \$44,208.99

Districts/schools registering to use OASIS for the first time receive a promo code for $3 \%$ freight. This code is good for every K12 order shipped via ground purchased through OASIS for the first 30 days after an account is activated.

To register for OASIS: http://k12oasis.pearson.com For OASIS assistance: 1-800-850-9124

* Prices effective through Sept. 30, 2014.
** Prices do not include applicable taxes.
*** Titles are subject to change without notice.


## Note: This is a cost proposal. It is not a formal contract.

## Ordering Information:

Schools: Simply enclose your official purchase order, authorized signature, and title.
Teachers: We can bill your school if you provide an approved P.O.
Individuals: Please enclose check, money order, or credit card information.

## Shipping Charges:

All orders are billed approximately $10 \%$ shipping \& handling. Orders under $\$ 100$ may be billed more.
International and overseas shipping and handling are slightly higher. Special handling is additional on all orders.
All prices are in U.S. dollars, guaranteed until Sept. 30, 2014. Please call for current prices.

Districts/schools registering to use OASIS for the first time receive a promo code for $3 \%$ freight. This code is good for every K12 order shipped via ground purchased through OASIS for the first 30 days after an account is activated.


Pearson
Curriculum Customer Service
PO Box 2500
145 S. Mt. Zion Road
Lebanon, IN 46052
Email: k12cs@custhelp.com
Phone: 1-800-848-9500 or Fax 1-877-260-2530
Monday-Friday, 8am - 5pm EST; 8am - 6pm DST
Order OASIS: http://k12oasis.pearson.com

For additional information regarding product go to: http://www.pearsonschool.com

## washington local schools

MEMO: Executive Summary
RE: Chemistry Instructional Resource Adoption
DATE: May 14, 2014
FROM: Brian Davis
Our current textbook for Chemistry instruction has a copyright date of 2002. With the ever-evolving information generated in this area of science, we felt it necessary to conduct a review of current instructional resources to determine if there were more updated resources that could benefit teacher instruction and student learning. That examination occurred with the committee making the following recommendation for instructional resources.

Please find the following information regarding the recommendation to purchase the following resources: Chemistry - Pearson: Chemistry (Foundation Edition) 2012

## Selection Process

A large group of vendor products were reviewed and two vendors were invited to present their resources to the committee. Two formal vendor presentations of two different Chemistry programs were presented to a representative group of high school science teachers. Teachers were able to examine sample instructional resources and even piloted portions of them this spring.

## Rationale for Recommending:

Chemistry 1 and Honors Chemistry

- Title: Pearson: Chemistry (Foundation Edition) 2012

Author: Wilbraham, Staley, Matta \& Waterman
Publisher: Pearson/Prentice Hall
Copyright Date: 2012
ISBN: 9780133172539

- The Pearson Chemistry instructional resources provide updated labs, hands-on activities, online access and problem solving integration.
- Provides an up-to-date course with current applications and online performance-based activities that are editable by the teacher.
- Provides teachers with opportunities to differentiate content for all types of learners.
- Math problems separated out to assist with review of math concepts.


## washington local schools

## Purchasing Details

- Program implementation includes no additional costs for the next 6 years, with both print and digital material access.
- We are ordering classroom sets of text materials with individual student access for online resources.
- By ordering the materials this summer, teachers will have an opportunity to access online resources immediately and shipped materials prior to the beginning of the 2014-15 school year.
- We will utilize either the reduced shipping rates afforded through the Ohio School Council consortium or have our staff pick up the books directly from the Pearson warehouse to reduce our shipping costs.

Let me know if you have any questions.
Thanks
Brian
Brian E. Davis
Director of Curriculum \& Instruction
Washington Local Schools

## WASHINGTON LOCAL SCHOOLS

## Instructional Materials / Textbook Recommendation Form

It is recommended that the materials listed below be considered for adoption by the Washington Local Board of Education for use in the subject area designated.

Title of Text/instructional material: Pearson Chemistry (Foundations Edition) Copyright date: 2012
Publisher: Pearson/Prentice Hall Authors: Wilbraham, Staley, Data, \& Waterman

Course title/ grade level: Chemistry $\mathbf{1} \&$ Honors Chemistry
PLEASE CHECK ONE: * Replacement ___ Supplemental ___ New adoption X_

- If a textbook is currently being used, and the textbook being recommended is going to replace the one currently in use the following information MUST BE COMPLETED.

Name of current text: Copyright: 2002
Publisher: Glencoe Chemistry 2002 Author/s: Laura Dimgramdo, Kathleen V. Gregg, Nicholas Haonen, Cheryl Wintrom

Course title/ grade level: Chemistry $\mathbf{1} \&$ Honors Chemistry
$+++++++++++++++++++++++++++++++++++++++++++++1+++++++++++++++++++++++++++++++++++++++++++++++$
A total of 2 different sets of instructional materials in this subject area were considered in making this recommendation.
Jodi Fryman-Reed, Chairman
Jennifer Tiler
Susan McPhail
Barb Masters

Approved:
 Brian Davis, Director of Curriculum

Number of books required (if applicable): 150 Cost per book (if applicable): $\$ 91.47$ Total cost of adoption: \$13,720.50
$\qquad$

Approved:
Approved: $\qquad$
Date:

Revised: 2010

Washington Local Schools Curriculum and Materials Evaluation
Curriculum Area: High School Sene: (hemu.thy (General) Course Title: Chemutry 1 and Honors chemustif.
Grade Level: $10-12 \quad$ Ability Level: $10-12$

## Textbook Information

Text Title: Pecusion: Chemistry (foundation edition)
Core: science Chemistry supplementary: Lab manual, text bank, "ones access)
Author: wilbur a ham, SHaley, Marta, Waterman Publisher: Pearsion/Prentice Hall_copyright Date: 2.212
Number of Books Requested: $15 \varnothing \quad$ Estimated Price per Book $\$ 106.47$
Name of Reviewer: ale rebutuers on bach $\qquad$ Date: $2 / 24 / 2014$



## Describe main strengths of this book/resource.

Up-Ti-date, libo/oneme access, differentiated ustruction options, excellent lab, moth, skills, and guided reading supplementais.

Describe major weaknesses of this book/resource, none anticipate rd

The Pearsin: Chemistry - Foundation edition textbok plus Supplemental resuurcas provides modern chemistry opportunties. With new labs, hands-an activeties, bnline accoes, a nol. problem situing untegration; Pearsin Chemestry will prepare. Washington lical chemestriz stackents youk succous. We au curiontly coing Chemiothe borks witha. Copugught bit 2q又iz. On updated chemiotuy curucuium Kaps stadents engraged and ready to learn. The new Chemistry bortze and other coupportw wll modernize. qui. Cunzculum. Teday's studexts auc digital, Encine, and tech savy. Pearson Chemistry Keeps, up weth the. digetal student. © Coo, the vauled levels of smppote wue aleov aue wels of leanerd to take chemustlef. Pewom Chemistrep praides defferentiation oforall Tijpes of utudento.

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## Chemistry

| Chemistry 2012 |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Description | ISBN | Price | Quantity Free | Quantity Charge | Total Services |  | Total Products |  | Total Charge |
|  |  |  |  |  |  | Frees | Charge | Frees | Charge |  |
| Chemistry 2012 |  |  |  |  |  |  |  |  |  |  |
| Core |  |  |  |  |  |  |  |  |  |  |
|  | CHEMISTRY 2012 TEACHERS EDITION (HARD COVER) GRADE 11 | 9780132525824 | 106.47 | 5 |  | 0.00 | 0.00 | 532.35 | 0.00 | 0.00 |
| 2 | CHEMISTRY 2012 GUIDED READING AND STUDY WORKBOOK GRADE 11 | 9780132525886 | 10.97 |  |  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 3 | CHEMISTRY 2012 GUIDED READING AND STUDY WORKBOOK TEACHERS GUIDE GRADE 11 | 9780132525893 | 26.97 |  |  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4 | CHEMISTRY 2012 COMPUTERIZED TEST BANK | 9780132534710 | 145.47 | 5 |  | 0.00 | 0.00 | 727.35 | 0.00 | 0.00 |
| 5 | CHEMISTRY 2012 CLASSROOM RESOURCE DVD | 9780132534895 | 212.47 | 5 |  | 0.00 | 0.00 | 1,062.35 | 0.00 | 0.00 |
| 6 | VIRTUAL CHEMISTRY LAB SITE LICENSE 2005C | 9780131662278 | 1,202.47 | 5 |  | 0.00 | 0.00 | 6,012.35 | 0.00 | 0.00 |
| 7 | CHEMISTRY 2012 6-YEAR ONLINE STUDENT LICENSE | 9780133177640 | 81.97 | 5 |  | 0.00 | 0.00 | 409.85 | 0.00 | 0.00 |
| 8 | CHEMISTRY 2012 STUDENT EDITION PLUS 6-YEAR STUDENT LICENSE | 9780133172539 | 91.47 |  | 150 | 0.00 | 0.00 | 0.00 | 13,720.50 | 13,720.50 |
| 9 | CHEMISTRY 2012 STUDENT EDITION ETEXT 1-YEAR LICENSE | 9780133204872 | 13.97 |  |  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 10 | CHEMISTRY 2012 STUDENT EDITION ETEXT 6-YEAR LICENSE | 9780133204889 | 63.97 |  |  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 11 | CHEMISTRY 2012 STUDENT EDITION CHEMISTRY SKILLS AND MATH WORKBOOK GRADE 11 | 9780133204490 | 10.97 | 5 |  | 0.00 | 0.00 | 54.85 | 0.00 | 0.00 |
| 12 | CHEMISTRY 2012 TEACHER EDITION CHEMISTRY SKILLS AND MATH WORKBOOK GRADE 11 | 9780133198386 | 26.97 | 5 |  | 0.00 | 0.00 | 134.85 | 0.00 | 0.00 |
| 13 | CHEMISTRY 2012 1-YEAR DIGITAL PILOT | 9780133185201 | 0.00 |  |  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Foundations |  |  |  |  |  |  |  |  |  |  |
| 14 | CHEMISTRY 2012 FOUNDATION STUDENT EDITION (HARDCOVER) GRADE 9/11 | 9780132529181 | 87.97 |  |  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 15 | CHEMISTRY 2012 FOUNDATIONS STUDENT EDITION PLUS 6-YEAR ONLINE LICENSE | 9780133185225 | 90.97 | 50 |  | 0.00 | 0.00 | 4,548.50 | 0.00 | 0.00 |


| 16 | CHEMISTRY 2012 FOUNDATION TEACHER EDITION GRADE 11 | 9780133188523 | 106.47 | 5 | 0.00 | 0.00 | 532.35 | 0.00 | 0.00 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 17 | CHEMISTRY 2012 FOUNDATIONS PEARSONCHEM.COM 1-YEAR STUDENT LICENSE | 9780133204865 | 23.47 |  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 18 | CHEMISTRY 2012 FOUNDATIONS DIGITAL PATH 6 YEAR LICENSE GRADE 9/11 | 9780133181678 | 81.97 |  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 19 | CHEMISTRY 2012 FOUNDATIONS STUDENT EDITION ETEXT 1-YEAR LICENSE | 9780133204896 | 13.97 |  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 20 | CHEMISTRY 2012 FOUNDATIONS STUDENT EDITION ETEXT 6-YEAR LICENSE | 9780133204919 | 63.97 |  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Purchase Subtotal <br> Estimated Shipping \& Handling <br> Totals |  |  |  |  | \$0.00 | \$0.00 | \$14,014.80 | \$13,720.50 | \$13,720.50 |
|  |  |  |  |  |  |  | \$1,121.18 | \$1,097.64 | \$2,218.82 |
|  |  |  |  |  |  | \$0.00 | \$1,121.18 | \$14,818.14 | \$15,939.32 |

Districts/schools registering to use OASIS for the first time receive a promo code for $3 \%$ freight. This code is good for every K12 order shipped via ground purchased through OASIS for the first 30 days after an account is activated.

* Prices effective through Sept. 30, 2014
** Prices do not include applicable shipping \& handling charges Prices do not include applicable taxes *** Titles are subject to change without notice


## Note: This is a cost proposal. It is not a formal contract

## Pearson

## Curriculum Customer Servic

PO Box 2500
145 S. Mt. Zion Road
Lebanon, IN 46052
Email: k12cs@custhelp.com
Phone: 1-800-848-9500 or Fax 1-877-260-2530
Monday-Friday, 8am - 5pm EST; 8am - 6pm DST
Order OASIS: http://k12oasis.pearson.com

## 16. Whitmer High School Student Parking Guidelines

The Superintendent recommends that the Board approve the Whitmer High School student parking guidelines as presented.

Moved by: $\qquad$ Seconded by: $\qquad$
Vote: EK $\qquad$ PC $\qquad$ TI $\qquad$ DH $\qquad$ JL $\qquad$

## Whitmer Handbook / Student Parking

- Parking on Washington Local property is a privilege, not a right. The school reserves the right to search vehicles parked on school property. The areas designated for student parking are the parking lots across from Washington and Jefferson Junior High, on Whitmer Drive. Bicycles should be securely locked in the bicycle racks provided. The District will not be responsible for motor vehicles or contents which are lost, stolen, or damaged, or theft of, or damage to bicycles. All vehicles parked on school grounds must be registered with the Attendance and Resource Center.

1. All registered vehicles must display a current permit from the rear view mirror.
2. All students must park in areas designated for student parking from 7:00 a.m. until 3:15 p.m.
3. The parking spaces along Clegg Drive and Edgar Drive, the CTC parking lot, and the parking lot between the field house and the bleachers, are designated as Staff Parking. Improper student parking will result in disciplinary action, forfeiture of parking permit, and possible booting of the student's motor vehicle with fines assessed at the student's expense and possible boot removal fee.
4. Unsafe operation of any motor vehicle on or near school property may result in immediate forfeiture of student parking privileges and may also result in ticketing or the arrest of the offender(s).
5. Parking permits will cost $\$ 10$ if purchased during the first semester or $\$ 5$ if purchased during the second semester.
6. The Security and Safety Department in collaboration with the Criminal Justice program will monitor student parking.
7. A progressive discipline system will be implemented for parking violations that consists of:
$1^{\text {st }}$ offense - warning
$2^{\text {nd }}$ offense - after school detention
$3^{\text {rd }}$ offense - Tuesday School
$4^{\text {th }}$ offense - loss of permit and the privilege to park on campus for two weeks
$5^{\text {th }}$ offense - revoke permit and the privilege to park on campus for 30 days
*The student may purchase a new permit for $\$ 20$ after the 30 days
$6^{\text {th }}$ offense and beyond - will result in booting of car, loss of parking privilege, violation fine of $\$ 20$ and boot removal fee of $\$ 50$.
8. A progressive discipline system will be implemented for parking without a permit that consists of:
$1^{\text {st }}$ offense - warning and directed to purchase a permit
$2^{\text {nd }}$ offense - after school detention and required to purchase a permit with a violation fine for $\$ 20$
$3^{\text {rd }}$ offense and beyond - will be subject to a car boot and a boot removal fee totaling $\$ 50$

Parking Fee Structure:
Permit \$10/year or $\$ 5$ after first semester
Permit with violation fine of \$20
Permit with violation fine and boot removal fee of $\$ 50$

The Superintendent recommends that the Board approve the resolution authorizing 2014-2015 membership in the Ohio High School Athletic Association as presented:

# RESOLUTION AUTHORIZING 2014-2015 MEMBERSHIP IN OHIO HIGH SCHOOL ATHLETIC ASSOCIATION 

WHEREAS, the Washington Local School District of 3505 W. Lincolnshire Boulevard, Lucas County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary not-for-profit association; and

WHEREAS, the Board of Education/Governing Board ("Board") and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION/GOVERNING BOARD, that Whitmer High School, Jefferson Junior High School, and Washington Junior High School hereby voluntarily renew their membership in the OHSAA and that in doing so, the Constitution and Bylaws of the OHSAA are hereby adopted by their Board as and for its own minimum student-athlete eligibility requirements. Notwithstanding the foregoing, the Board does reserve the right to raise the student-athlete eligibility standards as the Board deems appropriate for the schools and students under its jurisdiction; and

BE IT FURTHER RESOLVED that the schools under this Board's jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, interpretations and decisions of the OHSAA and to cooperate fully and timely with the Commissioner's Office of the OHSAA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under this Board's jurisdiction shall be the primary enforcers of the OHSAA Constitution, Bylaws and Sports Regulations and the interpretations and rulings rendered by the Commissioner's Office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw

Moved by: $\qquad$ Seconded by: $\qquad$
Vote: EK ___ $\qquad$ TI $\qquad$ DH $\qquad$
JL $\qquad$

## 18. Payment for Parental Contracts in Lieu of School Bus Transportation

The Superintendent recommends that the Board approve payment for parental contracts in lieu of school bus transportation as presented:
A. Payment for Micah Broughton in the amount of $\$ 54.21$ ( $\$ 1.39$ per day for 39 days)
B. Payment for the following students in the amount of $\$ 250$ per child, as determined by the State Department of Education for the 2013-2014 school year:

| Bennett Venture Academy |  | Rutowski, Trevor |
| :---: | :---: | :---: |
| Bresler, Abigail | Lial Catholic School | Townsend, Je'fon |
| Bresler, Jillian | Boyd, Lauren | St. Joseph's Sylvania |
| Bresler, Liam | Boyd, Parker | Douglas, Angelique |
| Cierniak, Jacquline | Boyd, Taylor | Douglas, Jay |
| Cierniak, Joseph |  | Douglas, Sean |
| Conner, Nicholas | Maumee Valley Country Day | Howell, Paige |
| Flick, Daniel | Leitner, Isaac | Howell, Parker |
| Flick, Robert | Littlehale, Griffith | Howell, Rylie |
| Garza, Jordan | Riddle, Grant |  |
| Garza, Justin | Swartzell, Kendall | St. Pius |
| Garza, Reyna |  | Adler, Alexandra |
| Garza, Savonah | Monclova Christian Academy | Adler, Robert |
| Garza, Vincent | Ackerman, Brianna | Bartsch, Ava |
| Moore, Donte |  | Berning, Samantha |
| Ratkiewicz, Emily | Regina Coeli | Esparza, Anthony |
| Stewart-Munoz, Alexandria | Brown, Cecilia | Gonzales, Veronica |
| Vanderstelt, Ramsey | Brown, Joseph | Lewis, Ahnna |
|  | Brown, Olivia | Lowe, Andrew |
| Blessed Sacrament | Dierks, Brandon | Mclennan, Kaiden |
| Wagoner, Meghan | Dierks, Hannah | Miller, Grace |
|  | Link, Heidi | Miller, Griffin |
| Bridge \& Central Academy | Ragan, Deric | Moscrop, Matthew |
| Abdrabbo, Mohamed | Ragan, Matthew | Ritter, Alexander |
| Abdrabbo, Yousef |  | Rose, Tyler |
|  | St. Catherine | Self, Aubrey |
| Christ the King | Dowell, Carmel | Warga, Gabbey |
| Wesley, Evelyn | Gregg, Cameron | Warga, Gannon |
| Wesley, Jack | Gregg, Mariah McCrory, Logan | Welsh, Annabell |
| Franciscan Academy |  | Summit Academy |
| Miller, Evan |  | Campbell, Vincent |
| Niese, Carter | Kizyston, Gregory | Reil, Chandler |
| Niese, Reagan | St. John's | Young, Paul |
|  | Abouahmed, Hussein |  |
| Hope Learning Academy | Abouahmed, Mohammad | Toledo Christian |
| Tribett, Cameron | Jomaa, Ahmad | Northrop, Alexander |
|  | Malkoski, Ian |  |
| Horizon Science Academy | Malkoski, III, John | Toledo Islamic Academy |
| Hale, Luke | Neely, Dalvin | Abdessalem, Doraia |
| Zamora, Sarah | O'Donnell, Kevin | Abdessalem, Jasmine |
| Zamora, Wayne | Peatee, Andrew | Farhan, Abdulraheem |
| Washington Local Schools | May 21, 2014 | Board of Education Meeting |


| Farhan, Muna | Bell, Alexis | Newson, Keely |
| :--- | :--- | :--- |
| Hamdah, Sabreen | Bragg, Azaria | Petersen, Kiersten |
| Hamdah, Salahedeen | Bringman, Jordyn | Richardson, Diamond |
| Hamdah, Yasmeen | Crane, Melanie | Rowland, Donald |
| Kareem, Sara | Edwards, Chelyan | Rybarczyk, Julia |
| Rahal, Hamza | Fleniken, Drew | Starbird, Heather |
| Rahal, Suha | Fleniken, Maegan | Starbird, Michael |
| Smidi, Ahmad | Fuller, Victoria | Stockman, Darby |
| Smidi, Ibraheem | Johnson, Lauren | Warner, Jordan |
| Smidi, Ismael | Johnson, Nolan | Wheeler, Sarah |
| Smidi, Sarah | Keller, Pyper | Young, Brandon |
| Smidi, Yousef | Korecki, Morgan | Young, Sheldon |
|  | Kunzler, Alexandria |  |
| Toledo Junior Academy | Langdon, James | University of Toledo |
| Petersen, Kendall | Littin, Emma | Michalak, Anastasia |
|  | Littin, Madison |  |
| Toledo School for the Arts | Martinez, Trinidad | West Side Montessori Center |
| Allen, Dasia | McConnell, Breanna | Bernhardt, Gerald |
| Aricchi, Gabriella | McConnell, Danielle | Bernhardt, Mary Kathryn |
| Bachtel, Zachary | McConnell, Morgan | Krichbaum, Sailer |

Moved by:
Vote: EK _ PC $\qquad$

Seconded by: $\qquad$
DH $\quad$ JL $\qquad$

## 19. Award Contracts

The Superintendent recommends that the Board award contracts as presented:
A. Midwest Environmental Control, Inc.
o \$247,000.00
o asbestos abatement project at the CTC
B. Utopia Construction, Inc.
o \$36,000
o General Construction
o 2014 Improvements to the Career Technology Center
C. Sperling Heating \& Ventilating Co., Inc.
o \$33,375.00
o Mechanical
o 2014 Improvements to the Career Technology Center
D. Laibe Electric/Technology
o \$44,580.00
o Electrical
o 2014 Improvements to the Career Technology Center

Moved by:
Seconded by:
Vote: EK PC $\qquad$ DH $\qquad$ JL $\qquad$

# washington local schools 

TO: Patrick Hickey
FROM: Jeff Fouke
DATE: May 12, 2014
RE: 2014 Asbestos Abatement

Enclosed please find a letter from DMD Environmental, Inc. regarding the bids that were opened on April 10, 2014 for the 2014 Asbestos Abatement project at the CTC. The budget for this project was $\$ 350,000.00$.

I will be recommending that the Board of Education award a contract to Midwest Environmental Control, Inc. in the amount of $\$ 247,000.00$. Midwest was the lowest bid for this project.

If you have any questions or need additional information, please feel free to contact me.

JSF/ef
Pc: Jay Merritt
Sharon Giles

April 11, 2014
Mr. Jeff Fouke
Washington Local Schools
3505 West Lincolnshire Boulevard
Toledo, Ohio 43606-1299
RE: AWARD RECOMMENDATION
WHITMER HIGH SCHOOL
SUMMER 2014 PROJECT
TOLEDO, OHIO
Dear Mr. Fouke:
DMD Environmental, Inc. (DMD) has reviewed all bids for the asbestos materials abatement for the Whitmer High School Summer 2014 Project. Midwest Environmental Control, Inc. (MEC) has provided the lowest bid for this project. The total base bid was $\$ 247,000.00$ and a bid bond was received. DMD recommends awarding this project to MEC.

DMD appreciates this opportunity to provide you with asbestos consulting services. If you have any questions or comments, please contact our office.

Respectfully submitted,
DMD Environmental, Inc.


Edward Rinckey
General Manager

ER/h
WLS Whitmer HS Summer 2014 Award lts

| OWNER: | Washlington Local Schools |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 3505 West Lincolnshire Boulevard |  |  |  |  |  |
|  | Toledo, Ohlo 43606-1299 |  |  |  |  |  |
| PROIECT: | Whltmer High School |  |  |  |  |  |
|  | Summer 2014 |  |  |  |  |  |
| trade: | Asbestos Abatement |  |  |  |  |  |
| BIO DATE: | 4/10/2014 |  |  |  |  |  |
|  | BIO ITEM DESCRIPTION | Bidder \#1 <br> Midwest Environmental Control, Inc. | Bider \#2 <br> Cleveland Environmental | Bidder \#3 Global Green Servlees Group, LL.C. | Bidder \#4 Quality Abatement | Bidder \#5 <br> Total Environmental Services, LLC. |
|  |  | Bld Amount | Bid Amount | Bld Amount | Bld Amount | Bid Amount |
| Base Bid |  | \$247,000.00 | \$581,000.00 | \$269,500.00 | \$248,000.00 | \$275,185.00 |
| UNIT PRICE | per SF of floor tile and chemical mastic removal |  |  |  |  |  |
| UNIT PRICE | per SF of thin acoustical texture |  |  |  |  |  |
| UNIT PRICE | per fitting |  |  |  |  |  |

# washington local schools 

TO: Patrick Hickey
FROM: Jeff Fouke
DATE: May 12, 2014
RE: 2014 Facility Improvements

Enclosed please find a letter from Stough \& Stough Architects regarding the bids that were opened on April 30, 2014, for the 2014 facility improvement project at the CTC. I have also included the bid tabulations. The budget for this project was $\$ 230,000.00$.

Therefore, I will be recommending the contracts as listed in Craig Stough's letter:

Utopia Construction, Inc.
Sperling Heating \& Ventilating
Laibe Electric/Technology
\$36,000.00
\$33,375.00
\$44,580.00

General Construction
Mechanical
Electrical

If you have any questions or need additional information, please feel free to contact me.

JSF/ef
pc: Jay Merritt
Sharon Giles

# Stough and Stough Architects <br> 6377 River Crossing - Suite 1 - Sylvania, Ohio 43560 <br> Phone: (419) 885-3583 - Fax: (419) 885-3824 

Robert E. Stough, AIA 1926-2012

May 5, 2014

## Jeffery Fouke, Treasurer

Washington Local Schools
3505 West Lincolnshire Blvd.
Toledo, Ohio 43606

## RE: 2014 Improvements - Career Technology Center Washington Local Schools <br> Architect Project 201402

Dear Mr. Fouke:
Competitive bids were received for "2014 Improvements - Career Technology Center - Washington Local Schools" on Wednesday, April 30, 2014 at 2:00 p.m. at the office of the Washington Local Schools Board of Education.

Bids were received from five Contractors for Contract I - General Construction, two Contractors for Contract II - Mechanical, four Contractors for Contract III - Electrical and one Contractor for Combined Contracts I, II \& III - Combined General, Mechanical \& Electrical. A complete listing of the bids received is attached to this letter.

I recommend Contracts be awarded to the low bidders as follows:

Utopia Construction, Inc.
1961 Ottawa Lane
Perrysburg, Ohio 43551
419/872-0241
Proposal No. 1 - Contract I-General Construction
\$ 36,000.00

Sperling Heating \& Ventilating Co., Inc.
8650 Airport Highway
Holland, Ohio 43528
419/865-6171

Laibe Electric/Technology
404 N. Byrne Road
Toledo, Ohio 43607
419/724-8200
Proposal No. 3 - Contract III - Electrical
TOTAL CONTRACT AWARD
\$ 44,580.00
\$113,955.00

All work is to be complete by August 15, 2014. Per the Invitation to Bidders, the Washington Local Schools Board of Education may take up to sixty days to award the Contract before the bids expire. However, Contracts should be awarded soon to allow the project to proceed per the schedule.

Respectfully submitted,


Craig A. Stough, AIA STOUGH AND STOUGH ARCHITECTS
cc: Jay Merritt, Washington Local Schools
Randy Gardner, MDA Engineering, Inc.

BID TABULATION
2014 IMPROVEMENTS

## CAREER TECHNOLOGY CENTER

## WASHINGTON LOCAL SCHOOLS

Architect Project 201402
Bids Due: 2:00 p.m. on Wednesday, April 30, 2014

| CONTRACTOR | $\begin{gathered} \hline \text { Bid } \\ \text { Bond } \end{gathered}$ | Addendum | Proposal No. 1 General Construction Contract I | Proposal No. 2 Mechanical Contract II | $\begin{gathered} \hline \text { Proposal No. } \\ 3 \\ \text { Electrical } \\ \text { Contract III } \end{gathered}$ | Alt. E1 Delete Installation of Type F1 Light Fixtures | $\begin{array}{\|c} \text { Alt. E2-Dual } \\ \text { Technology } \\ \text { Occupancy/ } \\ \text { Motion Sensors } \end{array}$ |  | Comments |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Comte Construction | X | 1 | \$63,000.00 |  |  |  |  |  |  |
| Midwest Contracting | X | 1 | \$43,500.00 |  |  |  |  |  |  |
| Nagy Construction |  |  |  |  |  |  |  |  |  |
| The Spieker Co. | X | 1 | \$36,600.00 |  |  |  |  |  |  |
| Utopia Construction | Certified Check | 1 | \$36,000.00 |  |  |  |  |  |  |
| Van Tassel | X | 1 |  |  |  | -\$24,500.00 | +\$4,500.00 | \$121,700.00 |  |
| Willson Builders | X | 1 | \$47,300.00 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| Noron, Inc. | X | 1 |  | \$33,691.00 |  |  |  |  |  |
| Sperling H. \& V. | X | 1 |  | \$33,375.00 |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| Bryson/Tucker Electric | X | 1 |  |  | \$59,710.00 | -\$41,475.00 | +\$3,700.00 |  |  |
| Lake Erie Electric | X | 1 |  |  | \$51,199.00 | -\$29,000.00 | +\$4,100.00 |  |  |
| Laibe Electric | X | 1 |  |  | \$44,580.00 | -\$21,360.00 | +\$4,650.00 |  |  |
| TAS, Inc. |  |  |  |  |  |  |  |  |  |
| Westfield Electric | X | 1 |  |  | \$53,015.00 | -\$35,450.00 | +\$11,070.00 |  |  |

## 20. Approve Change Orders

The Superintendent recommends that the Board approve Change Orders for the HVAC Improvements at Whitmer High School as presented:
A. Industrial Power Systems

- \$6,062.51
B. Lake Erie Electric
- \$11,442.00

Moved by: $\qquad$ Seconded by: $\qquad$


# washington local schools 

## TO: Patrick Hickey

FROM: Jeff Fouke

DATE: May 12, 2014
RE: Change Orders

Enclosed please find two change orders for the HVAC Improvement project at Whitmer High School as follows:

Industrial Power Systems, Inc.
Lake Erie Electric of Toledo, Inc.
\$ 6,062.51
\$11,442.00

The first one to Industrial Power Systems, Inc. is for:
Steam piping repair under classroom 120
Raise gas regulators and boiler combustion air intake
Piping and sheet metal changes
Rework compressed air lines in rooms 118 \& 119
The second change order is to Lake Erie Electric for conduit wiring in existing slabs or at new roof openings in areas F \& G. Existing circuits had to be traced and reworked to eliminate connection through existing unit vents as no longer allowed by Electrical Code or accommodated by the new unit vents. In addition, some conduit and wiring discovered at the new roof opening were required to be relocated.

I would recommend that the Board of Education approve both of these change orders for the Whitmer HVAC project.

JSF/ef
pc: Cherie Mourlam
Jill Laytart
Jay Merritt
Doug Keller

# STOUGH AND NTOUGH ARCHITECTS <br> 6377 River Crossing - Suite 1 - Sylvania, Ohio 43560 <br> Phone: (419) 885-3583 • Fax: (419) 885-3824 

Robert E. Stough, AIA 1926-2012
Craig A. Stough, AIA

April 7, 2014

Jeff Fouke, Treasurer
Washington Local Schools
3505 West Lincolnshire Blvd.
Toledo, Ohio 43606

## RE: Change Orders M4 and E4 <br> Whitmer High School <br> HVAC Improvements <br> Washington Local Schools <br> Architect Project 201206

## Dear Jeff:

Enclosed are Change Orders M4 and E4 for Board of Education approval and signature. Items for Change Order G4 with Midwest Contracting are still being reviewed and clarified.

## Change Order M4 with Industrial Power Systems, Inc.

1. Steam Piping Repair under Classroom 120
+\$ 1,037.00
IPS was requested to inspect and repair existing steam condensate leaks discovered in the tunnel on 12/13/2013 and again on 12/29/2014. All leaks found were repaired.
2. Bulletin No. 17 - Raise Gas Regulators and Boiler Combustion Air Intake

+ \$3,209.51
Drifting snow at protected roof area/screened service area above new boiler room required raising gas regulators and combustion air intakes above the industry standard installation heights.

3. Bulletin No. 18 - Piping and Sheet Metal Changes
+\$ 1,169.00
Piping and sheet metal changes necessary to accommodate existing conditions uncovered when ceilings were removed and existing walls were opened in the school office areas.
4. Rework Compressed Air Lines in Rooms 118 and $119 \quad+\$ 647.00$ Existing compressed air piping rework in Rooms 118 and 119 required when old HVAC equipment was removed and determined necessary to accommodate new HVAC equipment and adjacent science casework in Science Lab Classrooms.

## Change Order E4 with Lake Erie Electric

1. Conduit Wiring in Existing Slabs or at New Roof Openings - Areas " F " \& " G "
$+\$ 11,442.00$ Upon removal of existing unit ventilators, existing electrical circuits were discovered to also serve wall duplex outlets downstream from the unit vents. These existing circuits had to be traced and reworked to eliminate connection though existing unit vents as no longer allowed by Electrical Code or accommodated by the new unit vents. In addition, some conduit and wiring discovered at new roof opening required to be relocated.

Please contact me with any questions.


# CHANGE ORDER 

| PROJECT: | Whitmer High School HVAC Improvements |
| :--- | :--- |
| (name, address) | Washington Local Schools |
|  | Toledo, Ohio |
| TO CONTRACTOR: Industrial Power Systems, Inc. |  |
| (name, address) | 1650 Indian Wood Circle |
|  | Maume, Ohio 43537 |

CHANGE ORDER NUMBER: M4<br>DATE: March 20, 2014<br>ARCHITECT'S PROJECT NO: 201206<br>CONTRACT DATE: February 28, 2013<br>CONTRACT FOR: Proposal No. 2 - Mechanical Contract II

The Contract is changed as follows:

1. Steam piping repair under Classroom 120.

Add \$1,037.00
2. Bulletin No. 17-Raise gas regulators and boiler combustion air intake. Add
3. Bulletin No. 18 - Piping and Sheet Metal Changes.

Add \$1,169.00
4. Rework compressed air lines in Rooms 118 and 119.

Add $\$ 647.00$
TOTAL ADD - $\$ 6,062.51$

## Not valid until signed by the Owner, Architect and Contractor.

The original (Contract Sum) (GuarmateedMaximum-Priec) was . . . . . . . . . . . . . . . . . . . . . . . s 6,082,000.00
Net change by previously authorized Change Orders . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . \$ 83, 975 .82
The (Conract Sum) (Guaznteed Maximum Priec) prior to this Change Order was . . . . . . . . . $\$ 6,165,975.82$
The (Contract Sum) (Guanmteed Maximum-Priec) will be (increased) (decreased)
(yncbanged) by this Change Order in the amount of . . . . . . . . . . . . . . . . . . . . . . . . . . . s 6,062.51
The new (Contract Sum) (Guarrateed Maximum Priec) including this Change Order will be . . $\$ 6,172,038.33$
The Contract Time will be (increased) (docreased) (unchanged) by zero
( 0 ) days. The date of Substantial Completion 25 of the date of this Change Order therefore is unchanged.

NOTE: This summary does not refien changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which bave been authorized by
Construction Chage Directive.

| Stough and Stough Architects | Industrial Power Systens, Inc. | Board of Education Washington Local Schools |
| :---: | :---: | :---: |
| ARCATIECT 6377 River Crossing - Suite 1 | CONTRACTOR 1650 Indian Wood Circle | $\begin{aligned} & \text { OWNER } \\ & 3505 \mathrm{~W} \text {. Lincolnshire Blvd. } \end{aligned}$ |
| Address | Address | Address |
| Sylyania, Ohio $43560 \cap$ | Maumee, Ohio 43537 | Toledo, Ohio 43606 |
|  | BY tang F. Aas $\qquad$ DATE 3/28/14 | BY |

AA DOCUNENT GTOT * CHANGE ORDER 1967 EDIION * AIA © ©ig87 THE
ARERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE, N.W. WASHINGTON, D.C. 20006

| PROJECT: | Whitmer High School HVAC Improvenents <br> (name, address) |
| :--- | :--- |
|  | Washington Local Schools <br> Toledo, Ohio |
| TO CONTRACTOR: Lake Erie Electric of Toledo, Inc. |  |
| (name, address) | 12763 Middleton Pike |
|  | Bowling Green, Ohio 43402 |

CHANGE ORDER NUMBER: E4<br>DATE: March 20, 2014<br>ARCHITECT'S PROJECT NO: 201206<br>CONTRACT DATE: February 28, 2013<br>CONTRACT FOR: Proposal No. 3 - Electrical Contract III

The Contract is changed as follows:

1. Conduit/wiring in existing slabs or at new roof openings - do not Repair abandoned clock or phone circuits - Areas F/G.

Add $\$ 11,442.00$
TOTAL ADD $\quad \$ 11,442.00$

Not valid until signed by the Owner, Architect and Contractor.

| The oniginal (Contract Sum) (GtaranteedMaximut Priee) was . . . . . . . . . . . . . . . . . . . . . . s | 697,885.00 |  |
| :---: | :---: | :---: |
| Net change by previously authorized Change Orders | 35,135.34 |  |
| The (Contract Sum) (GwanteedMaximum Priee) prior to this Change Order was . . . . . . . . . s | 733,020.34 |  |
| The (Contract Sum) (Guannteed Maximum-Priee) will be (increased) (decreased) (twehanged) by this Change Order in the amount of . | 11,442.00 |  |
| . The new (Contract Sum) (Guaranteed Maximum Priee) including this Change Order will be . .s | 744,462.34 |  |
| The Contract Time will be (increased) (decresed) (unchanged) by zero <br> The date of Substantial Completion as of the date of this Change Order therefore is uncha |  | $(0$ |

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

| Stough and Stough Architects |
| :---: |
| ${ }_{6}^{\text {ARCHITIECT }}$ River Crossing - Suite 1 |
|  |  |
|  |
| SyIvania, Ohio 43560 n |
| in- |
|  |



## Board of Education

Washington Local Schools

| OWNER |
| :--- |
| 3505 W. Lincolnshire Blvd. |
| Address |
| Toledo, Chio 43606 |
| BY |
| DATE |

## 21. Purchases Over $\mathbf{\$ 2 5 , 0 0 0}$

Washington Local Schools Policy 6320-Purchases Limitations
All purchases that are within the amount contained in the appropriation and were originally contemplated in the budgeting process may be made upon authorization of the Director of Business Services unless the contemplated purchase is for more than $\$ 25,000$, in which case prior approval is required from the Board of Education.

The Treasurer is authorized to adjust appropriations within a fund in order to make necessary purchases and shall report such modifications at the following regular Board meeting.

The Director of Business Services is authorized to make emergency purchases, without prior adjustment, of those goods and/or services needed to keep the schools in operation.

Per Policy 6320, the Superintendent recommends that the Board approve the following requests:

## A. Zones

- \$124,239.80
- 188 Lenovo ThinkCentre M73 computers with monitors


## B. SchoolMessenger

- $\$ 34,583.10$
- Three year contract for Parent Notification System
C. NWOCA
- \$49,968.34
- Phase 2 Network Upgrade


## D. Educational Service Center of Lake Erie West

- \$33,252.16
- 2015 Consortium Agreement for the Federal Early Childhood Special Education (ECSE) Grant

Moved by:
Seconded by: $\qquad$
Vote: EK ___
PC $\qquad$
$\qquad$ DH $\qquad$ JL $\qquad$

TO: Patrick Hickey
RE: Recommendation to the Washington Local School Board to Purchase Replacement Computers for the Six STEM Computer Labs

DATE: 05/12/2014
The computers in the six STEM labs (two each at Whitmer, Jefferson and Washington) are different from the standard classroom computers due to the increased system requirements of the software (2D and 3D modeling / CAD) required for the Project Lead the Way Program / STEM. As stated in the attached computer specifications: "PLTW curricula utilize powerful, industry-based software that may require computer upgrades."

The computers currently in the six STEM labs have now reached the end of their useful life because they no longer meet the minimum requirements for the Project Lead the Way Program. The monitors also need to be replaced in order to provide a consistent wide-screen presentation to the students. Requests for Quotes were submitted to five vendors for identical specifications of equipment. The specifications are as follows:

Small Form Factor case, Intel i5 45703.2 GHz processor, 8 GB of Memory, minimum of 250 GB hard drive, Window 7 Professional Licensing, external video card (PCleXpress 256 MB or greater with DirectX / Direct3D) and 19" wide screen LCD/LED monitor.

Five vendors responded with multiple quotes. The chart below summarizes the best offer based on specifications and price from each vendor. Zones also offered an HP ProDesk 400 G1 with an AMD Radeon HD 8350 Graphics card. This card is $33 \%$ slower than the NVidia 620 also offered by Zones. Since most of the PLTW is graphics intense, the extra money spent on a stronger graphics card will result in less time spent waiting for projects to render. The price vs. performance difference to the HD Graphics 4600 unit offered by Bay Pointe is not worth the extra money.

| VAR | Bay Pointe Tech | CDWG | Data Strategy | SCW | Zones |
| :--- | :---: | :---: | :---: | :---: | :---: |
| Model | Lenovo ThinkCentre <br> M73 | Lenovo Custom Built | Dell Optiplex 3020 | HP ProDesk 400 G1 | Lenovo ThinkCentre <br> M73 |
| Stats | HD Graphics 4600 |  |  | Nvidia NVS 310 | NVidia 620 |
| Cost | $\$ 580.00$ | $\$ 642.42$ | $\$ 804.78$ | $\$ 629.17$ | $\$ 581.85$ |
| Monitor | Asus $19.5^{\prime \prime}$ | Lenovo $20^{\prime \prime}$ | Dell 19" | HP LV1911 19" | Planar 19" |
| Cost | $\$ 102.00$ | $\$ 88.00$ | $\$ 730.42$ | $\$ 0.00$ | $\$ 87.00$ |
| Unit Total | $\$ 682.00$ | $\$ 128,216.00$ | $\$ 137,318.96$ | $\$ 151,298.64$ | $\$ 134,639.96$ |

After reviewing all of the options I would recommend that we purchase 188 of the Lenovo M73 from Zones for a total price of $\$ 124,239.80$.


## APPENDIX C - COMPUTER SPECIFICATIONS

Schools and districts looking to purchase computers in the 2014-2015 school year should meet or exceed the specifications below. Please be sure to make this purchase in consultation with your IT department.

## High School PLTW Engineering and Middle School PLTW Gateway:

- Please see computer specifications below:
- All teachers must purchase a laptop
- Students may use either laptop or desktop computers
- PLTW curricula utilize powerful, industry-based software that may require computer upgrades. Hardware decisions should be made in consultation with your IT department to determine actual needs.

| Processor | Inte $^{\circledR}$ Xeon ${ }^{\circledR}$, i5 or i7 processor |
| :--- | :--- |
| RAM | 8 GB min for 64 bit processor |
| Hard Drive | 500 GB + Hard Drive |
| Video Card | 512 MB min, 1 GB recommended dedicated RAM or greater DirectX (Direct3D) <br> Capable graphics card supporting $1280 \times 1024$ screen resolution* (Intel Graphics <br> chipsets are not recommended, no integrated video with shared RAM) |
| Optical Drive | DVD-ROM Drive |
| Operating System | Windows 7 or Windows 8, 64 bit operating system or Apple MacBook Pro with <br> Bootcamp and one of the above systems. |
| Network | Must have network connectivity (wireless and/or wired) |
| Other Software necessary | IE9 or later <br> Firefox 20 or later is recommended for optimal utilization of the PLTW Learning <br> Management System (LMS) <br> Adobe Flash Player 10 or later <br> Microsoft Office, version 2007 through 2013, for iComponents, thread <br> customization, and spreadsheet-driven designs |

*IMPORTANT: Basic Intel graphic chipset or other chipsets with shared memory should not be used for video display. All graphic chipsets must be 3D capable and support OpenGL and DirectX. A third party graphics card is almost always necessary.

## High School PLTW Engineering and Middle School PLTW Gateway - Printer Specifications:

Print speed: Up to 35 ppm
Resolution: 600X600 dpi
Memory: 128 MB min
Paper size: Letter, legal, 11X17 (required)
Robust duty cycle
Network ready
Color not required

## High School PLTW Biomedical Science:

Schools and districts looking to purchase computers in the 2014-2015 school year should meet or exceed the specifications below. Please be sure to make this purchase in consultation with your IT department.

- Please see computer specifications below.
- All computers for High School PLTW Biomedical Science courses MUST be laptops (both for the teacher and the students).
- PLTW curricula utilize powerful, industry-based software that may require computer upgrades. Hardware decisions should be made in consultation with your IT department to determine actual needs.

| Processor | Intel ${ }^{\oplus}$ Xeon ${ }^{\oplus}$, i5 or i7 processor |
| :--- | :--- |
| RAM | 4 GB DDR3 RAM min |
| Hard Drive | 500 GB + Hard Drive |
| Video Card | Integrated Graphics |
| Optical Drive | DVD-ROM Drive |
| Operating System | Windows 7 or Windows 8, 64 bit operating system or Apple MacBook Pro with <br> Bootcamp and one of the above systems. |
| Network | Must have network connectivity (wireless and/or wired) |
| Other Software <br> necessary | IE9 or later <br> Firefox 20 or later is recommended for optimal utilization of the PLTW Learning <br> Management System (LMS) <br> Microsoft Office |

IMPORTANT: Computers used only in the BMS courses do not need the 3D CAD compatible video card.

## High School PLTW Biomedical Science Printer Specifications:

Print speed: Up to 35ppm
Resolution: 600X600 dpi minimum
Memory: 128 MB min
Paper size: Letter, Legal
Robust duty cycle
Network ready
Color not required

## High School PLTW Computer Science:

- Android tablets and computers are both required.
- Please see Android tablet specifications below for PLTW Computer Science.
- All tablets for High School PLTW Computer Science courses must be Android tablets (both for the teacher and the students).
- Android tablets are required for each teacher and for students at no more than a $2: 1$ student to tablet ratio
- Hardware decisions should be made in consultation with your IT department to determine actual needs.

| Processor | 1 Ghz processor or greater |
| :--- | :--- |
| RAM | 1 GB or more |
| On Board Storage | 16 GB or greater |
| Screen Size | 7 in - 10 in |
| Operating System | Android v4.0 + (includes Ice Cream, Jelly Bean, and KitKat) |
| Network | WIFI only |
| Other Required <br> Embedded Hardware | Front or Rear facing camera (highly recommend both) <br> Near Field Communications (NFC) <br> Accelerometer <br> Microphone <br> Bluetooth |

Schools and districts looking to purchase computers in the 2014-2015 school year should meet or exceed the specifications below. Please be sure to make this purchase in consultation with your IT department.

- Please see computer specifications below for PLTW Computer Science.
- Computers are required for each teacher and each student.

| Processor | Intel $^{\circledR}$ Xeon ${ }^{\circledR}$, i5 or i7 processor |
| :--- | :--- |
| RAM | 4 GB DDR3 RAM min |
| Hard Drive | 256 GB + Hard Drive |
| Video Card | Integrated Graphics |
| Optical Drive | DVD-ROM Drive |
| Operating System | Windows 7 or Windows 8, 64 bit operating system or Apple MacBook Pro with <br> Bootcamp and one of the above systems. |
| Network | Must have network connectivity (wireless and/or wired) |
| Other Software | IE9 or later <br> necessary |
| Firefox 20 or later is recommended for optimal utilization of the PLTW Learning <br> Management System (LMS) <br> Microsoft Office |  |

## 2014-15 Purchasing Manual Instructions

## Elementary School PLTW Launch

- PLTW Launch requires the use of iPads for students and each teacher will need a laptop and an iPad ${ }^{\circledR}$.
$\circ \quad$ iPads are required for each teacher and for students at no more than a $4: 1$ student to iPad ${ }^{\circledR}$ ratio
- Please see $\underline{\text { iPad }^{\circledR}}$ specifications below for PLTW Launch.
- Hardware decisions should be made in consultation with your IT department to determine actual needs.

| Supported Models | $\mathrm{iPad}^{\circledR} 2, \mathrm{iPad}^{\circledR}$ mini, $\mathrm{iPad}^{\circledR}$ Retina, $\mathrm{iPad}^{\circledR}$ mini with Retina Display, and $\mathrm{iPad}{ }^{\circledR}$ Air |
| :--- | :--- |
| Screen Size | 7.9 inch or 9.7 inch display |
| On Board Storage | 16 GB or greater |
| Operating System | iOS 7 |
| Network | WIFI only |

- Please see computer specifications below for PLTW Launch.
- Laptops are required for each teacher; students will use iPads only.

| Processor | Intel $^{\circledR}$ Xeon ${ }^{\circledR}$, i5 or i7 processor |
| :--- | :--- |
| RAM | 4 GB DDR3 RAM min |
| Hard Drive | 256 GB + Hard Drive |
| Video Card | Integrated Graphics |
| Optical Drive | DVD-ROM Drive |
| Operating System | Windows 7 or Windows 8, 64 bit operating system or Apple MacBook Pro with <br> Bootcamp and one of the above systems. |
| Network | Must have network connectivity (wireless and/or wired) |
| Other Software | IE9 or later |


| necessary | Firefox 20 or later is recommended for optimal utilization of the PLTW Learning <br> Management System (LMS) <br> Microsoft Office |
| :--- | :--- |

- A MacBook for each classroom may be needed in order to assist teachers/IT staff in managing iPads. Please consult with your IT department on how your school/district currently manages (or plans manage) $\mathrm{iPad}^{\circledR}$ app installations and updates before making iPad ${ }^{\circledR}$ or laptop purchases.





| QUOTE NO. | ACCOUNT NO. | DATE |
| :---: | :---: | :---: |
| FHCN051 | 1190865 | $5 / 12 / 2014$ |

BILL TO:
WASHINGTON LOCAL SCHOOLS
3505 W LINCOLNSHIRE BLVD
****SHIP COMPLETE************

Accounts Payable
TOLEDO , OH 43606-1299

Customer Phone \#419.473.8251

## SHIP TO:

WASHINGTON LOCAL SCHOOLS
Attention To: DR.BOB GULICK
3505 W LINCOLNSHIRE BLVD
****SHIP COMPLETE************

TOLEDO, OH 43606-1299
Contact: DR.BOB GULICK
Customer P.O. \# CUSTOM BUILD
LENOVO QUOTE


CDW Government
230 North Milwaukee Ave.
Vernon Hills, IL 60061

Please remit payment to:
CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515


## TERMS \& CONDITIONS

1. Equipment is subject to manufacturer's warranty and eligible for manufacturer's maintenance unless otherwise indicated.
2. Software Licenses are non-returnable.
3. Data Strategy's Return Policy* will accept returns for c redit on cancelled/returned product within the first 30 days after purchase. All returns outside 30 days will be subject to a $25 \%$ restocking fee and are not eligible for credit. Cancelled or returned product authorizations are subject to prior app roval.
4. All hardware is new unless otherwise indicated.
5. Shipping terms FOB Origin.
6. Change orders received within 15 days of the shipment date may cause a delay in shipment and additional fees.
7. Data Strategy reserves the right to assign all or part of your purchase order.
8. Title to the Products and Services will be free and clear of all liens, claims and encumbrances of any kind and shall vest in Customer upon payment of the full payment price as set forth in this Quote.
9. Payment Terms are available with the completion of a credit application.
10. Customer is responsible for all applicable taxes.
*Data Strategy's Return Policy - Warranty with distribution source for the first 30 days - as a replacement for defective product. Manufacturer warranty beyond the initial 30 days, subject to specific warranty terms based on the product type/manufacturer policy. Returns for credit on non-defective product will only be considered within the first 25 days. They will require prior approval before processing and be subject to a $25 \%$ restocking fee.

GRAND RAPIDS | 4020 E. Beltline Ave NE, Suite 201, Grand Rapids, MI 49525 | 616.281.5566 DETROIT | 5455 Corporate Drive, Suite 100, Troy, MI 48098 | 248.247 .3609 | www.data-strategy.com INDIANAPOLIS | 8250 Woodfield Crossing Boulevard, Suite 150, Indianapolis, IN 46240 | 317.396 .4520


## Southern Computer Warehouse

1395 S Marietta Parkway
Bldg 300 Suite 106
Marietta, Georgia 30067
United States
http://www.scw.com

## Customer

Washington OH Local Schools (A15745) 3505 W Lincolnshire Blvd
Toledo, Ohio 43606
(P) 419-473-8446

Bill To
Washington OH Local Schools Payable, Accounts 3505 W Lincolnshire Blvd Toledo, Ohio 43606
(P) 419-473-8446

## Quotation

## Date

Apr 22, 2014 9:51 AM EDT
Doc \#
887746 - rev 1 of 1

## Description

STEM Lab Comps

## SalesRep

Kilcrease, Samuel
(P) 770-579-8927 ext. 290

## Customer Contact

Gulick, Bob
(P) 419-473-8321
bgulick@wls4kids.org

## Ship To

Washington OH Local Schools
REF\#, Attn
3505 W Lincolnshire Blvd
Toledo, Ohio 43606
(P) 419-473-8446

| Customer PO: <br> None |  | Terms: Undefined | Ship Via: GROUND |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Special Instructions: None |  |  | Carrier Account \#: None |  |  |  |
| Item | Description |  | Part \# | ty Ta | Uri | Total |
| 1 SFF - Win 8.1 Pro MSNA downgr to Win7 Pro64 OS; Intel Core i5-4570 3.2G 6M HD E2D14AV 188 No $\$ 629.17 \$ 118,283.96$ 4600; 8GB DDR3-1600 DIMM ; 500GB 7200 RPM; NVIDIA NVS $310 \times 16$ <br> This is a special order item and is non-returnable and non-cancellable once PO is placed. Please allow 3-5 weeks for delivery as these are custom built machines. <br> E2D14AV HEWLETT PACKARD : HP ProDesk 400 G1 SFF <br> F4M59AV HEWLETT PACKARD : Win 8.1 Pro MSNA downgr to Win7 Pro64 OS <br> E2N37AV HEWLETT PACKARD : HP ProDesk 400 SFF STD Chassis <br> E2N57AV HEWLETT PACKARD : Intel Core i5-4570 3.2G 6M HD 4600 CPU <br> E2N11AV HEWLETT PACKARD : 8GB DDR3-1600 DIMM (2x4GB) RAM <br> F4M53AV HEWLETT PACKARD : 500GB 7200 RPM 3.5 HDD-SFF <br> E2N62AV HEWLETT PACKARD : NVIDIA NVS 310 x16 1st (no cbl) - Win <br> E2N68AV HEWLETT PACKARD : Slim SuperMulti ODD <br> E2P07AV\#ABA HEWLETT PACKARD : HP USB Keyboard <br> E2P08AV HEWLETT PACKARD : HP USB Mouse <br> C8N61AV HEWLETT PACKARD : Single Unit (SFF) Packaging <br> E2N33AV\#ABA HEWLETT PACKARD : HP ProDesk 400 Country Kit <br> E2M99AV\#ABA HEWLETT PACKARD : 3/3/3 SFF/ST Warranty |  |  |  |  |  |  |
|  | Lenovo ThinkCentre M73 10B5 <br> SFF - $1 \times$ Core i5 $4570 / 3.2 \mathrm{GHz}$ - RAM SuperMulti - GF GT 620 / HD Graphics 4.0 - Windows 7 Pro 64-bit / 8 Pro 64Monitor: none. - To <br> Note: This is a special order item and | 8 GB - SSHD 500 GB ( 8 GB ) <br> 4600-GigE - WLAN : 802.11b/ it downgrade - pre-installed: <br> is non-returnable per Lenovo | - DVD <br> g/n, Bluetooth 10B50001US indows 7 - | 0 No | \$745.75 | \$0.00 |
| 3 | Lenovo ThinkVision LT2013s <br> LCD monitor - 19.5" - $1600 \times 900$ - T <br> Note: Lenovo products are non-retur | $-200 \mathrm{~cd} / \mathrm{m} 2-600: 1-5 \mathrm{~ms}-$ ble | siness black <br> 60ABAAR1US | 188 No | \$88.0 | \$16,544.00 |
|  | HP LV1911 <br> LED monitor - 18.5" - $1366 \times 768$ - TN <br> - 5 ms - VGA - black - Smart Buy <br> Note: Priced without promotional reba | $-200 \mathrm{~cd} / \mathrm{m} 2-600: 1-300000$ <br> e ending $4 / 30$ | :1 (dynamic) A5V72A8\#ABA | 0 No | $\$ 87.00$ | \$0.00 |

Subtotal: \$134,827.96
Tax (0.000\%): $\quad \$ 0.00$

Shipping: \$0.00
Total: \$134,827.96
Quote valid for 30 days unless formal bid provides different term. Promotional pricing is valid only during term of promotion and while supplies last.

All returns must be authorized and clearly marked with a valid RMA number.

These prices may not include applicable taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material unless specifically listed above.

Please note that expedited shipping charges are estimated, and could decrease or increase when invoiced.

All prices are subject to change without notice. Supply subject to availability.

TO: Patrick Hickey
RE: Recommendation to the Washington Local School Board to Purchase Licensing for a Parent Notification System
DATE: 05/14/2014

## Background

A Parent Notification System (PNS) enables staff members to send out pre-recorded voice messages, e-mails and text messages to parents. The contact information is updated daily from PowerSchool (the Student Information System.) The PNS automatically sends out daily attendance messages for absent students. Principals currently send out reminders of upcoming events or in response to current unexpected events within the building or district. Three years ago Washington Local Schools selected SchoolMessenger at a cost of $\$ 2.50$ per student per year with unlimited alerts. Due to advances in the technology and an increased number of competitors in the market place the typical price has dropped to less than $\$ 2.00$ depending upon features selected.

## Selection Process

March 2014 - Staff members with accounts on the current PNS were invited to describe what they liked and did not like about the current system. They were also asked to identify desired features. This information was then used to identify five possible products. The team was then asked to review the features and sales materials for each product. These products included Alert Solutions, School Cast, School Connects, SchoolMessenger and School Reach.

April 2014 - A vote was taken on which products would be invited to give a one hour head-to-head presentation. School Connects and SchoolMessenger were the top two products selected.

May 2014 - On May $7^{\text {th }}$ both SchoolMessenger and School Connects demonstrated their products. The strengths and weaknesses were then discussed. The pricing was shared and a vote was taken on May $12^{\text {th }}$ and $13^{\text {th }}$.

## Results

Both products were able to do the required basics. Both products include a secure document delivery system (i.e., PDFs of Report Cards.) Both products have a Parent Portal which empowers parents to add additional contact information and to customize how each number is used (i.e., emergency only, attendance, general, etc.) However, School Connects' Parent Portal is not directly accessible from the PowerSchool Parent Portal; a separate website and user account is required. Both products empower teachers to send out alerts to students. However, PowerSchool combines all of the daily e-mail alerts into a single daily blast instead of multiple messages. Both products can post copies of certain types of alerts to Twitter. However, only SchoolMessenger can post to Facebook and create RSS feeds that can be used within the public Web site.

|  | School Connects | SchoolMessenger |
| :--- | ---: | ---: |
| 3 Years, Unlimited with Secure Document Delivery | $\$ 32,808.00$ | $\$ 34,583.10$ |

## Recommendation

Based upon the feedback from the team of actual users of the current system, we would recommend that Washington Local Schools purchase a three year contract with SchoolMessenger for $\$ 34,583.10$. Even though this was not the lowest bid, we feel that it is the best bid due to the use of a truly integrated Parent Portal, the better social media integration and the simpler/faster user interface of SchoolMessenger.

May 12, 2014
Prepared for: Washington Local Schools
Toledo, OH 43606

We appreciate the opportunity to partner with the district on this important and highly visible project.

This document outlines the SchoolMessenger approach, which includes:


## Deepest K-12 feature set

The service is in a class all its own in feature areas such as delivery options, translation, list management, Social Media integration, user management, interactivity, reporting, Classroom Messaging, recipient controls and more. And although it is feature rich, users of all skill sets report that it is intuitive and easy to use.


## Uptime, security \& capacity trusted by US military

SchoolMessenger has built a robust infrastructure with no single point of failure. The service reliably delivers millions of messages quickly, even during widespread weather events, which is why it is counted on by the US Navy, Coast Guard, National Guard, numerous first responders and some of the nation's largest school districts.


## Hands-free integration \& automation

Contact data and other information updates automatically and can trigger notifications from over 130 data sources. Updated contact information can even be fed back into the source SIS.

## Partnership

When you select SchoolMessenger, you get a service supported $24 \times 7 \times 365$ by a highly available team committed to helping you achieve your goals.

I look forward, along with our project team, to being closely and personally involved in this process through our entire relationship with the district. Please contact me if I can provide any additional clarifying information.

Sincerely,

Justin Soltis, Senior Account Executive
888.527.5225 x221 / jsoltis@schoolmessenger.com

## EXPERIENCE \& QUALIFICATIONS

Reliance Communications, Inc. is better known by its brand name SchoolMessenger. The company is a leading provider of on-demand notification solutions for the education market. The company is counted on by thousands of school districts, colleges, private schools and other institutions to keep parents, staff and students informed in both emergency and non-emergency situations.

In fact, SchoolMessenger is the most widely used service for notification in K12 schools ${ }^{1}$. And SchoolMessenger is the choice of more large urban districts than any other notification provider ${ }^{2}$.

The service sends more than 1 billion messages per year.

These numbers are based on a pure count of SchoolMessenger's K-12 customer base using the fully hosted service. Other providers may state combined statistics from multiple disparate firms they own (even though the performance may be occurring across multiple disparate platforms) or include numbers from other markets outside of K-12. The SchoolMessenger statistics provided here are based solely on the customer base of more than 18 million K-12 students served by the SchoolMessenger fully hosted notification service.

This successful track record includes a 98\% renewal rate and such flagship clients as Houston ISD (210k students), Orange County Schools (Florida, 175k students), Dallas ISD (Texas, 165k students).

SchoolMessenger was founded in 1999 with a singular focus: to ensure educators are able to quickly and easily connect with their communities in any language and at any device. The company employs nearly 100 professionals in multiple, US-based geo-dispersed offices. No portion of the notification service, or the customer service/support, is subcontracted. When you partner with SchoolMessenger you are working with a committed team that has been serving the communication needs of schools for more than a decade.

[^1]
## LEADER WITH POWERSCHOOL

SchoolMessenger, a longstanding Pearson PowerSchool ISV official partner delivers a fully embedded product experience within PowerSchool. More PowerSchool districts trust SchoolMessenger than any other notification provider.

Here are the highlights:

- Fully embedded UI - complete the entire message sending process without leaving the PowerSchool user interface.
- Send to PowerSchool searches - with one click in the PowerSchool UI, you can now create a SchoolMessenger broadcast directly from any PowerSchool search.
- Parent Portal Single Sign On (SSO) - parents can now manage SchoolMessenger contact preferences from within the PowerSchool Parent Portal.

Detailed reviews find that SchoolMessenger takes a superior approach to PowerSchool integration:

| Others |  |
| :--- | :--- |
| Dozens or hundreds of custom pages (maintenance <br> / upgrade headache, very fragile) | A plug-in and one small piece of code that never <br> needs to be updated |
| Data may be days or weeks old if PowerSchool is <br> unavailable | Data is always current |
| Users unsure of how/where to use the service if <br> PowerSchool is unavailable | Same basic interface regardless of how accessed |
| Limited or no use of third party data (e.g. <br> transportation, library) | Robust use of third party sources |
| Users likely access the notification service in a <br> shared "services account" | One account per individual ensures personalization, <br> audit trail/accountability |
| Access likely limited to PowerSchool Users | Access with or without a PowerSchool account |

New and existing SchoolMessenger customers can convert to SchoolMessenger for PowerSchool 2.0 in just minutes.

## COST OF SERVICES AND OPTIONS

Package: SchoolMessenger Complete, Fully Hosted Notification Service

| APPLICATION FEATURES |  |  |
| :---: | :---: | :---: |
| Unlimited voice, SMS text and email |  | Included |
| HTML Email with attachments and district controlled branding / templates |  | Included |
| Unlimited contact points per recipient |  | Included |
| Native mobile apps for iPhone ${ }^{\circledR}$ and Android ${ }^{\text {™ }}$ devices |  | Included |
| Quick Tip anonymous reporting module |  | Included |
| Social media publishing (Facebook/Twitter) which posts text and/or message audio |  | Included |
| Configurable RSS widget to post messages automatically to school/district websites |  | Included |
| Surveys through phone and web with unlimited questions |  | Included |
| Instant translation to 50+ languages with reverse translation quality assurance |  | Included |
| Contact Manager recipient portal; manage preferences \& review prior messages |  | Included |
| Unlimited self-updating groups/lists (dynamically change based on source data) |  | Included |
| Desktop Alerts push a "pop up" to any school or district computer screen |  | Included |
| Message Templates quickly send a broadcast in any language with one click |  | Included |
| Dashboard offers at-a-glance views into overall messaging activity |  | Included |
| INTEGRATION AND AUTOMATION |  |  |
| Hands-free automation |  | Included |
| Automated absence notification individualized per campus, unlimited languages |  | Included |
| Other automated notifications (e.g. low lunch balance alerts) added any time |  | Included |
| IMPLEMENTATION, SERVICE, SUPPORT AND RESOURCES |  |  |
| Rapid implementation to minimize effort of district staff |  | Included |
| $24 \times 7 \times 365$ highly available phone and email support |  | Included |
| Unlimited training through remote web sessions |  | Included |
| Customer Center; site with sample messages, policy guides, tips, tricks and videos |  | Included |
|  | Enrollment (\# of students) | 6,781 |
|  | Per Student Rate | \$1.45 |
|  | Annualized Cost Per Year | \$9,832.45 |
|  | Total (3 Year Prepaid Term) | \$29,497.35 |

Actual final price is re-evaluated each year based on per student rate times actual enrollment. No additional charge for staff. No hidden charges or fees. See Implementation \& Training Plan for details of automation and integration. Over 130 SISs are supported. Add new data sources throughout the subscription as desired at no additional cost.

## Package: SchoolMessenger Secure Document Delivery

With Secure Document Delivery from SchoolMessenger, districts can be confident that personal files are delivered securely to the intended recipient. Report cards, progress reports, test scores, invoices and payment slips, student evaluations, schedules, and more can be distributed securely with minimal impact to district resources. Whether it is about reducing printing and mailing costs or supporting green initiatives, Secure Document Delivery is the ideal module for today's school communication professionals.


## Simple 3 Step Process

- Step 1: Securely upload the PDF file to the, SchoolMessenger Secure Document Delivery platform.
- Step 2: Select options. The files are automatically split and verified.
- Step 3: Parents receive a personalized link to the file; optionally require that parents enter a password to view or download the file.

| SERVICES INCLUDED |  |  |
| :--- | :--- | :---: |
|  | Send an unlimited number of report cards, progress reports and other files | Included |
| Secure delivery - optional password requirement | Included |  |
| Personalized links delivered to parents for quick access | Included |  |
|  | Enrollment (\# of students) | 6,781 |
|  | Per Student Rate | $\$ .25$ |
|  | Annualized Cost Per Year | $\$ 1,695.25$ |
|  | Total (3 Year Prepaid Term) | $\$ 5,085.75$ |

## MASSIVE INFRASTRUCTURE

## Redundancy and Capacity Trusted by US Military

When it comes to keeping students safe and parents informed, today's schools count on their notification service as mission-critical. It has to perform when needed. That's why we designed our notification service to be dependable, and why over 4,000 customers count on it, including some of the nation's largest school districts, the US Coast Guard, Navy, National Guard, colleges and universities, and numerous first responders. Below are highlights of the infrastructure:

- Multiple datacenters - All components of the application reside in multiple geo-dispersed datacenters with redundant connections to the nation's telephone grid. Information is synchronized at every location. This means that even in the unprecedented case of a regional event affecting any part of the country, servers at the other locations continue processing notifications without interruption.
- Dual delivery methods - SchoolMessenger uses multiple Tier 1 Voice Telecommunications Networks and delivers messages using best-of-breed VoIP, TDM, SMS, and email technologies. This is another way that SchoolMessenger ensures its application has no single point of failure.
- High capacity - SchoolMessenger's massive capacity allows users to send hundreds of thousands of calls in minutes. On average, SchoolMessenger utilizes less than 2\% of its available capacity, and grows this capacity as needed based on usage. This helps ensure that during periods of peak activity (or even a regional emergency) the service can handle the needs of the district.
- Congestion management - SchoolMessenger consistently contacts large audiences very quickly; however, if the area receiving the calls can't handle all those calls, sending them at once will only overwhelm the phone network. That's why SchoolMessenger utilizes a unique Congestion Management Algorithm to maximize call delivery. Calls are delivered into any geographic area without overloading the local telecom infrastructure. This means your notification goes out efficiently and effectively.
- Secure, industry standard facilities - For physical hosting SchoolMessenger is proud to partner with multiple leading Internet co-location companies. These facilities are protected by rigorous physical and biometric security systems. All sites are engineered to survive natural disasters. Plus, redundant network, power, HVAC and fire detection/suppression systems ensure the highest levels of system availability.
- Independent service - The application and network was built from the ground up over several years and with sizable investment. SchoolMessenger does not resell someone else's service. SchoolMessenger owns and operates the entire application. This means you never have to worry about the dependability of a third party.


## Uncompromising Focus on Security

Web access to SchoolMessenger is controlled by user name and password, while phone access uses user ID and PIN. SchoolMessenger stores all passwords using an irreversible one-way hash algorithm. Passwords can be verified but can never be read.

Plus, SchoolMessenger helps minimize the chance that a user's account can be compromised by automatically preventing users from creating passwords that can be easily guessed (e.g. too similar to the username, or lacking a combination of letters/numbers, etc). Further, the application allows system administrators to set the minimum password length, and control the number of invalid login attempts before the account is locked out or disabled. Each customer's account is stored in its own database and protected behind its own secure URL.

Additional security measures include:

- Physical/biometric security at multiple SAS 70 Type II certified facilities
- Redundant firewalls
- Encrypted passwords
- Failed login locks
- 256-bit SSL encryption for session data (the highest level of encryption available for civilian use)
- $100 \%$ FERPA compliant
- Quarterly security audits by outside firm
- Back-end salted hashing of passwords


## NOTIFICATION SERVICE FEATURE HIGHLIGHTS

## Ease of Use

- Streamlined message-sending experience: Save clicks and get your message out exactly how you want. It is now faster, easier and more intuitive to quickly reach your target audience.
- Dashboard: Easily monitor the messaging activity across your organization, and have quicker access to the features you use most.
- One-click templates: Trigger a notification in seconds by clicking on a pre- defined template. Mark the templates you use most often as "favorites" and they appear on the new dashboard.


## Secure Access from Anywhere

SchoolMessenger includes web-based and phone-based interfaces for starting calls.

- Web-based: Users are just a few clicks away from sending phone calls to their desired audience. No special browsers or plugins required.
- Phone-based: Alternately, users dial into the system and follow the prompts, or call the $24 \times 7$ support team to have a customer service representative record and send the notification. This is ideal in the event of lack of power or internet access. Users can record messages (even in multiple languages), select lists, set the job parameters and then review and submit the job - all over the phone.
- iPhone and Android Apps: Now users login and tap to send messages. It takes less than five seconds to start a broadcast that is delivered to parents through their preferred channel - voice, email and / or text message - and in their preferred language. SchoolMessenger even knows which devices each parent prefers for each type of notification. Plus, users can trigger pre-defined response scenarios to save time. Request a preview link of this innovative application.



## Complex Scenario Handling and Parent Preference Controls

At SchoolMessenger we understand that student data and parent preferences are often complex. For example, a parent might want attendance and emergency calls to their cell phone, but general announcements and surveys via email. That's why we designed SchoolMessenger to handle complex notification scenarios.

- Administrators can map notification types to certain contact points from the district-level (i.e. send certain types of notifications to all devices), or allow parents to set their own preferences.
- Contact Manager, the optional web-based parent preference module, allows recipients to set up how they would like to receive notifications. This allows parents to subscribe or unsubscribe to certain types of messages, as well as manage their preferred delivery devices for each message type.


## Language Leadership

SchoolMessenger supports instant translation and multi-language user voice recording. The system automatically delivers the right message to each recipient based on their language code in the student information system. Plus, SchoolMessenger includes real-time, advanced translation from English to 70+ languages (14 languages for voice). Simply type your message in English, and have it automatically delivered to each recipient in their preferred language - through phone and/or email.

Productivity and performance enhancements:

- Quality assurance features including reverse translation preview - Preview your messages before sending so that you can ensure each message is delivered accurately and professionally. However, since you probably don't speak all of the recipients' preferred languages, you won't be able to assess the quality of the translation. So, SchoolMessenger allows you to reverse the translation to get a sense of how your recipients may receive your message. This allows you to verify that the key meaning and context still come through.
- Ability to override portions of each translation - If you are not satisfied with the results, simply override the translation with on-the-fly edits to make sure the message is just right.

And it's easy. For example, when closing schools early due to inclement weather, an authorized user simply composes a message in English, clicks "Translate", selects an all-district list and clicks "Send". SchoolMessenger's real-time translation feature and multi-language text-to-speech capability ensures that each message is delivered in the appropriate language - through phone and email.

## Desktop Alerts

Push notifications directly to a "pop up" on the screens of selected devices. Useful in an emergency to post to digital signage or to reach all classroom computers in a specific school. Free Windows and Mac desktop client is included.


## Comprehensive Reporting

SchoolMessenger provides users with Web browser access to a virtually unlimited number of reports. Users can work from out-of-the-box reports provided by SchoolMessenger or use the ad-hoc reporting engine which allows on-the-fly querying of most any data elements. These reports can look at any combination of call statuses including busy, answering machine, disconnected number, no answer, answered by person, etc. Below is a sampling of the $100 \%$ web-based reports:

- Individual Contact History - useful for showing all notification attempts to a single phone number or single student ID. Even filter by notification type (e.g. show only attendance calls) or call results (e.g. show only answered calls).
- Full log reporting - provides an easy web-based UI for querying most any system element including all notification attempts and results by channel (voice call, SMS text, email), by user,
by school, or by any other criteria such as grade level, contact Group association, language, message, etc.
- Current activity - a single dashboard report for authorized administrators to view / modify / cancel current system activity such as active or queued notifications.
- Contact Information Changes - provides a report and export showing all changes to contact information made by users over a configurable date range. This export can even be scheduled. Many districts optionally use this report to identify recent changes made to student contact information so they can automatically import (or manually key in) the updated fields into the source SIS.
- Interaction reports - including Survey reports (unlimited number of questions/responses) and touchtone capture and voice reply.
- Usage Statistics by Campus and by User - creates an account-wide comparative report for identifying those performing at, above or below district expectations for communication activity.
- User account reports - including user ID, name, contact information, last login information, activity, staff key (used in optional LDAP authentication), profile, data view restriction, job type restriction, section restrictions, other restrictions, organizational associations, and custom fields.
- Call distribution reports - including average system-wide daily and hourly volume and total system-wide volume.
- Blocked recipient reports - shows those who have been opted out by authorized school/district administrators from receiving notifications (e.g. if a recipient calls in and indicates they have no student in the district but they keep receiving calls).
- Data import reports - indicates data last run and status of every automated import (e.g. from TERMS, PeopleSoft, and other sources). Includes detailed log of import activity with line-byline alarms for such things as malformed data, file smaller/larger than expected, etc.

Most every report can be customized to show/hide columns, filter/sort by any criteria, exported to CSV or printed to PDF / printer, and even saved and scheduled. For example, it is easy to set a report of campus-specific disconnected numbers to automatically be emailed every Friday to the data processing clerks at each campus, or to have a district-wide benchmarking report emailed to the Assistant Superintendent on the last day of every month.

## Surveys to Take the Pulse of the Community

SchoolMessenger users can "poll" their message recipients to learn the community's views on certain topics. Recipients simply enter a numeric touchtone on their phone to respond to the district's survey. In addition, the district can choose to supplement a phone-based survey with a survey delivered
through the web. This gives parents the option to respond on their own schedule, in the manner that works best for them.

With SchoolMessenger Surveys, there is no limit to the number of questions that can be sent. You can even "randomize" the question order -- a feature unique to SchoolMessenger which is proven to improve your survey's statistical accuracy.

## Granular Administrator Rights Controls

SchoolMessenger supports an unlimited number of security profiles. Each profile can be granularly controlled to provide various levels of access to the system. The rights of each profile-type - whether it be System Administrator, District Administrator, School Administrator, or one of an unlimited number of profiles that the District wishes created - are highly configurable. Also, all list creation is set by the user's security profile (e.g. a school administrator's lists may contain only contacts from within that school administrator's school; while a district administrator's lists may contain any contacts in the district). Additionally, the district can choose to authenticate user accounts against LDAP-aware sources.

## Publish to Social Media



Districts using social media sites like Facebook and Twitter can update those pages directly within SchoolMessenger. Simply walk through the quick and easy process of sending a SchoolMessenger message and then click to have the message automatically posted to your organization's official Facebook Page and/or Twitter account. And SchoolMessenger supports RSS Feeds and posting directly to any district website. District administrators can set the policy regarding social media use and opt users in and out.

## Post Messages to School/District Websites

Users can be given the rights to automatically post any SchoolMessenger message directly to school and district websites with a single click. Use the configurable RSS widget to create a custom branded landing area on your website, or simply enter the provided RSS feed URL into your existing RSS tool.

## Rules Based List Management

List creation is a powerful function in SchoolMessenger. Users simply select their audience from their available data set, and then their lists are dynamically and automatically updated based on the most current data. When changes occur in the student information system, the lists in SchoolMessenger automatically update to reflect the new changes. So, when a new ninth grader joins Miramar High, the "Miramar High Ninth Graders" list is automatically updated. And the district maintains complete assurance that a user only has access to the self-updating lists they are supposed to have access to.

## Flexible Automation for Routine Jobs - Can be Campus-specific

SchoolMessenger makes it easy to send any type of message in a matter of minutes and with only a few clicks. More routine messages, however, can be fully automated and performed on a daily basis without any user interaction. Absence notification is an example of a message that is automated. SchoolMessenger staff helps the District with the following, which can be campus-specific:

- Set your preferences for the job
- Schedule the job to run at the desired time

The application then automatically:

- Pulls updated data
- Inserts appropriate variables (student name, date absent)
- Delivers a personalized message, at the appropriate time, in the preferred language, at the preferred device(s)

The result is personalized, information-rich message delivery with no burden on district or school staff. Plus, parents can even leave a voice response when they receive a message if the district chooses to enable this option. These responses are archived and playable through the web - a feature requested by a school district to replace attendance notes.

## Classroom Messaging to Empower Teachers and Other Front Line Staff

SchoolMessenger's Classroom Messaging feature puts the power of notification in the hands of those whose work directly affects student achievement. It gives teachers, athletic directors, guidance counselors and other front-line staff members, direct access to communicate with parents. It helps them make the connections that make a difference in a student's life. Classroom Messaging is optional and not included in all packages. Highlights:

- Hundreds of Classroom Comments addressing a range of student-specific scenarios included in a growing content library
- Professionally translated messages - in more than 25 languages
- Simplified message delivery - messages are grouped and delivered each evening
- Administrative control over management - addition of content, permissions and communication policy


## Text-to-Speech and Voice Mail Merge

SchoolMessenger empowers users to record messages in their own voice, leverage the Advanced Text-to-Speech engine or combine the two. In any scenario, dynamic data fields such as student name, school name, date, period, school phone number (and any other field) can be automatically inserted into the message. This is like a "voice mail merge".

## IMPLEMENTATION AND TRAINING

Detailed implementation plans are available by request. Below is a sample of the expected timeframes of delivery and hours of effort. SchoolMessenger provides:

- Rapid setup for emergency notifications and basic notification capabilities - within 24 hours of receipt of order
- Full implementation services and testing - within 21 calendar days
- $24 \times 7 \times 365$ support via phone and email

| Major Tasks | Customer Duties | Customer Time Estimate |
| :---: | :---: | :---: |
| Initial kick off call | On call | 30 min . |
| Data integration | Provide SchoolMessenger with ODBC read-only views or schedule export files (and point SchoolMessenger to their location) or enable one of several other data transfer methodologies. | 30 min . to 3 hours (depends on SIS and number of other data sources; SchoolMessenger has hundreds of pre-built scripts which work against over 130 data sources, and which can often piggyback off of processes established for use with other notification providers) |
| User accounts | Provide Excel list (optionally authenticate against LDAP-aware source) | 30 min . to 1 hour |
| Automated messages | Approve content for Absence calls and any other automated messages (SchoolMessenger provides samples to choose from or works with messages already in place) | 1 hour |
| Training | Participate | 30 min . to 1 hour |
|  | Total time on task: | 3-6 hours |
|  | Overhead time (coordinating / communicating): | 2-4 hours |
|  | Total project time | 5-10 hours |

"The implementation was a piece of cake!
We're very impressed with the entire implementation process."
--Bill Ameeri, Director of Technology, Lawndale Elementary School District, Lawndale, CA

Automation and integration requires that the district's SIS support ODBC read-only views, batch file export, or other supported access methodologies.

## Training Overview

Getting your system set up is just the first step of a successful deployment. At SchoolMessenger we know that training is the key to achieving the goals for any new application. Confident system administrators and end users are essential to that success.

And because no two districts are exactly alike, neither is our training. We provide a range of customizable training options to ensure you get the most out of your investment. We collaborate with your staff to determine the program that best fits your objective, schedules, budgets, learning styles and facilities.

## Onsite or Remote?

The decision to conduct training sessions in person or remotely via a "web cast" and conference call depends on a range of factors: training scope, deployment schedules and budget constraints, just to name a few. Large groups requiring end user training may dictate onsite classroom style training sessions in a computer lab environment. System Administrator training or the training of "trainers" may be done in person but is often performed remotely. Refresher and Advanced training courses with target user groups are typically performed via remote training sessions.

## Training Options

Any of the following training options described below may be conducted on site or remotely:

| Training Format | Description | Facilities <br> Required (On <br> Site Training) | Facilities <br> Required <br> (Remote <br> Training) | Typical <br> Session <br> Lengths |
| :--- | :--- | :--- | :--- | :--- |


| System <br> Administrator Training | Minimum level of training provided with every SchoolMessenger implementation. A small number of system administrators - which may also include domain experts from Data and Networking - are trained on the management of the system or service. This training can be conducted either on site or remotely via a web meeting / conference call. | Office, conference room or computer lab with Internet access | Computer with Internet access Phone | 2 Hours |
| :---: | :---: | :---: | :---: | :---: |
| Train-theTrainers | The district may choose to have SchoolMessenger trainers work directly with designated district trainers. The training is designed to empower district trainers with the necessary confidence and skills to train other end users throughout the district. | Computer lab with Internet access <br> Data Projector | Computer lab <br> Speaker <br> Phone <br> Data <br> Projector | 2-3 Hours |

(Continues on following page)

| Training Format | Description | Facilities Required (On Site Training) | Facilities Required (Remote Training) | Typical Session Lengths |
| :---: | :---: | :---: | :---: | :---: |
| End User Training | Typically performed "classroom style." Training is generally administered in three (3) sessions of 2 hours each per day. Users need only attend one 2 hour session and the training can be performed for as many individuals as the District's facilities will reasonably accommodate. If training is to be performed remotely it is recommended that the training groups be limited to 20 per session. Optionally, web training sessions can be scheduled and attended by end users in dispersed locations via a web meeting / conference call. Distributed remote training sessions are limited to 9 participants per session. | Computer lab Data Projector | Classroom style: <br> Computer lab <br> Speaker <br> Phone <br> Data <br> Projector <br> Dispersed <br> Trainees: <br> Computer with Internet access ${ }^{2}$ Phone | 1-2 Hours per Session |
| Refresher or Advanced Training | Similar to End User training, follow-up training sessions are typically performed classroom style and can be done in remotely or on site. Plus, refresher training is always available via weekly webinars. | (See End User Training options above) | (See End User Training options above) | 1 Hour per Session |
| Professional Development Training | Beyond application-level training, Professional Development Training ensures that users are getting the most out of their notifications. Includes Best Practices, message coaching and communications planning. | (See End User Training options above) | (See End User Training options above) | Varies |

## Training Materials and Documentation

In addition to the hands-on training options described here, SchoolMessenger contains extensive support documentation and self-service embedded help. All key features include pop-up contextual help and tutorials which can be freely used with any supplemental district training activities.

## Customer Center

SchoolMessenger provides access to the Customer Center, which offers:

- Product News
- Tips \& Tricks
- Customer Stories
- Policy Templates
- Sample Messages
- Outreach Tools
- Training Modules
- Much More


## Sales Quotation

200 Cochrane Drive, Suite 1
Markham, Ontario L3R 8E7 Issue Date: Apr 22, 2014
Phone: 800-450-5450 Fax: 905-940-1545
www.synrevoice.com
Quote \#: CAAQ14549

| Prepared <br> For: | Washington Local School District |
| :--- | :--- |
|  | Bob Gulick |
|  | 3505 W Lincolnshire Blvd |
|  | Toledo, OH 43606 |
|  | USA |
|  | Phone: |
|  | Fax: |
|  | $(419) 4743-8321$ |


| Description | Units | Price | Amount |
| :--- | :---: | ---: | ---: |
| Synrevoice SchoolConnects Hosted Services 3 Year agreement |  |  |  |
| SchoolConnects Unlimited Service Plan @ \$1.60/student per year. Year 1 | 6,835 Students | $\$ 1.60$ | $\$ 10,936.00$ |
| SchoolConnects Unlimited Service Plan @ \$1.60/student per year. Year 2 | 6,835 Students | $\$ 1.60$ | $\$ 10,936.00$ |
| SchoolConnects Unlimited Service Plan @ \$1.60/student per year. Year 3 | 6,835 Students | $\$ 1.60$ | $\$ 10,936.00$ |
| Remote Training and Full Support Services | 1 | $\$ 0.00$ | $\$ 0.00$ |
| SMS-Integration | 1 |  |  |
| SchoolConnects for PowerSchool | 1 |  |  |

## Highlighted Features:

Unlimited Emergency Notifications, Includes staff messages, Powerschool with Attachments, Tip Reporting, SMS Text, Parent Portal, Twitter
Integration, Telephone Surveys, Cascade Calling

TO: Patrick Hickey
RE: Recommendation to the Washington Local School Board to upgrade Phase 2 of the district's physical network
DATE: 05/14/2014

## Introduction

The physical network of the Washington Local Schools is built using:

- a core router connected to NWOCA via a 1,000 Mbs fiber optic cable
- building-level switches connected to the core via a 1,000 Mbs fiber optic cable
- closet-level switches in multiple locations throughout each building connecting back to the building level switches via a 1,000 Mbs fiber optic cable
- Individual computers then use copper cables to connect from the classroom / office locations back to the closetlevel switches - the ports on these switches are rates at 100 Mbs

Most of the physical network is at least ten years old. The copper cables and the fiber optic cables are still viable, but the age of the components riding those cables has become an issue. The fiber optic cables are currently running at $1,000 \mathrm{Mbs}$. Portions of the core router, the building-level switches and the closet-level switches are only rated at 100 Mbs . In addition to operating at a slower speed, there are also concerns about the reliability of ten+ year old devices. With the pending addition of the wireless traffic, the need to support computerized state testing, and the increasing needs of students and staff to access content rich online resources, DIS needs to begin upgrading the core infrastructure.


As part of the contract between Washington Local School and NWOCA, WLS is responsible for paying for any work done on the district's core network by NWOCA. Anything purchased for the core network then becomes the property of NWOCA. This is how NWOCA is able to support and monitor our core infrastructure as part of our contract.

Over the summer of 2013, NWOCA replaced the network equipment at the Network Core, the Whitmer Campus and the Lincolnshire Building. Parts of Jefferson Junior High were replaced earlier in the 2012-2013 school year.

## Phase 2 Network Upgrade

This phase of the Network Upgrade will cover the following buildings:

- Hiawatha Elementary
- Jackman Elementary
- Jefferson Junior High (remaining portion not replaced in 2012-2013)
- McGregor Elementary
- Meadowvale Elementary
- Monac Elementary
- Washington Junior High
- Whitmer Annex

All of the building-level switches and closet-level switches will be upgraded to support for $1,000 \mathrm{MB}$ connections to match the fiber feed.

The remaining buildings will be upgraded during the 2014-2015 School Year. These buildings include:

- Greenwood Elementary
- Shoreland Elementary
- Transportation / Maintenance Building
- Wernert Elementary
- Whiter Stadium


## Recommendation

Based upon the existing need, our contract with NWOCA and the quote from NWOCA to complete the project, we would recommend that Washington Local Schools hire NWOCA to upgrade the network as outlined in Phase 2 above for no more than \$49,968.34.

## Budget

DIS General Fund
\$42,424.81
Wireless Project Support\$7,543.53


May 13, 2014

Dear Dr. Bob,
The following is a quote for the purchase and installation of seventeen (17) Cisco 10/100/1000 PoE switches for the following school buildings at Washington Local Schools. This quote also includes the necessary optics and fiber patch cabling.

We are pleased and honored that you have considered our services for your school district and look forward to working with you. Please feel free to contact my office at 419.267.2625 if you have any questions or concerns.

Sincerely,

Tim Ricketts
Network/Systems Support Specialist
Northwest Ohio Computer Association
E: ricketts@nwoca.org
P: 419.267.2625
F: 419.267.5248
A: 209 Nolan Parkway, Archbold, OH 43502


## COMMUNICATIONS ASSESSMENT:

## Jackman Elementary

(1) Cisco WS-C2960X-24PS-L switch
$\$ 8,975.86$
\# (2) Cisco WS-C2960X-48FPS-L switch
(1) single-mode fiber patch cable
(4) multi-mode fiber patch cable

* (1) GE SFP LC Connector LX Transceiver
* (4) GE SFP LC Connector SX Transceiver


## Hiawatha Elementary

(1) Cisco WS-C2960X-24PS-L switch
\$5,399.46

* (1) Cisco WS-C2960X-48FPS-L switch
(1) single-mode fiber patch cable
* (2) multi-mode fiber patch cable
* (1) GE SFP LC Connector LX Transceiver
(2) GE SFP LC Connector SX Transceiver


## McGregor Elementary

(1) Cisco WS-C2960X-24PS-L switch
\$5,399.46

* (1) Cisco WS-C2960X-48FPS-L switch
(1) single-mode fiber patch cable
(2) multi-mode fiber patch cable

4 (1) GE SFP LC Connector LX Transceiver
(2) GE SFP LC Connector SX Transceiver

## Annex (CTC)

(1) Cisco WS-C2960X-24PS-L switch
(1) multi-mode fiber patch cable

* (1) GE SFP LC Connector SX Transceiver


Meadowvale Elementary
(1) Cisco WS-C2960X-24PS-L switch
\$5,399.46
(1) Cisco WS-C2960X-48FPS-L switch
(1) single-mode fiber patch cable
(2) multi-mode fiber patch cable
\# (1) GE SFP LC Connector LX Transceiver
(2) GE SFP LC Connector SX Transceiver

## Monac Elementary

(1) Cisco WS-C2960X-24PS-L switch
\$5,399.46
(1) Cisco WS-C2960X-48FPS-L switch
(1) single-mode fiber patch cable
(2) multi-mode fiber patch cable
(1) GE SFP LC Connector LX Transceiver
(2) GE SFP LC Connector SX Transceiver

Washington Junior High
(3) Cisco WS-C2960X-48FPS-L switch
\$10,608.88
(4) multi-mode fiber patch cable
(5) GE SFP LC Connector SX Transceiver

## Jefferson Junior High

(1) Cisco WS-C2960X-24PS-L switch
\$5,424.66

* (1) Cisco WS-C2960X-48FPS-L switch
(4) multi-mode fiber patch cable
* (4) GE SFP LC Connector SX Transceiver

Recurring yearly maintenance charges
\$425.00
\$ Labor (24 hours estimate @ \$50/hour)
\$1,200.00

TOTAL
\$49,968.34
**NOTE: All prices quoted are NOT TO EXCEED prices and are good 30 days from
the date of the quotation.

# washington local schools 

## MEMORANDUM FROM STUDENT SERVICES

To: Mr. Hickey, Superintendent
From: Neil Rochotte
Subject: Board Policy 6320: approval for purchases in excess of \$25,000

- 2015 Consortium Agreement with Lake Erie West regarding the Federal Early Childhood Special Education (ECSE) Grant

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Date: May 15, 2014
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cc: Jeff Fouke

This request is made for approval to enter into a contract between Washington Local Schools and Lake Erie West as participating consortium members to provide diagnostic services for our preschool students. By agreeing to this contract, WLS allows a "pass through" of federal funds totaling \$33,252.16 to the fiscal agent, Lake Erie West ESC.

We have participated in this consortium in previous years. For 2015, ODE changed the procedure for participation in district consortiums and LEW is now requiring a contract. A portion of CCIP Note \#321 is provided here:


Consortium request forms and instruction posted April 14, 2014
Consultation Superintendents, Treasurers, and Consolidated Application Contacts

The Ohio Department of Education has updated the consortium form and instructions for consolidated programs. If your district or education service center par ticipates in a consortium with IDEA Part B, early childhood and or Title III funds, please review the newly revised consortium form. You will need this form if you are planning to enter into a consortium for the 2014-2015 school year. Please review the instructions carefully as the form has changed slighty.

You can access the forms in the CCIP document library by clicking the links below:

- Consortium Directions
- Title III Consortium Form
- IDEA Part B Consortium Form
- Early Childhood Consortium Form

Neil Rochotte
Director of Student Services
(419) 473 - 8236

3505 W. Lincolnshire Blvd. Toledo, Ohio 43606

# Educational Service Center 

## Consortium Agreement 2014-2015 School Year

A contract entered into by and between the Washington Local School District and the Educational Service Center of Lake Erie West (hereinafter referred to as "Governing Board") and located at 2275 Collingwood Blvd., Toledo, OH 43620.

In consideration of the promises and terms contained herein and pursuant to all relevant sections of the Ohio Revised Code, the Governing Board agrees to provide:

## Fiscal Agent Services for

Federal Early Childhood Special Education (ECSE) Grant Consortium FY2015
(hereinafter referred to as "ECSE Services") for the term of the 2014-2015 school year commencing on July 1, 2014 and concluding June 30, 2015.

The Washington Local School District agrees to participate in the consortium for the Federal Early Childhood Special Education (ECSE) Grant for FY 2015. Consortium funds will be used for the Early Childhood Special Education diagnostics program.

This agreement constitutes the entire agreement between the parties with respect to the services designated herein. There are no provisions, terms, conditions, or obligations other than those contained herein, and this agreement shall supersede all previous communications, representations, or agreements, whether verbal or written, between the parties or their representatives. Any subsequent agreement between the parties is a separate and distinct agreement and not a renewal hereof.


## 22. Substitute Rate of Pay

The Superintendent recommends that the Board approve the hourly rate of pay for classified substitute employees and daily rate of pay for certified substitute employees as presented:
A. Hourly rates of pay for classified substitute personnel effective August 11, 2014.

| POSITION | PRESENT <br> RATE | RECOMMENDED <br> RATE |
| :--- | :--- | :--- |
| Bus Driver | $\$ 15.25$ | $\$ 15.25$ |
| Bus Monitor | $\$ 8.50$ | $\$ 8.50$ |
| Cafeteria Worker | $\$ 8.25$ | $\$ 8.25$ |
| Classroom Aide | $\$ 8.50$ | $\$ 8.50$ |
| Custodian | $\$ 9.50$ | $\$ 9.50$ |
| Daytime Campus Security | $\$ 18.50$ | $\$ 18.50$ |
| Afterschool \& Night Security | $\$ 19.50$ | $\$ 19.50$ |
| (Approximately 3:00pm \& later) |  |  |
| Fireman | $\$ 11.35$ | $\$ 11.35$ |
| Library/Media Clerk | $\$ 8.25$ | $\$ 8.25$ |
| Maintenance | $\$ 11.35$ | $\$ 11.35$ |
| Printer | $\$ 9.50$ | $\$ 9.50$ |
| Safety Aide | $\$ 8.75$ | $\$ 8.75$ |
| Secretary | $\$ 10.00$ | $\$ 10.00$ |
| Treasurer's Office | $\$ 19.00$ | $\$ 19.00$ |

B. Substitute classified long term rate to begin after 30 days.
C. The daily rate for certified substitute employees effective August 18, 2014:

|  | Days 1-60 | Beginning 61 $^{\text {st }}$ day |
| :--- | :---: | :---: |
| Daily Rate | $\$ 98.00$ |  |
| 3/4 Day Rate | $\$ 79.00$ |  |
| 1/2 Day | $\$ 49.00$ |  |
| 1/4 Day Rate | $\$ 30.00$ | BA step 0 |

Moved by:
Seconded by: $\qquad$
Vote: EK $\qquad$ PC $\qquad$ TI $\qquad$ DH $\qquad$ JL $\qquad$

## ADDENDUM. Resolution of Necessity of Combined Operating and Permanent Improvement Levy.

The Superintendent recommends that the Board approve the Resoluton of Necessity of Combined Operating and Permanent Improvement Levy as presented:

# RESOLUTION DECLARING IT NECESSARY TO LEVY AN ADDITIONAL TAX IN EXCESS OF THE TEN-MILL LIMITATION 

(Ohio Revised Code Section 5705.217)
Operating and Permanent Improvement Levy
WHEREAS, the amount of taxes which may be raised within the ten-mill limitation will be insufficient to provide an adequate amount for the present and future requirements of the School District; and

WHEREAS, a resolution declaring the necessity of levying an additional tax outside the ten-mill limitation must be passed and certified to the County Auditor of Lucas County, Ohio (the "County Auditor") in order to permit the Board to consider the levy of such a tax and must request that the County Auditor certify to the Board the total current tax valuation of the School District and the dollar amount of revenue that would be generated by the tax levy;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Washington Local School District, Lucas County, Ohio, two-thirds of all of the members thereof concurring, that:

Section 1. It is necessary to levy an additional tax (the "Combined Levy") in excess of the ten-mill limitation for the purpose of providing funds for current operating expenses and for general permanent improvements for the School District.

Section 2. The question of the Combined Levy shall be submitted to the electors of the School District at the election to be held therein on November 4, 2014.

Section 3. The Combined Levy shall be at an annual rate not exceeding 4.90 mills for each one dollar of valuation, which amounts to $\$ 0.49$ for each one hundred dollars of valuation, for the purpose of providing funds for current operating expenses and for general permanent improvements for the School District.

The annual rate of the Combined Levy shall be apportioned as follows:
(a) 4.30 mills shall be apportioned for current operating expenses; and
(b) 0.60 mills shall be apportioned for general permanent improvements.

Section 4. The Combined Levy shall be levied for continuing period of time and shall be placed upon the tax list and duplicate for the current tax year (commencing in 2014, first due in calendar year 2015), if a majority of the electors voting thereon vote in favor thereof.

Section 5. The Treasurer of this Board is hereby authorized and directed to certify a copy of this Resolution to the County Auditor and the Board of Elections of Lucas County, Ohio. This Board hereby requests that the County Auditor certify to this Board the total current tax valuation of the School District and the dollar amount of revenue that would be generated by the Combined Levy if approved by the voters of the School District.

Section 6. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

Moved by: Seconded by:
Vote: EK__ PC__ TI ___ $\quad$ DH ___ $\quad$ JL_

## 23. Executive Session

The Superintendent recommends that the Board of Education enter into Executive Session to:

1. Consider the APPOINTMENT of a public employee or official.
2. Consider the EMPLOYMENT of a public employee or official.
3. Consider the DISMISSAL of a public employee or official.
4. Consider the DISCIPLINE of a public employee or official.
5. Consider the PROMOTION of a public employee or official.
6. Consider the DEMOTION of a public employee or official.
7. Consider the COMPENSATION of a public employee or official.
8. Consider the INVESTIGATION OF CHARGES OR COMPLAINTS against a public employee, official, licensee, or student.
9. Consider the PURCHASE OF PROPERTY for public purposes.
10. Consider the SALE OF PROPERTY at competitive bidding.
11. CONFER WITH AN ATTORNEY for the Board of Education concerning disputes involving the Board that are the subject of pending or imminent court action.
12. CONSIDER INFORMATION THAT CONCERNS A DISPUTE which is or may become subject to litigation or other legal proceeding, and would be harmful to the interests of the School District if disclosed to any opposing party or parties.
13. CONSIDER INFORMATION THAT CONCERNS A PROPOSED NEGOTIATION AND/OR CONTRACTUAL AGREEMENT with a person, firm, labor organization, or governmental entity, and would impair the School District's position with respect to such negotiations or agreement(s) if such information were to be disclosed publicly.
14. PREPARE FOR NEGOTIATIONS OR BARGAINING SESSIONS with public employees concerning their compensation or other terms and conditions of employment.
15. CONDUCT NEGOTIATIONS OR BARGAINING SESSIONS with public employees concerning their compensation or other terms and conditions of employment.
16. REVIEW NEGOTIATIONS OR BARGAINING SESSIONS with public employees concerning their compensation or other terms and conditions of employment.
17. CONSIDER MATTERS REQUIRED TO BE KEPT CONFIDENTIAL by federal law or regulations or state statutes.
18. DISCUSS DETAILS RELATIVE TO THE SECURITY ARRANGEMENTS and emergency response protocols for the Board of Education.

Moved by: Seconded by: $\qquad$
Vote: EK ___ $\qquad$ TI $\qquad$ DH $\qquad$
JL $\qquad$

TIME ENTERED INTO EXECUTIVE SESSION: $\qquad$ P.M.

Let the minutes reflect that at $\qquad$ P.M., the Washington Local Board of Education RETURNED FROM Executive Session and did, in fact:

- \# $\qquad$ (list numbers from above list as appropriate)
$\square$ All board of education members returned to the meeting.
$\square$ The following board member(s) did not return to the meeting: $\qquad$


## 24. Master Agreement / TAWLS

The Superintendent recommends that the Board approve the Master Agreement with the Teachers' Association of Washington Local Schools (TAWLS) effective July 1, 2013 through June 30, 2016 as presented.

Moved by: Vote: EK ___
$\qquad$ PC $\qquad$ TI $\qquad$ DH $\qquad$ JL $\qquad$

## 25. SAWLS Handbook

The Superintendent recommends that the Board approve changes to the Supervisors and Administrators of Washington Local Schools handbook as presented.

Moved by: Seconded by:


# washington local schools 

TO: Patrick Hickey<br>FROM: Nancy Brenton and Rachael Novak<br>DATE: $\quad$ May 6, 2014<br>COPIES: Jeff Fouke, Cherie Mourlam, Kristie Martin, Bert Bernhardt<br>RE: $\quad$ Recommendation for Changes of SAAWLS Pay Schedules

## 214 Day Whitmer Associate Principal

We recommend adopting a pay schedule for a 214 day Whitmer Associate Principal. Currently, all Whitmer Associate Principals are 12 month positions. We reviewed the responsibilities and work load of the Associate Principal in ARC (Dean Center) and are confident that the position may be reduced to 214 days a year without negative impact on the work that needs to be accomplished. Even with the reduced schedule, the ARC Associate will work 28 days beyond the regular school calendar. The reduction also provides a modest financial savings to the district.

## EMIS Education/Certification Stipend

Schedule 6.1.1 provides for an educational stipend for RSBA, CEP and MCEP training/certification levels. We recommend adding a certification of Data Manager to the MCEP level as shown below. The Ohio Association of EMIS Coordinators has three levels of certification: CEP, MCEP and Data Manager. Data Manager is the highest level. Once the Data Manger level is achieved, the administrator must complete 30 hours of professional development, annually, to maintain the certification. The current EMIS Coordinator has the Data Manager certification and approval will increase her pay by $\$ 900$.

| RSBA | $\$ 1,850$ |
| :--- | :--- |
| CEP | $\$ 1,850$ |
| MCEP or Data Manager | $\$ 2,750$ |

## Associate Principal / High School

Schedule 5.4

## 214 Days

210 Days - Daily Rate

| Step | $\mathbf{2 0 1 3 / 2 0 1 4}$ | $\mathbf{2 0 1 4 / 2 0 1 5}$ |
| :---: | :---: | :---: |
| $\mathbf{0}$ | 77,801 | 77,801 |
| $\mathbf{1}$ | 79,894 | 79,894 |
| $\mathbf{2}$ | 81,987 | 81,987 |
| $\mathbf{3}$ | 84,080 | 84,080 |
| $\mathbf{4}$ | 86,173 | 86,173 |
| $\mathbf{5}$ | 88,266 | 88,266 |
| $\mathbf{6}$ | 90,359 | 90,359 |
| $\mathbf{7}$ | 92,452 | 92,452 |
| $\mathbf{9}$ | 94,545 | 94,545 |
| $\mathbf{1 0}$ | 96,638 | 96,638 |
| Step Differential | 98,731 | 98,731 |
| MA + 18 sem hours | 2,093 | 2,093 |
| MA + 36 sem hours | 1,800 | 1,800 |
| Specialist degree | 3,600 | 3,600 |
| PhD. Education / Ed.D. | 4,500 | 4,500 |

# Supervisor of Facilities / Technical Services EMIS Coordinator <br> Supervisor of Nutrition Services (with degree) Supervisor of Transportation (with degree) 

Schedule 6.1.1
12 Months
230 Days - Daily Rate

| Step | $\mathbf{2 0 1 3 / 2 0 1 4}$ | $\mathbf{2 0 1 4 / 2 0 1 5}$ |
| :---: | :---: | :---: |
| $\mathbf{0}$ | 61,966 | 61,966 |
| $\mathbf{1}$ | 64,059 | 64,059 |
| $\mathbf{2}$ | 66,152 | 66,152 |
| $\mathbf{3}$ | 68,245 | 68,245 |
| $\mathbf{4}$ | 70,338 | 70,338 |
| $\mathbf{5}$ | 72,431 | 72,431 |
| $\mathbf{6}$ | 74,524 | 74,524 |
| $\mathbf{7}$ | 76,617 | 76,617 |
| $\mathbf{8}$ | 78,710 | 78,710 |
| $\mathbf{9}$ | 80,803 | 80,803 |
| $\mathbf{1 0}$ | 82,896 | 82,896 |
| Step Differential | 2,093 | 2,093 |
| RSBA | 1,850 | 1,850 |
| CEP | 1,850 | 1,850 |
| MCEP or Data | 2,750 | 2,750 |
| Manager |  |  |

## Associate Principal / High School

Schedule 5.4

## 214 Days

210 Days - Daily Rate

| Step | $\mathbf{2 0 1 3 / 2 0 1 4}$ | $\mathbf{2 0 1 4 / 2 0 1 5}$ |
| :---: | :---: | :---: |
| $\mathbf{0}$ | 77,801 | 77,801 |
| $\mathbf{1}$ | 79,894 | 79,894 |
| $\mathbf{2}$ | 81,987 | 81,987 |
| $\mathbf{3}$ | 84,080 | 84,080 |
| $\mathbf{4}$ | 86,173 | 86,173 |
| $\mathbf{5}$ | 88,266 | 88,266 |
| $\mathbf{6}$ | 90,359 | 90,359 |
| $\mathbf{7}$ | 92,452 | 92,452 |
| $\mathbf{9}$ | 94,545 | 94,545 |
| $\mathbf{1 0}$ | 96,638 | 96,638 |
| Step Differential | 98,731 | 98,731 |
| MA + 18 sem hours | 2,093 | 2,093 |
| MA + 36 sem hours | 1,800 | 1,800 |
| Specialist degree | 3,600 | 3,600 |
| PhD. Education / Ed.D. | 4,500 | 4,500 |

# Supervisor of Facilities / Technical Services EMIS Coordinator <br> Supervisor of Nutrition Services (with degree) Supervisor of Transportation (with degree) 

Schedule 6.1.1
12 Months
230 Days - Daily Rate

| Step | $\mathbf{2 0 1 3 / 2 0 1 4}$ | $\mathbf{2 0 1 4 / 2 0 1 5}$ |
| :---: | :---: | :---: |
| $\mathbf{0}$ | 61,966 | 61,966 |
| $\mathbf{1}$ | 64,059 | 64,059 |
| $\mathbf{2}$ | 66,152 | 66,152 |
| $\mathbf{3}$ | 68,245 | 68,245 |
| $\mathbf{4}$ | 70,338 | 70,338 |
| $\mathbf{5}$ | 72,431 | 72,431 |
| $\mathbf{6}$ | 74,524 | 74,524 |
| $\mathbf{7}$ | 76,617 | 76,617 |
| $\mathbf{8}$ | 78,710 | 78,710 |
| $\mathbf{9}$ | 80,803 | 80,803 |
| $\mathbf{1 0}$ | 82,896 | 82,896 |
| Step Differential | 2,093 | 2,093 |
| RSBA | 1,850 | 1,850 |
| CEP | 1,850 | 1,850 |
| MCEP or Data | 2,750 | 2,750 |
| Manager |  |  |

RECOMMENDATION \# 1 OF 6 The Superintendent recommends that the Board approve, via consent motion, personnel items as presented:
*Submitted by HR Department*

## 1. RESIGNATIONS

## A. Certified Personnel

1. Scott Michaelis

Special Education
Hiawatha

08/10/2014
Resignation

## B. Classified Personnel

1. Frances Compton

Nutrition Service Worker Jackman

05/31/2014
Retirement
7 yrs.

## C. Extra Duty Personnel

1. Beth Brier**
\#64-2b Golf Associate Coach-Girls 06/30/2014
2. Charley Drake
3. Holly Farthing
4. John Frank**
5. Carissa Glesser
6. Andrea Graves
7. James Jordan \#141L-2 Art Club

06/30/2014
\#86-3a Volleyball-Jr. High Coach 06/30/2014
\#68-3 Hockey Associate Coach 06/30/2014
\#171L-9b Safety Patrol Coordinator 04/16/2014
\#149L-a Math Honorary Club 06/30/2014
8. James Jordan 06/30/2014
9. James Jordan \#218L-17c Elementary Head Teacher-Wern 06/30/2014
10. Brian Kahl \#8-3b Football-Associate Coach (40\%) 06/30/2014
11. Matthew LaPoint \#9-3c Football-Freshman Coach(25\%) 06/30/2014
12. Thomas LaPoint \#9-3b Football-Freshman Coach(40\%) 06/30/2014
13. Douglas LeFevers \#170L-17b Activities Director-Wernert 06/30/2014
14. Eric Puffenberger \#8-2c Football-Associate Coach(10\%) 06/30/2014
15. Eric Puffenberger \#9-1b Football-Freshman Coach(50\%) 06/30/2014
16. Amy Sager \#217L-17a Elementary Dept Chair-Wernert 06/30/2014
17. Cherilyn Schober \#116L-1a Jr. High Yearbook 06/30/2014
18. Troy Secrest** \#46-1 Cross Country-Head Coach-Boys 06/30/2014
19. Jamie Squibb \#149L-b Math Honorary Club 06/30/2014
20. Matthew Squibb \#141L-1 Art Club 06/30/2014
21. Cathryn Vaughan \#218L-17a Elementary Head Teacher-Wern 06/30/2014 **Consultants

## 2. LEAVES OF ABSENCE

## A. Certified Personnel

1. Amy Adams
2. Tracey Wasielewski

Maternity Leave 04/24/2014 - 05/13/2014
Maternity Leave 04/08/2014 - 04/24/2014

## B. Classified Personnel

1. Pamela Parker $\quad$ Medical Leave $\quad 04 / 28 / 2014-05 / 16 / 2014$
2. Kathy Sams

Medical Leave
04/11/2014-05/30/2014

## 3. NOMINATIONS - 2013/14

## A. Classified Personnel

1. Jessica Cole Nutrition Service Worker 05/22/2014

Monac (2Hrs./day)
Sched. O, step 0 @ \$12.89/hr.
2. Amy Gresham $\quad$ Nutrition Service Worker 05/22/2014

Jackman (2Hrs./day)
Sched. O, step 0 @ \$12.89/hr.
3. Nickolas W. Hartman Nutrition Service Worker

05/22/2014
Monac (2 Hrs./day)
Sched. O, step 0 @ \$12.89/hr.
4. Victoria Hetherington Nutrition Service Worker 05/22/2014

McGregor (2 Hrs./day)
Sched. O, step 0 @ \$12.89/hr.
5. Phyllis Krego* Nutrition Service Worker 05/12/2014

Wernert (2 Hrs./day)
Sched. O, step 2 @ \$13.31/hr.
6. Holly Martin* Safety Aide 05/20/2014

Greenwood (2 Hrs./day)
Sched. K, step 0 @ \$14.55/hr.
7. Renee Meinert Nutrition Service Worker 05/22/2014

Wernert (2 Hrs./day)
Sched. O, step 0 @ \$12.89/hr.
8. Elizabeth Pohl** Secretary (12 month) Central Office 04/30/2014

Substitute Office (4 Hrs./day)
Sched. C, step 1 @ \$19.53/hr.
9. Wendy Pool

Nutrition Service Worker
05/22/2014
Floater (2 Hrs./day)
Sched. O, step 0 @ \$12.89/hr.
*Currently employed as a Bus Driver, making her a two (2) position employee.
**Currently employed as Secretary (12 month) Student Services (4 hrs./day), making her a two (2) position employee.

1. Linda Sankovich** \#199L Piano Accompanist @ \$15.23/hr. (max \$1,014)
2. Jennifer Vellequette \#171L-9b Safety Patrol Coordinator \$ 1,098.00 **Consultant
C. Substitute Certified Personnel
3. Bailey Parks
4. Brianna Parton
5. Carol Steele

## D. Substitute Classified Personnel

1. Kelly Bell
2. Katherine Benham
3. Stephen Betcher
4. Luke Christopher
5. Nicolette Dormaier
6. Travis Galloway
7. Christian Krum
8. Trisha Lohr
9. Miranda Rutkowski
10. Jordan Simmons
11. Adam Swisher
12. Amanda Swisher
13. Leslie Thomas
14. Shurell Tidwell

## E. Long Term Substitute

1. Combining 2 health assignments into one continuous long term substitute teacher position for Robert Stickels.

## F. O.G.T. Tutors and Test Proctors @ \$25.56/hr.

June 9 - June 20, 2014

1. Jodi Fryman-Reed
2. Matthew Mullan
3. Nicholas Whetstone
4. Brian Kaser
5. Marie Wetzel

## G. Tech Prep Summer Camp @ \$480.00 each

June 9 and 10, 2014

| 1. Brian Anderson | 5. Michael DuShane | 9. Jodie Tucker |
| :--- | :--- | ---: |
| 2. Reis Baidel | 6. Angela Hetrick-Goff | 10. Mark White |
| 3. Cynthia Coci | 7. Philip Kraus |  |
| 4. Teresa Crozier | 8. Tadek Stadniczuk |  |

## H. Career Passport Project Leadership @ \$2,100.00

 Perkins Grant1. Angela Hetrick-Goff

## I. Elementary Music Program

1. Beverly Fandrey McGregor March 26, 2014 \$ 200.00

## J. Golf Chair Stipends

1. Keith Maly
Golf Co-Chairperson
2. Richard Merritt
Golf Co-Chairperson

## K. Creation and Layout of Various Programs <br> 2013 Hockey sports program <br> 2014 Hockey sports program

\$ 1,000.00
\$ 1,100.00

1. Carma Donati
\$ 207.59
L. Stagehands @ \$7.25/hr.
2. Katie Palmer 2. Megan Pelton

## M. Elementary Summer School Secretary

1. Laura Pedro Contracted Rate of Pay
N. Elementary Summer School Certified Personnel
\$25.56/hr. through June 30, 2014
\$25.56/hr. effective July 1, 2014
As Needed Basis
2. Kimberly Arnold
3. Madeline Byers
4. Cynthia Champer
5. Heather Crum
6. Sherry Ely
7. Stephanie Eyre
8. Carrie Frey
9. Mindi Hazuda
10. Molly Henry
11. Gabrielle Hinshaw
12. Donna Kolodziejczyk
13. Joyce Kosakowski
14. Susan Krecioch
15. Jenny Lewis
16. Nicole Louks
17. Ann Manley
18. Tamara Marckel
19. Michele Mawer
20. Jolaine McCall
21. Ann Mcllhargey-Kontur
22. Beth Oyler
23. Amy Sylak
24. Gina Schell
25. Sarah Snell
26. Judith Thomaswick
27. Tracey Wasielewski
28. Jennifer Welch
29. Karen Wilhelm
O. Classified Summer Help (As Needed Basis)

Bus Cleaning/Seat Repair @\$9.50/hr.
Computer Services Help @\$9.50/hr.
Custodian @\$9.50/hr. Lawn Crew @\$9.50/hr.

1. Julie Adams
2. Pamela Appleman
3. Debra Babel-Pounds
4. Jay Balogh
5. David Bauman
6. Stephen Betcher
7. Cindy Bobak
8. Matthew Bodeman
9. Kevin Borysiak
10. Brian Brooks
11. Sheri Caddarette
12. John Casto
13. Luke Christopher
14. Doris Cluckey
15. Gail Cousino
16. Jennifer DeLong
17. Jack Dickason, Jr.
18. Stephanie Downey
19. Kimberley Dye
20. Kaitlyn Ewing
21. Stephanie Ewing
22. Dennis Fall
23. Mercedeis Filas
24. Robert Freeman
25. Kenneth Friess
26. Samantha Fugate
27. Tiffiny Gable
28. Kelly Genson
29. Jennifer Good
30. Jay Grzechowiak
31. Jessica Guntsch
32. Nickolas W. Hartman
33. Kenneth Hayes
34. Bethany Henry
35. Ronald Hetherington
36. Victoria Hetherington
37. Phyllis Hinkle
38. Mary Hutson
39. Kenneth Kania, Jr.
40. Kristy Kasch
41. Monica Keener
42. Brett Keller
43. Pamela Kimmins
44. Toni Koder
45. David Kraft
46. Christian Krum
47. Cari Lawecki
48. Mary Lawecki
49. Mary Lewandowski
50. Debra Cornwell-

Liacopoulos
51. Denise Mack
52. Tammy Madlinski
53. William Magginis, III
54. Katherine Mahoney
55. Renee Meinert
56. Cynthia Millward
57. Minette Nadolny
58. Michael Owens
59. Deana Parks
60. Wendy Pool
61. Bernard Rachuba
62. Robert Reinhart
63. Pamela Reynolds
64. Alexander Ricica
65. Kenneth Richards
66. Rhonda Riebe
67. Erica Roos
68. Miranda Rutkowski
69. John Rybarczyk
70. Timothy Schloz
71. Michelle Schneider
72. Randy Scott
73. Lisa Sgro
74. Michael Skotynsky, II
75. Austin Snook
76. Carol Sommers
77. Cosette Stalker
78. Jenna Steele
79. Michael Stockdale
80. Michael Sugg
81. Adam Swisher
82. Amanda Swisher
83. Laura Tabb
84. Charles Townsend
85. Bonnie Varnes
86. Andrea Whitenburg
87. Kurtis Winzenried
88. Christine Wood
89. Hunter Worstell

## P. High School Summer School Program <br> \$25.56/hr. through June 30, 2014 <br> \$25.56/hr. effective July 1, 2014 <br> As Needed Basis

| 1. Cynthia Champer | 4. Brian Kaser | 7. Nicholas Whetstone |
| :--- | :--- | :--- |
| 2. Heather Densmore | 5. Vincent Maraugha | 8. Laura Windsor |
| 3. Jodi Fryman-Reed | 6. Leland Snyder | 9. Jeremy Wright |

## Q. Special Education Summer School <br> \$25.56/hr. through June 30, 2014 <br> \$25.56/hr. effective July 1, 2014 <br> As Needed Basis

1. Marc Berryman
2. Eric Brown
3. Regina Chadwick
4. Joni King
5. Matthew LaPoint
6. James Nino
7. Terri Smith
8. Karen Wilhelm
R. Physical Education Summer School Program
\$25.56/hr. through June 30, 2014
\$25.56/hr. effective July 1, 2014
As Needed Basis
9. Joshua Schol1
S. Registration Office Summer Help @ \$10.00/hr. As Needed Basis
10. Randi Henning
11. Nancy Onubogu
12. Robin Samples
T. All Certified employees for Fiscal Year 2013/14, serving as extra help during planning, are approved to be paid $\$ 25.56 / \mathrm{hr}$.
U. Bus Driver Recertification @ \$100.00
13. Theresa Doremus
14. Sandra Sabecki

## 4. NOMINATIONS - EFFECTIVE 2014/15

## A. ADMINISTRATIVE PERSONNEL

## 1. One-Year Contract

Schedule 2-214 Days

## Name

Colon, William
Dedo, Kimberly
Perry, Stephen

## 2. Two-Year Contract

$\quad$ Name
Schedule 2-214 Days
Williams, Christine
Schedule 3.2-214 Days

Kreft, Christopher
Schedule 5.3-12 Months
Snook, Thomas

## Schedule 6.4-12 Months

| Bernhardt, Albert | High School Principal - Curr. |
| :--- | :--- |
| Gulick, Robert | Dir Technology |
| Heban, Debra | Director of CTC |
| Novak, Rachael | Dir Human Resources |


| Step | Base | Stipend | Total |
| ---: | :--- | ---: | :---: |
| 10 | 99,780 | 3,600 | 103,380 |
| 10 | 99,780 | 3,600 | 103,380 |
| 2 | 83,036 | 3,600 | 86,636 |


| Step | Base | Stipend | Total |
| ---: | ---: | ---: | ---: |
|  |  |  |  |
| 6 | 91,408 | 0 | 91,408 |

$10 \begin{array}{llll}104,184 & 3,600 & 107,784\end{array}$

Novak, Rachael

Associate Principal - JH

Associate Principal - HS
Title
Elementary Principal
Elementary Principal
Elementary Principal
Title

Elementary Principal

Dir Human Resources
$7 \quad 90,284 \quad 3,600$
93,884

| 6 | 107,824 | 3,600 | 111,424 |
| :---: | ---: | ---: | ---: |
| 4 | 103,638 | 5,000 | 108,638 |
| 10 | 116,196 | 1,800 | 117,996 |
| 0 | 95,266 | 4,500 | 99,766 |

## 3. Annual Notice of Salary

| Name | Title | Step | Base | Stipend | Total |
| :--- | :--- | :---: | :--- | :---: | ---: |
| Schedule 1-204 Days |  |  |  |  |  |
| Leone, Suzanna | Special Ed. Case Manager | 7 | 78,793 | 5,000 | 83,793 |
| Sanderson, Gina | Special Ed. Case Manager | 1 | 66,235 | 3,600 | 69,835 |
|  |  |  |  |  |  |
| Schedule 2-214 Days |  | 1 | 80,943 | 4,500 | 85,443 |
| Buehrer, Julie | Elementary Principal | 10 | 99,780 | 5,000 | 104,780 |
| Franco, Amy | Elementary Principal | 10 | 99,780 | 3,600 | 103,380 |
| Magginis, Jr., William | Elementary Principal | 1 | 80,943 | 4,500 | 85,443 |

Schedule 3.2-214 Days
Wietrzykowski, Jenny

Schedule 5.2-219 Days
Scharf, Scott
Spenthoff, Katherine

Schedule 5.3-12 Months
Studnicha-Kusic, Cassandra
Schedule 6.4-12 Months
Davis, Brian
Martin, Kristine
Rochotte, Neil
Schedule 6.5-12 Months
Mourlam, Cheryl
Personnel

Associate Principal - HS
Dir Curriculum \& Instr. K-12
High School Principal - Head


1. Joshua Adams
2. Amy Adams
3. Colleen Aiken
4. Crystal Anderson
5. Deborah Arquette
6. Reis Baidel
7. Marc Berryman
8. Amy Bettis
9. Jennifer Bicanovsky
10. Brittany Biegajski
11. Bridget Black
12. Tiffany Blalock
13. Charles Bott
14. Eric Brown
15. Cynthia Coci
16. Tennille Darrow
17. Joseph Delano
18. Layla Diebert
19. Carrie Dougherty
20. Leslie Elendt
21. Amy Elliott
22. Kristin Farmer
23. Kimberlee Farnham
24. Katlyn Fritch
25. Tracy Gladieux
26. Jodi Gordy
27. Gary Gorton, II
28. Adam Graves
29. Heidi Hartman
30. Amanda Heban
31. Molly Henry
32. Christopher Hoover
33. Katherine Hyttenhove
34. Mark Jakubowski
35. James Jordan
36. Brian Kaser
37. Samantha Kasparian
38. John Kazmaier
39. Donna Kolodziejczyk
40. Philip Kraus
41. Thomas LaPoint
42. Kelly Larsen
43. Sara Ledzianowski
44. Douglas LeFevers
45. Dale Lehmann
46. Amy Lesick
47. April McNamara
48. Laura Missler
49. Laura Mohn
50. Judy Morse
51. James Nino
52. Kathy Offenburg
53. Donald Palmer
54. Hope Pawlaczyk
55. Kate Peters
56. Adam Pickard
57. Lisa Raczkowski
58. Kathryn Robertson
59. Melanie Robinson
60. Shelly Ruiz

| 61. Nicole Ryan | 71. Lesley Snyder | 81. Deborah Vincent |
| :--- | :--- | :--- |
| 62. Friedrich Schermbeck | 72. KaSandra Spain | 82. Lindsey Wagner |
| 63. Emily Schifko | 73. Renee Stack | 83. Nicholas Whetstone |
| 64. Dusty Selman | 74. Tadek Stadniczuk | 84. Mark White |
| 65. Colleen Sergent | 75. Derick Stoup | 85. Amy Win-Szafarowicz |
| 66. Nicole Shadle | 76. Kimberly Stubleski | 86. Kenneth Winters |
| 67. Amanda Sheets | 77. Tia Tebbe-Lett | 87. Karen Wolf |
| 68. Allison Sitter | 78. Charles Townsend | 88. Aaron Wolfe |
| 69. Sarah Snell | 79. Megan Tuttle | 89. Carrie Wray |
| 70. Leland Snyder | 80. Marissa Veronica | 90. Danielle Zielinski |

## F. Certified Personnel - Continuing Contracts (Receiving Tenure)

1. Krista Balwinski
2. Matthew Berman
3. Anthony Blank
4. Brandon Bosch
5. Sara Burditt
6. Amy Hannan
7. Tiffany Houghton
8. Melissa Johnson
9. Justin Keller
10. Judith Swartz
11. Jennifer Welch

## G. Extra Duty Personnel

| 1. Athletic Supervisor/Whitmer |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 1-a |  | Thomaswick, Richard** | 3,312 |  | 3,312 |
| 1-b |  | Kruthaup, Paul | 3,312 |  | 3,312 |
| 2. Athletic Director/Jr. High |  | Smith, Brett | 5,577 |  | 5,577 |
| 3. Equipment Manager |  |  |  |  |  |
| 3-a |  | Bartolet, Daniel** | 2,000 |  | 2,000 |
| 3-b |  | Garverick, Kevin** | 600 |  | 600 |
| $3-\mathrm{c}$ |  | Kubicki, Gregory | 2,280 | 20\% | 2,736 |
| 6. Ticket Manager |  |  | 4,183 |  | 4,183 |
| 7. Football - Head Coach |  | Bell, Gerald | 8,366 | 15\% | 9,621 |
| 8. Football-Associate Coach |  |  |  |  |  |
| 8-1 | 100\% | Hartman, Curt | 5,926 | 5\% | 6,222 |
| 8-2a | 71\% | Bannister, Irshad** | 4,207 |  | 4,207 |
| 8-2b | 19\% | Kubicki, Gregory | 1,126 | 20\% | 1,351 |
| $8-2 \mathrm{c}$ | 10\% | Open | 593 |  | 593 |
| 8-3a | 60\% | Simmons, Jordan** | 3,556 |  | 3,556 |
| 8-3b | 20\% | Bates, Joshua** | 1,185 |  | 1,185 |
| 8 -3c | 20\% | Smith, Curtis** | 1,185 |  | 1,185 |
| 8-4a | 80\% | Williams, Michael** | 4,741 |  | 4,741 |
| $8-4 \mathrm{~b}$ | 20\% | Kubicki, Gregory | 1,185 | 20\% | 1,422 |
| 8-5 | 100\% | Densmore, Bradley | 5,926 | 5\% | 6,222 |
| 8-6 | 100\% | Keller, Justin | 5,926 | 10\% | 6,519 |
| 8-7 | 100\% | Winters, Kenneth | 5,926 | 10\% | 6,519 |
| 9. Football - Freshman Coach |  |  |  |  |  |
| $9-1 \mathrm{a}$ | 50\% | Laser, David** | 2,266 |  | 2,266 |
| 9-1b | 50\% | Martin, John** | 2,266 |  | 2,266 |
| 9-2a | 70\% | Meinen, Stanley | 3,172 | 15\% | 3,648 |
| 9-2b | 10\% | O'Connor, Gary | 453 | 10\% | 498 |
| 9-2c | 20\% | Hills, Wondell** | 907 |  | 907 |


| 9-3a | 20\% | Jacobs, Nicholas** | 907 |  | 907 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 9-3b | 20\% | Burgess, Adam** | 907 |  | 907 |
| 9-3c | 20\% | Pfiefer, Scott** | 907 |  | 907 |
| 9-3d | 20\% | Keller, Brett** | 907 |  | 907 |
| $9-3 \mathrm{e}$ | 20\% | St. Julian, James** | 907 |  | 907 |
| 9-4a | 50\% | Brown, Eric | 2,266 | 5\% | 2,379 |
| 9-4b | 50\% | Missler, Rodney | 2,266 | 20\% | 2,719 |

10. Football - Jr. High Coach

| 10-1a | 50\% | Snodgrass, Harry R. | 2,266 | 5\% | 2,379 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 10-1b | 50\% | Maher, Jamie** | 2,266 |  | 2,266 |
| 10-2a | 30\% | Parker, Michael** | 1,360 |  | 1,360 |
| 10-2b | 20\% | Laser, David** | 907 |  | 907 |
| 10-2c | 20\% | Close, Mark** | 907 |  | 907 |
| 10-2d | 30\% | Open | 1,360 |  | 1,360 |
| 10-3a | 20\% | Kubicki, Gregory | 907 | 20\% | 1,088 |
| 10-3b | 10\% | Open | 454 |  | 454 |
| 10-3c | 20\% | Sumner, Steve ${ }^{* *}$ | 907 |  | 907 |
| 10-3d | 20\% | Coombs, Marty** | 907 |  | 907 |
| 10-3e | 20\% | Bodeman, Matthew** | 907 |  | 907 |
| 10-3f | 10\% | Open | 454 |  | 454 |
| 10-4a | 30\% |  | 1,360 |  | 1,360 |
| 10-4b | 30\% | Hills, Wondell** | 1,360 |  | 1,360 |
| 10-4c | 25\% | Stickels, Robert** | 1,133 |  | 1,133 |
| 10-4d | 15\% | Open | 680 |  | 680 |

11. Football - Operations Manager

| 11-1a |  | 75\% | Heigel, David | 2,353 |  | 2,353 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| $11-1 \mathrm{~b}$ |  | 25\% | Skorich, Brian** | 784 |  | 784 |
| Elementary Coordinator |  |  |  |  |  |  |
| 16-1 |  | Boys | Ewing, Russell** | 1,394 |  | 1,394 |
| 16-2 |  | Girls | Ewing, Russell** | 1,394 |  | 1,394 |
| Head Coach |  |  |  |  |  |  |
| 17-1 | Boys |  | Brown, Ryan | 8,366 | 5\% | 8,784 |
| 17-2a | Girls | 93\% | Flemmings, Sean | 7,780 | 5\% | 8,169 |
| 17-2b | Girls | 7\% | Eidson, Desiree | 586 | 5\% | 615 |

18. Basketball - Associate Coach

| $18-1$ | Girls | 5,926 | 5,926 |
| :--- | :--- | :--- | :--- |
| $18-2$ | Girls | 5,926 | 5,926 |
| $18-3$ | Boys | 5,926 | 5,926 |
| $18-4$ | Boys | 5,926 | 5,926 |

19. Basketball - Freshman Coach
19-1 Girls

4,532
4,532
19-2 Boys
4,532
4,532
20. Basketball - Jr. High Coach

| $20-1$ | Girls | 4,532 | 4,532 |
| :--- | :--- | :--- | :--- |
| $20-2$ | Girls | 4,532 | 4,532 |
| $20-3$ | Girls | 4,532 | 4,532 |
| $20-4$ | Girls | 4,532 | 4,532 |
| $20-5$ | Boys | 4,532 | 4,532 |
| $20-6$ | Boys | 4,532 | 4,532 |
| $20-7$ | Boys | 4,532 | 4,532 |
| $20-8$ | Boys | 4,532 | 4,532 |


| Hiawatha | 21-6a |  | Shively, Khristopher** | 349 |  | 349 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 21-6b |  | Pait, Regina** | 349 |  | 349 |
| Jackman | 21-9a |  | Sutherland, Belinda** | 349 |  | 349 |
|  | 21-9b |  | Sutherland, Belinda** | 349 |  | 349 |
| McGregor | 21-11a |  | Johnson, Douglas** | 349 |  | 349 |
|  | 21-11b |  | Johnson, Douglas** Wietrzykowski, | 349 |  | 349 |
| Meadowvale | 21-12a |  | Thomas** | 349 |  | 349 |
|  | 21-12b |  | Wray, Casey** | 349 |  | 349 |
| Monac | 21-13a |  | St. Julian, Jim** | 349 |  | 349 |
|  | 21-13b |  | St. Julian, Jim** | 349 |  | 349 |
| Greenwood | 21-14a |  | Avenelle, Peter** | 349 |  | 349 |
|  | 21-14b |  | Avenelle, Peter** | 349 |  | 349 |
| Shoreland | 21-15a |  | Wert, Ken** | 349 |  | 349 |
|  | 21-15b |  | Wert, Ken** | 349 |  | 349 |
| Wernert | 21-17a |  | Hopings, Marcus** | 349 |  | 349 |
|  | 21-17b |  | Hopings, Marcus** | 349 |  | 349 |
| 26. Wrestling - Head Coach |  |  | Adams, Joshua | 6,972 | 5\% | 7,321 |
| 27. Wrestling - Associate Coach |  |  |  |  |  |  |
| 27-1 |  |  |  | 4,880 |  | 4,880 |
| 28. Wrestling - Freshman Coach |  |  |  |  |  |  |
|  | 28-1 |  |  | 4,532 |  | 4,532 |
|  | 28-2 |  |  | 4,532 |  | 4,532 |
| 29. Wrestling - Jr. High Coach |  |  |  |  |  |  |
|  | 29-1 |  |  | 4,532 |  | 4,532 |
|  | 29-2 |  |  | 4,532 |  | 4,532 |
|  | 29-3 |  |  | 4,532 |  | 4,532 |
|  | 29-4 |  |  | 4,532 |  | 4,532 |
| 30. Wrestling Club-Director |  |  |  | 837 |  | 837 |
| 31. Wrestling Club-Coach |  |  |  |  |  |  |
|  | 31-1 |  |  | 418 |  | 418 |
|  |  |  |  | 418 |  | 418 |
| 34. Bowling |  |  | Murray, Steven** | 697 |  | 697 |
| 36. Broomball - Head Coach |  |  |  | 697 |  | 697 |
| 39. Track - Head Coach |  |  |  |  |  |  |
|  | 39-1 | Boys |  | 6,972 |  | 6,972 |
|  | 39-2 | Girls |  | 6,972 |  | 6,972 |
| 40. Track - Associate Coach |  |  |  |  |  |  |
|  | 40-1 |  |  | 5,229 |  | 5,229 |
|  | 40-2 |  |  | 5,229 |  | 5,229 |
|  | 40-3 |  |  | 5,229 |  | 5,229 |
|  | 40-4 |  |  | 5,229 |  | 5,229 |
|  | 40-5 |  |  | 5,229 |  | 5,229 |
|  | 40-6 |  |  | 5,229 |  | 5,229 |
| 41. Track - Jr. High Coach |  |  |  |  |  |  |
|  | 41-1 |  |  | 4,532 |  | 4,532 |
|  | 41-2 |  |  | 4,532 |  | 4,532 |
|  | 41-3 |  |  | 4,532 |  | 4,532 |



Personnel May 21, 2014


|  | 130-10 | Tolly, Bradley | 697 | k | 697 |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | 130-11 | O'Sullivan, Karon | 697 | k | 697 |
|  | 130-12 | Blochowski, Kristin | 697 | k | 697 |
|  | 130-13 | Kraus, Philip | 697 | k | 697 |
|  | 130-14 | Squibb, Jamie | 697 | k | 697 |
|  | 130-15 | Crozier, Teresa | 697 | k | 697 |
|  | 130-16 | Kruthaup, Paul | 697 | k | 697 |
|  | 130-17 | Pickard, Adam | 697 | k | 697 |
| 133. | National Tech Honor Society | Ulrich, Laura | 1,046 |  | 1,046 |
| 134L. National Honor Society |  |  |  |  |  |
|  | 134-a | Karcsak, Melanie | 697 |  | 697 |
|  | 134-b | Giovanoli, Paula | 697 |  | 697 |
| 135L. Jr. High National Honor Soc |  |  |  |  |  |
|  | 7th Grade | Adduci, Tammie | 1,046 | 10\% | 1,151 |
| 136L. Jr. High National Honor Soc |  |  |  |  |  |
|  | 8th Grade | Bosch, Lori | 1,394 | 5\% | 1,464 |
| 140L. | Chess | Baughman, Randy | 2,091 | 10\% | 2,300 |
| 141L. Art Club |  |  |  |  |  |
|  | 141-1 | Johnson, Lorna | 1,046 |  | 1,046 |
|  | 141-2 | Burkart, Ann | 1,046 |  | 1,046 |
| 142L. | French Club | Dimitroff, Kathy | 1,046 |  | 1,046 |
| 143L. | French Honorary | Dimitroff, Kathy | 1,046 |  | 1,046 |
| 144L. | German Club | Balwinski, Krista | 1,046 | 5\% | 1,098 |
| 145L. | German Honorary | Balwinski, Krista | 1,046 | 5\% | 1,098 |
| 146L. | Spanish Club | Loesel, Jill | 1,046 |  | 1,046 |
| 147L. | Spanish Honorary | Benge, Nancy | 1,046 | 5\% | 1,098 |
| 148. | Latino Club | Sheehan, Aida | 1,046 |  | 1,046 |
| 149L. | Math Honorary Club | Eidson, Desiree | 1,046 |  | 1,046 |
| 150L. | Science Club | MacKenzie, Jeffrey | 1,046 |  | 1,046 |
| 151L. | Social Studies Club | Punsalan, Michael | 1,046 |  | 1,046 |
| 152. | Book Club |  |  |  |  |
|  | 152-a | Ziegler, Elizabeth | 349 |  | 349 |
|  | 152-b | Kornowa, Jean | 349 |  | 349 |
| 153. | Diversity Club |  | 697 |  | 697 |
| 154L. | Thespian/Drama Club Adv. | Schreiner, Andrea** | 1,046 |  | 1,046 |
| 155L. | Quiz Bowl Advisor | Mullan, Matthew | 1,743 |  | 1,743 |
| 159L. | Public Forum/Mock Trial |  | 1,046 |  | 1,046 |
| 160L. Youth to Youth |  |  |  |  |  |
|  | 160-1a | Baumgartner, Jennifer | 697 | 10\% | 767 |
|  | 160-1b | Nakashima, Michelle | 697 |  | 697 |
|  | $160-2 \mathrm{a}$ | Terry, James | 697 | 15\% | 802 |
|  | $160-2 \mathrm{~b}$ | Elliott, Amy | 697 |  | 697 |
|  | 160-3a | Dake, Christina | 697 | 5\% | 732 |
|  | 160-3b | Swisher, Rebecca | 697 | 5\% | 732 |
| 161L. | Panther Dance Team | Katafiasz, Angela** | 2,266 |  | 2,266 |
| Perso | onnel | May 21, 2014 |  |  |  |

```
165L. Pep Club
```

| $165-\mathrm{a}$ |  | 523 | 523 |
| :--- | :--- | :--- | :--- |
| $165-\mathrm{b}$ | Mazzurco, Lynda** | 523 | 523 |

169L. Elementary-After School Activities

| $169-6 a$ | Hiawatha |
| :--- | :--- |
| $169-6 b$ |  |
| $169-9 a$ | Jackman |
| $169-9 b$ |  |
| $169-11 a$ |  |

169-11b
169-12a Meadowvale
169-12b
169-13a Monac
169-13b
169-14a Greenwood
169-14b
169-14c
169-14d
169-15a Shoreland
169-15b
$169-15 \mathrm{c}$
169-17a Wernert
169-17b

170L. Activities Director

| $170-6$ | Hiawatha |
| :--- | :--- |
| $170-9$ | Jackman |
| $170-11 \mathrm{a}$ | McGregor |
| $170-11 \mathrm{~b}$ |  |
| $170-12$ | Meadowvale |
| $170-13$ | Monac |
| $170-14$ | Greenwood |
| $170-15 \mathrm{a}$ | Shoreland |
| $170-15 \mathrm{~b}$ |  |
| $170-17$ | Wernert |
| $170-18$ | Jefferson |
| $170-19$ | Washington |
| $170-20$ | Jefferson |
| $170-21$ | Washington |

171L. Safety Patrol Coordinator

| $171-6$ | Hiawatha |
| :--- | :--- |
| $171-9 \mathrm{a}$ | Jackman |
| $171-9 \mathrm{~b}$ |  |
| $171-11$ | McGregor |
| $171-12$ | Meadowvale |
| $171-13$ | Monac |
| $171-14$ | Greenwood |
| $171-15 \mathrm{a}$ | Shoreland |
| $171-15 \mathrm{~b}$ |  |
| $171-17$ | Wernert |


| Lopez, Kelly | 2,091 | $5 \%$ | 2,196 |
| :--- | :---: | :---: | :---: |
| Vellequette, Jennifer | 1,046 | $5 \%$ | 1,098 |
| Glesser, Carissa | 1,046 | $5 \%$ | 1,098 |
| Ward, Tina | 2,091 | $5 \%$ | 2,196 |
| Aiken, Colleen | 2,091 |  | 2,091 |
| Marti, Janice | 2,091 |  | 2,091 |
| Coy, Cal | 2,091 | $15 \%$ | 2,405 |
| Jager, Lynn | 1,046 | $10 \%$ | 1,151 |
| Mayo, Jennifer | 1,046 |  | 1,046 |
| LeFevers, Douglas | 2,091 | $5 \%$ | 2,196 |

## WHITMER MUSICAL AND PLAYS

172L. Coordinator

| Schreiner, Andrea** | 4,183 |  | 4,183 |
| :--- | :---: | :---: | :---: |
| Novak, Raymond | 2,091 | $15 \%$ | 2,405 |
| Baughman, Randy | 1,743 | $10 \%$ | 1,917 |
| Worstell, R. Eric | 1,743 | $15 \%$ | 2,004 |

May 21, 2014

| 177L. Choreographer | Katafiasz, Angela** | 1,046 | 1,046 |
| :--- | :--- | :--- | :--- |
| 178L. Lighting | Motter, Halie** | 697 | 697 |
| 179L. Program/Tickets | Worstell, Julia | 697 | 697 |
| 181L. Winter Play | Baughman, Randy | 1,743 | $10 \%$ |
| 182L. Fall Play | Schreiner, Andrea** | 3,486 | 3,917 |
| 183L. Set Const/Design/Per Play |  | 1,394 | $5 \%$ |
| $183-1$ | Pickard, Adam | 1,394 | $10 \%$ |
| $183-2$ | Worstell, R. Eric | 2,789 | 1,464 |
| Junior High Musical Director |  |  | 2,789 |

## DIRECTOR

| 188. Jr. High Concert Band |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| 188-1 | Maroon, Kylene | 697 |  | 697 |
| 188-2 | Rhoades, Justin | 697 |  | 697 |
| 188-3 | Novak, Raymond | 697 |  | 697 |
| 188-4 |  | 697 |  | 697 |
| 189. Jr. High Concert Choir |  |  |  |  |
| 189-1 | Cicerella, Diana | 1,394 | + | 1,394 |
| 189-2 |  |  |  |  |
| 189-3 | Baughman, Randy | 1,394 | + | 1,394 |
| 189-4 |  |  |  |  |
| + Four positions split two ways |  |  |  |  |
| 190. Jr. High Orchestra |  |  |  |  |
| 190-1 |  | 697 |  | 697 |
| 190-2 | Gibson, Sara | 697 |  | 697 |
| 191. Whitmer Concert Band |  |  |  |  |
| 191-1 | Novak, Raymond | 1,394 |  | 1,394 |
| 191-2 | Maroon, Kylene | 1,394 |  | 1,394 |
| 192. Whitmer Concert Choir | Baughman, Randy | 1,394 |  | 1,394 |
| 193. Whitmer Stage Band | Rhoades, Justin | 1,046 |  | 1,046 |
| 194. Whitmer Orchestra |  |  |  |  |
| 194-1 |  | 1,394 |  | 1,394 |
| 194-2 | Gibson, Sara | 1,394 |  | 1,394 |
| 195L. Show Choir | Baughman, Randy | 1,046 | 10\% | 1,151 |
| 196L. Chor/Show Choir | Katafiasz, Angela** | 697 |  | 697 |
| 197. Accompanist/Show Choir | Sommerfield, Vivenne** | 15.23/hr. | h | 15.23/hr. |
| 198. Accompanist/Chorale | Sommerfield, Vivenne** | 15.23/hr. | h | 15.23/hr. |
| 199L. Piano Accompanist |  | 15.23/hr. | h | 15.23/hr. |
| 200L. High School Chorale | Baughman, Randy | 1,046 | 10\% | 1,151 |
| 201L. Head Marching Band | Novak, Raymond | 5,577 | f $15 \%$ | 6,414 |
| 202L. Associate Marching Band | Rhoades, Justin | 4,880 | f $10 \%$ | 5,368 |


| 203L. | Reserve Marching Band | Maroon, Kylene | 3,137 | d | 5\% | 3,294 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 204L. | Flag Corps Advisor | Katafiasz, Angela** | 1,046 |  |  | 1,046 |
| 205L. | Pep Band | Rhoades, Justin | 1,394 |  | 10\% | 1,533 |
| 206 | Pep Band Associate | Hammel, George** | 697 |  |  | 697 |
| SUPERVISORY AND/OR INSTRUCTIONAL RESPONSIBILITIES |  |  |  |  |  |  |
| 210. | Department Chairman - Whitme |  |  |  |  |  |
|  | 210-1 English | Mohn, John | 4,532 | d |  | 4,532 |
|  | 210-2 Foreign Lang. | Balwinski, Krista | 4,532 | d |  | 4,532 |
|  | 210-3 Science | Fryman-Reed, Jodi | 4,532 | d |  | 4,532 |
|  | 210-4 Math | Edmonds, Dana | 4,532 | d |  | 4,532 |
|  | 210-5 CTC | Hetrick-Goff, Angela | 4,532 | d |  | 4,532 |
|  | 210-6 Social Studies | Berman, Matthew | 4,532 | d |  | 4,532 |
|  | 210-7 Spec Ed | Smith, Terri | 4,532 | d |  | 4,532 |
|  | 210-8 Business | Tucker, Jodie | 4,532 | d |  | 4,532 |
|  | 210-9 Spec Ed | Nino, James | 4,532 | d |  | 4,532 |
| 211. | Department Chairman - Art | Drake, Charley | 4,532 | d |  | 4,532 |
| 212. | Department Chairman - Music | Gibson, Sara | 4,532 | d |  | 4,532 |
| 213. | Department Chairman - P.E. | Palmer, Cynthia | 4,532 | d |  | 4,532 |
| 214. K | K-12 Lib/Media Spec Chair | Ziegler, Elizabeth | 4,532 | d |  | 4,532 |
| 215L. Jr. High Curriculum Facilitator-Jefferson |  |  |  |  |  |  |
|  | 215-1 English | Cornachione, Katie | 3,834 | b | 5\% | 4,026 |
|  | 215-2 Math | Sharp, Gayle | 3,834 | b | 5\% | 4,026 |
|  | 215-3 Science | Terry, James | 3,834 | b | 5\% | 4,026 |
|  | 215-4a Social Studies | Bell, Gerald | 1,917 | b |  | 1,917 |
|  | 215-4b Social Studies | Boyd, Rhett | 1,917 | b |  | 1,917 |
|  | 215-5 Special Ed. | Ledzianowski, Sara | 3,834 | b | 5\% | 4,026 |
| 216L. Jr. High Curriculum Facilitator-Washington |  |  |  |  |  |  |
|  | 216-1 English | Bosch, Lori | 3,834 | b | 15\% | 4,409 |
|  | 216-2 Math | Jakubowski, Mark | 3,834 | b |  | 3,834 |
|  | 216-3 Science | Toney, Trevor | 3,834 | b | 5\% | 4,026 |
|  | 216-4 Social Studies | Durham, Matthew | 3,834 | b | 5\% | 4,026 |
|  | 216-5 Special Ed. | Berryman, Marc | 3,834 | b | 5\% | 4,026 |
| 217L. Elementary Department Chairman |  |  |  |  |  |  |
|  | 217-6a Hiawatha | Calmes, Joyce | 3,486 | b | 20\% | 4,183 |
|  | 217-9a Jackman | Flemmings, Wendy | 3,486 | b |  | 3,486 |
|  | 217-9b | Kimmey, Christine | 3,486 | b | 10\% | 3,835 |
|  | 217-11a McGregor | Foster, Nancy | 1,743 | b |  | 1,743 |
|  | 217-11b | Darling, Danielle | 1,743 | b | 5\% | 1,830 |
|  | 217-12a Meadowvale | Twiggs, Shannon | 3,486 | b |  | 3,486 |
|  | 217-12b | Scott, Tony | 3,486 | b |  | 3,486 |
|  | 217-13a Monac | King, Kimberley | 3,486 | b | 5\% | 3,660 |
|  | 217-13b | Bushrow, Ronald | 3,486 | b | 5\% | 3,660 |
|  | 217-14a Greenwood | Floyd, James | 3,486 | b |  | 3,486 |
|  | 217-14b | Cloum, Alysia | 3,486 | b |  | 3,486 |
|  | 217-15a Shoreland | Allsbrook, Carrie | 3,486 | b |  | 3,486 |
|  | 217-15b | Huebner, Gregory | 3,486 | b | 5\% | 3,660 |
|  | 217-17 Wernert | Vaughan, Cathryn | 3,486 | b |  | 3,486 |
| 218L. Elementary Head Teacher |  |  |  |  |  |  |
|  | 218-6 Hiawatha | Osborn, Sarah | 3,486 | b |  | 3,486 |
|  | 218-9 Jackman | Brown, Molly | 3,486 | b |  | 3,486 |
|  | 218-11a McGregor | Black, Carolyn | 1,743 | b |  | 1,743 |
|  | 218-11b | Wagner, Laurie | 1,743 | b | 5\% | 1,830 |
|  | 218-12 Meadowvale | Hetzel, Michelle | 3,486 | b | 10\% | 3,835 |


| 218-13 Monac | Facey, Brenda | 3,486 | b | 10\% | 3,835 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 218-14 Greenwood | Lindsey, Sheri | 3,486 | b |  | 3,486 |
| 218-15 Shoreland | Jackson, Erika | 3,486 | b | 5\% | 3,660 |
| 218-17 Wernert | Sager, Amy | 3,486 | b |  | 3,486 |
| 222. Building Technology Facilitator |  |  |  |  |  |
| 222-6 Hiawatha | Gladieux, Tracy | 4,183 |  |  | 4,183 |
| 222-9a Jackman | Burgess, Darcy | 2,092 |  |  | 2,092 |
| 222-9b | Brunkhorst, Michelle | 2,092 |  |  | 2,092 |
| 222-11 McGregor | Kessler, Stacey | 4,183 |  |  | 4,183 |
| 222-12 Meadowvale | Scott, Tony | 4,183 |  |  | 4,183 |
| 222-13a Monac | Bushrow, Ronald | 2,092 |  |  | 2,092 |
| 222-13b | Marti, Janice | 2,092 |  |  | 2,092 |
| 222-14 Greenwood | Coy, Cal | 4,183 |  |  | 4,183 |
| 222-15 Shoreland | Conlan, Tammera | 4,183 |  |  | 4,183 |
| 222-17 Wernert | LeFevers, Douglas | 4,183 |  |  | 4,183 |
| 223. Building Technology Facilitator - Jr. High |  |  |  |  |  |
| 223-1 Jefferson |  | 349 |  |  | 349 |
| 223-2 Washington | Morse, Courtney | 349 |  |  | 349 |
| 226. Guidance Counselor |  |  |  |  |  |
| 226-8 | Scowden, Donna | 3,312 | c |  | 3,312 |
| 227. Deans |  |  |  |  |  |
| 227-1 | Hays, David | 5,229 |  |  | 5,229 |
| 227-2 | Berryman Branyan, Laura | 5,229 |  |  | 5,229 |
| 227-3 | Young, Rhea | 5,229 |  |  | 5,229 |
| 228. Special Education |  |  |  |  |  |
| 228-1 | Blankerts, Kimberly | 2,440 | i/n |  | 2,440 |
| 228-2 | Rao, Heidi | 2,440 | i/n |  | 2,440 |
| 228-11 | Foster, Nancy | 1,940 | i/n |  | 1,940 |
| 228-13 | Elendt, Leslie | 2,440 | $\mathrm{i} / \mathrm{n}$ |  | 2,440 |
| 228-14 | Smith, Terri | 2,440 | i/n |  | 2,440 |
| MISCELLANEOUS |  |  |  |  |  |
| 230. KIA Chairperson |  |  |  |  |  |
| 230-1 |  | 1,394 |  |  | 1,394 |
| 230-2 |  | 1,394 |  |  | 1,394 |
| 231. Challenge Day Coordinator | Geronimo-Riggs, Laura | 697 |  |  | 697 |
| 232. Website Maintainer | Tucker, Jodie | 25.56/hr. |  |  | 25.56/hr. |
| 234. LPDC Member |  |  |  |  |  |
| 234-1 | Tate, Mari | 1,394 |  |  | 1,394 |
| 234-2 | Bosch, Lori | 1,394 |  |  | 1,394 |
| 234-3 | Mohn, John | 1,394 |  |  | 1,394 |
| 237. Summer School Teachers |  | 25.56/hr. |  |  |  |
| 238. Nurses - Summer Work |  | 26.33/hr. | m |  |  |
| 239. Home Instruction Teachers |  | 25.56/hr. |  |  |  |
| 240. Night School Teachers |  | 25.56/hr. |  |  |  |
| 241. After School Detention Monitor 7-12 |  | 15.23/hr |  |  |  |
| 242. After School Academic Intervention K-6 |  | 25.56/hr. | j |  |  |

## ADDITIONAL STIPENDS

1S. Elementary Music Program - $\$ 200$ per performance/performance must be beyond the regularly scheduled school day/ max. $\$ 400$ per school year per building

2S. KIA Building Representative - $\$ 300$ per building

3S. Professional Support - Entry Year Mentor /PACE - $\$ 325$ per semester

4S. Elementary P.E.programs - $\$ 200$ per performance/performance must be beyond the regularly scheduled school day/ max. $\$ 600$ per school year per building

5S. KIA Elementary Music Coordinator - \$200

6S. Overnight stipend for supervision - CTSO Trip Supervisors except Chapter Advisors \$75.00/night-max of 5 nights

7S. Overnight stipend for supervision - Outdoor Education - \$75.00/night-max of 5 nights

## EXTENDED TIME KEY

b. Includes 3 days extended time. Also refer to Appendix G
c. Grandfather persons holding positions through academic year 1995/96. Delete stipend for persons new to position thereafter. Refer to Appendix H.
d. Includes 10 days extended time
f. Includes 15 days extended time
h. $\operatorname{Max} \$ 1,014$
i. Grandfather persons holding positions through 6/9/93. Delete stipend for persons new to position thereafter.
j. Establish a district-pool, minimum of 1,728 hours to be used for K-6 - after school detention as assigned by building principal @ $\$ 15.23 / \mathrm{hr}$ - after school academic intervention @ $\$ 25.56 / \mathrm{hr}$.
k. To qualify for a stipend the program must have functioning, dues-paying student groups that have activities outside the school day.
m. Nurses - Each nurse will be allocated up to 35 hours for work during the summer. A portion of these hours will be reserved for kindergarten summer assessment and will be assigned equally to all nurses. Should a nurse decline kindergarten summer assessment, the hours will be deducted from that person's allocation (35) and given to a nurse willing to work kindergarten summer assessment. In the event that all nurses decline, kindergarten summer assessment hours will be equally divided and all nurses will be required to work.
n. Each special education teacher (K-12) shall be provided ten hours per semester
for special education responsibilities and all current grandfathered special education teachers shall have a one-time option:

- to freeze their stipends at $\$ 1,940$ and receive the ten hours per year for special education responsibilities OR
- only receive the increase in the stipend as tied to the base. These teachers will NOT receive the ten hours per year.
* Considered for longevity as one position
** Consultant


# H. Extra Duty Index Volunteers 

Accepting Services for Coaching

1. Robert Branyan
2. Randy Hauser
3. Thomas Nolan
4. James Riddle, III
5. Beth Snell

Football
Football
Football
Football
Golf

## I. Production of Various Video/Audio/Artistic Services

 Not to exceed $\$ \mathbf{3 , 0 0 0 . 0 0}$1. Gary O'Connor
2. Michael Punsalan
J. District Wellness Chairperson @ \$15.23/hr. Not to exceed 100 hours
3. Christina Dake

## K. English as Second Language (ESL) Instructors - One Year Limited Contract

1. Kristy Aeschliman
Step 4
\$ 27.33/hr.
2. Jayne Odeneal
Step 1
\$ 26.58/hr.

## L. English as Second Language (ESL) Instructors - Continuing Contract

1. Ruth Nastal

Step 4
\$ 27.33/hr.

## M. American Sign Language Interpreter Works Student Calendar

1. Delta Covrett

Step 0
\$ 26.33/hr.

## N. District Public Safety and Security Personnel

1. Brian Meyer
\$ 19.50/hr.

## O. Extended Time

| 1. Laura Berryman Branyan | Dean | 2 Days | $\$$ | 757.13 |
| :--- | :--- | :--- | :--- | :---: |
| 2. Jennifer Bronikowski | Counselor | 7 Days | $\$$ | $2,807.38$ |
| 3. Seth Evearitt | Counselor | 7 Days | $\$ 2,492.53$ |  |
| 4. Tamara Harris | Counselor | 7 Days | $\$ 2,413.83$ |  |
| 5. David Hays | Dean | 2 Days | $\$$ | 869.58 |
| 6. Sara Hoffman | Counselor | 7 Days | $\$ 2,649.96$ |  |
| 7. April McNamara | Counselor | 7 Days | $\$$ | $1,626.71$ |
| 8. Stephanie Moore | Counselor | 7 Days | $\$ 2,177.68$ |  |
| 9. Molly Mueller | Counselor | 7 Days | $\$ 2,413.83$ |  |
| 10. Marissa Rex | Counselor | 7 Days | $\$ 1,862.83$ |  |
| 11. Melanie Robinson | Counselor | 7 Days | $\$ 1,941.56$ |  |
| 12. Nicole Ryan | Counselor | 7 Days | $\$ 2,098.99$ |  |
| 13. Donna Scowden | Counselor | 7 Days | $\$ 3,122.23$ |  |
| 14. Stacie Shively | Counselor | 7 Days | $\$ 2,413.83$ |  |
| 15. Laura Snyder | Counselor | 7 Days | $\$ 2,964.80$ |  |
| 16. Renee Stack | Counselor | 7 Days | $\$$ | $1,784.13$ |
| 17. Kimberly Stubleski | Counselor | 7 Days | $\$$ | $1,547.98$ |


| 18. Barbara Swartz | Counselor | 7 Days | $\$$ | $3,043.53$ |
| :--- | :---: | :---: | :---: | :---: |
| 19. Rebecca Swisher | Social Worker | 10 Days | $\$$ | $4,235.43$ |
| 20. Rhea Young | Dean | 2 Days | $\$$ | 869.58 |

## P. One-Fifth Additional Salary - Entire 2014/15 School Year

1. Craig Donnell Welding \$ 14,082.60

## 5. RE-EMPLOYMENT OF PERSONNEL - 2014/15

## A. Substitute Certified Personnel

1. Tessa Allard
2. Danuta Ames
3. Charity Anderson
4. Kimberly Arnold
5. Pon Bong Ashley
6. Laurie Aulls
7. Sargon Babona Pilipos
8. Donna Bacon
9. Thomas Ball
10. Katherine Barone
11. Jennifer Beery
12. Casey Black
13. Angela Boren
14. Sarah Boudouris
15. Meghan Boze
16. Jennifer Brant
17. Joseph Brower
18. Steven Brown
19. Catherine Bunge
20. Jessica Burton
21. Marissa Caputo
22. Cynthia Champer
23. Michelle Clayton
24. Laura Conley
25. Christine Contreras
26. Marty Coombs, Sr.
27. Delta Covrett
28. William Cranston, III
29. Jessica Crossfield
30. Heather Crum
31. Beverly Curson
32. Helena Darah
33. Annette Davidson
34. Beatriz De Las Casas
35. Joanna Deck
36. Katherine DeMars
37. Jaclyn Dobrzanski
38. Benjamin Dougherty
39. Kathy Driftmyer
40. Mark Drozdowicz
41. Chad Dubendorfer
42. Susan Dubendorfer
43. Nathaniel Durkin
44. Martha Duty
45. Cassondra Eaton
46. Joanne Elliott
47. Jamie Ellis
48. Sherry Ely
49. Stephanie Evearitt
50. Katie Exton
51. Stephanie Eyre
52. Lucas Fannin
53. Richard Feller
54. Penni Fields
55. James Foos
56. Marsha Frank
57. Penny Ganchou
58. Diane Garn
59. Jessica Geyser
60. Sandra Giannetto
61. Brittany Glass
62. Cory Guenther
63. Carmella Gulick
64. David Hamen
65. Cheryl Hannigan
66. Nancy Harris
67. Kevin Heintschel
68. Karen Hightower
69. William Hill
70. Megan Hinojosa
71. Gabrielle Hinshaw
72. David Hodulik
73. Kathleen Hohenberger
74. James Hojnicki
75. Jeremy Holloway
76. Julie Howe
77. Kathleen Inderbitzin
78. William Irving
79. Sharon Jacobs
80. Lynne Jacobson
81. Kathleen Jensen
82. Tana Johnoff
83. Joel Johnson
84. Katherine Johnson
85. Patricia Keene
86. Jessica Kelly
87. Jeffrey Kern
88. Tiffany Kidd
89. Evelyn Kluczynski
90. Diane Knepper
91. Jane Konz
92. Rochelle Krolak
93. Cynthia Leffler
94. Jenny Lewis
95. Theresa Lewis
96. Andrew Lockard
97. Gary Loeffler
98. Nathan Logan
99. Mark Longley
100. Kristine Loret
101. Jessica Mahaney
102. Shannon Mallendick
103. Marc Malley
104. Tamara Marckel
105. Joseph Mascazine
106. Michele Mawer
107. Jolaine McCall
108. Laurie McCrary
109. Timothy McDaniel
110. Micah McGough
111. Ann McIlhargey-Kontur
112. John Meade
113. Tabitha Meridieth
114. Allison Meyer
115. Jamie Miller
116. Sandra Miller
117. Nicholas Monica
118. Adrienne Mullins
119. Courtney Naveken
120. Marla Nejvara
121. Barbara Niemiec
122. Thomas Nolan
123. Carol Norton
124. Kristin Okulski
125. Whitney Osborne
126. Martha Osnowitz
127. Melissa Owens
128. Beth Oyler
129. Andrew Page
130. Felicia Page
131. Benjamin Palicki
132. Bailey Parks
133. Brianna Parton
134. Emily Pelletier
135. Kristen Perchinske
136. Nicole Perry
137. Charles Pfeifer
138. Emily Plummer
139. Amanda Puckett
140. Sarah Rahn
141. Howard Reash
142. Robert Redd
143. Gina Richards
144. Austin Ritson
145. Kelly Robb
146. Sr. Antonia Rode
147. Lisa Roe
148. David Roshong
149. Christy Rospert
150. Nicole Rubin
151. Joyce Rush
152. Hannah Saar
153. John Saggese
154. Diana Sampson
155. Georgina Sanecki
156. Kasey Sanecki
157. Denise Sawan
158. Gina Schell
159. Shannon Schoen
160. Brandi Sharlow
161. Shawnna Shope
162. Timothy Shroyer, Jr.
163. Courtney Siebenaller
164. Jordan Simmons
165. Andrea Simpson
166. Mary Smith
167. Sarah Smythe
168. Donald Sroczynski
169. Carol Steele
170. Jenna Steele
171. Terri Stevens
172. Robert Stickels
173. Terrie Stong
174. Rebecca Strand
175. Evaleigh Stroud
176. Rachael Szymanski
177. Brent Teall
178. Susan Townsend
179. Michael Treon
180. Mary Twining
181. Winfield Vernier
182. Marlene Wainer
183. Karen Walton
184. Tracey Wasielewski
185. Patricia Weaver
186. Barbara Weber
187. Chase Welker
188. Diana Williams
189. Laura Windsor
190. Mitzi Winzeler
191. Kurtis Winzenried
192. Rebecca Yglesias
193. Lisa Yost

## B. Substitute Classified Personnel

1. Nicole Antoine
2. Pamela Appleman
3. Robert Arnett, II
4. Christine Arvay
5. Evan Back
6. Aldean Baer
7. David Bauman
8. Kelly Bell
9. Katherine Benham
10. Barbara Bernhard
11. Stephen Betcher
12. Matthew Bodeman
13. Ruth Ann Bowser
14. Matthew Boyd
15. Amanda Brayton
16. Michael Breeze
17. Brian Brooks
18. Linda Burge
19. Lisa Burkett
20. James Busch
21. John Casto
22. Luke Christopher
23. Harold Cilley
24. Jeffery Clark
25. Gail Cousino
26. Annette Davidson
27. Ericka Dickason
28. Jack Dickason, jr.
29. Theresa Doremus
30. Nicolette Dormaier
31. Donald Dubendorfer
32. Lisa Duran
33. John Eisenhauer
34. Dennis Fall
35. Mercedeis Filas
36. Robert Freeman
37. Samantha Fugate
38. Robert Futey
39. Tiffiny Gable
40. Travis Galloway
41. Amanda Gillepsie
42. Jennifer Good
43. Amy Gresham
44. Barbara Gross
45. Jay Grzechowiak
46. Ruth Hall
47. Cheryl Hannigan
48. Wesley Harper
49. Teresa Harris
50. Karen Harrison
51. Nickolas W. Hartman
52. Kenneth Hayes
53. Jane Helfer
54. Randi Henning
55. Ronald Hetherington
56. Victoria Hetherington
57. Todd Hill
58. Gabrielle Hinshaw
59. Jerry Hughes
60. Erika Ickes
61. Frederick Johnson
62. Linda Kalucki
63. Gale Karam

| 64. Julie Kaser | 97. Nancy Onubogu | 130. Lisa Sgro |
| :--- | :--- | :--- |
| 65. Monica Keener | 98. Shelly Ottney | 131. Desiree Sharp |
| 66. Brett Keller | 99. Michael Owens | 132. Jordan Simmons |
| 67. Donald Kerr, III | 100. Alex Palicki | 133. Michael Skotynski |
| 68. Judith Kiser | 101. Diana Palicki | 134. Michael Skotynski, II |
| 69. Renee Kluczynski | 102. Deana Parks | 135. Greg Smith |
| 70. Toni Koder | 103. Shawn Parra | 136. Austin Snook |
| 71. David Koopmans | 104. Edward Petersen | 137. Janet St. Julian |
| 72. Linda Krenk | 105. Caroline Phillips | 138. Cosette Stalker |
| 73. Christian Krum | 106. Kristin Phillips | 139. Carol Steele |
| 74. Susan Kutz | 107. Tony Pollauf | 140. Jodi Stickler |
| 75. Jonathan Landis | 108. Wendy Pool | 141. Michael Stockdale |
| 76. Jeffrey Lepiarz | 109. Jerold Preston | 142. Michael Sugg |
| 77. Trisha Lohr | 110. Jamie Purvis | 143. Debra Sumner |
| 78. Marilyn Mack | 111. Bernard Rachuba | 144. Adam Swisher |
| 79. Katherine Mahoney | 112. Kathy Rachuba | 145. Amanda Swisher |
| 80. Christopher Marquis, Jr. | 113. Amy Redfox | 146. Wendy Syroka |
| 81. Robert Mattimoe | 114. Robert Reinhart | 147. Laura Tabb |
| 82. Elizabeth Maybee | 115. Pamela Reynolds | 148. Lisa Thoman |
| 83. Steven Mayo | 116. Kenneth Richards | 149. Gary Thomas |
| 84. Renee Meinert | 117. Alexander Ricica | 150. Leslie Thomas |
| 85. Carol Michalak | 118. Karen Ricica | 151. Shurell Tidwell |
| 86. Joyce Michalak | 119. Michael Ritson | 152. Karen Walton |
| 87. Tammi Mills | 120. Lisa Roe | 153. Ingrid Wenman |
| 88. Cynthia Millward | 121. Erica Roos | 154. William White |
| 89. David Mocek | 122. Leslie Rose | 155. Courtney Whitney |
| 90. Donald Molloy | 123. Miranda Rutkowski | 156. Judith Williams |
| 91. Ronald Monhollen | 124. John Rybarczyk | 157. Arthur Winzenried |
| 92. David Niezgoda | 125. Robin Samples | 158. Kerry Woodward |
| 93. William Noon | 126. Marilyn Schnapp | 159. Julia Wormley |
| 94. Chester Nowak | 127. Michelle Schneider | 160. Linda Zmudzinski |
| 95. Joseph Nowicki | 128. Sandy Schultz |  |
| 96. Judith Omey | 129. Randy Scott |  |

## C. Home Instruction Personnel @ \$25.56/hr.

1. Kimberly Blankerts
2. Eric Brown
3. Sara Burditt
4. Madeline Byers
5. Regina Chadwick
6. Marisa Crespo
7. Bradley Densmore
8. Michelle Falor-Trost
9. Beverly Fandry
10. Kelly Heinl
11. Amy Hymore
12. Lynne Jacobson
13. Gina Kasper
14. John Kazmaier
15. Christine Kimmey
16. Joni King
17. Sr. Janet Kiser
18. Marya Knuth
19. Susan Krecioch
20. Thomas LaPoint
21. Sara Ledzianowski
22. Douglas LeFevers
23. Terrell Nodine
24. Heidi Rao
25. Seth Roberts
26. Kari Sharp
27. Phyllis Siedlecki
28. KaSandra Spain
29. Shannon Twiggs
30. Cathryn Vaughan
31. Roxanne Ward
32. Karen Wilhelm

## C. CHANGE OF CONTRACT

## 1. Classified Personnel

1. Peter Gramza

From High Pressure Fireman - Power Plant (8 hrs./day), Sched. G, Step 7 @ \$22.95/hr. + Longevity \$1.40/hr. = \$24.35/hr. to Fireman/Head Custodian - Meadowvale (8 hrs./day), Sched. E, Step 6 @ \$21.95/hr.

+ Longevity \$1.40/hr. = \$23.35/hr.
Effective: May 12, 2014

Moved by: $\qquad$ Seconded by: $\qquad$
Vote: EK $\qquad$
PC $\qquad$
TI $\qquad$
DH $\qquad$
JL $\qquad$

RECOMMENDATION \# 2 OF 6 The Superintendent recommends that the Board approve, via consent motion, personnel items as presented:

## 1. NOMINATIONS - EFFECTIVE 2014/15

## A. Certified Personnel - Limited Contracts

1. Daniel Hunter
2. Julie Hunter

## B. Extra Duty Personnel

1. Daniel Hunter \#10-4a Football-Jr High Coach(30\%)
\$ 1,360.00

## 2. RE-EMPLOYMENT OF PERSONNEL - 2014/15

## A. Substitute Certified Personnel

1. Shauna Hunter

Moved by: $\qquad$ Seconded by: $\qquad$
Vote: EK $\qquad$ PC $\qquad$ TI $\qquad$ DH $\qquad$ JL $\qquad$

RECOMMENDATION \# 3 OF 6 The Superintendent recommends that the Board approve personnel items as presented:

## 1. NOMINATIONS - EFFECTIVE 2014/15

## A. Extra Duty Personnel

1. Wendy Kiser** \#110L-b Speech Team-Asst Coach(10\%) \$ 279.00
**Consultant

Moved by: $\qquad$ Seconded by: $\qquad$
Vote: EK $\qquad$
PC $\qquad$
TI $\qquad$

DH $\qquad$ JL $\qquad$

RECOMMENDATION \# 4 OF 6 The Superintendent recommends that the Board approve personnel items as presented:

## 1. RE-EMPLOYMENT OF PERSONNEL - 2014/15

## A. Substitute Certified Personnel

1. Kristian Ilstrup

Moved by: $\qquad$ Seconded by: $\qquad$
Vote: EK $\qquad$ PC $\qquad$ TI $\qquad$
DH $\qquad$

JL $\qquad$

RECOMMENDATION \# 5 OF 6 The Treasurer recommends that the Board approve personnel items as presented:

$$
\text { 1. NOMINATIONS - } 2013 / 14
$$

## A. Classified Summer Help (As Needed Basis)

Bus Cleaning/Seat Repair @\$9.50/hr.
Computer Services Help @\$9.50/hr.
Custodian @\$9.50/hr.
Lawn Crew @\$9.50/hr.

1. Luke Hickey

Moved by: $\qquad$ Seconded by: $\qquad$
Vote: EK ___
PC $\qquad$ TI $\qquad$ DH $\qquad$ JL $\qquad$

RECOMMENDATION \# 6 of 6 The Superintendent recommends that the Board approve personnel items as presented:

## 1. NOMINATIONS - 2013/14

## A. Elementary Summer School Certified Personnel

\$25.56/hr. through June 30, 2014
\$25.56/hr. effective July 1, 2014
As Needed Basis

1. Danielle Kessler

## 1. NOMINATIONS - EFFECTIVE 2014/15

## A. Certified Personnel

1. Danielle Kessler
$\begin{aligned} & 3^{\text {rd }} \text { Grade }- \text { Meadowvale } \\ & \text { Step 7, Trng. (B.A.) } 4\end{aligned} \$ 49,498.00$

Moved by: $\qquad$ Seconded by: $\qquad$
Vote: EK ___
PC $\qquad$
$\qquad$ DH $\qquad$ JL $\qquad$

## 27. Adjournment

Moved by:Seconded by:
Vote: EK PC

$\qquad$
TI
$\qquad$
DH
$\qquad$
JL

Motion to adjourn carried $\quad$ Y__ Absent | Yes |
| :--- |
|  |
| Abs |
| Abstention |

Let the record show that an audio recording of this meeting has been made and is on file in the Office of the Treasurer.

The meeting stands adjourned at $\qquad$ P.M.


[^0]:    Yes: Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer, Mr. Kiser (5)

[^1]:    ${ }^{1}$ Based on an April 2011 company survey of K-12 market adoption, SchoolMessenger's 10.4 M student enrollment base exceeds that of all other products, including Blackboard Connect ( 10 M students) and Alertnow $\circledR^{\circledR}$ ( 4 M students). Blackboard Connect and Alertnow are trademarks of Blackboard, Inc. or its subsidiaries. SchoolMessenger is not affiliated with Blackboard Inc., its subsidiaries or any of its products.
    ${ }^{2}$ SchoolMessenger is the district-wide notification provider in more member districts of the Council of Great City Schools - the defining association of the nation's largest urban public school systems — than any other vendor (http://www.cgcs.org/about/member.aspx).

