

March 18, 2015

The Washington Local Board of Education met in regular session pursuant to the rules in the Administration Building, 3505 West Lincolnshire Boulevard on March 18, 2015 at 5:00 p.m. The following members were present:

Mr. Eric Kiser	Also, Mr. Patrick Hickey, Superintendent,
Mrs. Patricia Carmean	Mrs. Cherie Moulam, Assistant Superintendent,
Mr. Thomas Ilstrup	and Mr. Jeffery Fouke, Treasurer.
Mr. David Hunter	
Mr. James Langenderfer	

Tribute

Superintendent Hickey gave a tribute in memory of, Jim Terry.

Minutes:  
143-3/15

It was moved by Mr. Hunter and seconded by Mr. Kiser to accept the Treasurer's recommendation to approve the minutes of the special meeting of February 7 and the regular meetings of February 11, February 18, and February 25, 2015 as presented.

Yes: Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer, Mr. Kiser (5)

Financial  
Report and  
Investments:  
144-3/15

The Board was presented with the following reports for February:

1. Summary of Cash Balances, Revenue, General Fund Revenue Detail and Expenses for the Month
2. Cash Report of All Funds
3. Schedule of Checks Written
4. Summary of Investments and Earnings

It was moved by Mr. Hunter and seconded by Mr. Langenderfer to accept the Treasurer's recommendation to approve the financial report and investments as presented.

Yes: Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean (5)

Payment of  
Legal Fees:  
145-3/15

It was moved by Mr. Kiser and seconded by Mrs. Carmean to accept the Treasurer's recommendation to approve payment of legal fees billed by Bricker & Eckler in the amount of \$6,132.50 and Spengler Nathanson in the amount of \$1,067.50.

Yes: Mr. Hunter, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean Mr. Ilstrup (5)

It was moved by Mr. Langenderfer and seconded by Mr. Kiser to accept the Treasurer's recommendation to approve, per Policy 6320, the following requests for purchases over \$25,000, as presented:

Purchases over \$25,000:  
146-3/15

- A. **Guardian Alarm Co.: April 1, 2015 to December 31, 2015**  
**Camera / DVR System for all Washington Local Facilities**  
 Request from Jay Merritt  
 Purchase Total.....\$32,878.17

Yes: Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Ilstrup, Mr. Hunter (5)

It was moved by Mr. Hunter and seconded by Mr. Kiser to adopt a resolution of Intent to Participate in the Ohio Schools Council Cooperative School Bus Purchasing Program as presented:

OSC Cooperative Bus Purchasing Program:  
147-3/15

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**Ohio Schools Council Cooperative School Bus Purchasing Program**  
**Resolution of Intent to Participate: 2015-2016**

WHEREAS, the Washington Local Schools Board of Education wishes to advertise and receive bids for the purchase of three (3) 84-passenger forward-engine transit style buses and two (2) 72-passenger conventional style buses. The 2015-2016 Cooperative School Bus Purchasing Program fee is \$325.00

THEREFORE, BE IT RESOLVED the Washington Local Schools Board of Education wishes to participate and authorizes the Ohio Schools Council to advertise and receive bids on behalf of said Board as per the specifications submitted for the cooperative purchase of three (3) 84-passenger forward-engine transit style buses and two (2) 72-passenger conventional style buses.

The Board agrees to pay \$325.00 to Ohio Schools Council for the Cooperative School Bus Purchasing Program fee.

Yes: Mr. Kiser, Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer (5)

It was moved by Mr. Langenderfer and seconded by Mr. Kiser to accept the Superintendent's recommendation to accept the gifts and donations as presented:

Gifts and Donations:  
148-3/15

- A. **Miracle Lanes of Toledo, Inc.**  
 Chuck Faller, General Manager  
 5030 Jackman Road, Toledo, Ohio 43613
  - \$1,000 cash donation to be used for student programs.

**B. Sandra and Gerald Beale**

2328 Shoreland Avenue, Toledo, Ohio 43611

- \$200 cash donation to use toward supplies for Shoreland 1st grade classes.

Yes: Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer, Mr. Kiser (5)

Waive First  
Read on  
Policies:  
149-3/15

It was moved by Mr. Hunter and seconded by Mr. Langenderfer to waive first reading on the following Board of Education policies:

- A. 5500 Student Code of Conduct – REVISED
- B. 5601 Transportation Rules of Conduct – REVISED
- C. 5610.04 Suspension of Bus Riding/Transportation Privileges – REVISED

Yes: Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean (5)

Policies:  
150-3/15

It was moved by Mr. Hunter and seconded by Mr. Langenderfer to accept the Superintendent's recommendation to approve the Board of Education policies as presented:

- A. 5500 Student Code of Conduct – REVISED
- B. 5601 Transportation Rules of Conduct – REVISED
- C. 5610.04 Suspension of Bus Riding/Transportation Privileges – REVISED

Yes: Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean (5)

MOA:  
TAWLS:  
151-3/15

It was moved by Mr. Langenderfer and seconded by Mrs. Carmean to accept the Superintendent's recommendation to approve the Memorandum of Agreement between Administration and the Teachers' Association as presented:

- A. Attendance on Calamity or Emergency Days
- B. Whitmer Dean

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**ATTENDANCE ON CALAMITY OR EMERGENCY DAYS**

**The following is mutually agreed between the Washington Local Schools Board of Education and the Teacher Association of Washington Local Schools.**

Teachers will not be required to report to work when the schools are closed for the entire day due to extreme weather or undue emergency. On days when school opening is delayed, all personnel will be required to report to work at their regularly scheduled times, or as soon thereafter as safety dictates. In the event of a delayed opening of schools, all children reporting at other than the delayed time shall be admitted to the schools. On a day when one or more buildings are closed due to a non-weather emergency, administration shall issue guidelines for teacher attendance.

An individual on an approved paid leave, sick leave, personal leave, or funeral leave when a calamity/emergency day occurs will not be charged time from his/her eligible leave, and further, will not be docked for that day's pay.

When schools in the district are cancelled after a delayed opening, the principal may permit the staff to remain to work in the building until noon.

**The work year is 186 days. Up to 7 weather/emergency days will be counted toward this total. Beyond 7 days, the days must be made up without additional compensation. Student days will equal 173.**

The above language shall supersede and replace existing **Section 7 of Article 8** and **Section 4 of Article 10** of the TAWLS Agreement.

**THIS MEMORANDUM IS UNDERSTOOD TO BE EFFECTIVE FOR THE 2014-2015 SCHOOL YEAR AND IS TO BE NON-PRECEDENT SETTING.**

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**WHITMER DEAN**

**It is hereby mutually agreed between the Washington Local administration and TAWLS that:**

At the present time, the Washington Local School District contracts with three Whitmer High School deans. Starting at the beginning of the 2015-16 school year, the district will hire a 4<sup>th</sup> high school dean.

Currently, each Whitmer dean is paid a stipend of \$5,229 (EDI # 227). In order to compensate for the 4<sup>th</sup> stipend, \$5,229 will be taken from the general fund and added to EDI #227.

<b>EDI #</b>	<b>Position</b>	<b>Salary</b>	<b># of Positions</b>
227	Deans	\$5,229	4

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Yes: Mr. Hunter, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Ilstrup (5)

It was moved by Mr. Kiser and seconded by Mrs. Carmean to accept the Superintendent's recommendation to approve Change Orders as presented:

Change  
Orders:  
152-3/15

A. Lake Erie Electric of Toledo, Inc.

- \$13,633.00
- Whitmer HVAC Improvements project

B. Earl Mechanical

- \$5,022.50
- Hot Water Boiler and Tank Replacement project

Yes: Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Ilstrup, Mr. Hunter (5)

Final  
Payment:  
153-3/15

It was moved by Mr. Kiser and seconded by Mrs. Carmean to accept the Superintendent's recommendation to approve Final Payment, including all Change Orders, as presented:

**A. Midwest Contracting, Inc.**

- \$170,219.25
- Whitmer HVAC Improvements project

Original Contact Sum	1,525,500.00
Net Change by Change Orders	176,692.43
Contract Sum to Date	1,702,192.43
Total Completed & Stored To Date	1,702,192.43
Retainage	0.00
Total Earned Less Retainage	1,702,192.43
Less Previous Certificates for Payment	1,531,973.18
Current Payment Due	170,219.25

Yes: Mr. Kiser, Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer (5)

Purchases  
over \$25,000:  
154-3/15

It was moved by Mrs. Carmean and seconded by Mr. Kiser to accept the Superintendent's recommendation to approve, per Policy 6320, the following requests from Bob Gulick, Director of Technology, for purchases over \$25,000 as presented:

**A. NWOCA**

- \$86,641.56
- Upgrade the current NWOCA Fiber Network within WLS from 1 GB to 10 GB

**B. CDWG**

- \$35,289.76
- One-year license of Microsoft Office for 710 Full-Time Equivalent Employees

Yes: Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer, Mr. Kiser (5)

Purchases  
over \$25,000:  
Addendum A  
155-3/15

It was moved by Mr. Hunter and seconded by Mr. Langenderfer to accept the Superintendent's recommendation of Addendum A to authorize the purchase and installation of replacement turf for Whitmer Memorial Stadium from Maumee Bay Turf Center (MBTC), a UBU Network Partner, through the UBU vendor contract with Association of Educational Purchasing Agencies (AEPA) for \$369,995.

Rationale:

1. The Athletic Director has identified the need to replace the artificial turf at Whitmer Memorial Stadium in order to provide a safe playing surface, which is described in more detail in his executive summary dated March 4, 2015.

2. The Athletic Director explored options for the turf type and installation and recommends using MBTC, which is a UBU Network Partner, to remove the existing turf surface and install the UBU S5-M Turf prior to the start of the 2015/16 football season.
3. UBU is a current vendor partner of the AEPA, a joint purchasing program available to the District through its membership in the Ohio Schools Council, which is a member of Ohio Council of Educational Purchasing Consortia (OCEPC), the Ohio member of AEPA.
4. ORC 9.48 permits school districts to participate in joint purchasing programs of which they are members and to purchase items from participating members without further competitive bidding. AEPA has followed the same competitive bidding process applicable to public school districts in Ohio and determined that UBU was the lowest responsible bidder for artificial turf work.
5. MBTC has prepared a scope of work and pricing proposal for the Whitmer Memorial Stadium replacement turf work, based upon the UBU current AEPA contract and pricing.

BE IT RESOLVED by the Washington Local School District Board of Education as follows:

1. Maumee Bay Turf Center's price proposal in the amount of \$369,995.00, and the scope of work for the Project, based upon the current AEPA contract with UBU, is approved.
2. The Superintendent and Treasurer are authorized to negotiate and sign an agreement with Maumee Bay Turf Center to perform the work for the Project for the amount stated above and to sign any required related documentation.

Yes: Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer, Mr. Kiser (5)

It was moved by Mr. Hunter and seconded by Mr. Langenderfer to accept the Superintendent's recommendation of Addendum B to retain Stough and Stough Architects as the design professional for the Campus Softball Project under the emergency exception included in the statutory qualification-based selection process in order to move forward with the project to achieve completion of the relocated tennis courts that are part of the project before the fall tennis season begins for the 2015/16 school year.

Purchases  
over \$25,000:  
Addendum B  
156-3/15

Rationale:

1. The Campus Softball Project includes relocating the tennis courts to accommodate the new softball fields.

2. Work to relocate the tennis courts must begin as soon as possible in order to complete the work prior to the beginning of fall tennis for the 2015/16 school year.
3. Stough and Stough Architects is familiar with the District's facilities, has provided design services for many projects over the years, is qualified to provide the required design services, and is available to provide the needed services immediately.
4. ORC Section 153.71(B) permits a public owner to retain the services of a design professional when there is an emergency requiring immediate action without following the statutory qualification-based selection process.

BE IT RESOLVED by the Washington Local School District Board of Education as follows:

1. The Campus Softball Project, which includes moving the tennis courts and completing the relocation prior to the beginning of fall tennis for the 2015/16 school year, is an emergency requiring immediate action, as provided in Ohio Revised Code Section 153.71(B), in order to avoid additional costs to the District.
2. The Superintendent and Treasurer are authorized to enter into an agreement for design services with Stough and Stough Architects for the Campus Softball Project, with a fee based upon 6.5% of the estimated construction cost for the work.

Yes: Mrs. Carmean, Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer, Mr. Kiser (5)

Superintendent Hickey recommended that the Board hold first reading on the job descriptions as presented:

First Reading: Job Descriptions

- |   |           |
|---|-----------|
| 1. Assistant Supervisor of Transportation – Revised   | SAAWLS    |
| 2. Auditorium Manager – Revised                       | TAWLS     |
| 3. Bus Mechanic – Revised                             | OAPSE     |
| 4. Bus Monitor – Revised                              | OAPSE     |
| 5. Curriculum Consultant – NEW                        | TAWLS     |
| 6. Department Chair/Facilitator-Special Ed. – Revised | TAWLS-EDI |
| 7. IT Manager – Revised                               | SAAWLS    |
| 8. Junior High Curriculum Facilitator – Revised       | TAWLS     |
| 9. Nurse – Revised                                    | TAWLS     |
| 10. Preventative Bus Maintenance – Revised            | OAPSE     |
| 11. School Bus Driver – Revised                       | OAPSE     |
| 12. School Psychologist – NEW                         | TAWLS     |
| 13. Secretary-Bookkeeping – Revised                   | OAPSE     |
| 14. Secretary-Business Services – Revised             | N.B.      |
| 15. Secretary-Payroll – Revised                       | OAPSE     |
| 16. Speech Therapist – NEW                            | TAWLS     |
| 17. Supervisor of Transportation – Revised            | SAAWLS    |
| 18. Whitmer Dean - Revised                            | TAWLS     |

- |  |           |
|--|-----------|
| 19. Whitmer Musical and Fall Play-<br>Lighting and Sound Director – Revised    | TAWLS-EDI |
| 20. Whitmer Musical and Fall Play-<br>Program and Ticket Chairman – Revised    | TAWLS-EDI |
| 21. Whitmer Musical-Choreographer – Revised                                    | TAWLS-EDI |
| 22. Whitmer Musical-Director – Revised   | TAWLS-EDI |
| 23. Whitmer Musical-<br>Music Coordinator and Pit Orchestra Director – Revised | TAWLS-EDI |
| 24. Whitmer Musical-Piano Accompanist – Revised                                | TAWLS-EDI |
| 25. Whitmer Musical-Vocal Director – Revised                                   | TAWLS-EDI |

It was moved by Mr. Hunter and seconded by Mr. Langenderfer to accept the Superintendent's recommendation to enter into Executive Session to consider the employment of a public employee or official, consider the compensation of a public employee or official, consider the investigation of charges or complaints against a public employee, official, licensee, or student, and prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment.

Executive  
Session:  
157-3/15

Yes: Mr. Ilstrup, Mr. Hunter, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean (5)

The Board entered into Executive Session at 6:02 p.m. The meeting was reconvened at 6:49 p.m. and did, in fact, consider the employment of a public employee or official, consider the compensation of a public employee or official, consider the investigation of charges or complaints against a public employee, official, licensee, or student, and prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment. All five Board members are still in attendance.

It was moved by Mr. Langenderfer and seconded by Mr. Kiser to accept the Superintendent's recommendation to approve, via consent motion, personnel items as presented:

Personnel:  
158-3/15

## 1. RESIGNATIONS

### A. Certified Personnel

- |                 |                    |                           |
|-----------------|--------------------|---------------------------|
| 1. Cynthia Coci | Cosmetology<br>CTC | 04/01/2015<br>Resignation |
|-----------------|--------------------|---------------------------|

### B. Classified Personnel

- |                     |                            |                           |
|---------------------|----------------------------|---------------------------|
| 1. Katherine Benham | Classroom Aide<br>Hiawatha | 03/06/2015<br>Resignation |
| 2. Alisa Rowland    | Computer Technician<br>CTC | 07/17/2015<br>Resignation |



Personnel  
Continued

- |    |                |                                       |                                      |
|----|----------------|---------------------------------------|--------------------------------------|
| 3. | Teresa Spencer | Nutrition Service Worker<br>Shoreland | 06/30/2015<br>Retirement<br>11 years |
| 4. | William Wilson | Bus Driver<br>Transportation          | 06/30/2015<br>Retirement<br>6 years  |

**C. Extra Duty Personnel**

- |    |              |                           |            |
|----|--------------|---------------------------|------------|
| 1. | Cynthia Coci | #130-02 CTSO Club Advisor | 04/01/2015 |
|----|--------------|---------------------------|------------|

**2. LEAVE OF ABSENCE****A. Certified Personnel**

- |    |   |                 |                          |
|----|---|-----------------|--------------------------|
| 1. | Sara Burditt  | Personal Leave  | 02/03/2015 – 06/30/2015  |
| 2. | Michelle Nakashima  | Personal Leave  | 03/04/2015 – 06/30/2015  |
| 3. | Carolyn Shackelford   | Maternity Leave | 03/11/2015 – 03/24/2015* |
|    | *Change from Personnel Agenda dated 02/18/2015 due to Doctor's note<br>extending her sick time through 03/10/2015 |                 |                          |
| 4. | Heather Ulery   | Personal Leave  | 03/23/2015 – 03/31/2015  |

**B. Classified Personnel**

- |    |                |               |                         |
|----|----------------|---------------|-------------------------|
| 1. | Terri Bell     | Medical Leave | 02/01/2015 – 03/31/2015 |
| 2. | Michelle Sharp | Medical Leave | 02/09/2015 – 02/18/2015 |

**3. NOMINATIONS – 2014/15****A. Classified Personnel**

- |    |                       |   |            |
|----|-----------------------|---|------------|
| 1. | Beverly Schick-Cowell | Secretary to Business Services<br>Non-Bargaining Classified Employee<br>Step 3 @ \$43,827 | 03/30/2015 |
|----|-----------------------|---|------------|

**B. Extra Duty Personnel**

- |    |                        |                                 |             |
|----|------------------------|---------------------------------|-------------|
| 1. | Matthew Bodeman, Sr.** | #068-1b Hockey-Associate Coach  | \$ 1,532.00 |
| 2. | Vincent Dunn**         | #068-1a Hockey-Associate Coach  | \$ 2,000.00 |
| 3. | Cassandra Eaton**      | #059-2 Softball-Associate Coach | \$ 4,880.00 |
| 4. | Rannae Hansen          | #170L-14a Activities Dir.-Grnwd | \$ 349.00   |
| 5. | Courtney Siebenaller   | #170L-14b Activities Dir.-Grnwd | \$ 349.00   |
| 6. | James Terry, Jr.**     | #059-3 Softball-Associate Coach | \$ 4,880.00 |

\*\*Consultants

**C. Substitute Certified Personnel**

1. Cheri Heinecke                      2. Nicholas Miller                      3. Julie Taylor

Personnel  
Continued**D. Substitute Classified Personnel**

1. Jacqueline Frantz                      4. Matthew Skotynsky  
2. Shaun Lohbauer                      5. Amelia Varnes  
3. Sarah Rowland

**E. Extra Duty Index Volunteers**  
**Accepting Services for Coaching**

1. Mark Boze                                      Hockey

**F. Stagehands @ \$8.10/hr.**

1. Jimmy Annarino                      2. Gabriel Saliza

**G. Bus Driver Recertification @ \$100.00 each**

1. Lisa Peters                                      2. Marilyn Schnapp (sub)

**H. Physical Education Program @ \$200.00 per program**

1. Craig Aman  
Hot Shot Competition, Hot Shot Finals

**I. Program Coordinator for Football Youth Camp and Football**  
**Program Ad Sales**

1. Chris Schmidbauer (Consultant)                      \$ 1,400.00

**J. Teacher Honorarium Stipends**

- |                        |           |           |
|------------------------|-----------|-----------|
| 1. Tammie Adduci       | Jefferson | \$ 64.13  |
| 2. Gerald Bell         | Jefferson | \$ 42.75  |
| 3. Jennifer Bicanovsky | Hiawatha  | \$ 42.75  |
| 4. Jodi Caryer         | Wernert   | \$ 42.75  |
| 5. Ann Clark           | Whitmer   | \$ 64.13  |
| 6. Heather Densmore    | Whitmer   | \$ 42.75  |
| 7. Melissa Fitzgerald  | Whitmer   | \$ 85.50  |
| 8. Jeremie Forche      | Shoreland | \$ 64.13  |
| 9. Sarah Gibson        | Whitmer   | \$ 112.22 |
| 10. Amy Hannan         | Greenwood | \$ 64.13  |
| 11. Julie Hogan        | Jefferson | \$ 42.75  |
| 12. Kimberley King     | Monac     | \$ 128.25 |
| 13. Jeffrey MacKenzie  | Whitmer   | \$ 42.75  |
| 14. Kylene Maroon      | Whitmer   | \$ 112.22 |
| 15. Wendy McCall       | McGregor  | \$ 128.25 |

16. Derek Meyer	Whitmer	\$ 42.75
17. Heather Noland	Whitmer	\$ 64.13
18. Sarah Osborne	Hiawatha	\$ 42.75
19. Joshua Scholl	Whitmer	\$ 37.41
20. Sarah Snell	Wernert	\$ 42.75
21. Roxanne Ward	Meadowvale	\$ 128.25
22. Janette Warren	Jefferson	\$ 64.13
23. Aaron Wolfe	Whitmer	\$ 42.75
24. R. Eric Worstell	Whitmer	\$ 42.75

**K. O.G.T. Tutors @ \$25.56/hr.**  
**March 2 – 6, 2015**

- |                        |                           |                      |
|------------------------|---------------------------|----------------------|
| 1. Nicholas Jakutowicz | 3. Benjamin Palicki (Sub) | 5. Phyllis Siedlecki |
| 2. Matthew Mullan      | 4. Eric Puffenberger      |                      |

<b>4. CHANGE OF CONTRACT</b>
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**A. Certified Personnel**

- |                  |  |
|------------------|--|
| 1. Justin Keller | Whitmer<br>From 4.5 yrs. Trng. (B.A.+18),<br>step 15 @ \$67,276 to 5 yrs. Trng.<br>(M.A.), step 15 @ \$70,413<br><b>Effective: 2<sup>nd</sup> Semester</b> |
|------------------|--|

Yes: Mr. Hunter, Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Ilstrup (5)

Adjournment:  
159-3/15

It was moved by Mr. Langenderfer and seconded by Mr. Kiser that this meeting be adjourned at 6:52 p.m.

Yes: Mr. Langenderfer, Mr. Kiser, Mrs. Carmean, Mr. Ilstrup, Mr. Hunter (5)

Let the record show that an audio recording of this meeting has been made and is on file in the Office of the Treasurer.

Approved: \_\_\_\_\_  
 (President)

Attest: \_\_\_\_\_  
 (Treasurer)