

APPLICATION FOR PERMIT TO USE SCHOOL BUILDING

PLEASE SUBMIT TO BUILDING SECRETARY

Building _____ Space Required _____

****If kitchen area will be used, a cafeteria worker must be present and group will be charged.**

Purpose _____

Equipment Requested _____

Admission: Charge \$ _____ Free By Solicitation Size of Group _____

Date(s) Needed _____ Time _____ / _____
(open - close) (time of event)

Person or Organization _____

Person in Charge (Name) _____

Does your group consist of more than 50% of WLS students? Yes No

PLEASE NOTE: On days when school is not in session or closed early due to inclement weather, there will be no building openings. Also, all WLS activities or school programs will have preference, and may cause your activity to be cancelled.

PLEASE DO NOT PARK ON SIDEWALKS OR IN THE GRASS

I HAVE READ THE RULES GOVERNING THE USE OF SCHOOL PROPERTY ON THE BACK OF THIS APPLICATION AND HEREBY AGREE TO ALL TERMS AND CONDITIONS.

Signature _____ Date _____

Address _____ Home Phone _____

Work Phone _____

email address _____ Cell Phone _____

TO BE FILLED OUT BY SCHOOL

The following number of extra custodians is recommended to cover this building opening:

Number of custodians _____ Approximate hours each _____ This is a WLS school group Yes _____ No _____

Approved _____ Date _____
Building Principal

Approved _____ Date _____
Building Fireman

Approved _____ Date _____
Whitmer Auditorium Manager