

## YEARS OF EXPERIENCE

Name \_\_\_\_\_

Enter the number of years of authorized teaching experience \_\_\_\_\_

(See instructions below)

### **3.1.1.11 Authorized Teaching Experience Years: (Certificated/Licensed Only)**

Indicates the total years of authorized teaching experience. Report the *total* number of years, even if the total exceeds 11 years. **Please note that it is extremely important to update this element each year. In some cases this element is used for funding purposes and it is also used to determine eligibility for the National Board Certification exam.**

**General criteria for determining authorized years of experience---** One year must consist of at least 120 days within a regular school year ending June 30. To be credited with an authorized year, teachers must be employed in regular or substitute, elementary or secondary instruction (Section 3317.13, ORC). **Required criteria for determining authorized years of experience.**

- a. Teaching service by a teacher certified pursuant to Section 3319.22 of the Ohio Revised Code, performed in one or more of the following educational institutions operated by the state, or in a subdivision or other local governmental unit of the state: a chartered school, an institution that subsequently became chartered, a chartered special education program, or a special education program that subsequently became chartered.
- b. Teaching service performed in any other elementary and/or secondary public school district in Ohio; in compliance with Sections 3317.13 and 3317.14 of the Ohio Revised Code.
- c. Active military service in the armed forces of the United States, as defined in Section 3307.75.2 of the Ohio Revised Code, to a maximum credit of five years. A partial year of active military service of eight continuous months or more should be credited as a full year.
- d. Teaching service by a teacher certified pursuant to Section 3319.22 of the Ohio Revised Code, performed in a chartered, nonpublic school located in Ohio.
- e. Teaching service performed in the filing school district.

#### **Optional criteria for determining authorized years of experience.**

- a. Teaching service performed in elementary and/or secondary public school districts in states other than Ohio.
- b. Teaching service in an overseas dependent school operated by one of the armed forces of the United States or in an elementary or secondary school operated by a state agency, approved by the State Board of Education

**Nonauthorized experience---** Teaching service in a college, a university, or a related institution (including the Peace Corps) should not be credited.

Enter Total number of years in Education \_\_\_\_\_

(See instructions below)

### **3.1.1.12 Total Experience Years in Education (Certificated/licensed Only):**

Indicates the total number of years of **all** certificated/licensed educational service (authorized and non-authorized) in elementary schools, secondary schools, colleges, universities, and any other public or non-public educational institutions. Includes active military service up to the maximum allowable five years.